

Title VI Complaint Form

Metro Ride is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended. The following information is necessary to assist us in processing your complaint.

Instructions: Please fill out the form below and send it to: Metro Ride, 420 Plumer Street, Wausau, WI 54403. To seek assistance completing this form or to inquire about the Metro Ride Title VI policy and procedures, please call 715-842-9287 or email metroride@ci.wausau.wi.us.

Name (complainant):		Home Address (street address, city, state, zip code):	
Phone:	Alternate Phone:		
Location and position of person(s) if known:			
Name of Person(s) who allegedly discriminated against you if known:		Date of incident:	
Which of the following best describes the reason for the alleged discrimination? <input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin (Limited English Proficiency)			
Explain as briefly and clearly as possible what happened and how you believe you were discriminated against. Indicate who was involved. Be sure to include how you feel other persons were treated differently than you. Attach any written material pertaining to you case. Please use the back of this form if additional space is required.			
Have you filed a complaint with any other federal, state or local agencies? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, list agency/agencies and contact information below:			
Agency:	Address:	Phone:	
Agency:	Address:	Phone:	
Agency:	Address:	Phone:	
Please list below any person(s) we may contact for additional information to support or clarify your complaint (witnesses):			
Name:	Address:	Phone:	
Name:	Address:	Phone:	
Name:	Address:	Phone:	
I affirm that I have read the above complaint and that it is true to the best of my knowledge, information and belief.			
_____		_____	
Complainant's Signature:		Date:	