



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of the:	JOINT MEETING OF THE FINANCE AND HUMAN RESOURCES COMMITTEE - AMENDED
Date/Time:	October 22, 2024, at 5:15 PM
Location:	City Hall (407 Grant Street) - Council Chambers
Finance Members:	Michael Martens (C), Gary Gisselman (VC), Becky McElhaney, Chad Henke, Vicki Tierney
HR Members:	Becky McElhaney (C), Terry Kilian (VC), Gary Gisselman, Michael Martens, Vicki Tierney

FINANCE COMMITTEE AGENDA ITEMS

- 1 Minutes of the previous meeting (10/08/2024).
- 2 Discussion and possible action on Contract for Inspection Services with the Village of Rib Mountain.
- 3 Discussion and possible action reallocating unspent ARPA funds and related budget modification for the purchase two Tri-Axle dump trucks.
- 4 Discussion and possible action reducing leaf pick up duration each year decreasing operational costs.
- 5 Budget Discussions and Actions regarding Recommending a 2025 Budget including setting the 2025 Fee Schedule.
- 6 Discussion and possible action approving budget modification for the Airport Hangar 2 Roof Replacement Project.

JOINT FINANCE AND HUMAN RESOURCES COMMITTEE AGENDA ITEMS

- 1 Discussion and Possible Action Approving 2025 Benefit Design for City and CCIT Employees.

Adjourn

Michael Martens, Chairperson
Becky McElhaney, Vice Chairperson

NOTICE: It is possible and likely that members of, and possibly a quorum of members of the Committee of the Whole or other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.

Members of the public who do not wish to appear in person may view the meeting live over the internet, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail kody.hart2@ci.wausau.wi.us with "Finance Committee Public Comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom 10/18/2024 at 12:00 PM.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

FINANCE COMMITTEE

Date and Time: Tuesday, October 8, 2024, at 5:15 p.m., Council Chambers

Members Present: Michael Martens (C), Gary Gisselman (VC), Becky McElhaney, Chad Henke, Vicki Tierney

Others Present: MaryAnne Groat, Jeremy Kopp, Bill Hebert

Noting the presence of a quorum Chairperson Martens called the meeting to order at 5:17 p.m.

Minutes of the previous meeting (09/24/2024).

Motion by Gisselman, seconded by Tierney, to approve. Motion carried 5-0.

Discussion and possible action regarding 2025 Business Improvement District Operating Plan.

Motion by Gisselman, seconded by McElhaney, to approve. Motion carried 5-0.

Discussion and possible action regarding the creation of a Private Well Abandonment Assessment Program.

McElhaney questioned how many wells are in the city. It was stated that number was unknown, but the Department of Public Works would have the number.

Tierney questioned how the particular amount was estimated. It was stated the cost for closing was estimated.

Martens stated this would allow residents closing wells to breakup the closure payments into multiple years instead of paying all at once at the time of the closure.

Motion by McElhaney, seconded by Henke, to approve. Motion carried 5-0.

Discussion and possible action approving sole source purchase request for 2024 audit services for the Finance Department.

Tierney questioned if different costs could be looked at in the next year. It was stated a request for proposal could be made next year. Tierney stated uncomfortableness with not looking at other vendors in the next year.

Motion by Henke, seconded by Gisselman, to approve. Motion carried 5-0.

Discussion and possible action on Contract for Inspection Services with the City of Schofield.

Motion by Gisselman, seconded by Henke, to approve. Motion carried 5-0.

Discussion and possible action on modifying the ARPA budget for Firefighter positions.

Tierney questioned the reoccurring cost. It was stated the cost was budgeted for three positions annually and \$364,000 that will be levy funded in the future. It was additionally stated that the Fire Department is working with FEMA to secure an extension on grant funding. Tierney questioned the challenges with hiring. It was stated this is a nationwide shortage in applicants.

Henke stated the city recently closed a TID and questioned if a TID could provide a funding source.

Gisselman questioned the current staffing levels and the prospect of future staffing. The current staffing level was stated. It was also stated there is an apprenticeship program currently seeking federal funding to improve the future staffing outlook. It was stated the staffing is currently eight short with future retirements and light-duty impacting the exact number. Gisselman questioned how the staffing level impacts the budget. It was stated the budget is set for minimum staffing with a smaller crew per-engine limiting the need for overtime.

Tierney questioned if applicants get their training paid for would be required to stay with the department. It was stated this would be a component for an apprenticeship program. Tierney stated this would be an incentive for applicants and wanted to ensure the department wasn't being used for free training.

Motion by Tierney, seconded by Henke, to approve the request. Motion carried 5-0.

Discussion and possible action regarding ARPA funding request and related budget modification moving \$800,000 Sewer Headworks Screening funding to Cherry Street Sewer Lift Station Rehabilitation.

Tierney stated the funding should be placed towards the Solar Array Project if the contract can be signed by the ARPA deadline.

Henke stated this would be good to fund the Solar Array Project if the city was aggressive with securing bids and a contract by the end of the year. Henke stated the risk of leaving ARPA money on the table thus stating support for this particular project.

Martens stated this particular project had started the bid process and could be secured by the end of the year ensuring it would be applicable for ARPA spending.

Gisselman stated it was too late for the funding to be secured toward the Solar Array Project and stated support for this particular project.

Motion by Gisselman, seconded by McElhaney, to approve. Motion carried 4-1, with Tierney opposed.

Discussion and possible action regarding ARPA funding request and related budget modification moving lead service line replacement to Water SCADA Equipment.

Motion by Henke, seconded by McElhaney, to approve. Motion carried 5-0.

