

\*\*\* All present are expected to conduct themselves in accordance with our City's Core Values \*\*\*



## OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Notice is hereby given that the Park and Recreation Committee of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the: **PARKS AND RECREATION COMMITTEE OF THE CITY OF WAUSAU**  
 Date/Time: **Monday, November 6, 2023 at 4:30pm**  
 Location: **407 Grant St, Wausau WI 54403 - Council Chambers**  
 Members: **Dawn Herbst, Carol Lukens, Tom Kilian, Lou Larson, Sarah Watson**

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

- 1 Call the Meeting to Order
- 2 Public Comment or Suggestions
- 3 Approve Minutes - October 2, 2023
- 4 Discussion and Possible Action Regarding the Proposed SCS Swiderski Riverlife Development Pertaining to Park and Open Space
- 5 Educational Items
  - A. Park Updates (Athletic Park, Ballfield Irrigation, City Diamonds, Mowing, Oak Island Restroom Riverlife, Skate Park, Stewart Park, Sylvan Hill, Urban Forestry, Vistas, Winterization)
- 6 Future Agenda Items -
- 7 Next Meeting Date - December 4, 2023, at 4:30pm 407 Grant St, Wausau WI 54403 - Council Chambers
- 8 Adjournment

Jamie Polley, Director

Members of the public who do not wish to appear in person may view the meeting live over the internet on the City of Wausau's YouTube Channel <http://www.tinyurl.com/WausauCityCouncil>, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail [Jamie.polley@co.marathon.wi.us](mailto:Jamie.polley@co.marathon.wi.us) with "Parks Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, if agendized, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or [ADAServices@ci.wausau.wi.us](mailto:ADAServices@ci.wausau.wi.us) to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 11/2/2023 @ 3:45 p.m. Questions regarding this agenda may be directed to Jodi Luebbe, Park Office (715) 261-1560.

Distribution List: City Website, Media, WSD-Admin, Alderpersons, Mayor, Polley, Dept. Staff, Maryanne Groat, Brad Lenz, Eric Lindman, Lance Leonhard, Wisconsin Woodchucks, Wausau Events, Public Access, Wausau River District

4. Discussion and Possible Action Regarding the Proposed SCS Swiderski Riverlife Development Pertaining to Park and Open Space

The General Development Plan for the SC Swiderski mixed-use development project in the Riverlife area was approved by City Council in October and is attached in your packet for your review. The development is set very close to the trail on the south and west sides of the development. Staff has indicated the need for a minimum 12-foot-wide trail along the river for maintenance access and the installation of the piers. Staff has recommended a maintenance strip along all sides of the trail similar to what is within the development south of the proposed development. The proposed development does not allow for this. Staff is recommending that a maintenance agreement be established to require that the developer be responsible for maintenance from their building to the trail including weeds and growth where the development meets the trail. In addition, with the proposed development, the east end of the trail along the south side of the development would need to be relocated.

In addition, this development is zoned as planned unit development (PUD) and the developer will be required to pay park dedication fees at the rate of \$400 /single-family unit; \$500 /duplex unit; and \$200 /apartment unit.

The Parks Committee is asked to provide comments or recommendations regarding the development to the Planning Commission.

5A. Park Updates

**Athletic Park:**

- Bullpen piping was updated to tie in the clubhouse and the concessions area to rest of park.
- Bullpen concrete around Leine's Lodge has been installed.
- A valve that we found was damaged on E. Wausau Ave has been repaired. Concrete still needs to be poured.
- The park is ready for winter, the elevators are closed off, sandbags have been placed to keep moisture out.

**Ballfield Irrigation**

- Irrigation for the infield at Memorial and Scholfield Parks has been installed and is ready for use next year. This was funded by Wausau Youth Baseball.

**City Diamonds**

- We edged and worked on the infield at Brockmeyer and Oak Island Parks.

**Mowing**

- Still have some parks we would like to get to for leaf mulching purposes.

**Oak Island Restroom** has been removed. The materials for the restroom will be delivered at the end of November. The concrete slab will be installed this fall and the restroom will be constructed over the winter.

**Riverlife**

- HVAC ductwork repair/redirect has been completed. Staff will monitor the facility to make sure it works properly.
- Docks have been taken out at the Wharf.
- ADA launch has been removed for the winter.

