



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the: **COMMON COUNCIL OF THE CITY OF WAUSAU**
 Date/Time: **Tuesday, May 28, 2024 at 6:30 P.M.**
 Location: **City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers**
 Members: Carol Lukens, Michael Martens, Terry Kilian, Tom Neal, Gary Gisselman, Becky McElhaney, Lisa Rasmussen, Sarah Watson, Vicki Tierney, Lou Larson, Chad Henke

Call to Order

Pledge of Allegiance / Roll Call / Proclamations

Public Comment: Pre-registered citizens for matters appearing on the agenda and other public comment.

File #	CMT	Consent Agenda	ACT
24-0501	COUN	Approve Minutes of a previous meeting(s) (05/14/2024).	Place on file
24-0513	FIN	Resolution Approving the 2024 Community Development Block Grant Program Allocation.	Approved 3-0
24-0515	I&F	Resolution Accepting Permanent Easement with Sarah Thompson and Laura Fitzsimmons Revocable Trust of 2022 at 1937-1939 Milwaukee Avenue for Access to the Northwestern Lift Station.	Approved 5-0
24-0516	I&F	Resolution Accepting Easement with Wisconsin Public Service for the installation of gas facilities at 144 West Washington Street.	Approved 5-0
24-0518	I&F	Resolution Approving the Adoption of the Safe Routes To School Plan as prepared by North Central Wisconsin Regional Planning Commission.	Approved 5-0

File #	CMT	Resolutions and Ordinances	ACT
24-0502	MAYOR	Mayor's Appointments	Placed on file
02-0433	COUN	Council Elections: Accept and close nominations for Wausau Water Works Commission.	Placed on file
24-0514	ED	Resolution Approving the Authorization for Request For Proposal for the North Riverfront Redevelopment Plan.	Failed 2-2
Suspend Rule 12(A) Filing of Resolutions (2/3 vote required)			
23-11090	FIN	Resolution Approving 2024 Budget Modifications – Purchase of 10 Portable Motorola Radios.	Pending
24-0519	COUN	Resolution approving Intergovernmental Agreement for Weights and Measures Inspection with the Wisconsin Department of Agriculture, Trade and Consumer Protection	Pending

CLOSED SESSION pursuant to Section 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Marathon County Case No. 24CV40 Green Acres at Greenwood Hills, LLC vs. City of Wausau.

RECONVENE INTO OPEN SESSION to take action on closed session item, if necessary.

Public Comment & Suggestions

Adjournment

Signed by Mayor Doug Diny

Members of the public who do not wish to appear in person may view the meeting live on the Internet, by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail kaitlyn.bernarde@ci.wausau.wi.us with "Common Council public comment" in the subject line prior to the meeting start.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 05/24/2024 at 4:00 PM
 Questions regarding this agenda may be directed to the City Clerk.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL
held on Tuesday, May 14, 2024, in Council Chambers, beginning at 6:34 p.m.,
Mayor Doug Diny presiding.

Roll Call

05/14/2024

Roll Call indicated 8 members present.

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Lukens, Carol	YES
2	Martens, Michael	EXCUSED
3	Kilian, Terry	YES
4	Neal, Tom	YES
5	Gisselman, Gary	YES
6	McElhaney, Becky	EXCUSED
7	Rasmussen, Lisa	EXCUSED
8	Watson, Sarah	YES
9	Tierney, Vicki	YES
10	Larson, Lou	YES
11	Henke, Chad	YES

Consent Agenda

05/14/2024

Without objection, a scrivener's error was noted within the minutes for item 24-0501 of the consent agenda and the error will be corrected as part of approval of the consent agenda. The error was in the vote outcome of item 23-1109L in the minutes which listed the vote as 8-2 when the vote was actually 7-3.

Motion by Watson, seconded by Henke, to adopt all the items on the Consent Agenda as follows:

24-0501 from the Common Council Approve Minutes of a previous meeting(s) (05/14/2024).

24-0503 Ordinance from the Infrastructure and Facilities Committee Amending Section 10.20.0808(a) designating no parking on both sides of Troy Street between Evergreen Road and Maple Hill Road.

24-0504 Resolution from the Infrastructure and Facilities Committee Approving State/Municipal Agreement for Signal Retrofit on BUS 51 (Grand Avenue) at CTH N (Townline Road).

24-0505 Resolution from the Infrastructure and Facilities Committee Approving State/Municipal Agreement for Signal Retrofit on BUS 51 (Grand Avenue) at Sturgeon Eddy Road.

16-1110 Resolution from the Infrastructure and Facilities Committee Authorizing the Wausau Police Department to apply for a Victims of Crime Act (VOCA) grant of \$231,600 per year for 3 years to continue the ongoing work of the Victim Resource Unit (VRU).

24-0510 Resolution from the Human Resources Committee Approving creation of Section 4.08 of Employee Handbook – Employee Repayment Commitment for Commercial Driver’s License (“CDL”) Training Program Course Fees.

24-0511 Resolution from the Human Resources Committee Approving form Employee Agreement for Course Fees Paid by The City of Wausau to Obtain Class A or Class B Commercial Driver’s License (CDL).

24-0506 Resolution from the Economic Development Committee Approving the sale of the Southerly ½ of the Franklin Street right-of-way vacated by the City of Wausau Resolution Document No. 718987 to YMCA/The Landing.

24-0507 Resolution from the Economic Development Committee First Amendment with Gorman & Company, LLC and Westside Commons, LLC f/k/a Riverview Lofts Wausau, LLC for Westside Commons Housing Project at 415 S First Avenue.

24-0108 Resolution from the Public Health & Safety Committee Approving Various Licenses as Indicated.

Yes Votes: 8

No Votes: 0

Abstain: 0

Not Voting: 3

Result: PASSED

24-0402

05/14/2024

Motion by Henke, seconded by Lukens, to approve Mayor’s Appointments of Melody Hamlin to the Building Advisory Board; Ingrid Clark Zavadoski to the Citizens’ Advisory Committee – Community Development Block Grant; Patrick Bacher to the Historic Preservation Commission; Thomas Garver to the Police and Fire Commission; Christine Daniels to the Sustainability, Energy, and Environment Commission; Keith Montgomery to the Wausau Arts Commission.

Yes Votes: 8 No Votes: 0 Abstain: 0 Not Voting: 3 Result: PASSED

24-0512

05/14/2024

Without objection, item 02-0433 was pulled from the agenda for consideration by Mayor Diny.

Motion by Watson, seconded by Lukens, to approve of the request by two alders, pursuant to Rule 13 of Chapter 2.16, to schedule a meeting of the Committee of the Whole for discussion on the issue of homelesses.

Gisselman stated a need to come up with a common understanding and goal to deal with the homeless population instead of dealing with each issue as it arises.

Watson stated a need for this meeting to have actionable items as opposed to strictly a meeting for educational purposes.

Larson stated support for inviting stakeholders from Marathon County to see where that entity stood on the issue.

Henke stated that this issue is quickly changing and echoed Larson to request that stakeholders from Marathon County be invited to this meeting.

Lukens stated support for inviting other community organizations that may be involved in addressing homelessness.

Yes Votes: 8 No Votes: 0 Abstain: 0 Not Voting: 3 Result: PASSED

23-1109M

05/14/2024

Motion by Watson, seconded by Henke, to adopt the Resolution from the Finance Committee Approving 2024 Budget Modifications – 4th of July Fireworks Display.

Yes Votes: 8 No Votes: 0 Abstain: 0 Not Voting: 3 Result: PASSED

23-1109N

05/14/2024

Motion by Lukens, seconded by Neal, to adopt the Resolution from the Finance Committee Approving 2024 Budget Modifications – Airport Roof.

Yes Votes: 8 No Votes: 0 Abstain: 0 Not Voting: 3 Result: PASSED

24-0413

05/14/2024

Motion by Watson, seconded by Lukens, to adopt the Resolution from the Infrastructure and Facilities Committee Approving ingress/egress easement with Green Acres at Greenwood Hills LLC – Vistas at Greenwood Hills First Addition.

Yes Votes: 8 No Votes: 0 Abstain: 0 Not Voting: 3 Result: PASSED

Suspend the Rules

05/14/2024

Motion by Watson, second by Lukens, to suspend Rule 6(B) Filing and 12(A) Referral of Resolutions.

Yes Votes: 8 No Votes: 0 Abstain: 0 Not Voting: 3 Result: PASSED

24-0318

05/14/2024

Motion by Henke, seconded by Watson, to adopt the Resolution from the Common Council Approving Developer Agreement – Vistas at Greenwood Hills First Addition.

Yes Votes: 8

No Votes: 0

Abstain: 0

Not Voting: 3

Result: PASSED

24-0509

05/14/2024

Motion by Henke, seconded by Larson to adopt the Resolution from the Finance Committee Approving Intergovernmental Agreement for Law Enforcement Services for the 2024 Republican National Convention.

Yes Votes: 8

No Votes: 0

Abstain: 0

Not Voting: 3

Result: PASSED

Adjourn

05/14/2024

Motion by Watson, seconded by Larson, to adjourn the meeting. Motion carried. Meeting adjourned at 6:51 p.m.

