

*** All present are expected to conduct themselves in accordance with our City's Core Values ***



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Notice is hereby given that the Park and Recreation Committee of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the: **PARKS AND RECREATION COMMITTEE OF THE CITY OF WAUSAU**
 Date/Time: **Monday, May 6, 2024 at 4:30pm**
 Location: **City Hall (407 Grant St, Wausau WI 54403) - COUNCIL CHAMBERS**
 Members: **Lou Larson, Carol Lukens, Tom Neal, Lisa Rasmussen, Sarah Watson**

AGENDA ITEMS FOR CONSIDERATION

- 1 Elect Chairperson and Vice Chairperson for the 2024-2026 Term of the Parks and Recreation Committee
- 2 Establish Regular Meeting Date and Time for the 2024-2026 Term of the Parks and Recreation Committee
- 3 Approval of Minutes of the March 4, 2024 Meeting
- 4 Discussion and Possible Action to Repair Trail Overlook on Pick n Save Section of River Edge Trail
- 5 Educational Items
 - A. Intergovernmental Agreement Process Update
 - B. Park Updates (3M, Airport, Athletic Park, Pools, Oak Island, General Maintenance)

Adjourn

, Chairperson

Members of the public who do not wish to appear in person may view the meeting live over the internet on the City of Wausau's YouTube Channel <http://www.tinyurl.com/WausauCityCouncil>, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail Jamie.polley@co.marathon.wi.us with "Parks Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, if agendized, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 05/03/24 @ 10:30 a.m. Questions regarding this agenda may be directed to Jodi Luebbe, Park Office (715) 261-1550.

Distribution List: City Website, Media, WSD-Admin, Alderpersons, Mayor, Polley, Dept. Staff, Maryanne Groat, Brad Lenz, Eric Lindman, Lance Leonhard, Wisconsin Woodchucks, Wausau Events, Public Access, Wausau River District

4. Discussion and Possible Action to Repair Trail Overlook on Pick n Save Section of River Edge Trail

It has been brought to the City's attention that there is damage to the wall and paved area of the overlook on the River Edge trail by Pick n Save. We had an engineer look at the area and it was determined that the wall was not sufficiently supported with material when it was installed in 2002. Due to the insufficient material the paver surface is sinking and there is significant settling issues around the drain pipe. This sinking is pushing weight against the wall causing the wall to crack. At this time the cost to replace the overlook is unknown and would require further investigation.

The City has two options. One option is to repair/replace the overlook. In consulting with two local engineering firms it was estimated that the cost to investigate the wall and design the plans to repair the structure would cost approximately \$28,000 and the repair work could be an additional \$35,000-\$40,000. A second option could be not to replace the overlook and eliminate that area at this time leaving only the trail. Removing the overlook and fixing the trail would cost approximately \$25,000 and is work that could possibly be completed by parks staff. Funding has not been allocated for either option.

The Committee is asked to advise the Park Commission on the desired option. The Park Commission will then make a request to the City Finance Committee for funding.

5A. Intergovernmental Agreement Process Update

In 1974 pursuant to Wisconsin Statute 27.075(1), the City delegated authority, through a resolution, to the County to govern, control, improve, and care for public parks, parkways, boulevards and pleasure drives. The County accepted this delegation through a resolution. Through these resolutions the City dissolved their parks program, transferring all employees and equipment to the County and both the City and the County abolished their respective park commissions/committees and formed that Park Commission. The Park Commission was established to assume the powers and duties of both the City and the County, as provided for in secs. 27.02 thru .06; 27.08 thru .15; and secs. 66.527, Wis Statutes governing parks and recreation.

Wisconsin Statute 27.075(4) also states that the City may enter into necessary contracts with the County, and appropriate money to pay the County for the reasonable expenses incurred in rendering the park services assumed. To date there has not been a formal contract for services. The County has managed and maintained the City parks based on the stipulations laid out in each resolution and the City has appropriated funds for these services based on the same stipulations of each resolution. In 1992 the previous Parks, Recreation & Forestry Director developed a draft contract that was never presented to either entity. Up updated intergovernmental agreement has been developed and will be presented to the County and the City for approval. The agreement memorializes the practices that the County and the City have been operating under for the past 50 years to effectively and efficiently manage the city and county park systems. The agreement does not include any changes to current operations but rather sets clear expectations of what the City expects of the County.

Staff has asked to present to both the City Council and County Board in May providing both bodies the history of the department and current operations. The Intergovernmental agreement will then be presented to the Park Commission, Environmental Resources Committee and County Board in June and City Finance Committee and City Council in July.

5B. Park Updates

3M – In the process of bringing the water meter out of the ground to satisfy cross connection issue.

Airport – Parking lot reconstruction has been completed.

- In the process of bringing the water meter out of the ground to satisfy cross connection issue.

