



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a special meeting on the date, time and location shown below.

ORGANIZATIONAL MEETING

Meeting of the: **COMMON COUNCIL OF THE CITY OF WAUSAU**
 Date/Time: **Tuesday, April 16, 2024 at 6:30 pm.**
 Location: **City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers**
 Members: Carol Lukens, Michael Martens, Terry Kilian, Tom Neal, Gary Gisselman, Rebecca McElhaney, Lisa Rasmussen, Sarah Watson, Victoria Tierney, Lou Larson, Chad Henke

DETAIL

Meeting called to order by City Clerk
 Council Elect are seated by Police and Fire Honor Guard Officers
 Posting of the Colors
 National Anthem by Wausau West Choir

FILE

- 00-0410 Certification and Oath of Office - Mayor
Mayor Diny takes the meeting gavel
Mayor introduces Council Elect by District and asks the Clerk to swear in members.
- 02-0430 Certification and Oath of Office by City Clerk - Alderpersons
Mayor introduces Municipal Judge Elect and asks Clerk to swear in Judge
- 02-0431 Certification and Oath of Office by City Clerk - Municipal Judge
Musical performance by the Central Wisconsin Jerry Ensemble
- 24-0401 Roll Call - Council Members 2024-2026
Suspend the Rules
- 02-0432 Ordinance Adopting Council Rules for 2024-2026
- 02-0433 Council Elections:
Accept and close nominations for Council President (Simple majority by secret ballot)
Accept and close nominations for Plan Commission (2/3 majority)
Accept and close nominations for Wausau Water Works Commission (Simple majority)
Communication: Mayor's Appointments to *Standing Committees for 2024-2026*
- 24-0403 Confirm Mayor's Appointments to Boards, Commissions, and Committees as Indicated
- 02-0434 Resolution Designating Official Newspaper
- 02-0435 Resolution Designating Public Depositories

Comments by Mayor Doug Diny and Council Members
 Adjournment

Signed by, Mayor-Elect Doug Diny

NOTE: There will be a Council Reception following the meeting.

Members of the public who do not wish to appear in person may view the meeting live on live on the Internet, by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail kaitlyn.bernarde@ci.wausau.wi.us with "Common Council public comment" in the subject line prior to the meeting start.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 04/12/2024 @ 4:00 PM Questions regarding this agenda may be directed to the City Clerk.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Chapter 2.16 STANDING RULES OF THE COMMON COUNCIL

2.16.010 Generally.

The standing rules of the Common Council, as well as its Standing Committees, are set forth as follows:

RULE 1 MEETINGS

A. *Regular meetings.*

- (1) Following the spring election of each year, the Common Council shall meet on the third Tuesday of April for the purpose of organization. Regular meetings of the Common Council shall be held on the second and fourth Tuesday of every month at 6:30 p.m., in the Council chambers.
- (2) If any meeting date, as fixed by paragraph (1), falls on a legal holiday or election day, the meeting shall instead be held on the first business day succeeding that holiday or election day at the same hour and place, unless the meeting is canceled or another date is specified by the Mayor.
- (3) The Mayor, from time to time and for good cause, may cancel or reschedule any of the regularly scheduled monthly meetings to another time and date, but each regular meeting so rescheduled shall then be considered a special meeting.

B. *Special meetings.*

- (1) The Mayor may call special meetings by notice to each Council member. The notice shall be delivered to the members personally by telephone or left at their usual abode at least 24 hours before the meeting, unless for good cause a 24-hour notice is impossible or impractical. In that case, a shorter notice may be given, but the notice may not at any time be provided less than six hours in advance of the meeting. The notice shall specify the time, place, and purpose of the meeting. Meeting notices shall comply with Wis. Stats. §§ 19.83 and 19.84(1) and (3). Attendance by a Council member is a waiver of any defect of notice.
- (2) The Mayor may call a special meeting, without notice, at a regularly convened Council meeting if all members are present.
- (3) Special meetings shall be deemed regular meetings for the purpose of transacting any business that may be permitted by law.

C. *Adjournment.* Any Council member may move to adjourn a meeting. If any agenda item is not considered before a motion to adjourn is adopted, it shall automatically be referred to the Council's next regular meeting, unless the motion provides for a specific date and hour.

D. *Transmission of Committee business to the Council.* Committee actions taken in the three business days prior to a Council meeting shall be held until the next meeting after the upcoming meeting unless two-thirds of the Council agree the matter should be taken up immediately for cause. (Ord. 61-5801 §1, 2019; Ord. 61-5617 §1(part), 2014)

RULE 2 QUORUM REQUIRED

A quorum is necessary for the transaction of any council business. Two-thirds ($\frac{2}{3}$) of all members of the council, excluding the mayor, shall constitute a quorum. Vacant seats shall be counted to determine whether or not a quorum is present.

