



OFFICIAL NOTICE AND AGENDA - *REVISED

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

JOINT MEETING: FINANCE COMMITTEE & WAUSAU WATER WORKS COMMISSION

Date/Time: **Tuesday, March 28, 2023 at 5:00 PM**

Location: **City Hall (407 Grant Street) - Council Chambers**

Finance Members Lisa Rasmussen, Doug Diny, Carol Lukens, Michael Martens, Sarah Watson

WWW Members Katie Rosenberg, Dawn Herbst, Jim Force, Joe Gehin, John Robinson

AGENDA ITEMS

Joint Items:

- 1 Update on water rate study.
- 2 Discussion and possible action regarding interim financing process and schedule for GAC filtration system
- 3 Discussion and possible action on GAS construction schedule and budget modification

Adjourn Wausau Water Works Commission

Finance items :

- 4 Minutes of the previous meeting(s): (3/14/23)
- 5 Discussion and possible action regarding ARPA funding requests and related budget modification
- 6 *Discussion and possible action on budget modification for 4th of July Community Fireworks Proposal
- 7 Discussion and possible action on Production Agreement between Marathon County and City of Wausau
- 8 Discussion and possible action on Memorandum of Understanding between Marathon County, North Central Health Care and Metro Ride for specialized transportation assistance

Adjourn Finance Committee

Lisa Rasmussen, Finance Chair
Katie Rosenberg, WWWC Chair

NOTICE: It is possible and likely that members of, and possibly a quorum of members of the Committee of the Whole or other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.

Members of the public who do not wish to appear in person may view the meeting live over the internet, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail mary.goede@ci.wausau.wi.us with "Finance Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and faxed to the Daily Herald newsroom 3/27/23 at 10:45 AM

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Other Distribution: Media, (Alderspersons: Kilian, Gisselman, McElhane, Herbst, Larson, Henke), *Rosenberg, *Jacobson, *Groat, Department Heads



Water Rate Update & Financing Plan

March 28, 2023 Joint Water Works Commission
& Finance Committee Meeting
City of Wausau, WI



WATER RATE CASE UPDATE

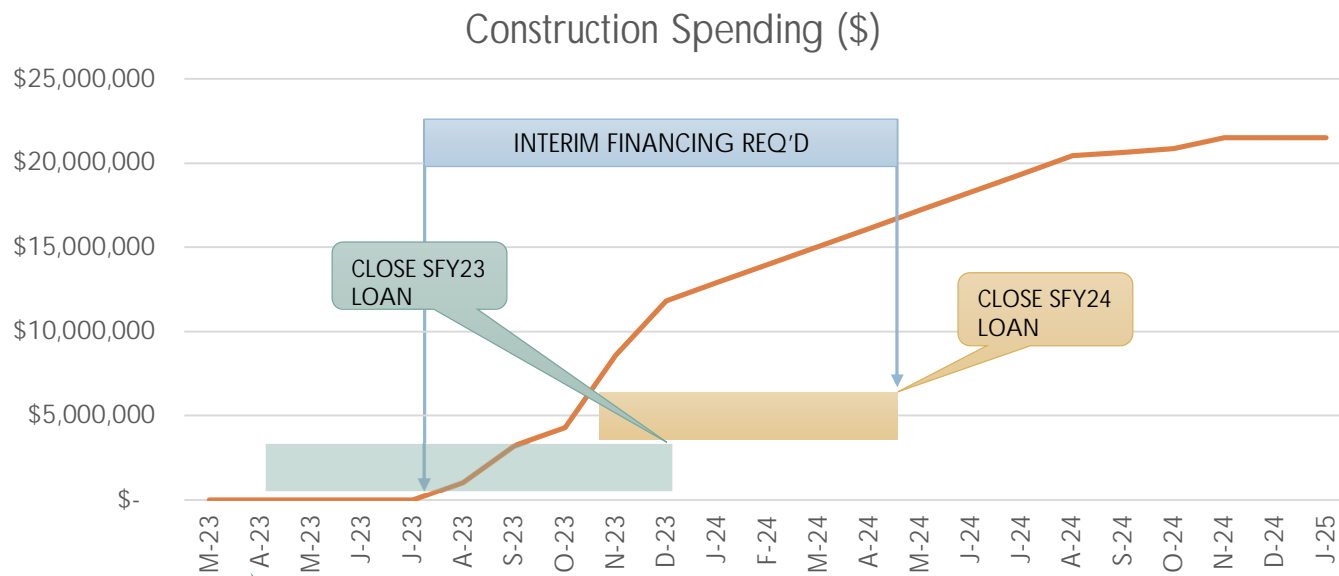
PSC Released Revenue Requirement (RR)