Discussion and possible action approving sole source purchase request for final design, bidding and construction inspection services for the Cherry St Lift Station for the Department of Public Works.

Motion by Tierney, seconded by McElhaney, to approve. Motion carried 5-0.

CLOSED SESSION pursuant to Section 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Marathon County Case No. 19CV162 Kenneth J. Stankowski, et al vs. City of Wausau regarding a settlement offer.

Motion by Henke, seconded by Tierney, to convene in Closed Session.

Roll Call Vote – Yes: Henke, Tierney, McElhaney, Gisselman, Martens, No: None. Motion carried 5-0.

CONVENED into Closed Session.

RECONVENED into Open Session to take action on Closed Session items.

Motion by McElhaney, seconded by Tierney, to approve the settlement agreement in Marathon County Case No. 19CV162 Kenneth J. Stankowski, et al vs. City of Wausau and related budget modification. Motion carried 5-0.

Adjourn

Motion by Henke, seconded by Tierney, to adjourn the meeting. Motion carried. Meeting adjourned at 5:57 p.m.

For full meeting video on YouTube: https://www.youtube.com/watch?v=bGTPD_i2Gjo and <https://www.youtube.com/watch?v=j6Bz1sgFPcc>



Memorandum

From: William D. Hebert

To: Finance Committee

Date: 10/09/2024

Re: Village of Rib Mountain – Commercial Inspections Services

Purpose: To obtain your approval for renewing an agreement with the Village of Rib Mountain. The City inspection division would provide full commercial inspection services to Rib Mountain.

Facts / Considerations:

Wausau inspections division has been contracting our services to other municipalities in the surrounding area. We are recently renewed a 4 year agreement with the city of Schofield to provide inspection services.

We have been working with Rib Mountain for the past 4 years with commercial inspections. The workload has been manageable.

Recommendation: Your approval is requested for:

1. A 4 year contract with the Village of Rib Mountain to provide full inspections services for commercial construction inspections.

Impact:

Revenue will be based off of workload.

Cc: Doug Diny, Mayor
Eric Lindman, DPW & Utilities Director

CONTRACT FOR COMMERCIAL INSPECTION SERVICES
CITY OF WAUSAU AND VILLAGE OF RIB MOUNTAIN, MARATHON COUNTY, WISCONSIN

THIS AGREEMENT entered into this ____ day of _____, 2024, by and between the CITY OF WAUSAU, a municipal corporation of the State of Wisconsin, hereinafter referred to as "WAUSAU" and the Village OF RIB MOUNTAIN, a municipal corporation of the State of Wisconsin, hereinafter referred to as "RIB MOUNTAIN":

WITNESSETH:

WHEREAS, WAUSAU, presently operates a Zoning and Inspection Division of the Department of Public Works and Utilities and employs properly credentialed inspectors; and

WHEREAS, WAUSAU, acknowledges that pursuant to Wis. Stat. §§62.17 that it has enacted and currently enforces a building code ordinance, which requires it to provide or to contract for the provision of inspection services during all phases of residential and commercial construction; and

WHEREAS, RIB MOUNTAIN, acknowledges that pursuant to Wis. Stats. §§61.34, 61.35, and 62.23 that it has enacted and currently enforces a building code ordinance, which requires it to provide or to contract for the provision of inspection services during all phases of residential and commercial construction; and

WHEREAS, RIB MOUNTAIN, desires to utilize, for its Village, WAUSAU's commercial inspection services, and WAUSAU agrees to provide commercial construction inspection services to RIB MOUNTAIN all upon certain terms and conditions as hereinafter enumerated.

NOW, THEREFORE, the parties hereto agree as follows:

1. **TERM:** WAUSAU shall provide the following commercial inspection services within the corporate boundaries of RIB MOUNTAIN for a period beginning January 1, 2025 through December 31, 2028. This contract shall not automatically renew.
2. **SCOPE:** Subject to the provisions hereafter contained in this contract, WAUSAU shall provide:
 - a. Upon request, inspection services during all phases of commercial construction, including, but not limited to, building, HVAC, plumbing, fire sprinkler and electrical to RIB MOUNTAIN, and the service shall be provided to any person or entity within RIB MOUNTAIN needing such inspection service.
 - b. If during inspection a significant code violation is discovered outside the permitted project, WAUSAU shall report the violation to RIB MOUNTAIN.
3. **FEES:** Wausau shall be paid in accordance with its fee schedule as updated and adopted annually by the following means:
 - a. A contractor and/or individual engaging in commercial construction within the Village of Rib Mountain shall obtain zoning approval from the Village of Rib Mountain; and
 - b. The zoning approval shall then be provided to the City of Wausau for the issuance of a building permit, which fee so said building permit shall be paid directly to Wausau unless otherwise directed by RIB MOUNTAIN, then fees paid quarterly to WAUSAU; and
 - c. WAUSAU shall then perform and issue a final building inspection and forward the report of such inspection and any associated documents to RIB MOUNTAIN for issuance of a certificate of occupancy unless RIB MOUNTAIN has other means to obtain the necessary information.

