CITY OF WAUSAU Wausau, Wisconsin

SINGLE AUDIT REPORT December 31, 2009



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# Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Honorable Mayor and Members of the Common Council City of Wausau, Wisconsin

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of City of Wausau, Wisconsin, as of and for the year ended December 31, 2009, which collectively comprise City of Wausau, Wisconsin's basic financial statements and have issued our report thereon dated June 23, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered City of Wausau, Wisconsin's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether City of Wausau, Wisconsin's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Common Council, management, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Stevens Point, Wisconsin

lifton Gunderson LLP

June 23, 2010



# Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance and the Schedule of Expenditures of Federal Awards in Accordance with OMB Circular A-133

To the Honorable Mayor and Members of the Common Council City of Wausau, Wisconsin

#### Compliance

We have audited the compliance of City of Wausau, Wisconsin, with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2009. City of Wausau, Wisconsin's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of federal findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of City of Wausau, Wisconsin's management. Our responsibility is to express an opinion on City of Wausau, Wisconsin's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about City of Wausau, Wisconsin's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of City of Wausau, Wisconsin's compliance with those requirements.

In our opinion, City of Wausau, Wisconsin, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2009. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items 2009-1, 2009-2, 2009-3 and 2009-4.



#### Internal Control Over Compliance

The management of City of Wausau, Wisconsin, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered City of Wausau, Wisconsin's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2009-1 to be a material weakness. We also identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies as described in the accompanying schedule of findings and questioned costs as items 2009-2, 2009-3 and 2009-4. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit the attention of those charged with governance.

City of Wausau, Wisconsin's responses to the findings identified in our audit are described in the accompanying schedule of federal findings and questioned costs. We did not audit City of Wausau, Wisconsin's responses and, accordingly, we express no opinion on them.

## Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of City of Wausau, Wisconsin, as of and for the year ended December 31, 2009, and have issued our report thereon dated June 23, 2010. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise City of Wausau, Wisconsin's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Common Council, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Stevens Point, Wisconsin

September 20, 2010

(except for the Schedule of Expenditures of Federal

Awards, as to which the date is June 23, 2010)

Clifton Gunderson LLP

# CITY OF WAUSAU, WISCONSIN SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended December 31, 2009

		Accr (Def Reve	Accrued or (Deferred) Revenues at		Reimb	Reimbursements	ents		<b>~</b> 02	Accrued or (Deferred) Revenues at
	CFDA	Janı	January 1,				Local/	Transfers/	۵	December 31,
· ·	Number	2	2009	Expenditures	Grantor		Other	Adjustments		5005
FEDERAL AWARDS PROGRAMS PRIMARY GOVERNMENT U.S. Department of Transportation Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	69	67,312	\$ 3,716,234	\$ 67,312	<b>*</b>	2,277,961	· •	<b>.</b>	1,438,273
Passed through the WI Department of Transportation Formula Grants For Other Than Urbanized Areas State and Community Highway Safety Alcohol Traffic Safety and Drunk Driving Prevention Incentive Grants	20.509 20.600 20.601		35,134 675 1,867	2,998,067 31,609 23,495	2,171,620 24,550 17,521	00-	645,840 6,429 4,534	1 1 1		215,741 1,305 3,307
Total U.S. Department of Transportation			104,988	6,769,405	2,281,003	m	2,934,764	•		1,658,626
U.S. Department of Housing and Urban Development Community Development Block Grant: Entitlement Grants Community Development Block Grant ARRA Entitlement Grants	14.218 14.253		57,832	724,206 186,737	647,828	m		1 1		134,210 186,737
Passed through the WI Department of Commerce Community Development Block Grants/State's Program Home Investment Partnerships Program (Home Program)	14.228 14.239		40,966	228,713 209,981	236,610 104,966	0.01	6,318	, ,		(7,897) 139,663
Total U.S. Department of Housing and Urban Development			98,798	1,349,637	989,404		6,318	•		452,713
U.S. Department of Justice Bulletproof Vest Partnership Program Edward Byrne Memorial Justice Assistance Grant Program	16.607 16.738		29,554	34,490	17,150 29,554		17,340	, ,	ŀ	33
Total U.S. Department of Justice			29,554	34,523	46,704		17,340	,	ļ	33
Total federal award programs - Primary Government		"	233,340	8,153,565	3,317,111		2,958,422		j	2,111,372

