



## OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal, Corporation, or Sub-unit thereof.

Meeting of the:	<b>Joint Human Resources Committee and Wausau Water Works Commission</b>
Date/Time:	<b>Monday, January 8, 2024 at 4:45 PM</b>
Location:	City Hall (407 Grant Street) – Council Chambers – 1 <sup>st</sup> Floor
HR Committee Members:	Becky McElhane (C), Gary Gisselman, Dawn Herbst, Tom Kilian, Michael Martens
Water Works Commission Members:	Katie Rosenberg (President), Dawn Herbst, Jim Force, Joe Gehin, John Robinson

### JOINT AGENDA ITEMS FOR CONSIDERATION

- 1) Discussion and Possible Action to Determine if Utilities Employees Should Have A Different Pay Rate And Scale Than Other City of Wausau Unrepresented Employees.

### HUMAN RESOURCES COMMITTEE AGENDA ITEMS FOR CONSIDERATION

- 1) Approval of November 13, 2023 Minutes.
- 2) Human Resources Report for December 2023.
- 3) Discussion and Possible Action Approving Notice of Election to Self-Insure Worker's Compensation Program with CVMIC.
- 4) Discussion and Possible Action Reclassifying DPW Administrative Assistant I to Administrative Assistant II.
- 5) Discussion and Possible Action Amending Employee Handbook Section 5.17 to Include Standby Pay for Fleet Technician Position.
- 6) Discussion and Possible Action Approving Request for Addition of One Administrative Assistant II Position (1 FTE) to be Shared Between the Police and Fire Departments.
- 7) Discussion and Possible Action Approving Request for Addition of One Administrative Assistant II Position (0.55 FTE) in Community Development Department.
- 8) Adjourn.

Members of the public who do not wish to appear in person may view the meeting live over the internet on the City of Wausau's YouTube Channel <https://tinyurl.com/WausauCityCouncil>, or live by cable TV, Channel 981. Any person wishing to offer public comment who does not appear in person to do so, may e-mail [james.henderson@ci.wausau.wi.us](mailto:james.henderson@ci.wausau.wi.us) with "Human Resources Committee public comment" in the subject line prior to the meeting start. All public comment, either by e-mail or in person, if agendized, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and emailed to the Daily Herald newsroom on 01/04/2024 at 10:00 AM

Questions regarding this agenda may be directed to the Human Resources Office at (715) 261-6630.

It is anticipated that each item listed on the agenda may be discussed, referred, or acted upon unless it is noted in the specific agenda item that no action is contemplated. It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Wausau may be in attendance at the above mentioned meeting to gather information. **No action will be taken by any such group at the above mentioned meeting other than the committee specifically referred to in this notice.**

"In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call Human Resources at (715) 261-6630 or the City's ADA Coordinator at (715) 261-6620 or e-mail [clerk@ci.wausau.wi.us](mailto:clerk@ci.wausau.wi.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation."

Other Distribution: Alderpersons, Mayor, Department Heads, Union Presidents.