4. TERMINATION: WAUSAU or RIB MOUNTAIN shall each have the option at any time during the term of this contract to terminate this contract upon ninety (90) days' written notice to the other party.
5. HOLD HARMLESS: Wausau agrees to defend, hold harmless, indemnify, release and forever discharge RIB MOUNTAIN from and against any and all judgements, damage, losses, costs, claims, expenses, suits, demands, actions and/or causes of action of any kind or of any nature, which may be sustained by reason of damage to any property or damages or injury to any person or persons or death to any person or persons, or by any reason of any other liability imposed by law or by anything or anyone else upon RIB MOUNTAIN, as the result of and/or due to WAUSAU'S inspection operations which are subject of this contract and/or as a result of and/or due to the existence of this contract, except such of the forgoing are due, and the extent due, to the sole negligence or intentional act of RIB MOUNTAIN or its employees; and specifically include within the hold harmless are attorney fees and other costs of defense which may be sustained by and/or occasioned to RIB MOUNTAIN and/or any of RIB MOUNTAIN'S employees, agents, officers and designees, whether appointed, hired or elected.
6. NOTICE: Notice pursuant to this contract shall be given in the case of WAUSAU to the City Clerk of the City of Wausau, 407 Grant Street, Wausau, Wisconsin 54403, and in the case of RIB MOUNTAIN, to the Village Clerk of the Village of Rib Mountain, 227800 Snowbird Avenue, Wausau, WI 54401.

IN WITNESS WHEREOF, this contract has been duly executed the day and year first above written.

CITY OF WAUSAU BY:

Doug Diny, Mayor

Kaitlyn Bernarde, City Clerk

VILLAGE OF RIB MOUNTAIN BY:

Allen Opall, Village President

Lynnae Kolden, Village Clerk

Agenda Item No.

STAFF REPORT TO FINANCE COMMITTEE – OCTOBER 22, 2024

AGENDA ITEM

Discussion and possible action on reallocation of unspent ARPA funds and related budget modification for the purchase of two tri-axle trucks.

BACKGROUND

Two tri-axle trucks and equipment are due for replacement this year. RFPs went out on 9/13/24 and closed on 9/27/24. Requests were opened at the BOPW on 10/1/24. After reviewing the proposals, recommendations were made at BOPW on 10/8/24. The total of this purchase is \$797,008. This purchase is ready to go so a PO can be executed quickly, to get funds obligated before year end. For various reasons rental rates have not kept up with costs to maintain the fleet. Using ARPA will help with the shortfall.

FISCAL IMPACT

Using ARPA funds will reduce the fiscal impact of this purchase on the city. New equipment reduces operating cost burden for repairs.

STAFF RECOMMENDATION

Use ARPA funds for this purchase helping us to defer less equipment replacements. Deferring equipment replacements increases the number of breakdowns because the equipment is worn out. This will increase equipment downtime impeding service delivery. It also increases operating costs because of the additional repairs.

Staff contact: Dustin Kraege

REQUEST FOR PROPOSALS (RFP)

RFP NUMBER	TITLE	STARTING	CLOSING	STATUS
	<u>Single Family Infill Housing</u> NEW!	10/04/2024 3:26 PM	11/05/2024 4:00 PM	Open
	<u>2024 Water Meter Bids</u>	10/02/2024 2:39 PM	10/22/2024 4:00 PM	Open
Wausau09272024	<u>Council Chambers audio video upgrade</u>	09/27/2024 3:25 PM		Open
	<u>2024 LED Lighting Control Materials</u>	09/23/2024 1:42 PM	10/14/2024 4:00 PM	Closed
	<u>66,000 GVWR Tandem Truck Chassis with steerable pusher axle</u>	09/13/2024 12:56 PM	09/27/2024 3:00 PM	Closed
	<u>Dump Body, V Box, Wing and Hydraulic System</u>	09/13/2024	09/27/2024 3:00 PM	Closed
	<u>Hydraulic Hooklift Mechanism</u>	09/13/2024	09/27/2024 3:00 PM	Closed
	<u>Single Family Infill Housing</u>	08/07/2024 5:18 PM	09/30/2024 4:00 PM	Closed

BOARD OF PUBLIC WORKS

Date of Meeting: **October 1, 2024**, at 10:30 a.m. in the Council Chambers

Members Present: Eric Lindman, Maryanne Groat, Tegan Troutner

Also Present: Allen Wesolowski, Dustin Kraege, Solomon King, Lori Wunsch

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Approve minutes of the September 17, 2024 meeting

Troutner moved to approve the minutes of the September 17th meeting. Groat seconded and the motion passed.

Open bids for single-family infill housing at 1019 West Bridge Street and 100 block of East Thomas Street

There were no bids received.

Open Request for Proposals for 66,000 GVWR Tandem Truck Chassis with Steerable Pusher Axle

The following proposals were received and opened:

Ascendance Truck	\$151,250.00
JX Truck Center	\$147,811.00
Wisconsin Kenworth	\$161,149.71
Truck Country	\$152,462.00 (Western Star)
Truck Country	\$137,025.00 (Freightliner)

The proposals will be reviewed and brought back with a recommendation.

Open Request for Proposals for Dump Body, V Box, Wing and Hydraulic System

The following proposals were received and opened:

Monroe	\$218,005.00
Truck Equipment	\$271,972.00

The proposals will be reviewed and brought back with a recommendation.

Open Request for Proposals for Hydraulic Hooklift Mechanism

The following proposal was received and opened:

Monroe	\$43,920.00
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The proposal will be reviewed and brought back with a recommendation.

Make recommendation for 2024 Wausau Roofing Project (Bids were opened September 24, 2024)

Bids were received from A-Rite Construction & Roofing LLC and Hite House Builders LLC. A-Rite was the low bid with a base bid of \$201,475.04, with the alternates the total is \$211,000.22. Lindman moved to award the contract to A-Rite in the amount of \$211,000.22. Groat seconded and the motion passed.

BOARD OF PUBLIC WORKS

Date of Meeting: October 8, 2024, at 10:30 a.m. in the Council Chambers

Members Present: Allen Wesolowski, Anne Jacobson

Also Present: TJ Nicksich, Dustin Kraege, Solomon King, Leo Gau, Lori Wunsch

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Approve minutes of the September 24 and October 1, 2024 meetings

Jacobson moved to approve both sets of meeting minutes. Wesolowski seconded and the motion passed.