CITY OF WAUSAU, WISCONSIN SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended December 31, 2009

		Accrued or (Deferred)					Accrued or (Deferred)
		Revenues at	•	Reimbursements	ements		Revenues at
	CFDA	January 1,			Local/	Transfers/	December 31,
~	Number	2009	Expenditures	Grantor	Other	Adjustments	2009
FEDERAL AWARDS PROGRAMS COMPONENT UNIT - COMMUNITY DEVELOPMENT AUTHORITY U.S. Department of Housing and Urban Development Section 8 Housing Choice Vouchers:	14.871						
		· ·	\$ 1,252,315 116,523	\$ 1,032,414 \$ 116,523	\$ 219,901	, , 69	 ↔
Section 8 Housing Assistance Payments Program 2009 - project #263	14.195	,	198,909	198,909	•	•	,
Public and Indian Housing: 2009 operation	14.850	•	279,319	279,319		•	1
Public Housing Capital Funds: 2005 Capital Fund Program No. W139P031501-05 2007 Capital Fund Program No. W139P031501-07 2008 Capital Fund Program No. W139P031501-08	14.872	32,238 - 15,793	55,371 66,778 177,987	87,609 66,778 184,023	. , ,		
Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded: 2009 CFRG Fund Program No. WI39S031501-09	14.885	•	74,588	74,588	,	•	
Community Development Block Grants: 2004 EDI Special Project No. B-04-SP-WI-0894	14.246	(68,090)		•	•	1	(060,89)
Total federal award programs - Component Unit	ı	(20,059)	2,221,790	2,040,163	219,901	•	(58,333)
TOTAL FEDERAL AWARDS	ઝ	213,281	\$ 10,375,355	\$ 5,357,274 \$	3,178,323	<del>ω</del>	\$ 2.053.039

This schedule should be read only in connection with the accompanying notes to the schedule.

### CITY OF WAUSAU, WISCONSIN NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS December 31, 2009

#### SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The accompanying schedule of expenditures of federal awards is a summary of the activity of the City of Wausau, Wisconsin's federal award programs and does not present transactions that would be included in basic financial statements of the City as contemplated by generally accepted accounting principles.

Unless otherwise noted, the City provided matching funds in accordance with the federal requirements.