- City applied 12/21/22 for 64.5% Revenue adjustment
- PSC released RR 3/21/23
 - ✓ Adjusted to 63.04% due to lower ROR and reduced expense recovery for Outside Services
- This adjustment still provides for adequate income to support the utility
- Next step: PSC COSS & RD



INTERIM FINANCING (GAC)

Construction Spending v. Funding Schedule



SFY23 SDWLP FUNDING EC ONLY
 MAX. PROJECT PF \$5 M
 TOTAL PF \$12.8 M
 LOAN AVAILABLE

SFY24 SDWLP FUNDING EC, BIL, REG. SDWLP
 MAX. PROJECT PF > \$5 M ?
 TOTAL PF > \$30.1 M
 LOAN AVAILABLE

Municipalities allocated EC PF in SFY23 2023, that also apply for SFY24, will have the opportunity to choose which PF allocation they use.

Financing Options

- Need Interim Financing: Anticipation Note(s)
 - ✓ Pledge: Special Obligation (not technically Rev or GO)
 - ✓ Maturity: 1-year
 - ✓ Draft terms with help of Bond Counsel & MA
 - ✓ Can earn interest
 - ✓ City to provide list of underwriters to distribute terms/RFP

Moving Forward

- Anticipation Notes can be done on GO or Revenue pledge
- Unique structure: interest due at maturity to make interest payment program eligible
- Ability to draw & private placement
- City draft terms with help of City Bond Counsel & MA
- City provide list of underwriters to distribute terms

Moving Forward

- City approves the interim financing sale process and distribution list at May 8th meeting
- City sends Term Sheet to distribution list May 9th
- Term requests responses (bids) by June 8th
- City awards interim financing June 12th
- Close June 29th
- Donahue and Financing Team continue to work with SDWF Program until closure

FINANCE COMMITTEE

Date and Time: Tuesday, March 14, 2023 @ 5:15 pm., Council Chambers

Members Present: Lisa Rasmussen, Michael Martens, Carol Lukens, Sarah Watson, and Doug Diny (*arrived late*)

Others Present: Maryanne Groat, Anne Jacobson, Katie Rosenberg, Eric Lindman, Ben Bliven, Jeremy Kopp, Solomon King, Megan Newman, Tammy Stratz, Mary Goede

In accordance with Chapter 19, Wisc. Statutes, notice of this joint meeting was posted and sent to the Daily Herald in the proper manner. The Finance Committee was called to order by Chairperson Lisa Rasmussen.

Minutes of the previous meeting(s): (2/28/23)

Motion by Martens, second by Watson to approve the minutes. Motion carried 4-0.

Discussion and possible action regarding ARPA funding requests and related budget modification

Eric Lindman explained since the new treatment facility was put on line the DNR and the EPA are requiring us to take a look at our Corrosion Control Study which mitigates the lead in the water system. Based on their request we have been doing this in stages. Initially it was to investigate water quality at our existing plant and then investigate the water quality at the new water treatment facility and compare them. The next steps are that we need to set up at least three skids or pipe loops and each one of those pipe loops has three, so there will be nine different loops. He indicated this additional proposal is for the purchase and setup seasoning of those pipe loops and also the testing according to the draft testing plan we have been given. It is \$177,501 for the additional pipe loops, setup, and study and \$170,000 is the estimated additional testing costs for a total of \$347,501.

Lisa Rasmussen stated the other ARPA funding request is regarding City Hall security. There have been a number of incidents in the building and currently almost the entirety of the building is accessible from within the main lobby. She noted CIP funding in July is the other options. Mayor Rosenberg commented this has been on ongoing conversation but an incident at the end of last year has caused us to get serious so employees can feel safe. She pointed out the county building has metal detectors for security compared to nothing here. She believed this was a good medium plan. Rasmussen stated the committee will rank these requests for the next meeting.