Make recommendation for 66,000 GVWR Tandem Truck Chassis with Steerable Pusher Axle (Proposals were opened October 1, 2024.)

King explained that after reviewing the specs and deviations, staff recommends Truck Country with the Freightliners in the amount not to exceed \$279,050. After trade in it would drop down to \$197,000. Trade ins cannot be turned in until after the chassis have been received fully upfit. They are doing a buyback program on those.

Wesolowski asked if the \$279,050 is for 2 units and King confirmed. Jacobson asked if they were the lowest overall for 2 units or if they were the lowest after taking all the factors into consideration. Per King it is both.

Jacobson moved to accept the Truck Country Freightliner option for 2 units for a total of \$279,050. Wesolowski seconded and the motion passed.

Make recommendation for Dump Body, V Box, Wing and Hydraulic System (Proposals were opened October 1, 2024.)

And

Make recommendation for Hydraulic Hooklift Mechanism (Proposals were opened October 1, 2024.)

King stated there were 2 upfitters that submitted bids. One of the upfitters put their hooklift system in with their upfit. These two agenda items have to be taken together to understand why the selection was made. In the sense of just the upfit, staff recommends Monroe Truck. For the hooklift staff also recommends Monroe Truck. Truck Equipment bid both items together. When King had to separate them, he is not absolutely clear on the total price for just the hooklift. Truck Equipment did not turn in a bid for the hooklift because it was part of the upfit. Going through everything together, Monroe Truck is the recommendation and is the low for the total upfit.

Wesolowski moved to accept the proposal from Monroe Truck for the upfitting and hooklift for a total of \$523,850. Jacobson seconded and the motion passed.

Drinking Water Treatment Facility PFAS Treatment: Ellis Stone Construction, Pay Estimate #13

This pay estimate was reviewed and approved by the consultant, Donohue. Wesolowski moved to approve Pay Estimate #13 in the amount of \$2,189,843.37. Jacobson seconded and the motion passed.

2023 Sewer Rehabilitation Project: Visu-Sewer, Inc., Final Payment

This project has been completed and restoration items have been accepted. Staff recommends paying the final retainage. Wesolowski moved to approve the final payment in the amount of \$5,000. Jacobson seconded.

Department	Project Name		Project Budget	Spent to Date 10/08/2024	Balance Available	Project Completed	On Schedule	Behind Schedule*	Executed Contract Date (No Later than 12/31/2024)	Bidding Date	Construction/Purchase Completion Date	Final Payment Date (No Later Than 12/31/2026)	Expected Total Cost
CCITC	Internet Firewall Replacement	R	25,219	25,219	-	Y	Y				12/24		25,219
CCITC	Core Switch Replacement	R	50,000	50,000	0	Y	Y						50,000
CCITC	Financial ERP Software Replacement	R	850,000	607,139	242,861	N	Y				12/24	12/31/2025	850,000
CCITC	CCITC - Fiber Connection Project	R	140,000	140,000	-	Y	Y				12/24		140,000
CD	Landmark Project		350,000	350,000	-	Y							350,000
CD	Public Access Server for Closed Caption		47,402	47,402	-	Y							47,402
CD	EEC Negative Economic Impact	R	84,100	55,167	28,933	N	X		02/05/2024			03/01/2025	84,100
CD	Community Partners Campus Facility Project	R	162,756	162,756	-	Y							162,756
CD	Catholic Charities & Open Door		589,120	167,842	421,278	N	N	X	extension of contract will be presented to Finance 8/27				589,120
CD	Infill New Construction		600,000	7,277	592,723	N		X	Agreement with CDA to Council on 9/10				600,000
CD	Affordable Rental Units		500,000	15,646	484,354	N		X	Agreement with CDA to Council on 9/10				500,000
CD	Homebuyer Education Counseling and Closing Assistance	R	34,000	2,000	32,000	N		X	Agreement with CDA to Council on 9/10				34,000
CD	River Edge Trail Extension Thomas Street	R	171,500	-	171,500	N	Y			Bid out in July	11/1	06/01/2025	171,500
ENG	LED Street Lighting Conversion	R	822,953	822,953	(0)	Y				5/24	6/24	6/24	822,953
ENG	Asphalt Overlay	R	500,000	71	499,929	N	Y			7/24	11/24		500,000
FIRE	FireFighter Positions	R	637,750	333,756	303,994	N	N	X					382,200
FIRE	Community Care Position	R	54,750	-	54,750	N	Y						18,250
PARK	Skate Park	R	225,000	26,417	198,583	N	N	X	11/24	8/24	7/25	12/25	225,000
PARK	Pickle Ball Courts	R	135,000	-	135,000	N	Y		9/24	8/24	7/25	12/25	135,000
POLICE	Community Outreach Specialist Position	R	485,000	219,419	265,581		Y						485,000
CITY	Council Chambers Upgrades	R	140,000	-	140,000	N	Y						140,000
WWW	Temporary Water Supplies	R	230,000	230,000	-	Y							230,000
WWW	PFAS Pilot Study		240,375	212,710	27,665	N	Y				8/24	9/24	240,375
WWW	Wastewater Treatment Screening Improvement Project		800,000	140,191	659,809	N	Y		10/24	9/24	10/25	11/25	800,000
WWW	Abel Stormwater Liftstation		900,000	72,275	827,725	N	Y		7/24	5/24	11/25	12/25	900,000
WWW	Water Main Replacement 2023 - 10th Ave		218,616	218,616	-	Y							218,616
WWW	Water Main Replacement 2023 - Grant and Henrietta St		244,904	244,904	-	Y							244,904
WWW	Lead Service Line Replacement Plan	R	146,930	146,930	-	Y	Y						146,930
WWW	Corrosion Control Study	R	609,241	221,007	388,234	N	Y				12/24	2/25	609,241
WWW	PFAS Treatment Process Design		658,695	571,972	86,723	N	Y				11/24	12/24	658,695
WWW	Sewer Main Replacement 2023 -10th Ave		227,549	227,549	-	Y							227,549
WWW	Sewer Main Replacement 2023 - Grant & Henrietta		260,612	260,612	-	Y							260,612
WWW	Water Main Replacement - 2022	R	1,392,173	1,392,173	-	Y							1,392,173
WWW	Sewer Main Replacement - 2022	R	663,948	663,948	-	Y							663,948
WWW	Sewer Force Main Project	R	359,184	359,184	-	Y	Y			2/24	11/24	11/24	359,184
WWW	ARPA West Wausau Tower Backup Power Supply	R	320,000	210,983	109,017	N	Y				10/24	11/24	265,000
WWW	Lead Service Line Replacement	R	500,000	254,609	245,391	N	Y	X			10/24	12/24	322,625
WWW	Water Meter Replacement		800,000		800,000								
WWW	Sewer Lift Station Upgrade Design	R	379,000	341,341	37,659	N	Y				9/24	11/24	379,000