# Section I—Summary of Auditor's Results

Type of auditor's report issued: Internal control over financial reporting:  • Material weakness(es) identified?  • Significant deficiency(ies) identified that are not considered to be material weaknesses?  Noncompliance material to financial statements noted?  Federal Awards Internal control over major programs:  • Material weakness(es) identified?  • Significant deficiency(ies) identified?  • Significant deficiency identified?  • Significant deficiency identified?  • Significant deficiency identified?  • Significant deficiency identified that are not considered to be material weakness(es) identified to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  Type of auditor's report issued on compliance for major programs:  Unqualified  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Name of Federal Program or Cluster  City of Wausau - Primary Government  20.507  Federal Transit - Formula Grants (Urbanized Area Formula Program)  20.507  Federal Transit - Formula Grants (Urbanized Area Formula Program)  20.509  Formula Grants for Other Than Urbanized Areas  Community Development Block Grants/Entitlement Grants  Community Development Block Grants/Entitlement Grants (CDBG-R)  Recovery Act Funded  Wausau Community Development Authority - Component Unit  14.872  Public Housing Capital Fund CFP)  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	<b>Financial Stater</b>	<u>nents</u>				
Internal control over financial reporting:  • Material weakness(es) identified?  • Significant deficiency(ies) identified that are not considered to be material weaknesses?  Noncompliance material to financial statements noted?  Federal Awards Internal control over major programs:  • Material weakness(es) identified?  • Significant deficiency(ies) identified that are not considered to be material weakness(es) identified?  • Significant deficiency(ies) identified that are not considered to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  Unqualified  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Identification of major programs:  CFDA Number(s)  Name of Federal Program or Cluster  City of Wausau - Primary Government 20.507  Federal Transit - Formula Grants (Urbanized Area Formula Program)  Formula Grants for Other Than Urbanized Areas  14.218  Community Development Block Grants/Entitlement Grants  Community Development Block Grants/Entitlement Grants  Community Development Block Grants/Entitlement Grants (CDBG-R)  14.253  Recovery Act Funded  Wausau Community Development Authority -Component Unit  14.871  Section 8 Housing Capital Fund (CFP)  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300.000	Type of auditor's	report issued:		Unqua	alified	
Significant deficiency(ies) identified that are not considered to be material weaknesses?  Noncompliance material to financial statements noted?  Federal Awards Internal control over major programs:  Material weakness(es) identified?  Significant deficiency(ies) identified that are not considered to be material weakness(es) identified that are not considered to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  Many audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Many audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Name of Federal Program or Cluster  City of Wausau - Primary Government  20.507  Federal Transit - Formula Grants (Urbanized Area Formula Program)  Formula Grants for Other Than Urbanized Areas  Community Development Block Grants/Entitlement Grants  Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  14.253  Recovery Act Funded  Wausau Community Development Authority -Component Unit  14.871  Section 8 Housing Capital Fund (CFP)  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	Internal control of	ver financial reporting:		<u>onque</u>	<u>amiou</u>	
Significant deficiency(les) identified that are not considered to be material weaknesses?  Noncompliance material to financial statements noted?  Federal Awards Internal control over major programs:  Material weakness(es) identified?  Significant deficiency(les) identified that are not considered to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  May audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  May permanent of major programs:  CFDA Number(s)  Name of Federal Program or Cluster  City of Wausau - Primary Government  20.507  Federal Transit - Formula Grants (Urbanized Area Formula Program)  Formula Grants for Other Than Urbanized Areas  Community Development Block Grants/Entitlement Grants  Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  14.253  Recovery Act Funded  Wausau Community Development Authority - Component Unit  14.871  Section 8 Housing Choice Vouchers  Public Housing Capital Fund (CFP)  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Auditon qualified as law field and type B programs: \$300,000	<ul> <li>Material weal</li> </ul>	kness(es) identified?		yes	Х	no
Noncompliance material to financial statements noted?  Federal Awards Internal control over major programs:  Material weakness(es) identified?  Significant deficiency(ies) identified that are not considered to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  May audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Mame of Federal Program or Cluster  City of Wausau - Primary Government  Federal Transit - Formula Grants (Urbanized Area Formula Program)  14.218  Community Development Block Grants/Entitlement Grants  Community Development Block Grants/Entitlement Grants (CDBG-R)  Recovery Act Funded  Wausau Community Development Authority -Component Unit  14.871  Section 8 Housing Capital Fund (CFP)  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	<ul> <li>Significant de</li> </ul>	eficiency(ies) identified that are not considered		_ ,		<b>–</b> ····
Federal Awards Internal control over major programs:  • Material weakness(es) identified?  • Significant deficiency(ies) identified that are not considered to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Name of Federal Program or Cluster  City of Wausau - Primary Government  20.507  Federal Transit - Formula Grants (Urbanized Area Formula Program)  Formula Grants for Other Than Urbanized Areas  14.218  Community Development Block Grants/Entitlement Grants  Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  14.253  Recovery Act Funded  Wausau Community Development Authority -Component Unit  14.871  Section 8 Housing Capital Fund (CFP)  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	to be materia	l weaknesses?		_ yes	<u> X</u>	
Internal control over major programs:  • Material weakness(es) identified?  • Significant deficiency(ies) identified that are not considered to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Name of Federal Program or Cluster  City of Wausau - Primary Government  20.507  Federal Transit - Formula Grants (Urbanized Area Formula Program)  20.509  Formula Grants for Other Than Urbanized Areas  Community Development Block Grants/Entitlement Grants  Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  14.218  Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  14.253  Recovery Act Funded  Wausau Community Development Authority -Component Unit  14.871  Section 8 Housing Choice Vouchers  14.872  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	Noncompliance r	material to financial statements noted?		_ yes	X	-
