



**CITY OF WAUSAU LAND USE APPLICATION**

**Department of Inspection and Zoning**  
407 Grant Street, Wausau, Wisconsin 54403  
(715) 261-6780 / fax (715) 261-4102

The purpose of this application is to enable the applicant to present all pertinent information with reference to a proposed use of land or structures and to determine if the proposals comply with the zoning regulations of the City of Wausau.

Property Address \_\_\_\_\_ PIN \_\_\_\_\_

Legal Description of Property \_\_\_\_\_

Applicant \_\_\_\_\_ Phone No. \_\_\_\_\_

Applicant's Address \_\_\_\_\_ Email \_\_\_\_\_

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**Reason for Land Use:**

- New Construction     Expansion     Remodel
- Single-Family Residence
- Two-Family Residence
- Multi-Family Residence No. of Units \_\_\_\_\_
- Business Establishment \_\_\_\_\_
- Number of Employees: \_\_\_\_\_
- Other Use \_\_\_\_\_

**Existing Buildings or Use of Property:** \_\_\_\_\_

**Provide the following documents:**

- Site Plan (building location, parking layout, refuse and recycling area, loading dock).
- Landscaping Plan (location of plantings, types, etc).

**General Zoning Information:**

Zoning District \_\_\_\_\_ Front Yard \_\_\_\_\_

Lot Area \_\_\_\_\_ Rear Yard \_\_\_\_\_

Lot Width \_\_\_\_\_ Interior Side Yard \_\_\_\_\_

Total Floor Area (in sq ft) \_\_\_\_\_ Corner Side Yard \_\_\_\_\_

Floor Area Ratio \_\_\_\_\_ Transitional Yard \_\_\_\_\_

Height of Structure (Stories) \_\_\_\_\_

**Property Has:**

Wetlands  Yes  No

Flood Plain  Yes  No

\*Note: Wetlands and/or Floodplain must be staked on site prior to development

**Parking Information:**

Spaces Provided \_\_\_\_\_

Length of Drive \_\_\_\_\_

Width of Drive \_\_\_\_\_

**Pavement:**

Type \_\_\_\_\_

Base \_\_\_\_\_

Thickness \_\_\_\_\_

**Street and Building Grade Information:**

Existing Right-of-Way Width \_\_\_\_\_ Proposed Right-of-Way Width \_\_\_\_\_

Existing Curb: Yes No Existing Sidewalk: Yes No Building Grade Permit No. \_\_\_\_\_

**Loading Dock Information:** \_\_\_\_\_

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- I, as owner or authorized agent, hereby certify that the statements in this certificate are true to the best of my knowledge and belief.
- I, as owner or authorized agent, take full responsibility for the location of all property lines, easements, public or private, and agree to build in conformance with the City of Wausau Zoning Ordinances.
- I have located and flagged all property lines, floodplains and wetlands.
- I agree that work will not be started on this project until a building permit has been issued by the Building Inspector.

**Floodplain Notice to Permit Applicants:** Wausau Municipal Code (WMC) Chapter 23.02.91 (Floodplain Overlay Zoning District) provides regulations for land located in the floodplain district. WMC section 23.02.91(7)(a)(2) requires a site development plan prior to issuance of a zoning permit for a property that is regulated by the floodplain district. After completion of your project, a Certificate of Compliance shall be issued. You, as the property owner or authorized agent, shall submit a certification signed by a registered professional engineer or registered land surveyor that the fill, lowest floor, and flood proofing elevations are in compliance with the permit issued.

**Wetlands Notice to Permit Applicants:** You are responsible for complying with State and Federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

\_\_\_\_\_ Date \_\_\_\_\_

Owner  Authorized Agent