

AIRPORT COMMITTEE

Date and Time: Wednesday, December 13, 2023 @ 6:00 P.M., Wausau Downtown Airport

Members Present: Lisa Rasmussen (C), Doug Diny (VC), Pat Peckham, Ed Merchant

Members Absent: Lou Larson, Carol Lukens, Dennis Seitz (present by phone but not counted as quorum)

Others Present: John Chmiel, Tegan Troutner, Karl Kemper

The Airport Committee meeting was called to order by Chairperson Lisa Rasmussen at 6:00 P.M.

Public Comment

None

Consider minutes of previous meeting, May 10, 2023

Motion by Peckham, seconded by Diny, to approve the minutes. Motion carried 4-0.

Discussion and Possible Action Regarding the Termination of the Land Lease between the City of Wausau and Owen and Jones for Private Hangar Construction.

Rasmussen indicated that this agenda item is not necessary as the owner is now intending to build a hanger in 2024. There is no need to terminate the land lease.

Staff are directed to advise the owner to submit signed paperwork for land lease before the end of 2023.

Discussion And Possible Action Regarding Approval Of Proposed Gazebo 20'X40'X12'tall Installed By The City Of Schofield At Radtke Point Park.

Staff recommended writing a letter to the City of Schofield indicating that if an audit by the Wisconsin Department of Transportation's Bureau of Aeronautics (BOA) or the Federal Aviation Administration (FAA) indicates that the structure is an issue with airport operation, the gazebo will need to be removed. Staff also recommended including in the letter that the City of Wausau can take the gazebo down at anytime as the park is in a land lease and the structure is considered as an improvement.

Rasmussen requested that language be included in the letter to state that future modifications to Radke Point Park require a 60-day notice to airport staff.

Merchant requested that language be included in the letter that the gazebo was not approved by the City of Wausau.

Motion by Peckham, seconded by Diny, to direct staff to issue the appropriate communication per the requests and recommendations outlined to the City of Schofield following legal review. Motion carried 4-0.

Update Regarding FAA/BOA Funding Process for Future CIP - Chmiel/Kemper.

Staff indicated that it has been communicated with the BOA the displeasure with how General Aviation (GA) entitlements were handled in 2023 which resulted in the return of funds. This was an issue with the state and not local staff. The process for funding GA entitlements through the BOA and the FAA Airport District Office in Chicago was explained. Future discussions may need to be had to move projects forward with state and federal partners. The proposed Capital Improvement Plan was discussed to indicate needed projects and their status.

Update Regarding Hangar #3 Door Replacement Project & Terminal Boiler Project - Kemper.

The projects were outlined by Karl Kemper, Airports/Pilot/ Project Manager at Becher Hoppe.

Update Regarding Proposed Agreement Between Wausau RC Sports And The Wausau Downtown Airport To Conduct Model Airplane Operations At The Airport - Chmiel.

Pulled from the agenda as it does not need action by the committee.

Review Airport Manager Report - Chmiel.

Report held for future discussion.

Review Airport Budget Status - Groat.

Report held for future discussion.

Adjournment

Motion by Peckham, second by Diny, to adjourn the meeting. Motion carried.
Meeting adjourned at 6:33 P.M.