Doug Diny, Mayor

Kody Hart, Deputy City Clerk

DRAFT

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving the 2024 Community Development Block Grant Program Allocation.	
Committee Action: 3-0	
Fiscal Impact: Award of \$600,224 in Community Development Block Grant Funds to the City of Wausau	
File Number: 24-0513	Date Introduced: May 28, 2024

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source: CDBG</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: 600,224</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS the City is beginning its final year of its 2020-2024 5-Year Consolidated Plan, and

WHEREAS the Citizens Advisory Committee for Community Development held two public hearings, one working session, and has prepared a proposed Block Grant program funding recommendation to the Finance Committee in which the Finance Committee has approved said plan, and

BE IT RESOLVED, by the Common Council of the City of Wausau that the proposed 2024 Action Plan in the amount of \$600,224 for the Community Development Block Grant (CDBG) Program be and the same is hereby approved and its filing with the appropriate agency is hereby authorized, and that the Common Council acknowledges all understandings, assurances and certifications contained in said 2024 Action Plan, and

BE IT FURTHER RESOLVED, that the Mayor is designated as the authorized representative of the City to act in connection with said plan, to provide any and all additional information or program reports as may be required, and that the Mayor is hereby authorized to execute any documents and subrecipient agreements which are necessary for the implementation of the 2024 Community Development Block Grant Program.

Approved:

Doug Diny, Mayor



Planning, Community and Economic Development

MEMO

TO: City Common Council Members

FROM: Tammy Stratz, Community Development Manager

DATE: May 7, 2024

RE: 2024 Community Development Block Grant Program

As you are aware, the Citizen’s Advisory Committee held two public hearings to receive comments on community needs, public performance, and the proposed 2024 Community Development Block Grant (CDBG) program funds. On Monday, November 7, 2023, the Committee held their working session meeting to develop a proposed statement of objectives and use of projected funds for the 2024 Block Grant program. For planning purposes, we anticipated the funding amount to be \$600,000.

On May 7, 2024, staff received the actual 2024 allocation. The City of Wausau will receive \$600,224. This is only \$224 more than anticipated! Attached is the breakdown sheet that reflects the funding requests and the final recommendation from the committee. When reviewing, please remember that public service activities cannot be funded for more than 15% of the \$600,224, a maximum of \$90,034. Administration cannot be funded over 20%, a maximum of \$120,045. Our requested \$100,000 is under that maximum.

The primary purpose of the Housing and Community Development Act is to develop a viable community by providing decent housing and suitable living environments, expanding economic opportunities primarily for low- and moderate-income persons, and provide a safe community. All activities must have been rated as a high priority in our 5-year Consolidated Plan in order to be considered for funding. All activities the Community Development Citizens Advisory Committee has recommended meet these criteria. In addition, each activity conducted with CDBG funds must meet one of the three broad national objectives:

- * Benefit low- and moderate-income persons
- * Aid in the prevention or elimination of slum and blight
- * Meet other community development needs having a particular urgency because existing conditions pose a serious or immediate threat to health.

The 2020-2024 Consolidated Plan can be found here:

- <https://www.wausauwi.gov/home/showpublisheddocument/2571/638458582085500000>

The proposed 2024 Community Development Action Plan was released on January 19, 2024, allowing for public comment after that fact. To date we have not heard any comments. We have updated that plan to indicate the new allocations. You can view that document at:

- <https://www.wausauwi.gov/home/showpublisheddocument/2579/638423152931100000>



On Tuesday, May 14, 2024, the City Finance Committee unanimously approved the recommendations of the Citizens Advisory Committee and the certifications that the Mayor needs to sign as part of this HUD process.

Let me know if you have any question or concerns as you are reviewing the applications. You can call me at 715-261-6682 or e-mail me at tammy.stratz@ci.wausau.wi.us. We are looking forward to working with you on developing this upcoming year's plan.

2024 CDBG Program Allocation

Activity Code	Applicant/Agency	CDBG Requests	CAC Guidance	Final allocation	Finance Approval
A - 570.206	CD Administration	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
H - 570.202(b)	Homeowner Rehabilitation	\$ 75,000	\$ 70,000	\$ 70,000	\$ 70,000
H - 570.202(a)	Acquisition	\$ 150,000	\$ 145,000	\$ 145,224	\$ 145,224
SBS - 570.208(b)(s)	Blight Elimination	\$ 100,000	\$ 95,000	\$ 95,000	\$ 95,000
PF - 570.201 (c)	Engineering - Curb Cuts	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
PS - 570.201 (e)	Wausau Conservatory of Music • Pathways to Music	\$ 18,000	\$ -	\$ -	\$ -
PS - 570.201 (e)	Catholic Charities • Good Shepard Shelter (Warming Center)	\$ 10,000	\$ -	\$ -	\$ -
PS - 570.201 (e)	Marathon Cty Literacy Council • Improving & Stabilizing Lives	\$ 25,000	\$ -	\$ -	\$ -
PS - 570.201 (e)	Marathon Cty Literacy Council • Improving Community Health	\$ 15,000	\$ -	\$ -	\$ -
PS - 570.201 (e)	1 st Presbyterian Church • Wausau Free Clinic	\$ 40,000	\$ 25,000	\$ 25,000	\$ 25,000
PS - 570.201 (e)	Children's Imaginarium • Access for All	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
PS - 570.201 (e)	Hmong American Center • Npauv Suav AKA Dream	\$ 30,000	\$ -	\$ -	\$ -
PS - 570.201 (e)	Childrens Wisconsin • Start Right	\$ 25,000	\$ -	\$ -	\$ -
PS - 570.201 (e)	Faith In Action • Support for Seniors	\$ 25,000	\$ 15,000	\$ 15,000	\$ 15,000
PS - 570.201 (e)	Granite House • Clubhouse	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
PS - 570.201 (e)	Judicare • Community Law Clinic	\$ 25,000	\$ -	\$ -	\$ -
TOTAL		\$ 788,000	\$ 600,000	\$ 600,224	\$ 600,224

Note: Public Service Funding Cannot Exceed 15% of Entitlement	Projected 2024 Entitlement	\$ 600,000
	Actual 2024 Entitlement	\$ 600,224

Code Definitions	
A	Administration/Planning
C	Clearance
ED	Economic Development
H	Housing
PF	Public Facility
PS	Public Service
SB	Slum & Blight

	<u>Requested</u>	<u>Recommended</u>	<u>Cap Percent</u>	<u>Cap Amount</u>
Administration	\$ 100,000	\$ 100,000	20%	\$ 120,000
Public Service	\$ 263,000	\$ 90,000	15%	\$ 90,000
Public Facility	\$ 100,000	\$ 100,000		\$ 600,000
Housing	\$ 225,000	\$ 215,000		
Slum & Blight	\$ 100,000	\$ 95,000		

**RESOLUTION OF THE
INFRASTRUCTURE AND FACILITIES COMMITTEE**

Accepting Permanent Easement with Sarah Thompson and Laura Fitzsimmons Revocable Trust of 2022 at 1937-1939 Milwaukee Avenue for Access to the Northwestern Lift Station.

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 24-0515

Date Introduced: May 28, 2024

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, the City of Wausau Sewer Utility recently completed an upgrade of the Northwestern Sanitary Sewer Lift Station; and

WHEREAS, as part of the upgrade, Wausau Water Works installed a separate drive approach rather than having to continue to access the lift station through a shared entrance with the property owner; and

WHEREAS, the new drive approach allows heavy equipment to access the site without creating conflict with the property owner entrance; and

WHEREAS, the easement includes the separate drive approach and indicates that Wausau Water Works will be responsible for the maintenance of the approach; and

WHEREAS, your Infrastructure and Facilities Committee met on May 9, 2024 to review the proposed easement and recommends approval;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that it hereby approves the execution of the attached easement and the proper City officials are hereby authorized and directed to execute said easement.

Approved:

Doug Diny, Mayor

THIS AGREEMENT, made this ___ day of _____, 2024 by and between Sarah Thompson and Laura Fitzsimmons Revocable Trust of 2022, Grantors, and the City of Wausau, a municipal corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, 407 Grant Street, Wausau, Wisconsin 54403, Grantee;

WHEREAS, the City of Wausau conveyed by warranty deed, recorded on August 13, 2008 with the Marathon County Register of Deeds certain real property to Ken and Annette Wanta legally described as:

Outlot one (1) of Certified Survey Map No. 11642, recorded in the office of the Register of Deeds for Marathon County, Wisconsin, in Volume 49 of Certified Survey Maps on page 124; being a part of Lots five (5) and six (6) of Eau Claire Meadows Subdivision, in the City of Wausau, Marathon County, Wisconsin, excepting that part of said Outlot one (1) lying in and being a part of said Lot six (6); subject to easements of record ("Property"); and

WHEREAS, the City of Wausau reserved for itself a permanent utility easement and access rights on and over said Property for the purpose of construction and maintenance of a lift station located on certain other real property owned by Grantee ("Lift Station Property"); and

WHEREAS, the location of the easement and the rights reserved by Grantors over said Property are somewhat ill-defined with respect to the scope, use and purpose of the permanent utility easement; and

WHEREAS, the parties desire to ensure the scope, uses and purposes of the permanent utility easement are clearly defined, the parties hereby agree as follows:

WITNESSETH:

That in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration paid to Grantors by Grantee, Grantors hereby convey, transfer and deliver to Grantee a permanent easement and right-of-way and perpetual right to enter upon the real estate legally described on Exhibit 1 attached hereto and made a part hereof ("Permanent Easement") at any time for the purpose of ingress and egress to the Lift Station Property owned by Grantee and including but not limited to the right to expand, widen, pave, and/or maintain the access road or driveway located within the Permanent Easement owned by Grantee or in which Grantee otherwise has an interest, for the purpose of construction, reconstruction, maintenance, inspection and/or repair of the lift station or ability to access the lift station on the Lift Station Property owned by Grantee.

