

## **AIRPORT COMMITTEE**

Date and Time: Wednesday, December 13, 2023 @ 6:00 P.M., Wausau Downtown Airport

Members Present: Lisa Rasmussen (C), Doug Diny (VC), Pat Peckham, Ed Merchant

Members Absent: Lou Larson, Carol Lukens, Dennis Seitz (present by phone but not counted as quorum)

Others Present: John Chmiel, Tegan Troutner, Karl Kemper

The Airport Committee meeting was called to order by Chairperson Lisa Rasmussen at 6:00 P.M.

### **Public Comment**

None

### **Consider minutes of previous meeting, May 10, 2023**

Motion by Peckham, seconded by Diny, to approve the minutes. Motion carried 4-0.

### **Discussion and Possible Action Regarding the Termination of the Land Lease between the City of Wausau and Owen and Jones for Private Hangar Construction.**

Rasmussen indicated that this agenda item is not necessary as the owner is now intending to build a hanger in 2024. There is no need to terminate the land lease.

Staff are directed to advise the owner to submit signed paperwork for land lease before the end of 2023.

### **Discussion And Possible Action Regarding Approval Of Proposed Gazebo 20'X40'X12'tall Installed By The City Of Schofield At Radtke Point Park.**

Staff recommended writing a letter to the City of Schofield indicating that if an audit by the Wisconsin Department of Transportation's Bureau of Aeronautics (BOA) or the Federal Aviation Administration (FAA) indicates that the structure is an issue with airport operation, the gazebo will need to be removed. Staff also recommended including in the letter that the City of Wausau can take the gazebo down at anytime as the park is in a land lease and the structure is considered as an improvement.

Rasmussen requested that language be included in the letter to state that future modifications to Radke Point Park require a 60-day notice to airport staff.

Merchant requested that language be included in the letter that the gazebo was not approved by the City of Wausau.

Motion by Peckham, seconded by Diny, to direct staff to issue the appropriate communication per the requests and recommendations outlined to the City of Schofield following legal review. Motion carried 4-0.

### **Update Regarding FAA/BOA Funding Process for Future CIP - Chmiel/Kemper.**

Staff indicated that it has been communicated with the BOA the displeasure with how General Aviation (GA) entitlements were handled in 2023 which resulted in the return of funds. This was an issue with the state and not local staff. The process for funding GA entitlements through the BOA and the FAA Airport District Office in Chicago was explained. Future discussions may need to be had to move projects forward with state and federal partners. The proposed Capital Improvement Plan was discussed to indicate needed projects and their status.

### **Update Regarding Hangar #3 Door Replacement Project & Terminal Boiler Project - Kemper.**

The projects were outlined by Karl Kemper, Airports/Pilot/ Project Manager at Becher Hoppe.

### **Update Regarding Proposed Agreement Between Wausau RC Sports And The Wausau Downtown Airport To Conduct Model Airplane Operations At The Airport - Chmiel.**

Pulled from the agenda as it does not need action by the committee.

### **Review Airport Manager Report - Chmiel.**

Report held for future discussion.

### **Review Airport Budget Status - Groat.**

Report held for future discussion.

**Adjournment**

Motion by Peckham, second by Diny, to adjourn the meeting. Motion carried.  
Meeting adjourned at 6:33 P.M.