(Ord. No. 61-5852, § 1, 9-22-2020; Ord. No. 61-5853, § 1, 9-22-2020; Ord. No. 61-5888, § 1, 7-13-2021; Ord. No. 61-5898, § 1, 1-11-2022; Ord. No. 61-5900, § 1, 2-1-2022; Ord. No. 61-5912, § 1, 4-26-2022)

RULE 3 CALL TO ORDER

The presiding officer or Chairperson shall at the hour appointed call the members to order. If both the Mayor and the Council President are absent from the meeting, the Clerk shall call the Council to order and preside until the Council selects a member to preside at that meeting. In the absence of the Chairperson, the Vice Chairperson shall preside at the meetings of the Committee. If both the Chairperson and Vice Chairperson are absent, a Committee member shall call the meeting to order and preside until the Committee selects a member to preside at the meeting.

(Ord. No. 61-5888, § 1, 7-13-2021)

RULE 4 ABSENCE OF MEMBERS

If an Alder or Committee Member for any reason cannot attend a regularly scheduled meeting, he or she shall notify the City Clerk, before the meeting in question, of his or her anticipated absence. The Alder's or Committee Member's absence shall be entered into the Council's record.

(Ord. No. 61-5852, § 2, 9-22-2020; Ord. No. 61-5888, § 1, 7-13-2021; Ord. No. 61-5898, § 2, 1-11-2022; Ord. No. 61-5900, § 2, 2-1-2022; Ord. No. 61-5912, § 2, 4-26-2022)

RULE 5 ORDER OF BUSINESS

The business of the Council shall be conducted in the following order:

1. Call to order by the presiding officer.
2. Pledge of Allegiance, Roll Call. If a quorum is not present, the meeting shall automatically adjourn to the next regular meeting or other specified date.
3. Presentations.
4. Consideration of the minutes of the preceding meeting, approval of the minutes if correct, and correction of mistakes if any.
5. Comments and suggestions from preregistered citizens (as authorized under Rule 16).
6. Communications and recommendations from the Mayor.
7. Reports of City officers.
8. Committee reports (standing and nonstanding).
9. Unfinished business from previous meetings.
10. Consent agenda.
11. Alderperson request to call for a meeting of the entire Council as a committee of the whole.
12. New business (resolutions and ordinances).
13. Comments and suggestions from citizens present during Public Comment occurring both before and after the business meeting (as authorized under Rule 16).

(Ord. 61-5711 §1(part), 2016; Ord. No. 61-5888, § 1, 7-13-2021; Ord. No. 61-5912, § 3, 4-26-2022)

RULE 6 INTRODUCTION OF BUSINESS

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- A. *Introduction requirements.* All ordinances, resolutions, memorials or other communications shall be in writing, contain a brief statement of their content, indicate the name of the presenting member/committee, and, prior to their consideration by Council, be delivered to the Clerk. At the first permitted opportunity, the presiding officer or Chairperson or designee shall read each by title at a meeting of the Council or Committee. Any Alder or Committee member may require at any time the reading in full of any matter while it is before the Council or Committee.
 - B. *Filing.* Each proposed ordinance or resolution shall be filed in the office of the Clerk no less than seven days prior to that scheduled Council meeting at which the measure is to be introduced. Council and Standing Committee packets must be prepared and available for distribution no less than six days prior to that scheduled Council or committee meeting and the Council packet must also contain all committee results for each measure to be considered. If for good cause this prefiling is impossible or impractical, the presiding officer of the Council or Chairperson of the committee may waive this requirement.
 - C. *Reintroduction restricted.* Unless otherwise provided by City ordinance, no proposed ordinance or resolution, having once been defeated, may again be introduced in the same or in the substantially same form until 30 days after the date when that ordinance or resolution was defeated.

(Ord. 61-5617 §1(part), 2014; Ord. No. 61-5888, § 1, 7-13-2021)