The Permanent Easement is further depicted on the map attached hereto and made a part hereof as Exhibit 2.

In further consideration of this Permanent Easement granted by Grantors, Grantee forever agrees to hold Grantors harmless from all damages, loss, or claims which may arise from the existence, use, and/or maintenance of said Permanent Easement. Grantee further agrees that it will attempt to return disturbed lands subject to this easement to a similar condition which existed prior to any construction, reconstruction, maintenance, inspection or repair.

Recording Area

Name and Return Address

OFFICE OF THE CITY ATTORNEY
CITY HALL - 407 GRANT STREET
WAUSAU WI 54403

(CHARGE TO THE CITY OF WAUSAU)

PIN: 291-2808-064-0063

No buildings, structures or other improvements, except asphalt pavement, sidewalk, or curb and gutter, shall be constructed upon or across the Permanent Easement lands; nor shall trees or shrubs be planted upon the Permanent Easement lands. Grantors shall not park any vehicles or trailers or store materials or snow on the Permanent Easement other than on a temporary basis, or in any way otherwise block the easement subject to this Agreement in order to permit Grantee full access under this Agreement for the purpose of accessing the lift station and making any emergency or other repairs or other improvements to the lift station. Grantee may remove any trees, brush or other vegetation necessary to provide or maintain access.

Grantors covenant that it is lawfully seized and possessed of the real estate above described and that it will defend the title thereto against the lawful claims of all persons whomsoever.

This Agreement shall run with the land, encumbering the property encompassed by the easement in perpetuity, and shall be binding upon and shall inure to the benefit of the parties hereto and to their respective successors and assigns.

IN WITNESS WHEREOF, this agreement has been duly executed the day and year first above written.

CITY OF WAUSAU BY:

GRANTORS:

Doug Diny, Mayor

Kaitlyn A. Bernarde, City Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this ____ day of _____, 20 ____, the above named Doug Diny, Mayor, and Kaitlyn A. Bernarde, City Clerk for the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin
My commission expires: _____

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this ___ day of _____, 20___, the above named Sarah Thompson, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin
My commission expires: _____

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this ___ day of _____, 20___, the above named representative for the Laura Fitzsimmons Revocable Trust of 2022, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin
My commission expires: _____

This Instrument was Drafted by:
Tegan M. Troutner, Assistant City Attorney
For the City of Wausau
407 Grant Street
Wausau, WI 54403-4783

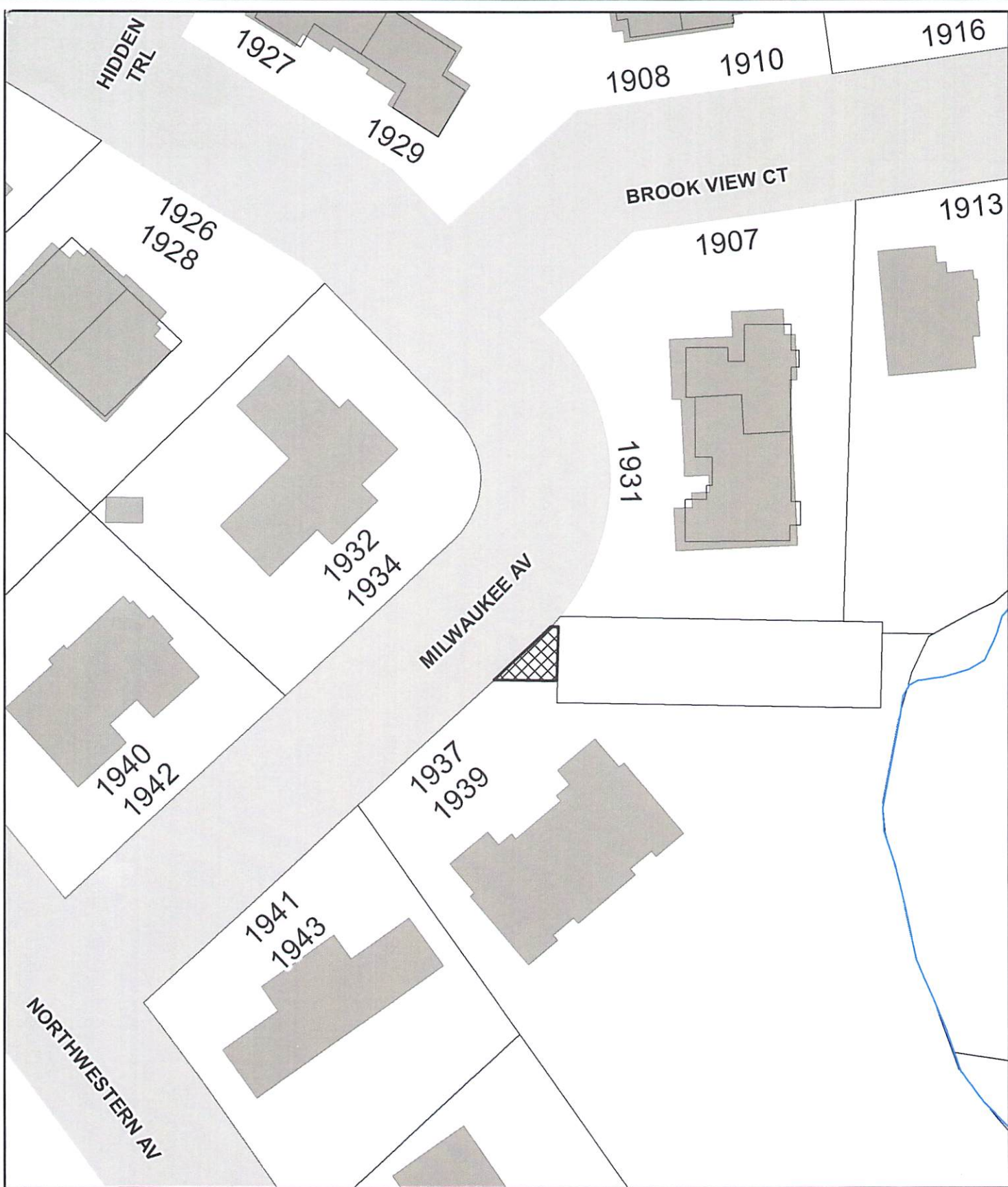
Exhibit 1

Proposed Easement
Milwaukee Avenue Lift station
Part of 1937/1939 Milwaukee Avenue
Part of 291-2808-064-0063

Part of Outlot 1 of Certified Survey Map No. 11642 recorded in Office of Register of Deeds for Marathon County in Volume 49 of Certified Survey Maps on Page 124, being part of Lots 5 and 6 of Eau Claire Meadows, located in the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 6, Township 28 North, Range 8 East, City of Wausau, Marathon County, Wisconsin, described as follows:

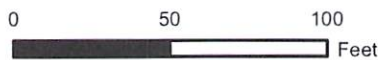
All of said Outlot 1, except that portion lying in said Lot 6, and except that portion lying Southerly of a line 10 feet Northerly of and perpendicular to the Southerly line of said Outlot 1.




Exhibit 2



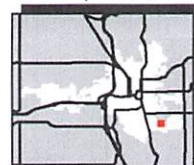
Map Date: April 17, 2024

City of Wausau
Marathon County Wisconsin



-  Existing Right-of-Way
-  Existing Building Footprints
-  Proposed Easement

Map Location



INFRASTRUCTURE AND FACILITIES COMMITTEE

Date of Meeting: May 9, 2024, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Chad Henke, Lou Larson, Michael Martens, Tom Neal, Sarah Watson

Also Present: Mayor Diny, Eric Lindman, Allen Wesolowski, Tara Alfonso, Jill Kurtzhals, Brad Lenz, Andrew Lynch, Dustin Kraege, Chad Abbiehl, Leo Gau, Lori Wunsch

Discussion and possible action on access easement at 1937-1939 Milwaukee Ave for the Northwestern Lift Station

Lindman explained that there is an existing permanent easement for access to the lift station. A full upgrade of the lift station was completed this year. Previously they shared a driveway with the resident by easement. During the upgrade, the driveway was widened for a dedicated access so we are not in conflict. The easement stays the same other than the Utility has its own driveway and will maintain it.

Neal asked if there was any improvements or remediation needed to the resident's property. Lindman stated we made improvements on the approach as part of the project.

Martens moved to approve. Seconded by Larson and the motion passed 5-0.

**STAFF REPORT TO INFRASTRUCTURE AND FACILITIES
COMMITTEE – May 9, 2024**

AGENDA ITEM

Discussion and possible action on access easement at 1937-1939 Milwaukee Ave for the Northwestern Lift Station

BACKGROUND

The sewer utility completed an upgrade of the Northwestern Sanitary Sewer Lift Station. As part of the upgrade Wausau Water Works installed a separate drive approach rather than continue to access the lift station through the shared entrance with the property owner. The new drive approach will allow our heavy equipment to access the site without creating any conflict with the property owner entrance. The easement attached has been amended to include this separate drive approach and also to note the Wausau Water Works will be responsible for the maintenance of the new approach. The easement boundaries remain unchanged.