Material weakness(es) identified? Significant deficiency(ies) identified that are not considered to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Name of Federal Program or Cluster  City of Wausau - Primary Government  20.507 Federal Transit - Formula Grants (Urbanized Area Formula Program)  20.509 Formula Grants for Other Than Urbanized Areas  Community Development Block Grants/Entitlement Grants  Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  14.253 Recovery Act Funded  Wausau Community Development Authority -Component Unit  14.871 Section 8 Housing Choice Vouchers  14.885 Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000						
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Significant deficiency(ies) identified that are not considered to be material weakness(es)?  Type of auditor's report issued on compliance for major programs:  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Identification of major programs:  CFDA Number(s)  Name of Federal Program or Cluster  City of Wausau - Primary Government  Federal Transit - Formula Grants (Urbanized Area Formula Program)  Formula Grants for Other Than Urbanized Areas  14.218  Community Development Block Grants/Entitlement Grants  Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  Recovery Act Funded  Wausau Community Development Authority - Component Unit  14.871  Section 8 Housing Choice Vouchers  14.872  Public Housing Capital Fund (CFP)  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	<ul> <li>Material weal</li> </ul>	ness(es) identified?	X	yes		no
Type of auditor's report issued on compliance for major programs:  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit finding disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit finding disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit finding disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?  Any audit finding disclosed that are required in accordance with section 510(a) of OMB Circular A-133?  Any audit finding disclosed that are required to be reported in accordance wit	Significant de	ficiency(ies) identified that are not considered		•		-
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?	to be materia	I weakness(es)?	X	yes	-	none
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?    X yes	Type of auditor's	report issued on compliance for major programs:	•	Unau	alified	reported
Identification of major programs:  CFDA Number(s)  Name of Federal Program or Cluster  City of Wausau - Primary Government 20.507  Federal Transit - Formula Grants (Urbanized Area Formula Program) 20.509  Formula Grants for Other Than Urbanized Areas 14.218  Community Development Block Grants/Entitlement Grants  Community Development Block Grant ARRA Entitlement Grants (CDBG-R) 14.253  Recovery Act Funded  Wausau Community Development Authority -Component Unit 14.871  Section 8 Housing Choice Vouchers 14.872  Public Housing Capital Fund (CFP) 14.885  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000						
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City of Wausau - Primary Government  20.507	of OMB Circular	A-133?	X	yes		_ no Ć
City of Wausau - Primary Government  20.507	Identification of m					
City of Wausau - Primary Government  20.507	CEDA Number(e)					
20.507     Federal Transit - Formula Grants (Urbanized Area Formula Program)     Formula Grants for Other Than Urbanized Areas     Community Development Block Grants/Entitlement Grants     Community Development Block Grant ARRA Entitlement Grants (CDBG-R)     Recovery Act Funded  Wausau Community Development Authority -Component Unit     Section 8 Housing Choice Vouchers     Public Housing Capital Fund (CFP)     Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	Of DAT Number(s)	Name of Federal Program or Cluster	•			
20.507     Federal Transit - Formula Grants (Urbanized Area Formula Program)     Formula Grants for Other Than Urbanized Areas     Community Development Block Grants/Entitlement Grants     Community Development Block Grant ARRA Entitlement Grants (CDBG-R)     Recovery Act Funded  Wausau Community Development Authority -Component Unit     Section 8 Housing Choice Vouchers     Public Housing Capital Fund (CFP)     Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	City of Wausau	- Primary Government				
14.218  Formula Grants for Other Than Urbanized Areas Community Development Block Grants/Entitlement Grants Community Development Block Grant ARRA Entitlement Grants (CDBG-R) Recovery Act Funded  Wausau Community Development Authority -Component Unit 14.871 Section 8 Housing Choice Vouchers 14.872 Public Housing Capital Fund (CFP) Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	20.507		ea Form	oulo Dr	oarom)	
14.218 Community Development Block Grants/Entitlement Grants Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  14.253 Recovery Act Funded  Wausau Community Development Authority -Component Unit  14.871 Section 8 Housing Choice Vouchers  14.872 Public Housing Capital Fund (CFP)  14.885 Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	20.509	Formula Grants for Other Than Urbanized Area	s	iuia i i	ograni)	
Community Development Block Grant ARRA Entitlement Grants (CDBG-R)  14.253  Recovery Act Funded  Wausau Community Development Authority -Component Unit  14.871  Section 8 Housing Choice Vouchers  14.872  Public Housing Capital Fund (CFP)  Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	14.218	Community Development Block Grants/Entitlem	ent Gra	nts		<del></del> -
Wausau Community Development Authority -Component Unit  14.871		Community Development Block Grant ARRA Er	ntitlemer	nt Gran	ts (CDB	G-R)
14.871 Section 8 Housing Choice Vouchers  14.872 Public Housing Capital Fund (CFP)  14.885 Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	14.253	Recovery Act Funded				<b>-</b>
14.871 Section 8 Housing Choice Vouchers  14.872 Public Housing Capital Fund (CFP)  14.885 Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	14/	<b></b>				
14.872 Public Housing Capital Fund (CFP)  14.885 Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000	wausau Commu	inity Development Authority -Component Unit				
14.885 Public Housing Capital Fund Stimulus (Formula) Recovery Act Funded  Dollar threshold used to distinguish between type A and type B programs: \$300,000		Section 8 Housing Choice Vouchers				. <u>.</u>
Dollar threshold used to distinguish between type A and type B programs: \$300,000		Public Housing Capital Fund (CFP)				
Auditoo qualified on love viets and the a	17.000	Fublic Housing Capital Fund Stimulus (Formula)	Recov	ery Act	Funded	
Auditee qualified as low-risk auditee? yesX_ no	Dollar threshold u	sed to distinguish between type A and type B pro	grams:	\$300,	000	
	Auditee qualified	as low-risk auditee?		yes	X	no