RULE 7 PRESIDING OFFICER AND CHAIRPERSON

- A. *Designation Of.* The Mayor shall be the presiding officer of the Common Council and the Chairperson shall be the presiding chairperson of the Committee. In the absence of the Mayor, the president of the Council shall preside at the meetings of the Council and be styled "Acting Mayor." If both the Mayor and Council President are absent, the Clerk shall call the meeting to order and preside until the Council selects a member to preside at the meeting. In the absence of the Chairperson, the Vice Chairperson shall preside at the meetings of the Committee. If both the Chairperson and Vice Chairperson are absent, a Committee member shall call the meeting to order and preside until the Committee selects a member to preside at the meeting.
- B. *Function.* The presiding officer and presiding chairperson shall preserve order and conduct the proceedings of the Council and Committee, respectively. If a member does not follow the Standing Rules found in Chapter 2.16, the presiding officer or presiding chairperson may, on his or her own motion, or shall, at any member's request, call the offending member to order. The Council or Committee, if appealed to, shall decide the matter. The City Attorney shall act as the Council's parliamentarian.
- C. *Questions of order.* Any member may raise a point of order or question of the order ("question of order"). The question of order must be raised at the time of the alleged breach of order occurs. The presiding officer or presiding chairperson shall, in turn, immediately rule on the question of order, subject to an appeal by a member to the Council or Committee. The appeal may be sustained by a majority vote of the members present, exclusive of the presiding officer. The City Attorney may advise the presiding officer or the Council on questions of order.
- D. *Motion.* The Mayor may speak on any question or make any motion if he or she vacates the chair and designates the Council president to preside temporarily. The presiding chairperson does not need to vacate the chair to speak on any question or make any motion.
- E. *Veto.* The Mayor may exercise his or her veto power as defined in Wis. Stats. § 62.09(8)(c), and disapprove any Common Council action. Disapproval is expressed by Mayoral veto made within five business days of the time it is submitted to him or her by the City Clerk. A veto shall be accompanied by the Mayor's reason for rejecting the proposal, which shall be placed on file with the Clerk. The Clerk shall place the vetoed measure on the agenda of the next regularly scheduled meeting for Council override consideration. The Council may override the Mayor's veto by a two-thirds vote of all its members.

(Ord. 61-5559 §1, 2013; Ord. No. 61-5888, § 1, 7-13-2021)

RULE 8 PRESIDENT OF THE COUNCIL

- A. *Selection.* The Council President shall be selected by a majority vote of all Council members at the organizational meeting conducted on the third Tuesday of April.
- B. *Absence of Mayor.* During the Mayor's absence or inability to serve, the Council president shall be acting Mayor and shall be vested with the powers and duties of the Mayor, except the Council President may not approve a Council act that the Mayor has vetoed. When presiding, the Council President retains his or her right to vote as Alder and may not vote in case of a tie.

(Ord. No. 61-5888, § 1, 7-13-2021)

RULE 9 VOTING

- A. *Mode of voting.*
 - (1) Any Alder or Committee member may demand an aye and no vote on any matter. However, the vote shall be by ayes and noes if the Council or Committee is: (a) confirming appointments; (b) adopting any measure that assesses or levies taxes; (c) appropriating or disbursing money; or (d) creating any liability or charge against the City or any fund of the City.
 - (2) No member may explain his or her vote during the calling of the ayes and noes. All aye and no votes shall be recorded by the Clerk.
- B. *Majority of vote required.* A majority vote of all members of the Council or Committee in favor of any proposed ordinance, resolution or appointment shall be necessary for passage or approval, unless a larger number is required by law. In all other cases, a majority of the votes cast shall be necessary for Council or Committee action, provided a quorum has voted.
- C. *Tie vote.* The Mayor shall not vote except in case of a tie. When the Mayor does vote in case of a tie, his or her vote shall be counted in determining whether a sufficient number of the Council has voted favorably or unfavorably on any measure.
- D. *Abstentions.*
 - (1) All Council or Committee members present shall vote on all matters or issues placed before them; unless required to abstain due to a direct pecuniary or personal interest not common to other members of the Council or Committee. Members shall identify for the record whether the conflict is pecuniary or personal.
 - (2) A Council or Committee member who is required by law to abstain from voting on any particular matter shall not be counted for determining (a) the number of "members present" if passage of that measure requires a favorable vote by a majority or other fractional vote (i.e., two-thirds or three-fourths) of the Alder or Committee member "present," or (b) the presence of a quorum for purposes of that particular vote.
- E. *Vote change.* A Council or Committee member may change his or her vote on a matter up to the time the result of the vote is announced.
- F. *Absentee voting.* No member may cast an absentee vote on any proposed ordinance, order, resolution or proposition before the Council or Committee regardless of whether the absence is planned or unplanned.

(Ord. No. 61-5888, § 1, 7-13-2021)

RULE 10 RECONSIDERATION OF QUESTION

Any member who voted with the prevailing side on any question may move for a reconsideration of the vote immediately after the vote or at the next succeeding regular meeting of the Council. If a motion to reconsider is defeated, it may not again be presented to the Council.

RULE 11 ORDINANCES

- A. *Referral of ordinances.* All ordinances under consideration shall have been first reviewed by the appropriate committee who shall make an action recommendation on the matter to Council, unless an Alder moves for immediate consideration of the ordinance.
- B. *Immediate consideration of ordinance.* Upon a motion for immediate consideration, the presiding officer shall put the question, "Is there any objection to an immediate consideration of the ordinance?" If an objection is voiced by an Alder, a roll call vote on the motion for immediate consideration is required. If no objection is voiced, then the Clerk shall record unanimous consent to the motion for immediate consideration. The presiding officer shall then state the principal question.
- C. *Legal review.* The Council may not vote on any ordinance unless the ordinance language has been reviewed and its enforce ability has been attested to by the City Attorney.
- D. *Affirmative rule.* All ordinances under consideration shall be written in the affirmative whereby the Council votes to approve the measure by voting yes or not to approve the measure by voting no.