The property owner was informed of the amendments and via phone call had no issues with the amendments. The amended document was sent to the property owner on April 18 along with the timeline to go to committee and council for approval. Staff has received no response to date and will follow up again prior to this easement going to council.

FISCAL IMPACT

None

STAFF RECOMMENDATION

Approve the amended easement.

Staff contact: Eric Lindman 715-261-6745

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**RESOLUTION OF THE
INFRASTRUCTURE AND FACILITIES COMMITTEE**

Accepting Easement with Wisconsin Public Service for the installation of gas facilities at 144 West Washington Street.

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 24-0516

Date Introduced: May 28, 2024

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue <input type="checkbox"/> Debt <input type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/></i>		

RESOLUTION

WHEREAS, Wisconsin Public Service has received a request for gas service at 300 North 1st Street; and

WHEREAS, Wisconsin Public Service has requested an easement on City-owned property at 144 West Washington Street to install the gas facilities; and

WHEREAS, any disturbed areas would be restored by Wisconsin Public Service; and

WHEREAS, your Infrastructure and Facilities Committee met on May 9, 2024 to review the proposed easement and recommends approval;

NOW, THEREFORE, BE IT RESOLVED the Common Council of the City of Wausau does hereby approve the easement agreement, a copy of which is attached hereto and incorporated herein by reference, with WPS to have the easement recorded in the office of the Marathon County Register of Deeds.

Approved:

Doug Diny, Mayor



4/23/2024

Wisconsin Public Service Corporation
P.O. Box 19001
Green Bay, WI 54307-9001
www.wisconsinpublicservice.com

City of Wausau
407 Grant St
Wausau, WI 54403

Dear Customer:

Wisconsin Public Service Corporation recently received a request to upgrade or provide new *gas service* at **300 1st St.** This request will require new or upgraded facilities to be installed on property that you own at **144 W Washington St in the City of Wausau County of Marathon, State of Wisconsin** in locations shown on the attached easement which, when executed, would grant us the right to install and maintain the necessary facilities.

I have enclosed two copies of the easement for your review. The exhibit is only temporary until the final one can be completed. When the final exhibit is complete we will send it along with a copy of the easement for your review. After you review the exhibit, the document will be recorded with the Office of the Register of Deeds. Signing this document will allow Wisconsin Public Service Corporation to install facilities on your property in the location described in the easement.

Please note that the Public Service Commission entitles you to a minimum of five days to examine the materials provided. However, you have the option to waive the five-day review period and sign and return the easement at any time.

*You will note that the documents **require** you to sign them in the presence of a **Notary Public**.* Please make the necessary arrangements to meet with a Notary Public in your vicinity and have the Notary sign the documents where indicated. All signatures and blanks filled in must be completed in **BLACK INK** to be accepted by the Register of Deeds for recording.

Please return *one* of the documents to me in the pre-paid envelope provided at your earliest convenience. The second document is for your records. Installation cannot be scheduled until the completed document has been received.

Please contact me if you have any questions regarding the easement. Please refer to Work Request **WMIS-3364416**.

Erica Pomerening- Right of Way Agent
Wisconsin Public Service Corporation
920-433-4929
Erica.Pomerening@wisconsinpublicservice.com

Enclosed

3319716

Easement

THIS INDENTURE is made this _____ day of _____, _____, by and between **City of Wausau, a municipal corporation of the State of Wisconsin**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel Described on the Attached Exhibit "B" As shown on the attached exhibit "A".

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Tax Parcel Identification Number
(PIN)

29129072640231

- 1. Purpose: GAS** - The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written

City of Wausau

Organization name

Sign Name

Print name & title

STATE)
OF _____

)SS

COUNTY)
OF _____

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____ as _____ City of Wausau, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name

Print Name

Notary Public, State of

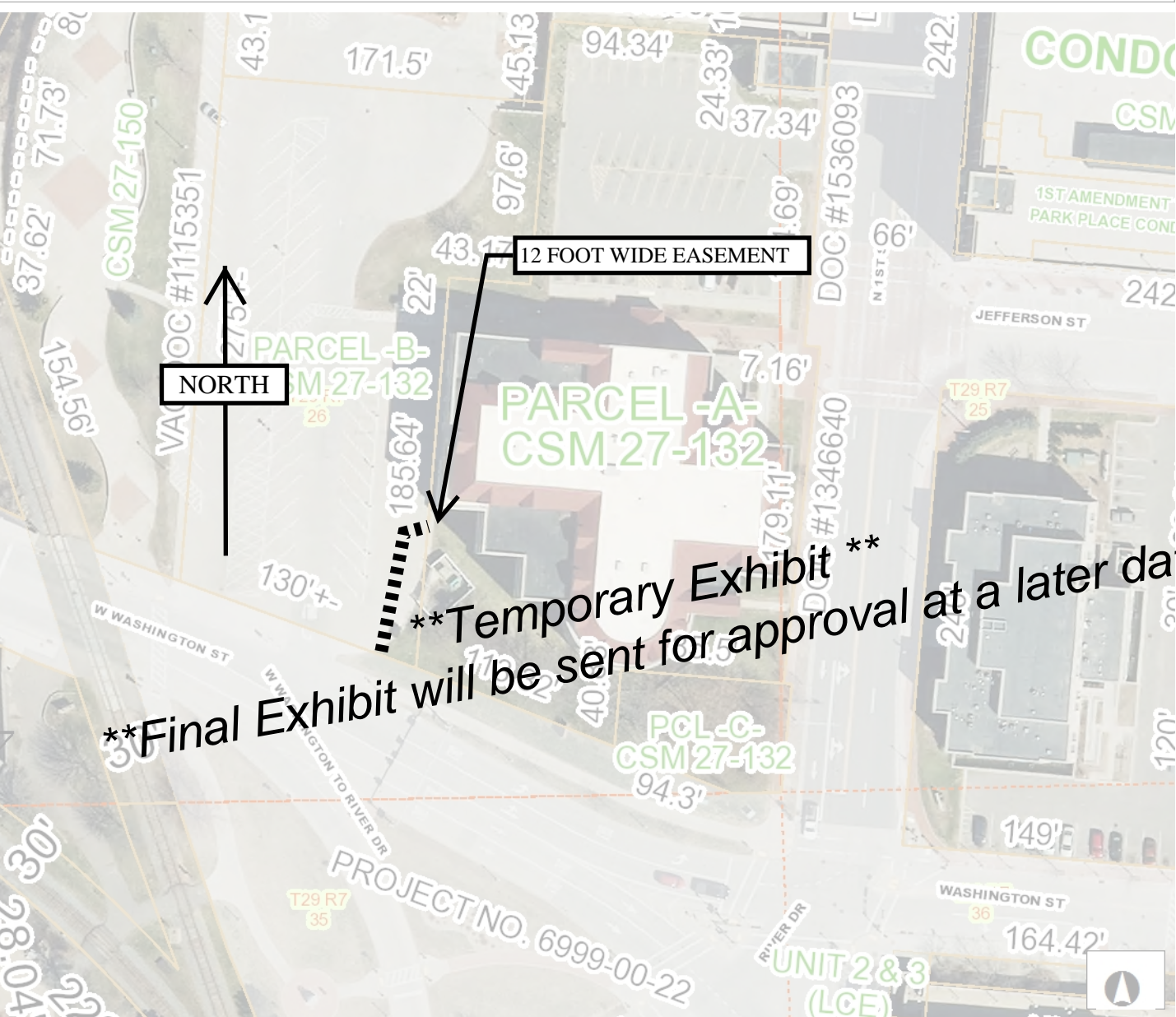
My Commission expires:

This instrument drafted by: Erica Pomerening
Wisconsin Public Service Corporation

REMS Entity ID	WR Number	Document ID	REMS Formatted Number
1476658	WMIS-3364416	3319716	INT11-476-658

TEMPORARY EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY



****Temporary Exhibit****
****Final Exhibit will be sent for approval at a later date****

EXHIBIT "B"

Property Description from Marathon County Register of Deeds Document number 1882317.
Parcel Identification Number: 291-2907-264-0231

Lot B of Certified Survey Map No. 7149 recorded in the office of the Register of Deeds for Marathon County, Wisconsin, in Volume 27 of Certified Survey Maps on page 132, as Document No. 965536; EXCEPTING those parts thereof described in deeds recorded in said Register's office in Micro-Record 676 on page 671, as Document No. 1026718 and as Document No. 1536092; being Lot eight (8) in Block four (4); Lot seven (7) in Block three (3); and part of Lots eight (8) and nine (9) in Block three (3) all in the Original Plat of the City of Wausau; and also part of Government Lot six (6) in Section twenty-six (26), Township twenty-nine (29) North, Range seven (7) East, in the City of Wausau, Marathon County, Wisconsin; subject to easements of record; together with the East one-half (E 1/2) of that part of vacated Shingle (Single) Street lying immediately West of and contiguous to said Lot B.