(Doug Diny entered the meeting)

Discussion and approval of 2023 Community Development Block Grant program year

Lisa Rasmussen stated the summary that was vetted by citizen panel that administers block grant was in the packet. There were no questions or discussion.

Motion by Watson, second by Lukens to approve the 2023 CDBG program. Motion carried 5-0.

Discussion and possible action regarding claim for recovery of unlawful tax – Achieve Center, Inc. (528 N. 28th Avenue)

Motion by Diny, second by Martens to approve the claim. Failed 0-5.

Discussion and possible action regarding claim for recovery of unlawful tax – Roaring Fork LLC (2205 Stewart Avenue #400)

Motion by Watson, second by Diny to approve the claim. Failed 0-5.

Discussion and possible action on Fourth Amendment to Advanced Physical Therapy and Sports Medicine, S.C. On-Site Health Services Agreement

Lisa Rasmussen stated the amendment changes the amount billable from \$80 per hour to \$85.

Motion by Lukens, second by Martens to approve the fourth amendment. Motion carried 5-0.

Discussion and possible action on renewal of parking lot lease with Colonial Property 4, LLC (Grant & 3rd Streets)

Motion by Diny, second by Martens to approve the renewal. Motion carried 5-0.

Discussion an possible action regarding budget modification for city wide Janitorial Services

Eric Lindman explained the janitorial services that the city has been using through a contract from 2004 or 2006 with K-Tec which is now Accent Service, Inc. (ASI). It has been continued on a month-to-month basis, but they approached us last year indicating they needed a new contract due to services declining because costs have increased but the prices haven't. He stated they prepared an RFP and requested bids on a scope of services for all the facilities within the city. He noted we are currently using three different janitorial services, and this would put us into just one for all of our city-owned facilities. Hands On Cleaning (HOC) services was the low bid. He met with them, and their references were good, they were very responsive, and they have the staff to support the city.

Motion by Diny, second by Martens to approve the budget modification for HOC for Janitorial Services. Motion carried 5-0.

Discussion and possible action approving the carry over of project funds for the Scott Street Bridge Fencing project

Lisa Rasmussen explained in last year's 2022 budget there was an allocation made for fencing to be installed, in collaboration with a Wisconsin Public Service project near the dam, for the city's portion of the underside of the Scott Street Bridge. The project was put on hold in 2022, partly because it was underfunded compared to the bids and secondly there was public opposition absent alternative sheltering solutions. We have moved from budget year 2022 to 2023 and the contract was re-bid. There is a request to move the budget funding allocated in 2022 over to the 2023 budget as a carryover item.

Rasmussen noted the Finance Committee only deals with the money part of this issue; it does not decide the appropriateness or popularity, that happens at City Council. She noted it is on the Council agenda for this evening, so more discussion can take place there. Doug Diny stated he did not oppose dealing with the money portion of this item but would oppose it going to Council this evening before we have had the Committee of the Whole meeting regarding this issue. Rasmussen agreed and felt the mayor and/or Council should consider withdrawing it from tonight's agenda and consider touring the area prior to the COW.

Sarah Watson questioned if carrying the money over approves the project to go forward. Rasmussen clarified if the Council passes it tonight it would approve the movement of the money and with that the project could move forward; the Council's vote is pivotal, but Finance Committee's is not. Maryanne Groat stated if they decide not to move the funds it would return to reserves. Rasmussen stated then if at some later point they were looking for funding they'd have to request it from another source or submit it to CIP. Michael Martens pointed out it is routine for Finance Committee to carryover project funds for those that have not been completed in the previous fiscal year.

Motion by Martens, second by Lukens to approve the carry over for the Scott Street Bridge Fencing Project. Motion carried 5-0.

Discussion and possible action on Proceeding with City Owned Hangar #3 Door Replacement Project as Sponsor Only Funded Project Administered by Wisconsin Bureau of Aeronautics with 90% of Project Costs Anticipated to be Reimbursed with Bipartisan Infrastructure Law (BIL) Funding in 2023. Estimated Project Cost is \$450,000

Lisa Rasmussen explained this was forwarded from the Airport Committee because Hangar #3 is in urgent need of door replacement and written confirmation has been provided to the engineering firm that funding will be available to reimburse city-provided funds.