(Ord. No. 61-5888, § 1, 7-13-2021)

RULE 12 RESOLUTIONS

- A. *Referral of resolutions.* All resolutions under consideration shall have been first considered by the appropriate committee who shall make an action recommendation on the matter to Council, unless an Alder moves for immediate consideration of the resolution.
- B. *Immediate consideration of resolution.* Upon a motion for immediate consideration, the presiding officer shall put the question, "Is there any objection to an immediate consideration of the resolution?" If an objection is voiced by an Alder, a roll call vote on the motion for immediate consideration is required. If no objection is voiced, then the Clerk shall record unanimous consent to the motion for immediate consideration. The presiding officer shall then state the principal question.
- C. *Resolutions providing for appropriation of money.* A resolution providing for the appropriation of money shall not be granted immediate consideration unless the number of votes required by Rule 15B are cast in favor of immediate consideration. Such resolution shall designate the particular fund from which the appropriation is to be made.
- D. *Affirmative rule.* All resolutions under consideration shall be written in the affirmative whereby the Council or Committee votes to approve the measure by voting yes or not to approve the measure by voting no.

(Ord. No. 61-5888, § 1, 7-13-2021)

RULE 13 COMMITTEES

- A. *Appointments.* The Mayor shall appoint members to each of the Standing Committees at the organizational meeting of the newly elected Council conducted on the third Tuesday of April.
- B. *Standing Committees.* The Standing Committees of the Council shall be:
 - 1. Capital Improvements and Street Maintenance;
 - 2. Economic Development;
 - 3. Executive;

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4. Finance;
 5. Human Resources;
 6. Park and Recreation;
 7. Public Health and Safety.
- C. *Committee of the whole.* The Mayor, the Executive Committee, Council President or two alderpersons may call for a meeting of the entire Council as a committee of the whole for discussion and consideration on any matter. When two alderpersons call for such a meeting, their request shall be placed on the agenda of the next regular meeting of the Council for consideration. The Mayor shall be an ex officio, non-voting member of the committee, and the Council President shall be the Chairperson of the committee of the whole. In the absence of the Council President, the Mayor shall preside as Vice-Chair.
- D. *Subcommittees and special committees.* The Chairperson of any standing committee or of the Metro-Ride Commission may appoint members to a subcommittee or citizens to a special committee with the consent of the Council for the purpose of investigating issues before the committee and making recommendation on issue before the committee. The committee chairperson shall also name the chairperson of the subcommittee or special committee. (Ord. 61-5617 §1(part), 2014)
- E. *Committee reports.*
- (1) Each committee shall keep a written record on all matters referred to it. Committee reports/minutes shall be filed with the Clerk and distributed to all members of the Council. Matters under Council consideration shall include the meeting minute detail with the proposed ordinance or resolution unless it is impossible or not practical to do so. Staff reports may also be submitted to the Clerk.
 - (2) For each Ordinance or resolution referred to it, the committee shall submit a separate written report/minutes and recommendation to Council. The Council shall at the same meeting consider and vote on the separately reported ordinance or resolution. The Council, however, may defer action on the measure to its next regular meeting or other specified meeting.
- F. *Notice of committee meetings.* The committee Chairperson shall file notice of each committee meeting with the Clerk. The notice shall comply with the notice requirement of Wis. Stats. § 19.84. In addition to compliance with state law, standing committee meeting times shall be posted to the City's online calendar by the first of each month in which the meeting is to occur.
- (1) The Clerk shall call the first committee meeting on each term.
 - (2) Committee members shall elect a chairperson and a vice chairperson at their first meeting.
 - (3) Committee members shall determine at their first meeting a schedule of regular meeting times for matters referred to them for investigation and report and shall meet to consider items that may be deemed necessary upon the call of the chairperson or upon the call of a majority of the members of the committee. The chairperson may also schedule other such meeting times as he or she may deem necessary. (Ord. 61-5617 §1(part), 2014)
- G. *Committee referrals.* The presiding officer shall make all committee referrals, except as provided under Rule 15.
- H. *Executive Committee.* The Executive Committee shall be composed of the chairperson of each of the City Council Standing Committees and Council President and will be chaired by the Council President.
(Ord. 61-5711 §1(part), 2016; Ord. 61-5703 §1, 2016; Ord. 61-5617 §1(part), 2014; Ord. 61-5562 §1, 2013; Ord. 61-5561 §1, 2013; Ord. 61-5560 §1, 2013.)
(Ord. No. 61-5909, § 1, 4-19-2022; Ord. No. 61-5913, § 1, 4-26-2022)

RULE 14 COMMITTEE REPORTS

Committee chairs may make brief report to the Council on any matters pertaining to their committees they feel pertinent to Council business as long as the item has been noted on the agenda.