15,555,777 8,802,069 6,753,709

Unencumbered

30,684

AGENDA ITEM
<p>Discussion and possible action on reducing leaf pick up duration each year decreasing operational costs.</p>
BACKGROUND
<p>The mayor directed staff provide budget reduction/revenue enhancement plans for finance review to adjust the budget by 2.5%. Staff were asked to evaluate what savings could be realized by eliminating leaf collection. The savings were estimated to be \$189,158. Staff were then asked to evaluate what savings could be realized by reducing leaf collection duration and only provide one collection. The savings might be \$56,000 in reduction of vac truck use. There are many unknowns that could cause the number to be less.</p>
FISCAL IMPACT
<p>The reduction in service only reduces the rental rate fees to fleet. It doesn't eliminate direct capital outlay costs. The reduction in use to fleet may cause the rates to go up. Shortening the duration may also cause overtime to increase.</p>
STAFF RECOMMENDATION
<p>Many of the complaints we receive from citizens are because we are working to be efficient. We cannot be efficient and provide customizable or personal service. Those two things are at odds with each other. Many of the services we provide affect other services as well. Making sweeping changes to operations will likely have unintended consequences. We will provide whatever service level the council directs.</p>
<p>Staff contact: Dustin Kraege</p>



**CITY OF WAUSAU BUDGET REDUCTION/REVENUE ENHANCEMENT
PROPOSAL FORM**

Complete one form per initiative - add attachments if necessary

Department: Public Works

Spending Cut/Revenue Enhancement Description: Reduce leaf collection duration and limit to one collection.

- Category (check all that apply)
- Service reduction
 - Service delivery change
 - Expense reduction/savings
 - Staffing level changes
 - Operational efficiencies
 - Revenue Enhancement
- Type
- Sustainable/ongoing
 - Onetime

PROPOSED BUDGET SAVINGS

EXPENSES	DESCRIPTION	FTE	AMOUNT
Personnel Services			
Contractual Services			
Supplies and Expenses			
Building Materials			
Fixed Charges	Motorpool reduction est		\$56,204
Capital Outlay			
Total			

PROPOSED REVENUE CHANGES

REVENUES	DESCRIPTION		AMOUNT
Grants and Aids			
Public Charges for Services			
Other Revenue			
Total			

RESIDENT SERVICE IMPLICATIONS: Residents will have to take care any leaves not collected by city. It will increase the cost to the yard waste site budget. We will need an ordinance to prevent residence from blowing leaves into the road after we collect.

IMPLEMENTATION TIMETABLE: Begin in 2025.