Motion by Diny, second by Lukens to approve Hangar ## door replacement at the airport. Motion carried 5-0.

Discussion and possible action on sole source request environmental services GHD - Superfund site and Holz Krause

Eric Lindman stated GHD communicates with both the EAP and the DNR on a consistent quarterly basis every year about this site. The US EAP under the consent decree determines what testing needs to be done and the DNR ensures that the work is done, and the monitoring is done appropriately. If there are any modifications to that consent decree with the EPA for the Superfund site, then they will direct it. It is a three-party agreement, and they are involved specifically with PFAS and other contamination.

Motion by Lukens, second by Martens to approve the sole source. Motion carried 5-0.

Discussion and possible action regarding budget modification for fuel tank upgrade for Metro Ride

Lisa Rasmussen indicated this item was held over from the last meeting seeking more information, which is in the packet. It does appear there was a volume of communication about the contract and pricing as well as invoices. The former Transit Director inquired about the difference between the two invoices but did not receive a reply prior to his retirement; however, as he was leaving, he learned the two invoices are to be added together rather than one replacing the other. The recommendation in the packet is to fund the difference and pay the vendor because the work has been performed.

Motion by Martens, second by Lukens to approve the budget modification. Motion carried 5-0.

Discussion and possible action approving two appraisals for the Stewart Avenue, S. 72nd Ave to S. 48th Avenue street project for parcel 38 (5512 Stewart Ave) and parcel 46 (5108 Stewart Ave)

No open session discussion.

CLOSED SESSION pursuant to Section 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding approving two appraisals for the Stewart Avenue, S. 72nd Ave to S. 48th Avenue street project for parcel 38 (5512 Stewart Ave) and parcel 46 (5108 Stewart Ave)

Motion by Martens, second by Watson to convene into Closed Session. Roll Call Vote: Ayes: Diny, Martens, Lukens, Watson and Rasmussen. Motion carried unanimously.

Closed Session convened in the Maple Room.

Adjourn

Meeting adjourned in Closed Session at 5:55 pm.

ARPA FUNDING

	Public Health	Negative Economic Impacts	Services to Disportionately Impacted Communities	Infrastructure	Revenue Loss: Government Services	Total
Landmark Project		\$ 350,000				\$ 350,000
2022 Budget:						
Public Access Server for Closed Caption			47,402			47,402
Internet Firewall Replacement					33,800	33,800
Core Switch Replacement					50,000	50,000
Financial ERP Software Replacement					850,000	850,000
2022 Resolutions						
Temporary Water Supplies					230,000	230,000
PFAS Pilot Study				240,375		240,375
LED Street Lighting Conversion					881,971	881,971
Skate Park					225,000	225,000
EEC Negative Economic Impact		84,100				84,100
CCITC - Fiber Connection Project					140,000	140,000
Community Outreach Specialist Position					140,000	140,000
FireFighter Positions					771,000	771,000
Wastewater Treatment Screening Improvement Project				800,000		800,000
Abel Stormwater Liftstation				800,000		800,000
Community Partners Campus Facility Project					162,756	162,756
Catholic Charities and Open Door		829,120				829,120
Infill New Construction		600,000				600,000
Affordable Rental Units		500,000				500,000
Homebuyer Education Counseling and Closing Assistance					34,000	34,000
Water Main Replacement - 2023						
10th Ave				420,000		420,000
Grant St				100,000		100,000
Henrietta				320,000		320,000
Water Engineering Studies and Project Work						
Lead Service Line Replacement Plan					89,680	89,680
Corrosion Control Study					261,740	261,740
PFAS Treatment Process Design				658,695		658,695
Sewer Main Replacement - 2023						
10th Ave				320,000		320,000
Grant St				85,000		85,000
Henrietta				200,000		200,000
Water Main Replacement - 2022					1,414,409	1,414,409
Sewer Main Replacement - 2022					691,099	691,099
Sewer Engineering and Project Work						
Sewer Force Main Project					359,184	359,184
Lead Service Line Replacement					500,000	500,000
Sewer Lift Station Upgrade Design					239,000	239,000
Obligated	\$ -	\$ 2,363,220	\$ 47,402	\$ 3,944,070	\$ 7,073,639	\$ 13,428,331
COUNCIL APPROVED					10,000,000	\$ 15,586,461
AVAILABLE - UNENCUMBERED						\$ 2,158,130