RULE 15 FINANCIAL MATTERS

- A. *Bills.* All bills against the City shall be itemized and presented to the Finance Director for examination. Payment of bills, regular wages and salaries of officers and employees already provided for in the budget adopted by the Council shall be made without submission to the Council after ratification by the department/division head submitting them and approval of the Finance Director.
- B. *Other financial claims.* All financial claims shall be referred to the Board of Public Works for consideration upon recommendation of the City's insurance carrier.
- C. *Ordinances and resolutions.* The Council shall act on all ordinances and resolutions appropriating money or creating any charge against the City, other than the payment of claims for purchases or work previously authorized by the Council.

(Ord. 61-5731 §1, 2017)

RULE 16 CITIZENS' RIGHT TO ADDRESS COUNCIL

- A. *Right declared.* A citizen may address the council under either or both:
 - 1. Rule 5(12);
 - 2. Rule 5 (5), provided the following conditions are met:
 - a. The citizen registers with the Clerk before the meeting is called to order, and indicates his or her interest to address the Council; and
 - b. The citizen's comments relate to a matter on the agenda for that meeting.
 - 3. The term "citizen" excludes the members of the governmental body who have been appointed to that Council or committee, while in session, pursuant to Wis. Stats. § 19.82 and § 19.84.
- B. *Time limited.* Except for informational and public hearings, speakers shall be limited to three minute addresses unless the Council consents, by a two-thirds vote of the members present to extend the time.
- C. *Other restrictions.* If the presiding officer decides that the comments are not relevant or are abusive, the presiding officer may:
 - 1. Order the citizen to modify his or her comments;
 - 2. Order the citizen to refrain from speaking;
 - 3. Order the citizen to leave the Council chambers;
 - 4. Take such other steps as may be necessary to ensure the efficient conduct of the Council's business.

(Ord. No. 61-5888, § 1, 7-13-2021)

RULE 17 MANNER OF DELIBERATION

- A. *Manner of.* No Alder or Committee member shall address the Council or Committee until recognized by the presiding officer or presiding chairperson. The Alder or Committee member shall then address the presiding officer or presiding chairperson and keep all remarks to the question under discussion. The Alder or Committee member shall also avoid personal confrontations when speaking.

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- B. *Recognition.* When two or more members simultaneously seek recognition, the presiding officer or presiding chairperson shall name the member who is to speak first.
- C. *Motions.* No motion shall be discussed or acted upon until it has been seconded, unless these rules specifically permit one Alder or one Committee member to initiate action. If a motion is withdrawn, the second to the motion must also be withdrawn.
- D. *Motions, precedence of.* When a question is under consideration, no motion shall be entertained except a motion to:
1. Adjourn.
 2. Recess.
 3. Lay on the table.
 4. Move the previous question (call for the question)
 5. Postpone to a certain day.
 6. Refer to a committee.
 7. Amend.
 8. Postpone indefinitely.
- These motions shall take precedence in the order listed.
- E. *Termination of debate.* Any member wishing to terminate the debate may move the previous question (call for the question). The presiding officer or presiding chairperson shall then announce the question as, "Shall the question before the Council or Committee not be put?" Any Alder or Committee member who was in the queue to speak on the issue before the question was called will be allowed to speak for three minutes before calling the question is voted on. Once all Alder or Committee members who were in the queue have spoken for their three minutes, the presiding officer or presiding chairperson shall bring the main question to a vote. If no objection is voiced, the Clerk or presiding chairperson shall record unanimous consent to terminate debate. If an objection is voiced by an Alder or Committee member, a roll call vote on the motion for termination of debate is required. If two-thirds of the members present vote in the affirmative, the question before the Council or Committee shall be taken without further debate. The presiding officer or presiding chairperson shall then state the principal question. The Council or Committee then votes, first on any pending amendments and then on the main question.

(Ord. 61-5563 §1, 2013; Ord. No. 61-5888, § 1, 7-13-2021)

RULE 18 CONSENT AGENDA

- A. *Clerk's responsibilities.* The City Clerk may create a subsection on any Council agenda entitled "consent agenda." In a consent agenda, the Clerk shall place matters that, in the Clerk's judgment, are routine and noncontroversial and do not require a special vote or specific action by the Council.
- B. *Procedure for adoption.* The following procedure shall apply when a consent agenda is used:
1. No separate discussion of debate may be permitted on any matter listed on the consent agenda.
 2. A single motion, seconded and adopted by a majority vote of all members on the Council, shall be required to approve, adopt, enact or otherwise favorable resolve all matters listed on the consent agenda.
 3. Any Alder may request removal of any item or part of an item included in the consent agenda. At the time of the consent agenda is considered, that item, requested by the Alder, shall be removed without debate or vote.

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4. If any item or any part of the item has been removed from the consent agenda in accordance with this rule, the Council shall consider that item at an appropriate time during the Council's regular order of business.