CITY OF WAUSAU
BUDGET FORECAST- LEVY DEPENDENT FUNDS

	2025 PROPOSED BUDGET	HEALTH INSURANCE CHANGES	FINANCE COMMITTEE CHANGES	2025 FORECAST BUDGET	2024 ADOPTED BUDGET	CHANGE INCREASE (DECREASE)	PERCENT CHANGE
GENERAL FUND							
Total Expenses	\$46,902,048	(\$411,730)	(\$159,777)	\$46,330,541	\$44,338,721	\$1,991,820	4.492%
Revenues	22,558,534		(12,710)	22,545,824	21,394,720	1,163,814	5.440%
Employee Vacancy Savings	300,000			300,000	300,000	0	0.000%
Fund's Net Levy Requirement	24,043,514	(\$411,730)	(\$147,067)	23,484,717	22,644,001	840,716	3.713%
RECYCLING FUND							
Expenditures	928,915			928,915	852,291	76,624	8.990%
Revenues	148,100			148,100	147,850	250	0.169%
Fund's Net Levy Requirement	780,815		-	780,815	704,441	76,374	10.842%
COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT FUND							
Expenditures	1,645,096			1,645,096	822,170	822,926	100.092%
Revenues	1,172,541			1,172,541	258,751	913,790	353.154%
Fund Balance Application	19,667			19,667	138,419	(118,752)	-85.792%
Fund's Net Levy Requirement	452,888	-	-	452,888	441,673	11,215	2.539%
DEBT SERVICE FUND							
Expenditures	11,697,223			11,697,223	12,479,770	(782,547)	-6.271%
Revenues	6,817,355			6,817,355	8,055,455	(1,238,100)	-15.370%
Fund Balance Application	252,531			252,531	26,315	226,216	
Fund's Net Levy Requirement	4,627,337			4,627,337	4,398,000	229,337	5.215%
CAPITAL PROJECT FUND							
Expenditures	5,497,107		187,575	5,684,682	6,629,092	(944,410)	-14.246%
Revenues	379,680			379,680	1,259,433	(879,753)	-69.853%
Debt Proceeds	4,600,000			4,600,000	4,863,950		
Fund Balance Application			187,575	187,575	-	187,575	0.000%
Fund's Net Levy Requirement	517,427	-	-	517,427	505,709	11,718	2.317%
CENTRAL EQUIPMENT AND FACILITY CAPITAL FUND							
Expenditures	806,636			806,636	748,514	58,122	7.765%
Revenues	-			-	-	-	0.000%
Fund Balance Application	-			-	33,960	(33,960)	
Fund's Net Levy Requirement	806,636	-		806,636	714,554	92,082	12.887%
METRO RIDE FUND							
Expenditures	4,570,050	(64,410)		4,505,640	4,417,927	87,713	1.985%
Revenues	3,094,503			3,094,503	3,268,576	(174,073)	-5.326%
Fund Balance Application	300,547			300,547	172,762	127,785	
Fund's Net Levy Requirement	1,175,000	(64,410)	-	1,110,590	976,589	134,001	13.721%
PARKING FUND							
Expenditures	751,585	(13)		751,572	795,000	(43,428)	-5.463%
Revenues	519,000		44,000	563,000	498,000	65,000	13.052%
Fund Balance	(4,215)		4,215	-	-	-	0.000%
Fund's Net Levy Requirement	236,800	(13)	(48,215)	188,572	297,000	(108,428)	-36.508%
WAUSAU DOWNTOWN AIRPORT FUND							
Expenditures	479,754	(64)		479,690	417,939	61,751	14.775%
Revenues	147,000			147,000	157,500	(10,500)	-6.667%
Fund's Net Levy Requirement	332,754	(64)	-	332,690	260,439	72,251	27.742%
ANIMAL CONTROL							
Expenditures	142,148			142,148	248,713	(106,565)	-42.847%
Revenues	96,800			96,800	173,210	(76,410)	-44.114%
Fund Balance Application				0	15,810	(15,810)	
Fund's Net Levy Requirement	45,348		-	45,348	59,693	(14,345)	-24.031%
TOTAL LEVY BEFORE INCREMENT	33,018,519	(476,217)	(195,282)	32,347,020	31,002,099	1,344,921	4.338%
City's Share of TIF Increment	5,254,010	(75,778)	(31,074)	5,147,158	5,507,367	(360,209)	-6.540%
TOTAL LEVY	\$38,272,529	(551,995)	(226,356)	\$37,494,178	\$36,509,466	\$984,712	2.697%
Assessed Value	\$4,249,052,300	\$4,249,052,300	\$4,249,052,300	\$4,249,052,300	\$3,361,549,800	\$887,502,500	26.402%
Tax Rate Per \$1,000 of Assessed Value	\$9.00731	(\$0.12991)	(\$0.05327)	\$8.8241270	\$10.860903	(\$2.03678)	-18.753%
Equalized Value	\$4,387,427,300	\$4,387,427,300	\$4,387,427,300	\$4,387,427,300	\$4,030,170,800	\$357,256,500	8.865%
Tax Rate Per \$1,000 of Equalized Value	\$8.72323	(\$0.12581)	(\$0.05159)	\$8.545823	\$9.0590370	(\$0.513214)	-5.665%

CITY OF WAUSAU 2025 BUDGET REDUCTIONS

DEPARTMENT	DESCRIPTION	PERSONNEL	CONTRACTUAL SERVICES	SUPPLIES EXPENSE	BUILDING MATERIALS	FIXED CHARGES	TOTAL	REVENUES	FUND	NET BUDGET IMPACT
2025 Changes Included in the Proposed Budget										
Mayor	Cancel Membership US Mayors			3,838			3,838		General Fund	3,838
Finance	Loan software currently funded by general fund move to Tid districts and other revolving funds		4,775				4,775		General Fund	4,775
Legal	Postpone hiring vacant Asst City Attorney	18,769		505		140	19,414		General Fund	19,413
Fire	Modify reinspection charges						-	21,750	General Fund	21,750
Fire	Lock out Assistance Using Knox box Keets.						-	5,400	General Fund	5,400
Fire	Modity Township rates						-	29,140	General Fund	29,140
Fire	Remove Airboat from service and sell						-	75,000	Motor Pool Fund	75,000
Police	Eliminate Dragon Natural Speaking software.		6,750				6,750		General Fund	6,750
Police	Decrease overtime budget	20,000					20,000		General Fund	20,000
Police	Modify the false alarm fee schedule. Eliminate 2nd annual free alarm response and modify rate structure						-	11,000	General Fund	11,000
Police	Eliminate warning for first annual parking offense downtown for Time Expired, Overtime and No Permit violations						-	44,000	Parking Fund	44,000
Police	Initiate vehicle lockout service fee of \$40						-	25,000	General Fund	25,000
Police	Reclassify Police officer to Grant Fund	105,000					105,000	(105,000)	General Fund	-
Total Adjustments Included in Proposed Budget		143,769	4,775	4,343	-	140	159,777	106,290		266,066
Other Proposals										
Police	Special Event public safety charge for ticketed events.							157,500	Fees for ticketed community events	157,500
Police	Eliminate the animal control program	74,941		613			75,554			75,554
Police	Eliminate recruiting expenses			4,000			4,000			4,000
Police	Reduce CSO hours	26,764		3,000			29,764			29,764
Police	Implement a public safety fee to cover 400 Block Concerts via permit fee adjustment							12,000	Public safety fee for 400 Block special events	12,000
Engineering	Create \$25 wheel tax							600,000		600,000
Fire	Bill for Fire Services							93,000	Public Charges	93,000
Park	Close one pool	71,550	3,218	33,300	58		108,126	(47,717)	Admission Fees	60,409
Park	Eliminate Slyvan Hill Operations	89,385	25,201	30,190	307		145,083	(42,537)	Admission Fees	102,546
Park	Eliminate Flower Baskets downtown	4,990		9,650		650	15,290			15,290
Public Works	Eliminate leaf pick up		135,378	19,500		49,500	204,378			204,378
Assessment	Stop funding state mandated assessor training. Employees would fund training costs.			8,100			8,100			8,100
Facilities	Eliminate window cleaning city hall police and fire		10,595				10,595			10,595
Total Other Proposals		267,630	174,392	108,353	365	50,150	600,890	772,246		1,094,318
TOTAL		411,399	179,167	112,696	365	50,290	760,667	878,536		1,360,384