Department of Public Works



Eric Lindman, P.E.
Director of Public Works and Utilities

TO: Finance

FROM: Eric Lindman, P.E.
Director of Public Works & Utilities

DATE: March 14, 2023

SUBJECT: ARPA Fund Request – Corrosion Control Treatment (CCT) Optimization Study

Attached is an amendment to the WDNR required CCT Optimization Study. We have been directed by the WDNR to prepare 3-separate sets of lead line pipe loops to begin the corrosion control data collection portion of the study. The amended scope of services is primarily to purchase the required number of loop systems to begin the study. There is additional engineering time due to the extended timeline of the project and for the engineers to complete data analysis and review. The original contract was \$261,740 and this amendment to the contract is an increase of \$177,501 for a total of \$439,241.

In addition to the contracted services there will be an extensive testing schedule for the numerous pipe loops and the estimated testing costs, using in-house employees, is \$170,000 just for lab and analytics.

The original work was funded out of ARPA and staff is requesting consideration to use ARPA to fund the proposed additional required work to complete this study.

CITY OF WAUSAU
AMERICAN RESCUE PLAN - SLFRF APPLICATION
Water Sewer and Broad Band Infrastructure

Water, Sewer and Broadband infrastructure this category is available to address the consequences of deferred maintenance in drinking water systems, treatment of sewage and stormwater along with resiliency measures to adapt to climate change. In addition the funds may be used for broad band investment and cybersecurity investments. Common examples would include:

- * Sewage and Stormwater projects must be eligible under the EPA's Clean Water State Revolving Fund
- *Water projects must be eligible under the EPA's Drinking Water State Revolving Fund
- *Broad band infrastructure must respond to lack of reliable service or affordable service
- *Cybersecurity investment and modernization is eligible to new or existing infrastructure.



Project Title	Corrosion Control Optimization Study		
Department	DPWU	Contact Name:	Eric Lindman
Priority 1-6 (low-high)	6 - Mandatory		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (Check all that apply)

<input type="checkbox"/>	Sewage Infrastructure	<input type="checkbox"/>	Broadband Infrastructure
<input type="checkbox"/>	Stormwater Infrastructure	<input type="checkbox"/>	Cybersecurity Investment
<input checked="" type="checkbox"/>	Water Infrastructure		

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

As required by the WDNR, the utility has been working on a Corrosion Control Optimization Study. This amendmend adds in the additional cost of purchasing and commissioning the lead line service loops required to complete the data collection and final reporting. Due to the delays int he water treatment facility being placed online the CCT Study needs to be extended significantly to the end of 2024. There are two separate funding requests: one is for the contracted services with CDM Smith and the other is the estimated testing costs to complete the data collection; the testing costs will be completed in-house using city staff so we are requesting lab and analytical costs.

WATER, SEWAGE AND STORMWATER PROJECT- CHECK THOSE THAT APPLY

<input checked="" type="checkbox"/>	Addresses critical health or safety hazard.	<input type="checkbox"/>	This project was identified and deferred on prior years capital/operating budget
<input checked="" type="checkbox"/>	Required to achieve or miantain an adequate level of service	<input type="checkbox"/>	Expands existing service into an undeveloped area.
<input type="checkbox"/>	Provides new service, facility, system or equipment.	<input checked="" type="checkbox"/>	Repairs, replaces or prevents a breakdown of an existing infrastructure

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

Lead service lines were installed in the city from the late 1940's through about 1970. The city uses sodium silicate in the distribution system as a corrosion control method to prevent lead from leaching into the water. The longer the water rests in the lead pipes the more risk of lead leaching into the water. CCT is being required to evaluated to determine if the method and product currently being used is the bes method moving forward with the city's improved water quality.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

This is a required project by the USEPA and WDNR, deferral is not an option.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

No level of lead is safe in our drinking water is safe. Optimizing CCT will mitigate leaching of lead into the water.