(Ord. No. 61-5888, § 1, 7-13-2021)

RULE 19 ROBERT'S RULES OF ORDER TO GOVERN COUNCIL AND COMMITTEES

In the absence of a standing rule, the Council and Committees, both standing and non-standing, shall be governed by the most current edition of Robert's Rules of Order Newly Revised, unless contrary to state law.

(Ord. 61-5564 §1, 2013; Ord. No. 61-5888, § 1, 7-13-2021)

RULE 20 SUSPENSION OF RULES

These rules or any part of them may be suspended in connection with any matter under consideration by a recorded vote of two-thirds of the members present.

RULE 21 AMENDING OF THE RULES

By a recorded vote of two-thirds of all the members of the Council, these rules or any part of them may be amended.

(Ord. 61-5363 §1, 2008, File No. 02-0432; Ord. 61-5289 §1, 2006, File No. 02-0432; Ord. 61-5181 §1, 2002, File No. 02-0432; Ord. 61-5070 §1, 2000.)

CONFIRMATION OF MAYOR'S APPOINTMENTS

Mayor's Aldermanic Appointments to Non-Standing Committees for 2024 - 2026

File Number: 24-0403 Date Introduced: April 16, 2024

Executive Committee

Replaces Administrative Review, Coordinating Committee and Legislative Committee

Represents	Name	Address	Term	Phone #
Chair of PH&S	TBD		2024-2026	
Chair of ED	TBD		2024-2026	
Chair of HR	TBD		2024-2026	
Chair of Finance	TBD		2024-2026	
Chair of CISM	TBD		2024-2026	
Chair of Parks	TBD		2024-2026	

Affordable Housing Task Force

The Task Force will craft and present recommendations for Wausau's economic and affordable housing interests, including the development of policy recommendations consistent with applicable state and federal laws, and if applicable, U.S. Housing and Urban Development and local public housing authority guidelines.

Represents	Name	Address	Term	Phone #
Aldersperson	Sarah Watson		2024-2026	

Airport Committee

The committee shall make recommendations to the council on the maintenance, operation, control, fees and charges, and the contracted services for the Wausau Downtown Airport. In addition, the committee shall make recommendations regarding any of the provisions contained in Section 114.14 of the Wisconsin Statutes.

Represents	Name	Address	Term	Phone #
Chairperson	Lisa Rasmussen		2024-2026	
Member	Michael Martens		2024-2026	
Member	Carol Lukens		2024-2026	
Member	Lou Larson		2024-2026	

Bicycle & Pedestrian Advisory Committee

Created to assist and work with the Capital Improvements and Street Maintenance Committee as well as other committees of the Common Council as needed to improve bicycle and pedestrian accommodations in the City of Wausau. It has been determined to be a "special" committee by Wisconsin Statutes, whose members are appointed by the Mayor without Common Council approval. The committee is staffed by the City Planning office.

Represents	Name	Address	Term	Phone #
Aldersperson	Terry Kilian		2024-2026	
Aldersperson	Tom Neal		2024-2026	

Building Advisory Board

The building advisory board consists of the following: (a) Ex officio members: Public works director, Fire chief. (b) Members appointed by the mayor, confirmed by the council: Two members of the common council, Two citizen architects, One citizen master electrician, One citizen master plumber, One citizen general contractor. The building advisory board has full power to pass upon any and every question arising on the provisions of this code.

Represents	Name	Address	Term	Phone #
Member	Chad Henke		2024-2026	
Member	Tom Neal		2024-2026	

Capital Improvement Program (CIP) Committee

The CIP Committee will identify in one document, with the exceptions of those handled by the utility commission and CISM Committee, all capital projects that the city is undertaking in the next five years regardless of funding mechanism. The committee shall: 1) Develop and recommend allocation/prioritization guidelines to the Finance Committee for incorporation into the budgetary guidelines to be approved by the common council. 2) Review and rank capital project requests submitted by the departments consistent with approved guidelines. 3) Develop and provide the Finance Committee with a Capital Plan that includes the annual priorities and a rolling five year projection, (updated annually) for considered inclusion in the annual budget. 4) Monitor the progress of and provide regular status updates for all major capital projects under construction or installation to the Finance Committee.

Represents	Name	Address	Term	Phone #
Member	Michael Martens		2024-2026	
Member	Victoria Tierney		2024-2026	
Member	Lisa Rasmussen		2024-2026	

Citizens Advisory Committee - Community Development Block Grant

The Citizen Advisory Committee for Community Development (CACCD) is an advisory committee to the City of Wausau. Their purpose is to provide input on matters related to the Community Development Block Grant Program (funded by the US Department of Housing and Urban Development - HUD) as well as develop policies for other housing and community development funded programs within the Community Development Department.

Represents	Name	Address	Term	Phone #
Member	Chad Henke		2024-2026	

Community Development Authority

The community development authority consists of seven resident persons having sufficient ability and experience in the fields of urban renewal, community development and housing.