Dept. of Public Works & Utilities



Eric Lindman, P.E.
Director of Public Works & Utilities

TO: Finance Committee

FROM: Eric Lindman, P.E.
Director of Public Works & Utilities

DATE: October 22, 2024

SUBJECT: Airport Hangar 2 Roof Replacement – **Budget Modification Request \$21,000.00**

The City Council approved the replacement of 3-roofs for 2024; Fire Station 3, Airport and DPW roofs. Bids were received and the total contract amount

A-Rite Construction & Roofing LLC

Base Bid total \$201,475.04

Alternate total \$9,525.18

Total = \$211,000.22

The current total budget for the project is \$230,000, leaving about \$19,000 remaining.

During the construction of the hangar roof it found to have 3-layers of roofing on the building and not just one layer. The roof decking was made of “1 by boards” with spacing more than ¼” apart which does not meet code. The proposed change order is for removing and disposing of the additional roof layers as well as redecking the entire roof to meet code and properly support the new roof covering. See attached.

Based on the current budget an additional \$21,000 would be required to complete this roof project. Another option would be to postpone one of the other roofs for another year.

A RITE CONSTRUCTION AND ROOFING LLC

4202 County Road WW
Wausau, WI 54401

Cell(715) 551-2239
E-mail: ariteroof@a-rite.com
www.a-rite.com

Contract Change Order No. 24-8453

Buyer: City of Wausau Hanger 2
801 Woods Place, Wausau, WI 54403

Change Order Date: _____

Original Estimate Date: _____

A Rite Construction and Roofing LLC ("A Rite") and Buyer hereby agree to change the Estimate dated _____ as follows:

Description of Changes

Date of Change order 10/21/24 as tear off is occurring
actual sq - no waste factors 77sq
Removal of Rolled roofing layer - \$115/sq discounted to \$100/sq = \$8,855 discounted to \$7,700
Removal of 3 tab shingle layer - \$115/sq discounted to \$100/sq = \$8,855 discounted to \$7,700
7/16 OSB re-sheet over existing over 1/4" gap 2"x5" planking boards (per code) - \$100/sheet discounted to \$90/sheet - 239 sheets \$23,900 discounted to \$21,510.

Fascia soffit will change from white to brown - NC
There is rotted sections of the roof we are currently getting some materials for and will be time and materials. Right now should not exceed \$2800. Will send additional change order if needed.

Original Estimate Amount: \$ 66,293.36

Decrease ⁰ _____

Increase \$39,710

The terms and conditions set forth in the original Estimate signed by A Rite and Buyer are incorporated herein by reference. Upon execution by A Rite and at least one Buyer, this Change Order becomes a part of the original Estimate, including all terms and conditions contained therein.

A RITE CONSTRUCTION AND ROOFING LLC

BUYERS

By: _____

City of Wausau

HEALTH COVERAGE PLANS

Carrier	SecurityHealth Plan SM		SecurityHealth Plan SM		ASPIRUS SM HEALTH PLAN	
	2024 Premier HMO (Broad Network)		2024 Simply One HMO (Marshfield Only)		2025 Aspirus Signature HMO	
Provider Network/Plan Type	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible						
Single	\$1,650		\$1,650		\$1,650	
Family	\$3,300		\$3,300		\$3,300	
	If Employee contributes to the HSA, City will match the contribution annually up to \$600 Employee /\$1,200 Family. The City's payments will be made semi-monthly to the HSA account.		If Employee contributes to the HSA, City will match the contribution annually up to \$600 Employee /\$1,200 Family. The City's payments will be made semi-monthly to the HSA account.		If Employee contributes to the HSA, City will match the contribution annually up to \$600 Employee /\$1,200 Family. The City's payments will be made semi-monthly to the HSA account.	
Coinsurance	80%		80%		80%	
Out-of-Pocket Max	<i>Includes Deductible</i>		<i>Includes Deductible</i>		<i>Includes Deductible</i>	
Single	\$2,650		\$2,650		\$2,650	
Family	\$5,300		\$5,300		\$5,300	
Lifetime Maximum	Unlimited		Unlimited		Unlimited	
Office Visits						
Primary Care	Deductible then \$30 copay then 80%		Deductible then \$30 copay then 80%		Deductible then \$30 copay then 80%	
Specialist	Deductible then \$60 copay then 80%		Deductible then \$60 copay then 80%		Deductible then \$60 copay then 80%	
Routine/Preventive Care	100% Coverage		100% Coverage		100% Coverage	
Inpatient Hospital Services	Ded, 80% Coins		Ded, 80% Coins		Ded, 80% Coins	
Outpatient Hospital Services	Ded, 80% Coins		Ded, 80% Coins		Ded, 80% Coins	
Urgent Care	Deductible then \$100 copay then 80%		Deductible then \$100 copay then 80%		Deductible then \$100 copay then 80%	
Emergency Room	Deductible then \$200 copay then 80%		Deductible then \$200 copay then 80%		Deductible then \$200 copay then 80%	
Prescription Drugs	<i>After Deductible is Met</i>		<i>After Deductible is Met</i>		<i>After Deductible is Met</i>	
Preventive therapeutic drugs from list covered at 100% Generic/Preferred Brand/Brand Name/Specialty	\$10/ \$30/\$60 /25% No Max		\$10/ \$30/\$60 /25% No Max		\$10/ \$30/\$60 /25% Max \$250	
Mail Order Drugs					Copays X2	
Rates per month	Premier HMO		Simply One HMO		Aspirus Signature HMO	
Employee Cost	\$97.24		\$77.46		\$97.06	
Family Cost	\$299.48		\$238.56		\$298.92	
Rates per month Employer	Premier HMO		Simply One HMO		Aspirus Signature HMO	
Single Cost	\$713.06		\$568.00		\$711.70	
Family Cost	\$2,196.24		\$1,749.46		\$2,192.07	
Total Cost for Single	\$810.30		\$645.46		\$808.76	
Total Cost for Family	\$2,495.72		\$1,988.02		\$2,490.99	