DRAFT



Event	Date	Host(s)
St Peter Lutheran School Tour	September 25	Learn Build Fly St Peter Lutheran School Wausau Downtown Airport
Adventure Day Tour	October 18	DC Everest Junior High School Learn Build Fly
NTC Night at Learn Build Fly	January 23	Learn Build Fly Northcentral Technical College
Aviation Careers & Scholarship Night	January 25	Learn Build Fly Wausau Flying Service
Technology & Engineering Education Tour	February 28	DC Everest Middle School Learn Build Fly Wausau Downtown Airport
Learn Build Fly Night at NTC	March 6	Learn Build Fly Northcentral Technical College
Aviation Careers Roundtable with Thomas Howard	March 21	Learn Build Fly
Alternative High School at Learn Build Fly	April (date TBD)	Learn Build Fly Northcentral Technical College
Pioneers Tour	April 21	Learn Build Fly
Armed Forces Day Celebration	May 18	EAA Chapter 640 Learn Build Fly
Kite Night at Weston Elementary School	May 23	Learn Build Fly Weston Elementary School PTO
Engineering & Aviation Summer Camp	June 17-19	Engineering Tomorrow Learn Build Fly Northcentral Technical College
AirVenture Cup Race	July 19-21	EAA Chapter 640 Learn Build Fly Wausau Flying Service
Tuesday Build Nights & Saturday Morning Think Tanks	Weekly	Learn Build Fly
EAA Meetings	Second Saturday	EAA Chapter 640

**AIRPORT MANAGER'S REPORT**  
**January 2024**

**A. FUEL SALES**

**December 2023**

Fuel Type	2018	2019	2020	2021	2022	2023	2022/2023 % Change
<b>92 OCT Auto</b>	268	79	140	153	88	115	31
<b>100LL</b>	807	1044	2129	1499	1074	1894	76
<b>Jet A</b>	12253	13174	15475	24165	19196	15184	-21
<b>Monthly Totals</b>	13328	14297	17744	25817	20358	17193	-16

**January 2024**

Fuel Type	2018	2019	2020	2021	2022	2023	2024	2023/2024 % Change
<b>92 OCT Auto</b>	276	104	95	78	77	111	80	-28
<b>100LL</b>	924	1016	1186	1238	1235	645	770	19
<b>Jet A</b>	7678	12969	11129	14309	19313	22592	13552	-40
<b>Monthly Totals</b>	8878	14089	12410	15625	20625	23348	14402	-38

**B. YEAR TO DATE FUEL TOTALS through December 2023**

2018	2019	2020	2021	2022	2023	2022/2023 % Change
174,470	199,704	209,988	286,214	297,724	271,673	-8.7

**C. AIRCRAFT RENTALS through December 2023**

Month	2018	2019	2020	2021	2022	2023	2022/2023 % Change
<b>January</b>	42.5	57.8	23.0	67.6	110.0	40.3	-63.4
<b>February</b>	27.4	45.0	65.5	47.0	99.3	126.7	27.6
<b>March</b>	54.3	45.9	34.1	80.3	114.2	137.2	20.1
<b>April</b>	49.9	67.3	0.0	139.3	111.9	169.4	51.4
<b>May</b>	65.1	101.3	104.8	140.8	190.8	312.9	64.0
<b>June</b>	88.5	150.3	173.6	173.0	225.6	315.0	39.6
<b>July</b>	93.2	221.8	199.7	229.9	225.7	318.2	41.0
<b>August</b>	144.0	183.2	229.4	160.1	237.9	370.8	55.9
<b>September</b>	75.9	118.0	187.9	186.3	181.5	273.1	50.5
<b>October</b>	67.8	93.3	144.3	124.5	144.8	248.4	71.5
<b>November</b>	58.4	94.3	126.7	100.2	99.2	183.7	85.2
<b>December</b>	33.8	50.0	133.3	80.6	80.2	160.7	100.4
<b>Year-To-Date</b>	<b>800.8</b>	<b>1228.2</b>	<b>1422.3</b>	<b>1529.6</b>	<b>1821.1</b>	<b>2656.4</b>	45.9
Through December							

**January 2024**

Month	2018	2019	2020	2021	2022	2023	2024	2023/2024 % Change
<b>January</b>	42.5	57.8	23.0	67.6	110.0	40.3	<b>63.5</b>	57.6

**D. AIRPORT OPERATIONS**

Wausau Based Aircraft: 78  
Unregistered or unairworthy Aircraft: 8  
 Total Wausau Based Aircraft: 70