Section II—Financial Statement Findings

None noted.

## Section III—Federal Award Findings and Questioned Costs

Finding No. 2009-1 - Internal Controls Over Compliance with Federal Programs

# DEPARTMENT OF TRANSPORTATION Federal Transit - Formula Grants (Urbanized Area Formula Program) - CFDA # 20.507

#### Condition and Criteria:

During the FTA's Triennial review of the City conducted prior to the start of our fieldwork, it was noted that: 1) The City provides 5307 funds to Marathon County as a sub recipient to provide demand responsive service in the urbanized area of the County. The City is responsible for ensuring that the sub recipient is in full compliance with FTA's rules and regulations. The City does not have adequate oversight procedures of Marathon County. 2) Grantees are responsible for overseeing the drug and alcohol programs for a sub recipient with safety sensitive employees. The City does not have a process to monitor the drug and alcohol program for the safety sensitive transit employees of Marathon County.

The grantee must be able to implement the FTA-funded projects in accordance with the grant application, Master Agreement, and all applicable laws and regulations, using sound management practices. Grantees receiving Urbanized Area Formula Program (Section 5307), Non-Urbanized Area Formula Program (Section 5311), or Capital Investment Program (Section 5309) funds must have a drug and alcohol testing program in place for all safety-sensitive employees.

#### Questioned Costs:

No questioned costs.

#### Effect:

The City does not have adequate oversight procedures of Marathon County to ensure that the service provided is in full compliance with FTA requirements, such as ADA, cost allocation plan, and proper use of FTA funds. The City does not have a process to monitor the drug and alcohol program for the safety sensitive transit employees of Marathon County.

#### Cause:

The City does not have oversight procedures in place.

#### Recommendation:

As required by the corrective action and schedule from the Triennial review, by September 10, 2010, the City must develop and submit to FTA Region 5 procedures to monitor the transit service provided by Marathon County to ensure that it meets all FTA requirements and the City must submit a drug & alcohol oversight program for Marathon County.