Athletic Park – We had an isolation valve failure and we are now compiling quotes to complete the work.

- Crews are preparing the field and stadium for the season.

Pools – Kaiser and Memorial pool basin joint caulking completed by Northern Caulking

- Pools being prepped for filling

Oak Island– Concrete work completed on new restroom. Waiting on the new doors and installation of the windows to complete the restroom.

General Maintenance-

- Docks have been installed at several parks with the remaining docks to be placed within the next few weeks.
- “No Drinking before 4 pm” signs have been installed in all the parks.
- Mowing routes are starting up this week.
- Rehabbing turf damage from contracted snow removal at City Hall
- City baseball has started and is in full swing at 5 ball diamonds
- MC United Soccer is utilizing has Airport and Brockmeyer in addition to the Peoples Sports Complex for their 140 team soccer tournament 5/3-5/5
- 19 Fruit trees were planted in Brockmeyer Park by a Community group for Earth Day.
- A Community Group is also assisting to re-landscape parts of JoJo’s Jungle on 5/2 and 5/4

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CITY OF WAUSAU – PARKS AND RECREATION COMMITTEE MEETING MINUTES

Date/Time: March 4, 2024 at 4:30 p.m. Location: Council Chambers, City Hall

Parks and Recreation Committee Members Present: Dawn Herbst (c), Tom Kilian, Carol Lukens, Sarah Watson, Lou Larson

Others Present: Jamie Polley-Parks Director, Anne Jacobson – City Attorney, Mark Macdonald – Wausau Woodchucks

1. In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. A quorum was present and the meeting was called to order at 4:30pm.
2. Public Comment or Suggestions – none brought forward
3. Approve Minutes – February 5, 2024 – **Motion** by Watson, second by Larson to approve the Park and Recreation Committee draft February 5, 2024 minutes. **Motion carried** by voice vote, vote reflected as 5-0.
4. Discussion and Possible Action Authorizing the Execution of Lease for Radtke Point Park and Grace Park with the City of Schofield – Polley discussed the leases which the City Attorney’s Office has been working with the City of Schofield to renew. The City of Schofield approved the lease agreements on February 13, 2024 and they were approved by the Airport Committee on February 14, 2024. **Motion** by Larson, second by Lukens to authorize the Execution of Lease for Radtke Point Park and Grace Park with the City of Schofield. **Motion carried** by voice vote, vote reflected as 5-0.
5. Discussion and Possible Action Approving the Softball Use Agreement for Athletic Park – The owner of the Wausau Woodchucks, Mark Macdonald, is interested in bringing a college level softball team to Wausau beginning in 2025. The installation of turf on the infield of Athletic Park has already been approved by this Committee and City Council. It is a requirement to accommodate the field use by softball in addition to baseball. The college level softball team will be a long-term user of Athletic Park like the Wausau Woodchucks which calls for a long-term agreement. This agreement is proposed for 10 years beginning January 1, 2025. It is being brought forward now for approval so that Mr. Macdonald has confirmation to complete his commitment with the league to bring a softball team to Wausau and to coordinate the installation of the turf. Questions about PFA’s and artificial turf were raised. Discussion followed. **Motion** by Larson, second by Watson to approve the softball use agreement for Athletic Park. **Motion carried** by voice vote, vote reflected as 4-1 with Kilian as the dissenting vote.
6. Educational Items
 - A. Park Updates – Athletic Park – Athletic Park Bull Pen Blacktop Renovation. The Department has some fences install work to do before the opener. DPW will be paving the area for us. Our work is dependent on when DPW can get asphalt. Gilbert Park – Questions have arisen regarding the red pine, the red pine is not leaning more. Brockmeyer Park – Quotes on a new backstop are still coming in. New doors and windows have been ordered for the press box renovation. Oak Island Restroom – The building is up and construction is completed for the most part. We are still working on electrical. France Plumbing should be in soon to start the finish plumbing. Items that we still have to do: parking lot modification, new light pole with lights and possible camera, and concrete work around the building. Sylvan Hill – Despite the weather we have had a very successful season. Our staff worked extremely hard to keep the hill in usable condition and open when it needed to be. Kudos to all the staff involved and for their willingness to put in extra time to make the hill available. Sunday, March 3rd is the last rental and will be the last day that the tubing hill is open. Encampments – We once again have removed encampments following the proper notice at Riverside Park, Isle of the Ferns and the 400 Block. City Ballfields – We will start work on City ballfields next week in anticipation of an early spring.
7. Future Agenda Items – none brought forward
8. Discussion and Possible Action on the Absence of the Director for the Next Meeting Date – Meeting was rescheduled from April 1 to April 8, 2024 at 6:30pm in Council Chambers at City Hall.
9. Adjournment – **Motion** by Watson, second by Larson to adjourn at 5:05pm. **Motion carried** by voice vote, vote reflected as 5-0.





