**Skate Park** plans and bid documents are complete. Staff will work with designers to set bid dates this winter.

**Stewart Park** Work to winterize the wall will take place the week of November 6<sup>th</sup>.

**Sylvan Hill:** Light and pole were replaced on hill 2.

**Urban Forestry:**

- 4 ash removed from around gazebo at Sylvan hill and 2 elms planted. Ash were heavily EAB infested. Stumps still need to be removed.
- The fruit tree plantings in 10<sup>th</sup> Street Park did have some fruit this year – expect more next year.

**Vistas:** We have cleared out the majority of vistas along the riverwalk trail, riverlife and vistas within parks. This is typically a fall task.

**Winterization:** All seasonal water systems have been winterized. Fishing piers and kayak launches are being removed. Tennis and pickleball nets are also being removed.

**DRAFT**

**CITY OF WAUSAU – PARKS AND RECREATION COMMITTEE MEETING MINUTES**

Date/Time: October 3, 2023 at 4:30 p.m. Location: Council Chambers, City Hall  
Parks and Recreation Committee Members Present: Dawn Herbst (c), Tom Kilian, Carol Lukens, Sarah Watson  
Excused: Lou Larson  
Others Present: Jamie Polley-Parks Director, Eric Lindman – Public Works Director

1. In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. A quorum was present and the meeting was called to order at 4:30pm.
2. Public Comment or Suggestions – none brought forward.
3. Approve Minutes – September 11, 2023 – **Motion** by Watson, second by Kilian to approve the Park and Recreation Committee draft September 11, 2023 minutes. Motion **carried** by voice vote, vote reflected as 4-0.
4. Discussion and Possible Action Reviewing the 2024 Parks, Recreation & Forestry City Budget Allocation – Polley explained the budget request for 2024 has an increase of 5.5% over the 2023 budget. She discussed increases in personnel costs, utilities, gasoline, refuse collection fees, registration and tuition due to new CDL training requirements, and in insurances. Due to the implementation of Workday and the cost to deliver services, \$22,383 was included in the budget for City park services completed by the County such as bill paying, financial reporting, employee recruitment and hiring. Revenue was increased by 6% based on past final revenue numbers, increased fees, increased demand and to offset costs of services. Due to the increased cost of equipment, the County Human Resources and Finance Committee has recommended a 20% increase to rolling stock for 2024 as part of the budget process which is the first increase to this fund in 10+ years. Polley discussed the small project budget of \$110,000 the Department receives to help with deferred maintenance.
5. Educational Items
  - A. Park Updates – Athletic Park – Safety net will be replaced this fall. First base concession area pavement has been removed for plumbing adjustments. New asphalt will be installed once the plumbing work is complete. Pleasant View – roof has been replaced and the chimney repaired. River Edge Trail – north of Bridge St. will have the pavement replaced by DPW. Riverlife Concession Stand – HVAC ductwork repair/redirect to be completed this fall. This is the recommendation to allow the HVAC unit more space and airflow to work properly. Riverside Park – ADA path is complete to the playground (paving by DPW). Scholfield Park – Fountain has been replaced as well as plumbing changes were completed to bring meter above ground. Four individuals have been fined for illegal dumping. Sylvan Tubing Hill – magic carpet was installed at the hook-up locations. Tenth Street Park – an ADA path is complete to the playground (paving by DPW). Oak Island Restroom – will be removed at the end of October. The concrete slab will be installed this fall and the restroom constructed over the winter. Skate Park – construction documents are 90% complete and are being reviewed by staff. The park construction will be bid during the winter for spring 2024 construction. Staff will determine how much of the concrete work can be completed in house. This will be determined with the bid results. Winterization – Water winterization is underway and many fountains and bathrooms will be closed beginning in mid-October. Park Cleanup and Vandalism – Encampments at Brockmeyer, Eau Claire River Conservancy, Farmers Market, Hammond, Pleasant View, and Oak Island. Hammond Park and Kickbusch Plaza have had an increase in the amount of vandalism and garbage left in the park requiring multiple cleanups per week by staff.
  - B. Great Pinery Heritage Waterway Overview – The Wausau & Marathon County Parks & Recreation Foundation is proud to complete that the Great Pinery Heritage Waterway (GPHW) that has been designated as Wisconsin’s 21<sup>st</sup> water trail and the first such water trail in Central Wisconsin. The GPHW paddling trail starts its journey at the historic Hat Rapids Dam in Oneida County and finishes its travels at the Lake DuBay Dam in Portage County. The scenic, urban, and historical water trail is 108 miles in length, the 4<sup>th</sup> longest water trail in the state. The GPHW connects today’s paddler with the history, events and people of the river that runs through our heartland from ancient times to the 20<sup>th</sup> century. Polley discussed the signage that will be at some of the boat landings.