Section III—Federal Award Findings and Questioned Costs (Continued)

Finding No. 2009-1 - Internal Controls Over Compliance with Federal Programs (Continued)

#### Response:

On September 1, 2010 the City of Wausau/Wausau Area Transit System submitted to the FTA, Guidelines and Procedures for Monitoring Subrecipients and Contractors. The document addresses oversight procedures for all FTA programs, including drug and alcohol testing. Additionally, on September 8, 2010 an updated drug/alcohol testing policy for Marathon County/North Central Health Care was submitted for review

Finding No. 2009-2 - Internal Controls Over Compliance with Federal Programs

# DEPARTMENT OF TRANSPORTATION Federal Transit - Formula Grants (Urbanized Area Formula Program) - CFDA # 20.507

#### Condition and Criteria:

During the FTA's Triennial review of the City conducted prior to the start of our fieldwork, it was noted that the City provides charter services under the exception for qualified human services organizations. Grantees providing charter services under this exception must post the required records on the FTA charter website within 30 days of the end of each calendar quarter. The City did not post the required records on the FTA charter website.

FTA grantees are prohibited from using federally funded equipment and facilities to provide charter service if a registered private charter operator expresses interest in providing the service. Grantees are allowed to operate community based charter services excepted under the regulations.

#### **Questioned Costs:**

No questioned costs.

#### Effect

The City did not post the required records on the FTA charter website.

#### Cause:

FTA revised its charter service regulation on January 14, 2008 (73 FR 2345, effective on April 30, 2008). The City did not follow the revised guidelines.

#### Recommendation:

As required by the corrective action and schedule from the Triennial review, by July 30, 2010, the City must submit to FTA Region 5 procedures for submitting the required information for all applicable charter service exceptions on time and provide documentation that information has been posted for the months of April, May, and June, if required.

Section III—Federal Award Findings and Questioned Costs (Continued)

Finding No. 2009-2 - Internal Controls Over Compliance with Federal Programs (Continued)

#### Response:

The City of Wausau/Wausau Area Transit System had procedures in place prior to the triennial review to collect the required information for all applicable charter service exceptions. However, the information had not been posted on the FTA website. On July 27, 2010 quarterly reports for the months January through June 2010 were post to the website and submitted via email.

Finding No. 2009-3 - Internal Controls Over Compliance with Federal Programs

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT Community Development Block Grant: Entitlement Grants - CFDA # 14.218

#### Condition and Criteria:

During HUD's review of the City's 2008 CDBG Homeowner Rehabilitation Program conducted prior to the start of our fieldwork, it was noted that one of the properties did not meet code as required under the City's Program. Specifically no railing at the basement stairway, which presented a potential hazard. A railing should have been installed as part of the project, but was not addressed.

This is in violation of the City of Wausau's Housing Rehabilitation Program Guidelines, which requires code compliance in assisted properties. Specifically, Chapter 1, Section B (Program Objectives) requires the City to eliminate housing conditions which are determined to health safety and public welfare through code enforcement and rehabilitation. In addition, Chapter 4, Section D (Work Priorities) states that "the goal of each rehabilitation project is to have a fully code-complying residential property upon project completion." Although this is not a direct violation of the CDBG Regulations, in instances when a local requirement exceeds the HUD standards, the more stringent (local) requirements must be met.

#### **Questioned Costs:**

No questioned costs.

#### Effect:

As a result, the City is not in compliance with its local program requirements and the property does not meet the applicable property standards.

#### Cause:

The City did not ensure that all housing code violations were addressed at that property.

Section III—Federal Award Findings and Questioned Costs (Continued)

Finding No. 2009-3 - Internal Controls Over Compliance with Federal Programs (Continued)

#### Recommendation:

Within 30-days of HUD's letter, the City should perform a complete follow-up inspection to identify any other code violations that may still exist at the property. All items identified above, and any additional code violations discovered by the City Inspector, must be repaired by the City within 60 days of HUD's letter, to ensure that the property is free from all code violations. All repairs must be made at no cost to the homeowners.

#### Response:

A new handrail was installed by a contractor at that property and after inspection of the entire property it is now in compliance and meets all applicable codes. There was no cost to the homeowner for the handrail installation. As a future assurance for program and code compliance the City is developing an in-house checklist for final inspections.

Finding No. 2009-4 - Internal Controls Over Compliance with Federal Programs

# DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT Community Development Block Grant: Entitlement Grants - CFDA # 14.218

#### Condition and Criteria:

During HUD's review of the City's 2008 CDBG Homeowner Rehabilitation Program conducted prior to the start of our fieldwork, it was noted that the City does not identify the cost of lead hazard reduction activities as a part of the total rehabilitation costs in the project file. This is in violation of 24 CFR 35.915.