WATER, SEWER, STORMWATER AND BROADBAND INFRASTRUCTURE - FINANCIAL DETAIL

DPWU

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Engineering Study & Data Collection		177,501				177,501
Lead Testing and Lab Analysis		170,000				170,000
Other(Describe)						-
Total Costs	\$ -	\$ 347,501	\$ -	\$ -	\$ -	\$ 347,501

FUNDING SOURCES						
ARPA Funding						
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shortfall	\$ -	\$ 347,501	\$ -	\$ -	\$ -	\$ 347,501

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES						
ARPA Funding						
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shortfall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

**AMENDMENT NO: 1
TO AGREEMENT
BETWEEN
OWNER AND ENGINEER**

This Amendment No: 1 is made and entered into this 14th day of February, 2023 to the Agreement between CDM Smith Inc. (CDM Smith) ("ENGINEER") and City of Wausau ("OWNER") dated April 26, 2022, ("the Agreement").

WHEREAS, ENGINEER and OWNER entered into the Agreement for the Wausau Water Works Corrosion Control Study, and

WHEREAS, the parties desire to amend the Agreement so as to amend the scope of work, time periods of performance and payment, and/or responsibilities of OWNER; and

WHEREAS, the Agreement provides that any amendments shall be valid only when expressed in writing and signed by the parties.

NOW THEREFORE, in consideration of the mutual understandings and Agreements contained herein, the parties agree to amend the Agreement as follows:

1. The Basic Services of ENGINEER as described in the Agreement are amended and supplemented as follows:
 1. CDM Smith will furnish three pipe loop sampling skids that will be used for water sampling and testing associated with the corrosion control study. CDM Smith will provide 80 hours of engineering services for coordination and labor associated with pipeloop startup.
 2. This contract duration will extend beyond the initial agreement's expiration date of March 22, 2023. Additional cost will be incurred due to annual salary escalation during the extended duration of the project.
 3. Amendment is based on three pipe loops. If additional pipe loops are required by WDNR or the City, an amendment will be required to cover the additional cost.
2. The responsibilities of OWNER as described in the Agreement are amended and supplemented as follows:
 1. Provide a secure a location to receive a delivery of the pipe loop sampling skids.
 2. Harvesting of lead service lines is assumed to be done by the City.
 3. City will provide connections for power, water and drainage to the pipe loop area. City will make final connections to the pipe loops.
 4. Chemicals for pipe loops will be purchased by the City.
 5. All lab costs associated with this study are the responsibility of the City.
3. The time periods for the performance of ENGINEER's services as set forth in the Agreement are amended and supplemented as follows:

The initial agreement is set to expire on March 22, 2023. This amendment extends the contract duration to March 22, 2024.

4. The payment for services rendered by ENGINEER shall be as set forth below:

Item 1 - Additional Cost due to extended duration of project - \$10,715

Item 2 - Fabrication and delivery of pipe loops - \$133,386

Item 3 - Pipe loop coordination and startup - \$19,000

Item 4 - Additional data review and evaluation - \$14,400

This amendment authorizes an increase of \$177,501 to the total contract. The total amount for this project is changed from \$261,740 to \$439,241.

5. Except as herein modified, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment on the date indicated above for the purpose herein expressed.


ENGINEER

DATE: February 14, 2023

OWNER

DATE:

CITY OF WAUSAU
AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:

- *Road building and maintenance and other infrastructure
- *Construction of government buildings
- *General government administration and staff
- *Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
- *Environmental remediation



Project Title	City Hall Entrance Security		
Department	DPWU	Contact Name:	Eric Lindman
Priority 1-6 (low-high)	6		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (Check all that apply)

<input checked="" type="checkbox"/> One Time Expense	<input type="checkbox"/> Ongoing Operational Expenses
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PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The project will significantly improve safety and security within City Hall. It is proposed to create a controlled entry to the majority of City Hall once citizens enter the main lobby. A transparent glass partition wall with secure entrance will be installed to control entrance to the elevators, stairs and minimize access to basement areas. The municipal clerks office will be moved to the Birch Room with a cut out and bullet resistant opening into the lobby, this would match the recently renovated clerks space where service is provided directly to the lobby. The door to the Birch Room from the vestibule hallway will be closed and a window created in this area. All of the glass will be bullet resistant to create safe secure space for staff while still providing a high level of service to the public. Plans and renderings are attached for your review.