INFRASTRUCTURE AND FACILITIES COMMITTEE

Date of Meeting: May 9, 2024, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Chad Henke, Lou Larson, Michael Martens, Tom Neal, Sarah Watson

Also Present: Mayor Diny, Eric Lindman, Allen Wesolowski, Tara Alfonso, Jill Kurtzhals, Brad Lenz, Andrew Lynch, Dustin Kraege, Chad Abbiehl, Leo Gau, Lori Wunsch

Discussion and possible action on easement with WPS at 144 West Washington Street

The library is upgrading their electrical service and in order to do so, WPS would like to come across the City-owned parking lot to the west of the library. Henke asked if there were any other upgrades done recently. Wesolowski believes the HVAC is being upgraded but he is not familiar with all their planned upgrades. He does not see issues with the easement. If anything is disturbed, WPS will repair/replace.

Neal moved to approve as presented. Seconded by Larson and the motion passed 5-0.

Agenda Item No.

7

***STAFF REPORT TO INFRASTRUCTURE AND FACILITIES
COMMITTEE – May 9, 2024***

AGENDA ITEM

Discussion and possible action on easement with WPS at 144 West Washington Street

BACKGROUND

WPS is requesting an easement across 144 W. Washington Street, a city parking lot, to provide a new electrical line to the Library.

FISCAL IMPACT

None

STAFF RECOMMENDATION

Staff recommends approving an easement.

Staff contact: Allen Wesolowski 715-261-6762

**RESOLUTION OF THE
INFRASTRUCTURE AND FACILITIES COMMITTEE**

Approving the Adoption of the Safe Routes To School Plan as prepared by North Central Wisconsin Regional Planning Commission.

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 24-0518

Date Introduced: May 28, 2024

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue <input type="checkbox"/> Debt <input type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/></i>			

RESOLUTION

WHEREAS, the City of Wausau, supports improving walking and biking routes for students to get to school; and

WHEREAS, the health and safety of children is of highest concern to the citizens of the City of Wausau; and

WHEREAS, Safe Routes to School efforts help remove barriers to walking and biking to school, and reduce traffic congestion and speed in and around schools; and

WHEREAS, the Wisconsin Department of Transportation (WisDOT) requires, that in order to be eligible for funding of needed projects, municipalities to either create or amend their SRTS Plan; and

WHEREAS, the City of Wausau has developed a Safe Routes To School (SRTS) Plan for the dual purposes of serving as a guide for future programming and infrastructure improvements (the 6 E’s of education, encouragement, engineering, equity, enforcement, and evaluation), and in order to be eligible for various funding programs including WisDOT’s Transportation Alternatives Program (TAP grant); and

WHEREAS, the City of Wausau had members/staff on the SRTS Task Force; and

WHEREAS, the SRTS Task Force collected data, reviewed the results, and provided direction for SRTS Plan development, and then incorporated those results into the SRTS Plan; and

NOW THEREFORE, BE IT RESOLVED, that the City of Wausau hereby adopts the Wausau Safe Routes to School Plan.

BE IT FURTHER RESOLVED, that the City of Wausau staff is directed to begin implementing this SRTS Plan by coordinating efforts among both entities who created this plan (City of Wausau, and Wausau School District).

Approved:

Doug Diny, Mayor

Date of Meeting: May 9, 2024, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Chad Henke, Lou Larson, Michael Martens, Tom Neal, Sarah Watson

Also Present: Mayor Diny, Eric Lindman, Allen Wesolowski, Tara Alfonso, Jill Kurtzhals, Brad Lenz, Andrew Lynch, Dustin Kraege, Chad Abbiehl, Leo Gau, Lori Wunsch

Adoption of the Safe Routes to School Plan as prepared by North Central Wisconsin Regional Planning Commission

The Safe Routes to School Plan as presented by Fred Heider of North Central Wisconsin Regional Planning Commission can be viewed at <https://www.youtube.com/watch?v=dH8iYfM9Lxs>.

After the presentation, Lynch stated how impressed he was with the amount of information Heider gathered for this. This is in cooperation with the school district, so there are some elements that are more in tune with what the school district will do. Successful Safe Routes to School Plans find a champion in each school to drive the efforts. As we look to redo streets or apply for grants, we will look to this plan.

Martens said it is good to see this plan come to fruition as he vaguely remembers starting to talk about it in 2018. He likes that this is one of the items that will be taken into consideration when looking at street reconstruction projects. Even though this targets kids walking to school, good pedestrian and bike routes positively impact all of the community.

Henke asked if adopting the plan holds the City to completing the recommendations or upgrades. Heider indicated it is a guide; the City is not bound to do any of the recommendations.

Martens moved to adopt the Safe Routes to School Plan. Seconded by Neal and the motion passed 5-0.



STAFF REPORT

To: Infrastructure & Facilities Committee
Prepared By: Andrew Lynch, AICP Asst City Planner
Date: May 2, 2024

Agenda Item:

Adoption of the Safe Routes To School Plan as prepared by North Central Wisconsin Regional Planning Commission.

Background:

The City of Wausau and the Wausau School District, in 2019, were awarded Transportation Alternatives Program (TAP) funding for a creation of a Safe Routes To School (SRTS) Plan for eight elementary schools and the two middle schools in the City. The TAP funds are federal dollars administered by the state to build bicycle and pedestrian infrastructure and SRTS programs. North Central Wisconsin Regional Planning Commission was tasked with the plan but was not authorized by WisDOT to start until Spring of 2022. See page 13 of the plan for a full timeline.

The plan incorporates extensive input from students, staff, and parents at each school. Each school has a site assessment, examination of the transportation network, and recommendations based on best practices. Most of the recommendations in the street ROW are signage, markings, and filling some sidewalk gaps. Adoption of this plan would allow staff to plan improvements in a cost-effective manner and coordinate with other projects. It would also allow staff to pursue grant funding related to SRTS. The plan may be further amended in the future to reflect expected building use changes from the School District.

Fiscal Impact:

City would be responsible for future improvements within the street ROW. Exact cost is project dependent.

Staff Recommendation:

Staff recommends adoption of the Safe Routes To School Plan.



STAFF REPORT

To: Infrastructure & Facilities Committee
Prepared By: Andrew Lynch, AICP Asst City Planner
Date: May 2, 2024

Agenda Item:

Adoption of the Safe Routes To School Plan as prepared by North Central Wisconsin Regional Planning Commission.

The Safe Routes To School Plan is available on [THIS PAGE](#)

<https://www.ncwrpc.org/wausau-safe-routes-to-school/>



MEMORANDUM

DATE: May 22, 2024
TO: Kody Hart, Deputy City Clerk
FROM: Doug Diny
RE: Appointments

Please note that I will be appointing the following individuals to boards. Please add this to the City Council Agenda packet for the meeting scheduled for Tuesday, May 28, 2024.

If you have any questions, feel free to call or email. Thank you.

Business Improvement District Board

Brian Fox (New Appointment - 1) (Business Owner)
Magnolia Soap and Bath Co Wausau
320 N 3rd St
Wausau, WI 54403
320-333-5053 (cell)
wausau@magnoliasoapandbath.com
Term expires: 12/31/2025

Transit Commission

Veronica Hope (New Appointment - N) (Replacing Kyle Turner)
718 N 5th Ave
Wausau, WI 54401
715-393-5203
verno6965@gmail.com
Term expires: 4/30/2026



Citizen Participation Form

Thank you for your interest in becoming involved with a City of Wausau Boards Committees or Commissions. The Mayor's Office will make recommendations to the City Council for placement based, in part, on your responses to the following questions; please provide us with some information to use when considering your appointment by completing the questions below. You are welcome to attach additional information such as your resume or vitae that may further support your appointment. For additional information, visit the City's Web Site at www.ci.wausau.wi.us, or call the Mayor's Office at 715-261-6800. This form will remain on file for three years. A list of existing Boards, Commissions and Committees (including general information) can be found on our website. <https://www.ci.wausau.wi.us/Departments/CityCouncil/BoardsCommitteesCommissions.aspx> Please consider becoming a part of this important community resource group.

Contact Information

First Name *

Brian

Last Name *

Fox

Address *

Street Address

145209 Bristers Hill Rd

Address Line 2

City

Wausau

State / Province / Region

WI

Postal / Zip Code

54401

Country

United States

Phone *

(320)333-5053

Email *

wausau@magnoliasoapandbath.com

Years as a Wausau Resident, if applicable *

3

Occupation/Employer, if applicable

Small Business Owner

Business Information

Business Name

Magnolia Soap and Bath Co Wausau

Address

Street Address

320 N 3rd Street

Address Line 2

320 N 3rd Street

City

Wausau

State / Province / Region

Wisconsin

Postal / Zip Code

54403

Country

United States

Boards, Commission and/or Committee Information

Which Boards, Commissions and/or Committees interest you?

Board, Commission and/or Committee

Business Improvement District Board

You may choose more than one from the list provided. Order in preference.

Why are you interested in serving on these particular Committees? *

As a Small Business Owner I am very interested, as well as invested in what happens in not only the Downtown River District, but in Wausau as a whole. Business insight and desire for improvement, along with having the ability to communicate with the other Small Business Owners is a huge asset.

What qualifications can you bring to these Committees? *

I have over 20 years of experience in the US Army as a Chief Warrant Officer, otherwise known as the technical expertise, in my career. Having the experience of leadership and professional development has enabled me to work with a wide variety of functional aspects of the areas where I work. Being a trained OSHA Safety Officer through the Military has given me insights into work sites and what potential concerns to be aware of. Having also had a career in law enforcement, I was involved with writing grants for one of the largest Counties in Minnesota, and being involved with budgets for various agencies.