#### **Questioned Costs:**

No questioned costs.

#### Effect:

The City cannot readily identify the costs of lead hazard reduction activities in a project. As a result, the required level of lead hazard reduction required under Part 35 cannot be accurately determined.

#### Cause:

This occurred because the City was unaware of the requirement to formally document the file with this information.

#### Recommendation:

The City should revise its Accounting Break-down Form to include a line item that identifies the amount of lead hazard reduction work in the project.

Section III—Federal Award Findings and Questioned Costs (Continued)

Finding No. 2009-4 - Internal Controls Over Compliance with Federal Programs (Continued)

#### Response:

During the HUD's review, the City provided a revised Accounting Break-Down form that adequately addressed this finding. In addition, the City indicated that it would begin to immediately implement this form on all current and future projects.

#### CITY OF WAUSAU, WISCONSIN STATUS OF PRIOR YEAR FEDERAL FINDINGS Year Ended December 31, 2009

### Finding No. 2008-1 - Preparation of Financial Statements (Component Unit)

The City of Wausau Community Development Authority (a component unit of the City of Wausau) has satisfied this finding.

#### Finding No. 2008-2 - Audit Adjustments (Component Unit)

The City of Wausau Community Development Authority (a component unit of the City of Wausau) has satisfied this finding.

# Finding No. 2008-3 - Internal Controls Over Compliance with Federal Programs (Component Unit)

The City of Wausau Community Development Authority (a component unit of the City of Wausau) has satisfied this finding.



# Independent Auditor's Report on Compliance with Requirements Applicable to Each Major State Award Program and on Internal Control Over Compliance and the Schedule of Expenditures of State Awards in Accordance with the State Single Audit Guidelines

The Honorable Mayor and
Members of the Common Council
City of Wausau, Wisconsin

#### Compliance

We have audited the compliance of City of Wausau, Wisconsin, with the types of compliance requirements described in the *State Single Audit Guidelines*, issued by the Wisconsin Department of Administration, that are applicable to each major state award program for the year ended December 31, 2009. City of Wausau, Wisconsin's major state award programs are identified in the summary of auditor's results section of the accompanying schedule of state findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major state award programs are the responsibility of City of Wausau, Wisconsin's management. Our responsibility is to express an opinion on City of Wausau, Wisconsin's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and State Single Audit Guidelines. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state award program occurred. An audit includes examining, on a test basis, evidence about City of Wausau, Wisconsin's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of City of Wausau, Wisconsin's compliance with those requirements.

In our opinion, City of Wausau, Wisconsin, complied, in all material respects, with the requirements referred to above that are applicable to its major state award programs for the year ended December 31, 2009.



#### Internal Control Over Compliance

The management of City of Wausau, Wisconsin, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to state award programs. In planning and performing our audit, we considered City of Wausau, Wisconsin's internal control over compliance with the requirements that could have a direct and material effect on a major state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the *State Single Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### Schedule of Expenditures of State Awards

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of City of Wausau, Wisconsin, as of and for the year ended December 31, 2009, and have issued our report thereon dated June 23, 2010. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise City of Wausau, Wisconsin's basic financial statements. The accompanying schedule of expenditures of state awards is presented for purposes of additional analysis as required by *State Single Audit Guidelines* and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Common Council, management, state awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Clifton Gunderson LLP

Stevens Point, Wisconsin September 20, 2010 (except for the Schedule of Expenditures of State Awards, as to which the date is June 23, 2010)