PROJECT PURPOSES: (Check all statements that apply)

<input checked="" type="checkbox"/> Addresses critical health or safety hazard.	<input type="checkbox"/> Serves to eliminate blight
<input type="checkbox"/> Provides developed area with a comparable level of city services or facilities.	<input type="checkbox"/> Encourages economic development
<input checked="" type="checkbox"/> Maintains or enhances systems that support existing city services.	<input type="checkbox"/> Encourages revitalization, community aesthetics, or historic preservation
<input type="checkbox"/> Provides new service, facility, system or equipment.	<input type="checkbox"/> Provides other rehabilitation, replacement or new construction.
<input type="checkbox"/> Expands existing service into an undeveloped area.	<input type="checkbox"/> This project was identified and deferred on prior years capital/operating budget
<input type="checkbox"/> Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	<input type="checkbox"/> Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
<input type="checkbox"/> Supports a revenue generating service	<input type="checkbox"/> Increases FTE's within the department
<input checked="" type="checkbox"/> Contributes to a safe community	<input type="checkbox"/> Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

Over the past few years there have been a few vagrant and hostile individuals roaming through City Hall. There have been incidences where individuals have been found living in the basement and most recently an individual had to be removed by the PD as he was hiding under a table on the 3rd floor of City Hall. There has been an increase throughout the nation of random acts of violence and this project is a proactive approach to mitigate the threats and harm to city staff should anything happen here in Wausau. City staff is forward facing to the public everyday serving the needs of the public and ensuring their safety should remain a top priority.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

City Hall is fully open to the public with all areas currently accessible to the public. Many areas of city hall should not be accessible to the public as there is no need for the public to access many of these areas as they are for employees only. This project has been discussed for several years and safety at City Hall for employees is a recurring discussion. This project will create safeguards, physical protections and will help secure areas of City Hall that should not be accessed by the general public.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

This project has been discussed over the past several years and with no budget to fund this project ARPA is the best option. The return on investment is a significantly more safe and secure work environment for all city employees.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

City Hall Entrance Security

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance		163,732				163,732
Contingencies		19,648				19,648
Other(Describe)						-
Total Costs	\$ -	\$ 183,380	\$ -	\$ -	\$ -	\$ 183,380

FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shortfall	\$ -	\$ 183,380	\$ -	\$ -	\$ -	\$ 183,380

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES						
ARPA Funding		183,380				183,380
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	\$ -	\$ 183,380	\$ -	\$ -	\$ -	\$ 183,380
Shortfall	\$ -	\$ (183,380)	\$ -	\$ -	\$ -	\$ (183,380)