Represents	Name	Address	Term	Phone #
Member	Sarah Watson		2024-2026	
Member	Chad Henke		2024-2026	

Dog Park Committee

The committee will research design and funding opportunities available to make the City of Wausau dog park a reality. It will advise and report to the Park & Recreation Committee, as well as other committees of the Common Council as needed.

Represents	Name	Address	Term	Phone #
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Member	Tom Neal		2024-2026	
Member	Sarah Watson		2024-2026	

Historic Preservation Committee

A historic preservation commission was created consisting of nine members and the building inspector and city planner as ex officio members. Of the membership, one shall be an architect or architectural designer, one shall be a historian, one shall be an alderperson and six shall be citizen members. Each member shall have, to the highest extent practicable, a known interest in historic preservation.

Represents	Name	Address	Term	Phone #
Aldersperson	Gary Gisselman		2024-2026	

Joint Review Board

The board consists of one representative chosen by the school district that has power to levy taxes on the property within the tax incremental district, one representative chosen by the technical college district that has power to levy taxes on the property within the tax incremental district, one representative chosen by the county that has power to levy taxes on the property within the tax incremental district, one representative chosen by the city and one public member for the purpose of reviewing the proposal. The public member and the board's chairperson is selected by a majority of the other board members before a public hearing is held. All board members are appointed and the first board meeting must be held within 14 days after the plan commission notice of public hearing is published.

Represents	Name	Address	Term	Phone #
City Member	Lisa Rasmussen		2024-2026	

12) Plan Commission

The city plan commission shall be composed of the mayor, who shall be the presiding officer, the public works director, the chair of park and recreation committee, an alderperson, and three residents of the city. The alderperson member shall be elected by a two-thirds vote of the common council at its regular April meeting each year. Qualifications and responsibilities of the members of the plan commission shall be as established by Section 62.23 of the Wisconsin Statutes.

Represents	Name	Address	Term	Phone #
Park & Rec Chair	TBD		2024-2026	
Elected by the Common Council	TBD		2024-2026	

Room Tax Commission

The Room Tax Commission shall have the powers and duties prescribed by Section 66.0615 of the Wisconsin Statutes. Any contract entered into by the Commission shall be approved by the Common Council.

Represents	Name	Address	Term	Phone #
Member	Michael Martens		2024-2026	
Member	Chad Henke		2024-2026	
Member	Lisa Rasmussen		2024-2026	

Rules Review Committee

Review Common Council Rules, Chapter 2.16.

Represents	Name	Address	Term	Phone #
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Member	Michael Martens		2024-2026	
Member	Becky McElhane		2024-2026	
Member	Terry Kilian		2024-2026	
Member	Victoria Tierney		2024-2026	
Member	Gary Gisselman		2024-2026	

Sustainability, Energy & Environment Committee

Created to act as an advisory body to the Common Council in the development of policies, programs and decisions. The committee shall consist of seven members, including one alderperson. The remaining members shall be citizen members who are Wausau residents and are actively involved as business representatives from a sustainability industry; teachers, students, or staff from a Wausau public high school; faculty, staff members, or students from the UW-system or North Central Technical College; representatives of related government agencies or related non-profit entities; or other citizens with related expertise. Members shall be appointed by the Mayor and confirmed by the Council.

Represents	Name	Address	Term	Phone #
Alderperson	Carol Lukens		2024-2026	

Transit Commission

The transit commission is created pursuant to Section 66.1021 of the Wisconsin Statutes and consists of three (3) alderpersons, two (2) Wausau residents, and one (1) resident member from each community being served by the Wausau Area Transit System. The three alderpersons and two Wausau residents are appointed by the Mayor and approved by the Common Council. The resident members from the communities served are appointed by their respective municipalities. Members shall serve in an advisory capacity to the city council and shall help formulate the policies governing the operations of the Wausau Area Transit System. They shall make recommendations to the mayor and council relating to service areas, rates, capital outlay, budgeting and scheduling.

Represents	Name	Address	Term	Phone #
Member	Gary Gisselman		2024-2026	
Member	Becky McElhane		2024-2026	
Member	Carol Lukens		2024-2026	

Wausau Arts Commission

The Wausau Arts Commission exists to advise the Wausau City Council on the planning, programming, procurement, installation, operations and maintenance of public visual arts projects and artworks.

Represents	Name	Address	Term	Phone #
Member	Sarah Watson		2024-2026	

Wausau Water Works Commission

MC 13.04.020 Utility Commission: The utility commission shall consist of five members and shall serve five year terms. The commission shall consist of the mayor, one alderperson elected from the membership of the common council, and three citizens of the city of Wausau. The mayor shall be deemed to be a member of the commission for the term for which he/she is elected, and the mayor shall act as the president and presiding officer. The alderperson shall be elected or re-elected by the common council at the inaugural organizational meeting of the council after its election.