On what other City Committee(s) are you currently serving, if any?

NA

Other Community Involvement

Through Magnolia Soap and Bath Co. Wausau I have given many donations to public service organizations and events. I attend the scheduled Retail Business Meetings with the River District.

References(Please Include 3)

First Name *

Mark

Last Name *

Craig

Address *

Street Address

[REDACTED]

Address Line 2

City

Wausau

Postal / Zip Code

54403

State / Province / Region

WI

Country

United States

Phone *

[REDACTED]

Relationship to You *

Property Manager and Friend

First Name *

Bruce

Last Name *

Melco

Address *

Street Address

Address Line 2

City

Wausau

Postal / Zip Code

54403

State / Province / Region

WI

Country

United States

Phone *

Relationship to You *

Business acquaintance and
Friend

First Name *

Michael

Last Name *

Beckman

Address *

Street Address

Address Line 2

City

Turtle Lake

Postal / Zip Code

54889

State / Province / Region

WI

Country

United States

Phone *

Relationship to You *

Previous pilot under my
supervision. Now a friend.

Additional Information

You are welcome to attach additional information such as your resume or vitae that may further support your appointment.

Attachment(s)

BID Board Resume_Wausau 2024.pdf

121.24KB

Limit to 3 upload files



Citizen Participation Form

Thank you for your interest in becoming involved with a City of Wausau Boards Committees or Commissions. The Mayor's Office will make recommendations to the City Council for placement based, in part, on your responses to the following questions; please provide us with some information to use when considering your appointment by completing the questions below. You are welcome to attach additional information such as your resume or vitae that may further support your appointment. For additional information, visit the City's Web Site at www.ci.wausau.wi.us, or call the Mayor's Office at 715-261-6800. This form will remain on file for three years. A list of existing Boards, Commissions and Committees (including general information) can be found on our website. <https://www.ci.wausau.wi.us/Departments/CityCouncil/BoardsCommitteesCommissions.aspx> Please consider becoming a part of this important community resource group.

Contact Information

First Name *

Veronica

Last Name *

Hope

Address *

Street Address

718 N. 5th Ave.

Address Line 2

City

Wausau

Postal / Zip Code

54401

State / Province / Region

Wisconsin

Country

United States

Phone *

(715)393-5203

Email *

verno6965@gmail.com

Years as a Wausau Resident, if applicable *

12

Occupation/Employer, if applicable

Welding Instructor - Northcentral Technical College

Business Information

Business Name

Address

Street Address

Address Line 2

City

Postal / Zip Code

State / Province / Region

Country

Boards, Commission and/or Committee Information

Which Boards, Commissions and/or Committees interest you?

Board, Commission and/or Committee

Wausau Arts Commission

Board, Commission and/or Committee

Bicycle & Pedestrian Advisory Committee

Board, Commission and/or Committee

Transit Commission

Board, Commission and/or Committee

Neighbor to Neighbor Committee

Board, Commission and/or Committee

Liberation and Freedom Committee

You may choose more than one from the list provided. Order in preference.

Why are you interested in serving on these particular Committees? *

I teach welding at NTC. Along with industrial welding applications, I teach design concepts in metalwork in our associates degree program, and through camps, workshops and short courses. I earned a bachelor's in art from UW-Madison, and a master's at UI-Champaign before going to welding school. I am interested in public art and have a passion for helping young people hone their skills and express themselves through art. I just completed a bike rack project for the Monk Gardens through a short course for NTC's Alternative High School students. I was able to secure material donations for the project through my partnerships with local industry. The students were so proud to see their work out in the community. In the summer of 2021, I created a large sculpture for Monk Gardens with a group of junior high students during a camp. I have a project planned at the Gardens this summer as well. I participated in the Thriver art show to benefit the Womens Community this past spring. I would like to bring this experience to the Arts Commission.

I am interested in the Bike & Ped Committee because I love biking and hiking. I feel that the walkability and bikeability of our community are vital to our growth, and critical to attracting new talent to the area.

The Transit Commission interests me because transportation is integral to quality of life. A good public transit system can connect citizens to employment, education, healthcare, retail and entertainment opportunities. Connectivity encourages growth of local businesses and can reduce overall emissions.

The Neighbor to Neighbor and Liberation and Freedom Committees interest me because civic engagement is critical to a sense of belonging and purpose in our community.

What qualifications can you bring to these Committees? *

I have taught at NTC for over 20 years. During that time, I've worked with people from all walks of life. I have worked with the manufacturers and high schools in the NTC district, along with organizations like the Boys & Girls Club and the Scouts.

On what other City Committee(s) are you currently serving, if any?

Other Community Involvement

I have been involved in the community through my work at NTC. I am an avid recruiter and supporter of women in the trades. I was selected as a speaker for the YWCA's Women & Work program in 2019.

References(Please Include 3)

Reference

First Name *

Sarah

Last Name *

Watson

Address *

Street Address

407 Grant St.

Address Line 2

City

Wausau

Postal / Zip Code

54403

State / Province / Region

WI

Country

USA

Phone ***Relationship to You ***

friend

First Name *

Marissa

Last Name *

Ashbeck

Address *

Street Address

1800 N 1st Ave. (Monk Gardens)

Address Line 2

City

Wausau

Postal / Zip Code

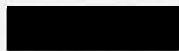
54401

State / Province / Region

WI

Country

USA

Phone ***Relationship to You ***

Professional - Project
Collaborator

First Name *

Nicole

Last Name *

Ogstad

Address *

Street Address

1000 W. Campus Dr. (NTC Alternative High School)

Address Line 2

City

Wausau

Postal / Zip Code

54401

State / Province / Region

WI

Country

USA

Phone ***Relationship to You ***

co-worker

Additional Information

You are welcome to attach additional information such as your resume or vitae that may further support your appointment.

Attachment(s)

Limit to 3 upload files

From: [Kaitlyn Bernarde](#)
To: [Kaitlyn Bernarde](#)
Subject: FW: Resignation of Water Commission Appointment
Date: Friday, May 10, 2024 10:45:49 AM
Importance: High

From: Becky McElhaney <Becky.McElhaney@ci.wausau.wi.us>
Sent: Wednesday, April 24, 2024 11:08 AM
To: Doug Diny <Doug.Diny@ci.wausau.wi.us>
Subject: Resignation of Water Commission Appointment

Mayor,

Please accept this email as my formal resignation from the Water Commission. I am unable to serve due to my load of both standing committees, commissions and task force assignments.

Thank you,

Becky McElhaney
Alderperson District 6
becky.mcelhaney@ci.wausau.wi.us
715-581-3762

RESOLUTION OF THE ECONOMIC DEVELOPMENT COMMITTEE	
Approving the Authorization for Request For Proposal for the North Riverfront Redevelopment Plan.	
Committee Action:	Failed 2-2
Fiscal Impact:	None
File Number:	24-0514
Date Introduced:	May 22, 2024

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	<i>Included in Budget:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<i>TID Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<i>TID Source: Increment Revenue <input type="checkbox"/> Debt <input type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/></i>		

RESOLUTION

WHEREAS, in the past seven years, the City of Wausau has completed acquisition of properties along the eastside of the river and seeks to redevelop the north riverfront area for future residential, commercial, and recreational use; and

WHEREAS, the City of Wausau desires to plan for the future in a cost-effective and efficient manner; and

WHEREAS, this Request for Proposal solicits qualified firms to submit a fiscally constrained proposal at or under the budgeted amount of \$100,000; and

WHEREAS, a selection committee will evaluate qualified proposals and make a recommendation of one or more firms to the Economic Development Committee for their approval;

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of Wausau authorizes staff to distribute the Request for Proposal document to find qualified firms to create a North Riverfront Redevelopment Plan.

Approved:

Doug Diny, Mayor

**CITY OF WAUSAU
REQUEST FOR PROPOSAL**

**NORTH RIVERFRONT
REDEVELOPMENT PLAN
2024**





City of Wausau North Riverfront Redevelopment Plan Request for Proposal

The City of Wausau is seeking proposals from qualified firms to prepare a North Riverfront Redevelopment Plan. The project area is the next step in the transition of the Wausau riverfront from legacy industrial to a vibrant place to live, work, and play. The study will propose beneficial and complementary mix of uses, layouts, and designs considering social impact.

ONE – Introduction

The City of Wausau Council formed the River Edge Commission in 1974 which marked the official start of efforts to clean up and change the riverfront from legacy industrial to recreational, residential, and commercial uses. In the 50 years since, there has been steady progress in acquiring properties, remediating environmental contamination, and building the River Edge Parkway. Highlights of these efforts include the creation of the Whitewater Kayak park, the River Edge Trail, the Dudley Tower, and the Riverlife area.

In the past seven years, the City has completed acquisition of properties along the eastside of the north riverfront that are the project area of this plan. This includes sites that formerly housed the businesses Wausau Chemical, Great Lakes Cheese, and County Materials. While in the past the City has entertained proposals for individual parcels, this plan should seek to create a comprehensive vision and guiding principles for development. There are challenges with the environmental remediation needed, constrained parcel size, and limited access. There is also a desire to create an area that is unique and socially impactful when compared to other sections of the riverfront.