CITY OF WAUSAU, WISCONSIN SCHEDULE OF EXPENDITURES OF STATE AWARDS Year Ended December 31, 2009

	State ID	Accri (Defe Reven Janu	Accrued or (Deferred) Revenues at January 1,		·	Reimk	Reimbursements	ents Local/	Transfers/		Accrued or (Deferred) Revenues at December 31,
'	Number	50	2009	Expen	Expenditures	Grantor		Other	Adjustments		2009
STATE AWARDS PROGRAMS PRIMARY GOVERNMENT Department of Administration Uniform Beat Patrol Officers	505.603	<i>₩</i>	,	ь	226,190	\$ 143,750	. <del>⇔</del>	82,440	₩	<del>6</del> 9  	1
Department of Natural Resources Recycling Programs Brownfield Site Assessment	370.670 370.687	* *			595,163 65,362	201,981	- O	393,182 31,226	1 1	<u> </u>	4,136
Total Department of Natural Resources			•	•	660,525	231,981	_	424,408	•		4,136
Department of Military Affairs Regional Emergency Response Teams	465.306	5	(118,120)	•	130,583	105,332	2	•	•		(92,869)
Department of Transportation Transit Operating Aids	395.104	*	170,464	3,7	3,716,234	991,293	ml	2,932,388	(3,810)	 ବା	(33,173)
TOTAL STATE AWARDS PROGRAMS-PRIMARY GOVERNMENT	OVERNMENT	φ	52,344	4,7	4,733,532	\$ 1,472,356	<b>↔</b>	3,439,236	\$ (3,81	(3,810) \$	(121,906)

<sup>\*</sup> Tested as major state award program. \*\* This program is included in the schedule under the requirements of the Wisconsin Department of Natural Resources, but is not subject to testing.

### CITY OF WAUSAU, WISCONSIN NOTES TO THE SCHEDULE OF EXPENDITURES OF STATE AWARDS December 31, 2009

### SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The accompanying schedule of expenditures of state awards is a summary of the activity of the City of Wausau, Wisconsin's state award programs and does not present transactions that would be included in basic financial statements of the City as contemplated by generally accepted accounting principles.

Unless otherwise noted, the City provided matching funds in accordance with the state requirements.

# Section I—Summary of Auditor's Results

Type of auditor's report iss Internal control over financial	ued:	<u>Unqu</u>	alified
<ul><li>Material weakness(es)</li><li>Significant deficiency(ie</li></ul>	identified? s) identified that are not considered	yes	X no
to be material weaknes	ses?	yes	was a who al
Noncompliance material to	financial statements noted?	yes	reported X no
State Awards	•••		
<ul><li>Internal control over major</li><li>Material weakness(es) i</li><li>Significant deficiency(ie</li></ul>	orograms: dentified? s) identified that are not considered	yes	X no
to be material weakness	s(es)?	yes	X no
Type of auditor's report issu	ued on compliance for major programs	s: <u>Unqu</u> a	alified
Any audit findings disclosed accordance with the State S	I that are required to be reported in Single Audit Guidelines?	yes	X no
Identification of major progr ID Number(s)	ams: <u>Name of State Program or Cluster</u>		
<b>City of Wausau - Primary</b> 9 395.104 370.687 505.603	<b>Government</b> Transit Operating Aids Brownfield Site Assessment Grant F Office of Justice Assistance Uniform	Program n Beat Patrol Ot	fficers
Dollar threshold used to dist	inguish between type A and type B pr	ograms: <u>\$100</u>	,000
Auditee qualified as low-risk		yes	
Se	ection II—Financial Statement Findi	ings	
None noted.			
Section III	—State Award Findings and Questi	ioned Costs	
None noted.			

## Other Issues

•	Does the auditor's report or the notes to the financial stateme include disclosure with regard to substantial doubt as the audiability to continue as a going concern?  Does the audit report show audit issues (i.e. material non-connon-material non-compliance, questioned costs, material weak significant deficiency, management letter comment, excess reserve) related to grants/contracts with funding agent require audits to be in accordance with the <i>State Single Audit</i>	itee's No npliance, kness, evenue, or cies that
	Department of Transportation	No
	Department of Administration	No
	Department of Natural Resources	No
•	Was a Management Letter or other document conveying audi	t
	comments issued as a result of this audit?	No
	Name and Signature of Partner	Michael S. Lensmire, CPA
	Date of Report	September 20, 2010

### CITY OF WAUSAU, WISCONSIN STATUS OF PRIOR YEAR STATE FINDINGS Year Ended December 31, 2009

Finding No. 2008-4 - State Identification No. 505.603 - Uniform Beat Patrol Officers
Office of Justice Assistance

The City of Wausau, Wisconsin has satisfied this finding.