Represents	Name	Address	Term	Phone #
Elected by the Common Council	TBD		2024-2026	

Marathon County Parks Commission				
Represents	Name	Address	Term	Phone #
Aldersperson	Tom Neal		2024-2026	
Aldersperson	Sarah Watson		2024-2026	
Aldersperson	Lisa Rasmussen		2024-2026	

Doug Diny, Mayor

RESOLUTION OF THE COMMON COUNCIL

Designating Official City Newspaper

Committee Action: None

Fiscal Impact: None

File Number: 02-0434

Date Introduced: April 16, 2024

RESOLUTION

WHEREAS, Section 985.06, Wis. Stats., require that proceedings of the Council, ordinances, and such other matters required by law shall be published in a newspaper published in the City of Wausau, in the English language, and

WHEREAS, this newly elected Council has an obligation to comply with these provisions of the Wisconsin law, and there being only one newspaper of daily general circulation within the City of Wausau, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the Wausau Daily Herald is hereby designated the official city newspaper, to receive all such official publications and advertisements that are deemed to be in the best interest; all to be published under the regular rate established in the Wisconsin Statutes and based upon circulation of said newspaper, and all city officials be and they are hereby notified to be governed accordingly.

Approved:

Doug Diny, Mayor

RESOLUTION OF THE COMMON COUNCIL

Designating Public Depositories and Authorizing Withdrawal of City Monies.

Committee Action: None

Fiscal Impact: None

File Number: 02-0435

Date Introduced: April 16, 2024

RESOLUTION

BE IT RESOLVED, that the hereinafter listed Banks, Savings & Loan Associations, Credit Unions and Investment Institutions (hereafter called "Financial Institutions") qualified as public depositories under Ch. 34, Wis. Stats., are hereby designated as depositories in which the funds of this Municipality may from time to time be deposited; that the following described account be opened and maintained in the name of this Municipality with the Financial Institutions subject to the rules and regulations of the Financial Institutions from time to time in effect, that the persons and the number thereof designated by title opposite the following designation of account is hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in s.66.0607, Wis. Stats., for payment or withdrawal of money from said account and to issue instructions regarding the same, and to endorse for deposit, negotiation, collection or discount by Financial Institutions any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation or signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Financial Institutions for the transfer of funds of money between accounts maintained by this Municipality.

Abby Bank
Wausau, Wisconsin

Incredible Bank
Wausau, Wisconsin

Associated Bank
Wausau, Wisconsin

Intercity Bank
Wausau, Wisconsin

Bank of New York Mellon
New York, New York

Local Government Investment Pool
Madison, Wisconsin

BMO
Wausau, Wisconsin

Marathon Bank
Wausau, Wisconsin

Chase Bank
Stevens Point, Wisconsin

Nicolet Bank
Wausau, Wisconsin

Cloverbelt Credit Union
Wausau, Wisconsin

Peoples Bank
Wausau, Wisconsin

Covantage Credit Union
Wausau, Wisconsin

Principal Bank and Trust
Des Moines, IA

First Bank
Wautoma, Wisconsin

US Bank
Wausau, Wisconsin

Name or Type
of Account
City of Wausau Funds

Number of
Signatures Required
Three

Facsimile Signatures:

Signatures and Titles
of Authorized Persons

Kaitlyn Bernarde, City Clerk

Doug Diny, Mayor

Maryanne Groat, Finance Director/Treasurer

Season Welle, Asst Finance Director

BE IT FURTHER RESOLVED, that the Financial Institutions be and are hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all order checks for the payment, withdrawal or transfer of funds or money deposited in these accounts of the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the persons and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institutions, and the Financial Institutions shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

BE IT FURTHER RESOLVED, that the Financial Institutions be and are hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Financial Institutions, by which, in the Financial Institutions' opinion, another person or entity claims an interest in any of these accounts and the Financial Institutions may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to the Financial Institutions satisfaction.

BE IT FURTHER RESOLVED, that any one or more of the persons holding the offices of this Municipality designated above is/are hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institutions for the account of or for delivery to this Municipality, and to give receipts therefore, and the Financial Institutions are hereby authorized to make delivery of such property in accordance herewith and (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institutions for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Financial Institutions are hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith.

BE IT FURTHER RESOLVED, that the undersigned officer of this Municipality be and hereby is authorized and directed to certify to the Financial Institutions the foregoing resolutions, that the provisions thereof

are in conformity with law and to provide the names and specimen signatures on signature cards, if requested of the persons authorized therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Cashier of the Financial Institutions to the contrary in writing and the Financial Institutions may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

This is to Certify, that the foregoing is a true and correct copy of a resolution duly and legally adopted by the governing body of the Municipality at an open legal meeting held on the ____ day of _____, 20____ and said resolution is now in full force and effect.

Signed and sealed this _____ day of _____, 20____

SEAL

Kaitlyn Bernarde, City Clerk

The undersigned member of the governing body not authorized to sign order checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Council President

Approved:

Doug Diny, Mayor