The City's Economic Development Committee has concurred with staff on several goals for the area. Those include:

- Lower intensity residential development, avoidant of single family uses.
- Defined commercial corridors and opportunities
- Extending River Drive along the river with improvements to the River Edge Trail
- Environmental remediation considerations and timing
- Improving public access to the riverfront
- Creating multiple opportunities for neighborhood input

TWO – Maps

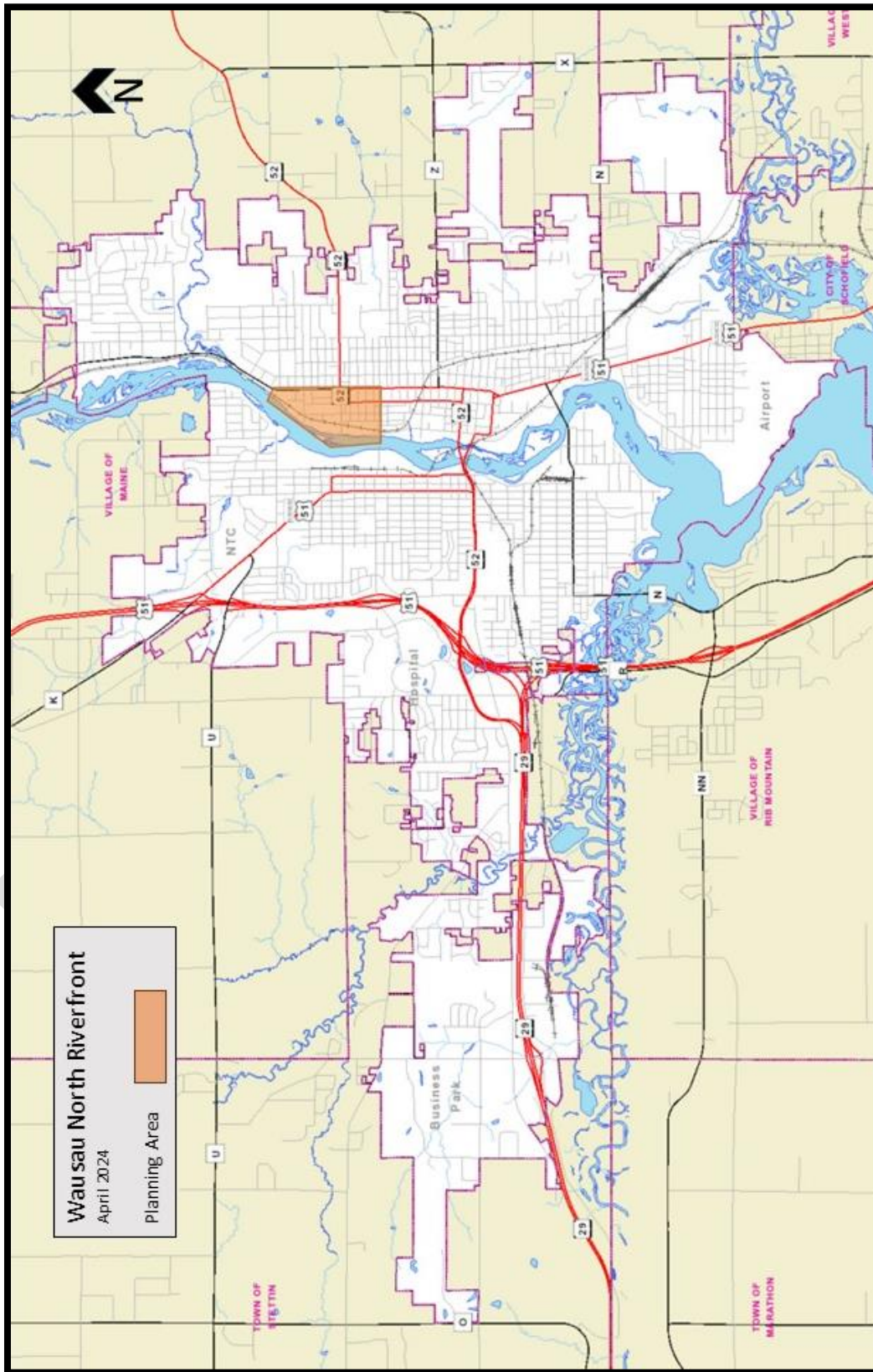


Figure 1. City of Wausau and project area



Figure 2: Plan area and riverfront parcels

THREE – Supporting Documents

The city has undertaken various plans that may help inform future planning efforts of this area.

[Comprehensive Plan](#)

[Strategic Plan](#)

[Wausau Metropolitan Area Regional Housing Assessment](#)

[River Edge Parkway Master Plan](#)

[South Riverfront Area Master Plan](#)

[East Riverfront Brownfield Plan](#)

FOUR – Scope of Work

The goal of this plan is to set the foundation for future redevelopment activities and expectations in the plan area. The plan should inform public infrastructure investment to maximize connectivity to the riverfront while reducing impact on the adjoining residential neighborhood. The plan should seek to create new tax base with an appropriate intensity and placement of residential and commercial development.

The City of Wausau Community Development Department will facilitate and manage the study process. The consultant will coordinate with city staff on project management, communication, and information sharing. The city's Economic Development Committee will oversee the process and City Council will approve the final plan. The consultants will need to establish a qualified team to be responsible for carrying out the tasks identified below.

- Determine intensity and placement of residential and commercial development.
- Maximize connectivity to the riverfront and access to the natural river amenities. Analysis of the transportation access to the riverfront parcels and movement within the plan area is necessary to identify public infrastructure needs while reducing impacts to the adjoining residential neighborhood.
- Incorporate input from the surrounding neighborhood throughout the process as well as identified stakeholders.
- Analyze current and future parking needs of the plan area for residents, businesses, recreation, and sports facilities. With accommodation of existing parking agreements to the Wausau Woodchucks organization.
- Examine the need to move or otherwise change any public or private utilities.
- Identify potential signature uses and/or social impact projects to help distinguish the area from other sections of the riverfront.

FIVE – Deliverables

A comprehensive strategy that details immediate and future opportunities as well as location and intensity of development.

Development of guiding principles for North Riverfront development.

Identification of public infrastructure changes or updates needed.

Project phasing and identification of potential funding sources.

Feasibility and projected cost estimates for major private utility changes.

Transportation components with circulation, accessibility, and parking scenarios.

Site plans and illustrative drawings that will depict general themes, inform development partners, and the public.

SIX - Budget

Consultants should provide a total cost to prepare the plan including hourly rates and estimated number of hours to complete the project. All expenses associated with the project including all travel and incidental costs should not exceed \$100,000.

SEVEN - Request for Proposal Process

This RFP seeks the submission of proposals to provide services from any and all interested and qualified consultants. The City of Wausau seeks, by way of this RFP, to obtain services in a manner that maximizes the quality of services while also maximizing value to the City. Consultants must be able to show they are capable of performing the services requested. Such evidence includes, but is not limited to, the respondent's demonstrated competency and experience in delivering services of a similar scope and type, and the local availability of the consultant's personnel.

The RFP response must be submitted electronically to andrew.lynch@ci.wausau.wi.us by 4:00 p.m. Central Standard Time on **June 28, 2024**.

All responses must be received by the stated date and time in order to be considered for award. The City will not be responsible for and may not accept late proposals.

By submitting a proposal, each consultant certifies that its submission is not the result of collusion or any other activity which would tend to directly or indirectly influence the selection process. The proposal will be used to determine the consultant's capability of rendering the services to be provided. The failure of a consultant to comply fully with the instructions in this RFP may eliminate its proposal from further evaluation as determined in the sole discretion of the City. The City reserves the right to evaluate the contents of proposals submitted in response to this RFP and to select a consultant, if any.

Proposals received late may not be opened or given any consideration for the proposed services unless doing so is deemed to be in the best interest of the City.

A. PROPOSAL SUBMISSION REQUIREMENTS

Submit one (1) complete electronic (PDF) version of your proposal and any required attachments to the City electronically to andrew.lynch@ci.wausau.wi.us by 4:00 pm on **06/28/2024**

B. CONTACT INFORMATION

Provide a signed one-page sheet on your letterhead that includes the address, telephone number, and e-mail address of the contact person(s) and authorized signatories. List the name and title of each person authorized to represent the consultant in negotiations.

C. COVER LETTER

Provide a signed one-page cover letter on your letterhead that outlines the reason for interest in this project, any special qualifications, and a short description of the proposal.

Specified Content And Sequence Of Information In The RFP

Each proposal should include sections addressing the following information in the order shown in the following section. The consultant should be sure to include all information that it feels will enable the evaluation committee and, ultimately, the City to make a decision. Failure of the consultant to provide specific, detailed information may result in its proposal being rejected in favor of a sufficiently-detailed proposal. Any necessary exhibits or other information, including information not specifically requested by this RFP but that you feel would be helpful, should be attached to the end of the proposal.

D. QUALIFICATIONS AND EXPERIENCE:

1. Provide a statement of qualifications for your organization, a statement of the size of firm, a description of services provided by your organization, any DEI-B policy, any relevant vision or core values statements, and a statement of the extent of experience/history providing the services requested by this RFP.
2. How many full time employees (FTEs) do you plan to assign to this project if you are selected? Identify each assigned employee's role on the project and designate the main contact for the project.
3. How many people in total are employed by your company? Delineate between employees and
 - a. sub-consultants.
4. If applicable, list the professional qualifications for each individual that would be assigned to provide services requested by this RFP, including date and educational institutions of any applicable degrees, additional applicable training, and any professional certifications and/or licensing. In lieu of listing this information, you may submit a resume or curriculum vitae for each such individual if the resume/CV includes all the requested information.