C. Riverside Park Remediation – Lindman discussed remediation done at the park and what work remained. A report will be completed and sent to the DNR. Staff will then wait on the DNR’s decision and determinations on anything that might have come from off site. Kilian discussed concerns he had about the exceedance levels on private property adjacent to the city property. He discussed protective cleanup levels the DNR and DHS had collaborated on for Superior and levels in Wausau. He compared socio-economic levels of both areas. He felt there was major disparities in the level of protectiveness in how these two areas were dealt with and hoped they could work with regulators about this. He also discussed and wanted to know more about the samples taken around railroad ties compared to other samples because of differences in the profiles. Lindman noted that staff is looking at City owned property at this point to submit for closure. The DNR is the one who will decide whether further testing is going to be required.

6. Future Agenda Items – none brought forward

7. Next Meeting Date – The next regular scheduled meeting will be at 4:30pm on November 6<sup>th</sup>, 2023 in Council Chambers at City Hall, 407 Grant St., Wausau WI 54403.

8. Adjournment – **Motion** by Watson, second by Lukens to adjourn at 5:30pm. Motion **carried** by voice vote, vote reflected as 4-0.

## LEGEND

THE OVERALL PROJECT INTENDS TO ACCOMMODATE ALL LANDSCAPE REQUIREMENTS AS REQUIRED BY THE CITY PER WAUSAU ZONING CODE.

- 1 BUILDING FOUNDATION**
- DIVERSITY OF NATIVE SPECIES
  - DECIDUOUS/EVERGREEN SHRUBS
  - ORNAMENTAL GRASSES & PERENNIALS

- 2 PAVED AREA**
- DIVERSITY OF NATIVE SPECIES
  - DECIDUOUS TREES/SHRUBS
  - ORNAMENTAL GRASSES & PERENNIALS

- 3 STREET FRONTAGE**
- DIVERSITY OF NATIVE SPECIES
  - DECIDUOUS TREES

- 4 YARDS**
- DIVERSITY OF NATIVE SPECIES
  - DECIDUOUS TREES/SHRUBS
  - ORNAMENTAL GRASSES & PERENNIALS

- A RIVERFRONT TERRACE**
- PATIO/OPEN SPACE
  - OUTDOOR DINING/GATHERING
  - MOVABLE CHAIRS & TABLES
  - SEATWALLS/RAISED PLANTERS
  - OUTDOOR LIGHTING
  - VERTICAL SUPPORT ELEMENTS FOR LIGHTING, SIGNAGE AND/OR POTENTIAL SHADE SAILS
  - LOW PROFILE DECORATIVE RAILINGS TO SEPARATE PUBLIC VS PRIVATE SPACE
  - SAWCUT EXISTING RIVERFRONT PATH CURVES TO PROVIDE OPPORTUNITY FOR SOFTSCAPE AND MAXIMIZE FUNCTIONALITY OF PATIO/OPEN SPACE WITHIN TERRACE ABOVE. REINCORPORATE CITY BENCHES ALONG TERRACE/ RIVERFRONT TRAIL WITHIN SOFTSCAPE BEDS.

- B BREEZEWAY**
- PEDESTRIAN PLAZA/CORRIDOR THROUGH BUILDING
  - SEATWALLS/RAISED PLANTERS
  - OUTDOOR LIGHTING
  - VERTICAL SUPPORT ELEMENTS FOR LIGHTING, SIGNAGE

- C SURFACE PARKING**

- D CANOE/KAYAK STORAGE**

- E PEDESTRIAN CROSSWALK**

- F TERRACE STEPS**
- WIDE/SHALLOW TRANSITION TO RIVERFRONT
  - POURED CONCRETE, 24" TREADS
  - DECORATIVE HAND RAILINGS

- G LOW RETAINING WALLS**
- CONCRETE OR LARGE PROFILE LIMESTONE BLOCKS TO MATCH EXISTING RIVERFRONT

- H REFUSE ROLL-OUT AREA**



## SCS WAUSAU RIVERFRONT

## CONCEPTUAL LANDSCAPE PLAN

GDP SUBMITTAL

WAUSAU,  
WISCONSIN

08.29.2023

PROJECT NUMBER • 10900

# P200