Human Resource Committee Packet

October 21, 2024

Agenda Item
Discussion and possible action approving 2025 benefit design for City and CCIT employees.
Background
<p>As part of total compensation, the City of Wausau provides employees the opportunity to participate in a group Health, Dental, Vision and Life Insurance programs. Consistent with the employee handbook at 7.03, 7.04 and 7.05 respectively, employees contribute 12% of the health insurance premium, 50% of the dental insurance and 100% of the vision, life insurance premiums.</p> <p>In 2022, the City changed health insurance vendors from WEA Trust to Security Health, which offered a competitive rate for the City in 2022, 2023 and 2024.</p> <p>This year the City went to market, with the assistance of USI Insurance Services, staff has successfully outlined a plan resulting in a projected increase overall of 2.6% with a single plan. This increase is intended to cover the anticipated plan cost increases. The City would change vendors from Security Health Plan to Aspirus with a maximum guaranteed renewal of 9.5% for 2026 and remain with its current vendors for dental, vision, and ancillary insurances.</p> <p><u>Overview of Proposed Design Changes:</u></p> <ol style="list-style-type: none">1. Minimum increase to health insurance premiums. While staff and USI Insurance Services worked diligently, the attached documents reflect an approximately 2.6% increase in insurance premiums overall. This increase will cover projected cost increases.<ol style="list-style-type: none">A. Single plan will be offered for employees (Aspirus Network).B. Employees who have Premier will see a slight decrease while employees on Simply One plan will see an increase. This accounts for the overall increase cost.B. Plan design change of prescriptions payments up to 25% (until out of pocket is met) to max of \$250.2. No change to dental, LTD, Accident insurance.3. New vendor for vision insurance that will include requested vendors for a minimal increase of 6% for employees.4. Adjust the HSA contribution limits to align with IRS regulations. The IRS adjusted HRA limits for 2025 to \$4,300 for single and \$8,550 for family.5. Adjust the FSA contribution limits to align with IRS regulations. The IRS adjusted FSA limits for 2025 are \$3,300. The City will keep plan design with carry-over funds. <p>Included, please find a projection of the 2025 Health Coverage Plan, as well as the equivalent information for the current 2024 Health Coverage Plan.</p>
Fiscal Impact

Human Resource Committee Packet

October 21, 2024

2.6% (141,929.92) increase in premiums (Health Insurance).
Staff Recommendation
Approve benefit design as presented.
Staff contact: Anne Keenan (715-261-6632)

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE HUMAN RESOURCES AND FINANCE COMMITTEE	
Authorizing health, dental and supplemental insurance plan design for 2025.	
Committee Action: <i>HR Committee</i>	
<i>Finance Committee</i>	
Fiscal Impact:	
File Number: 12-1012	Date Introduced: October 22, 2024

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<i>Included in Budget:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, your Human Resources and Finance Committees have reviewed the recommended changes to the City’s employee benefit program to include health plan and dental design to be offered to employees in 2025, and;

WHEREAS, the proposed benefit program recommends a vendor and plan change for health, and vision and continuing with the City’s current vendors for dental, and accident insurance, and;

WHEREAS, the proposed vision insurance program contains a 6% increase in employee premiums, and;

WHEREAS, the proposed health insurance plan design change to a narrow network, and;

WHEREAS, the proposed benefit program contains a 2.6% overall increase in health insurance premium costs, and;

WHEREAS, the proposed health insurance plan design includes a vendor change, and;

WHEREAS, your Human Resources and Finance Committees approve the authorization and

recommendation to continue to offer Health Savings Account eligible plans, which further promote health plan consumerism and cost savings by further engaging and informing individuals on the issues of health care costs, and;

WHEREAS, both your Human Resources Committee and your Finance Committee recommend keeping the dental premiums flat, and;

WHEREAS, both your Human Resources and Finance Committees approve the adjustment of the HSA and FSA contribution limits as necessary to remain compliant with IRS and other federal regulations, and;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Wausau that the City of Wausau provide the health and prescription drug plans summarized above and specified in attached documentation for the 2025 plan year, and;

BE IT FURTHER RESOLVED by the Common Council of the City of Wausau that the proper City officials and designees are hereby authorized and directed to execute and administer the plan as approved by this resolution.

Approved:

Doug Diny, Mayor