E. PROPOSED APPROACH:

This section describes your proposed approach for meeting the services required by the City, as listed above. Relevant considerations include the quality and feasibility of your approach to meeting these needs, the manner in which you plan to provide adequate staffing (if applicable), and equipment or other resources provided by you (if applicable). Keep these considerations in mind as you respond to the following:

1. Describe how you will fulfill the needs of the City described in this RFP. Attach a project plan, if appropriate.
2. List your needs for physical space and/or equipment at the City during this engagement, if any, aside from space or equipment that would be provided by the City as an obvious aspect of the requested services (for example, computers to document services, etc.).
3. Identify how you will meet all other aspects of the scope of work and related requirements stated above. List any items that you cannot provide.
4. Estimate the number of meetings included in the proposed project budget.
5. Cost Analysis and Budget for Primary Services:
6. Provide an itemized budget and a detailed explanation for all costs associated with providing the requested services.

7. Is travel time to the city of Wausau or other locations expected to be billable? If so, how will travel time invoices be calculated?
8. Include start-up costs if any.

F. CLAIMS, LICENSURE AND NON-DISCRIMINATION VIOLATIONS AGAINST YOUR ORGANIZATION:

List any current licensure or non-discrimination claims against you/your organization and those having occurred in the past five years, especially any resulting in claims or legal judgments against you.

G. WORK SAMPLES AND REFERENCES:

List at least three business references for which you have recently provided similar services and associated projects. Include contact names, titles, phone numbers and e-mail addresses for all references provided. Also provide any work samples you feel are representative of your work on a similar project.

H. PROPOSAL EVALUATION

All proposals received will be evaluated by an RFP evaluation committee. During the evaluation process, the City may require a consultant's representative to answer specific questions orally and/or in writing.

Once a finalist or group of finalists is selected, additional interactions or information may be required.

The RFP evaluation committee will select the firm that it determines is most likely to deliver a feasible, quality product. Selection will be based on the overall strength of each proposal, and the evaluation is not restricted to considerations of any single factor, such as cost.

The criteria used as a guideline in the evaluation will include, but not be limited to, the following:

1. Qualifications and experience of the firm, including capability and experience of personnel to be employed on this project.
2. Proposed approach, including clarity of understanding of the scope of services to be provided and appropriateness of the proposed solution/services.
3. Demonstrated history of successfully performing related services to comparable entities.
4. Cost for the services described by this RFP and the value provided to the City.
5. The evaluation committee may consider any other criteria it deems relevant, and the evaluation committee is free to make any recommendations it determines to be in the best interest of the City. Inaccuracy of any information supplied within a proposal or other errors constitute grounds for rejection of the proposal.

Note that the City reserves the right to evaluate proposals solely based on each provider's written submission. In relation to written materials, evaluation will be performed only on the material included directly in the proposal itself unless otherwise indicated or requested by the City. The City reserves the right to select proposals other than those with lowest costs.

I. ADDITIONAL TERMS AND CONDITIONS

The City reserves the right to accept or reject any or all proposals or portions thereof without stated cause. Upon selection of a finalist, the City by its proper officials shall attempt to negotiate and reach a final agreement with the finalist. If the City, for any reason, is unable to reach a final agreement with this finalist; the City then reserves the right to reject such finalist and negotiate a

final agreement with another finalist who has the next most viable proposal. The City may also elect to reject all proposals and issue a new RFP.

The City is not bound to accept the proposal with the lowest cost, but may accept the proposal that demonstrates the best abilities and qualifications to meet the needs of the City. The City reserves the right to waive any formalities, defects, or irregularities, in any proposal, response, and/or submittal where the acceptance, rejection, or waiving of such is in the best interests of the City.

DRAFT

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Resolution Approving 2024 Budget Modifications – Purchase of 10 Portable Motorola Radios.	
Committee Action:	<i>Pending</i>
Fiscal Impact:	\$50,000
File Number:	23-1109O
Date Introduced:	May 28, 2024

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Budget Source: 2023 Carry over</i>
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$50,000</i>
	<i>Recurring Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$50,000 included in 2025 and future budgets</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue <input type="checkbox"/> Debt <input type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/></i>		

RESOLUTION

WHEREAS, the Wausau Police Department has recommended a replacement cycle to purchase 10 portable Motorola radios per budget year; and

WHEREAS, the Wausau Police Department has 2023 budget surplus; and

WHEREAS, the Wausau Police Department submitted and removed a budget increase of \$50,000 from the 2024 budget request, with an agreement with Finance to use 2023 carry over funds; and

WHEREAS, the purchase of 10 portable Motorola radios will begin a needed yearly replacement cycle; and

WHEREAS, your Finance Committee recommends the approval of the use of 2023 carry funds;

NOW THERE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to approve the 2023 carry over funds.

Doug Diny, Mayor



WAUSAU

*...as the standard of
excellence in policing*

Memorandum

From: Captain Melinda Pauls, Police Department
To: Finance Committee
Date: May 23, 2024
Re: Use of Carry over funds for Motorola radio purchase

Purpose:

Requesting the use of 2023 carry over funds to purchase 10 new Motorola radios.

Background:

Currently Wausau PD has 77 Motorola Radios for 81 sworn staff. Of those 77, 24 are at their end of life, and are not able to be serviced as problems arise. The remaining 53 are serviceable and in good working order. The department also has 47 Tait radios, used for non-sworn staff, nearing end of life.

The police department had prepared to begin replacement of 10 radios per year, by increasing budget by \$50,000 per budget cycle, beginning in 2024. Through agreement with Finance, this request was removed from the 2024 budget with the intention of using 2023 carry over funds, to begin this replacement cycle.

The use of carry over funds from 2023, will be used to start the replacement of 10 radios per year, beginning in 2024. The department will have an increase of \$50,000 in the 2025 budget, which will continue indefinitely to use for the 10 radio per year replacement cycle.

Impact:

There is current 2023 carry over dollars in the amount of \$50,000, to cover the purchase of 10 new Motorola radios.

Recommendation:

Department recommends approving the use of carry over funds for the purchase of 10 Motorola radios.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE COMMON COUNCIL	
Approving the Intergovernmental Agreement for Weights and Measures Inspection with the Wisconsin Department of Agriculture, Trade and Consumer Protection.	
Committee Action:	None
Fiscal Impact:	\$14,250
File Number:	24-0519
Date Introduced:	May 28, 2024

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, Wis. Stat. Ch. 98.04 requires a municipality with a population of more than 5,000 people to either create a weights and measures department or contract with the Department of Agriculture, Trade and Consumer Protection (DATCP) to enforce these provisions; and,

WHEREAS, The City of Wausau has a contract with DATCP for weights and measures inspection services; and,

WHEREAS, this contract is renewable each July 1st; and,

WHEREAS, DATCP will report to the City of Wausau on the extent and nature of the services performed; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council approves and directs the proper city officials to execute the Intergovernmental Agreement for Weights and Measures Inspection for July 1, 2024-June 30, 2025.

Approved:

Doug Diny, Mayor

MEMORANDUM OF AGREEMENT WEIGHTS AND MEASURES INSPECTION

THIS AGREEMENT is entered into by and between the STATE OF WISCONSIN DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, hereinafter referred to as the Department, and the MUNICIPALITY OF WAUSAU, hereinafter referred to as the Municipality.

Pursuant to Wis. Stat. § 98.04(2), the Department agrees to furnish the services and perform the duties required to enforce the provisions of Wis. Stat. ch. 98 in the Municipality. The Department further agrees to report to the Municipality at least annually on the extent and nature of the services performed. It is understood and agreed that the Municipality shall not be required to maintain a department of weights and measures or appoint sealers of weights and measures while this agreement is in effect.

Pursuant to Wis. Stat. §§ 66.0301 and 98.04(2), the Municipality agrees to pay to the Department fees sufficient to cover the Department's annual costs of providing such services on a fiscal year basis that starts on July 1 and continues through the following June 30, with payment to be made not later than May 1 of the fiscal year of this agreement. Payment for services performed by the Department for less than any contract period shall be prorated accordingly.

This agreement shall be self-renewing for succeeding fiscal year periods, except that the sum to be paid to the Department for services rendered shall be subject to renegotiation for each succeeding contract period based on the cost of providing services. This agreement may be terminated at the end of any fiscal year by either party giving the other party written notice at least 60 days prior to July 1 of the following fiscal year. Annual fees payable to the Department shall be in the amount of **\$14,250.00**, except as otherwise agreed upon for succeeding contract periods. Under Wis. Stat. § 98.04(2), a municipality may recover an amount not to exceed the cost of fees paid to the Department by assessing fees on the persons who receive services under the weights and measures program.

The parties have entered into this agreement effective the **1st day of July 2024**.

WISCONSIN DEPARTMENT OF
AGRICULTURE, TRADE AND CONSUMER
PROTECTION

By _____
Signature Date

Administrator
Division of Trade & Consumer Protection
(608) 224-5160

MUNICIPALITY OF _____

By _____
Signature Date

Title Telephone Number