**Some of the Companies Recently Benefiting from Use of the Wausau Downtown Airport**

LPS Equipment	Incredible Bank
Vortex Tool	Wausau Supply Company
Marshfield Clinic/Spirit 2	Life Link
Hilton	Medevac

Cardinal Glass	Enterprise Rental Car
Clark Industries	Aspirus
Ministry Health Care	Guardian Flight
Vortec Tool	Wausau Supply
Guardian Medical	Uber
Mayo Clinic	North Central Technical College
U.W. Health Care	Lee's Famous Recipe
All American Taxi	Kocourek Automotive
Log Cabin	Eagle's Nest
CTech Manufacturing	Ascension Hospital
Wood Trust	Merrill Iron & Steel
The Hilton	State of WI Gov. Evers
DeJong Consulting	Lewis Construction
Eagle Sky Patrol	Jefferson Street Inn
Jack Links	A&A Restaurant
Northwest Petroleum	Incredible Bank
Peterson & Matz	Greenheck Fan Co.
BBJ Investments LLC	Sulzer Machining
McNeill Transportation	The Mint
Life Link	L&S Electric
Granite Peak Ski	Greenheck/Turner Center
Sconni's	Marriott

## **E. AIRPORT MAINTENANCE**

Lighting Systems: All OK  
 Vehicles: All OK  
 Snow Removal: All OK  
 Buildings: no hot water in the terminal building bathrooms

SRE BUILDING – All OK

TERMINAL BUILDING – Update on the agenda

CIVIL AIR PATROL OFFICES – no problems

SECURITY GATE SYSTEM – no new problems

## **F. HANGAR TENANT CONCERNS**

### CORPORATE HANGAR ACTIVITY

Locally Based Aircraft using corporate hangar space: 2 jet, 2 turbine, 7 singles

T-HANGARS – 100 % occupancy 18 aircraft owners on waiting list

PRIVATE HANGARS - east hangar development area tenants ongoing issues regarding parking and crowd control

CITY HANGARS – corporate hangar 2 roof is leaking & needs replacement in 2024 - officially diagnosed 11/2023, hangar 3 cables adjusted again in 11/2023 - new door can't be installed soon enough

## G. AIRPORT PROMOTION

- **Wausau Airshow Father's Day Weekend 2024** will include both a day and night airshow. Acts for 2024 have just been announced. The ribbers may return for this event. The US Army Golden Knights are the feature act for 2024.
- **Wausau will be start/finish for the AirVenture Cup Race for the third consecutive year in 2024!!** There were 80+ race participants in 2023 and aircraft and their crews stayed in Wausau Friday through Sunday at the Jefferson where they also had their banquet and they were very happy with the accommodations
- Both Wisconsin Flying Hamburger Socials in 2023 went off without a hitch. We served close to 500 people with 50+ aircraft attending over (2) separate evenings. Wausau Flying Service sponsored the June event and EAA Chapter 640/LBF sponsored the August event
- (3) Pilot For A Day programs scheduled for summer 2024
- There are four Air Cadet Days scheduled in 2024 and will take place in May, June, August & September. The event features flights in the WWII era Stearman biplane trainer. Participants experience ground school courses presenting the history of flight training in WWII, history of the Stearman biplane, and how to fly the Boeing Stearman. Participants come from as far away as northern Minnesota and Chicago for the weekend to attend.
- 2023/2024 Aviation 101 has (14) high school students enrolled. Aviation 101 is a partnership between the Wausau School District, Wausau Flying Service and Learn Build Fly. The Lewitzke Foundation has funded a portion of the program through 2025 for up to 20 students annually.
- "Learn, Build, Fly" has completed about 90% of their current Buttercup airplane project.
- EAA Chapter 640/Learn Build Fly's big event will be "Armed Forces Day" at the Learn Build Fly Education Center at the Wausau Downtown Airport in May! The event will include Young Eagle Flights, military fly-overs, and Black Hawk helicopter display. For more details visit [LearnBuildFly.org](http://LearnBuildFly.org)