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

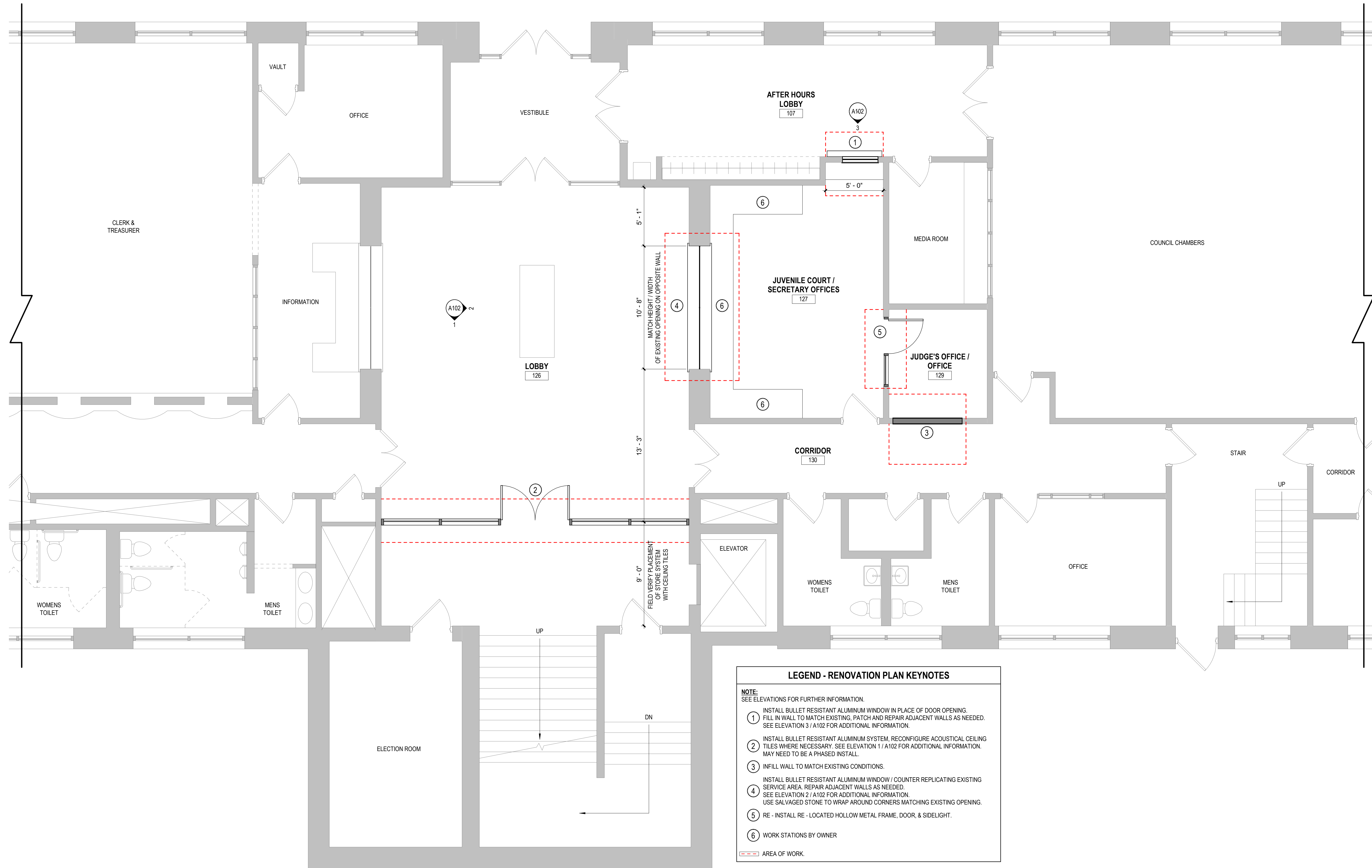
DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

PRELIMINARY - NOT FOR CONSTRUCTION



www.samuelsgroup.net
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 Wausau, WI 54401
 phone 715.842.2222
 fax 715.848.8088
IOWA OFFICE
 2929 Westown Parkway
 Suite 200
 West Des Moines, IA 50266
 phone 515.288.0467
 fax 515.288.0471

ISSUED FOR: _____ DATE: _____



LEGEND - RENOVATION PLAN KEYNOTES

NOTE:
 SEE ELEVATIONS FOR FURTHER INFORMATION.

- ① INSTALL BULLET RESISTANT ALUMINUM WINDOW IN PLACE OF DOOR OPENING. FILL IN WALL TO MATCH EXISTING. PATCH AND REPAIR ADJACENT WALLS AS NEEDED. SEE ELEVATION 3 / A102 FOR ADDITIONAL INFORMATION.
- ② INSTALL BULLET RESISTANT ALUMINUM SYSTEM, RECONFIGURE ACOUSTICAL CEILING TILES WHERE NECESSARY. SEE ELEVATION 1 / A102 FOR ADDITIONAL INFORMATION. MAY NEED TO BE A PHASED INSTALL.
- ③ INFILL WALL TO MATCH EXISTING CONDITIONS.
- ④ INSTALL BULLET RESISTANT ALUMINUM WINDOW / COUNTER REPLICATING EXISTING SERVICE AREA. REPAIR ADJACENT WALLS AS NEEDED. SEE ELEVATION 2 / A102 FOR ADDITIONAL INFORMATION. USE SALVAGED STONE TO WRAP AROUND CORNERS MATCHING EXISTING OPENING.
- ⑤ RE - INSTALL RE - LOCATED HOLLOW METAL FRAME, DOOR, & SIDELIGHT.
- ⑥ WORK STATIONS BY OWNER

--- AREA OF WORK.

1 1ST FLOOR RENOVATION PLAN
 A100 1/4" = 1'-0"

WAUSAU CITY HALL
PRELIMINARY DESIGN
 407 GRANT ST,
 WAUSAU, WI 54403

1ST FLOOR RENOVATION PLAN

DATE	TBD
PROJECT NUMBER	7451D
DRAWN BY	NKO
CHECKED BY	Checker
TIMESTAMP	1/31/2023 8:22:10 AM

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A100

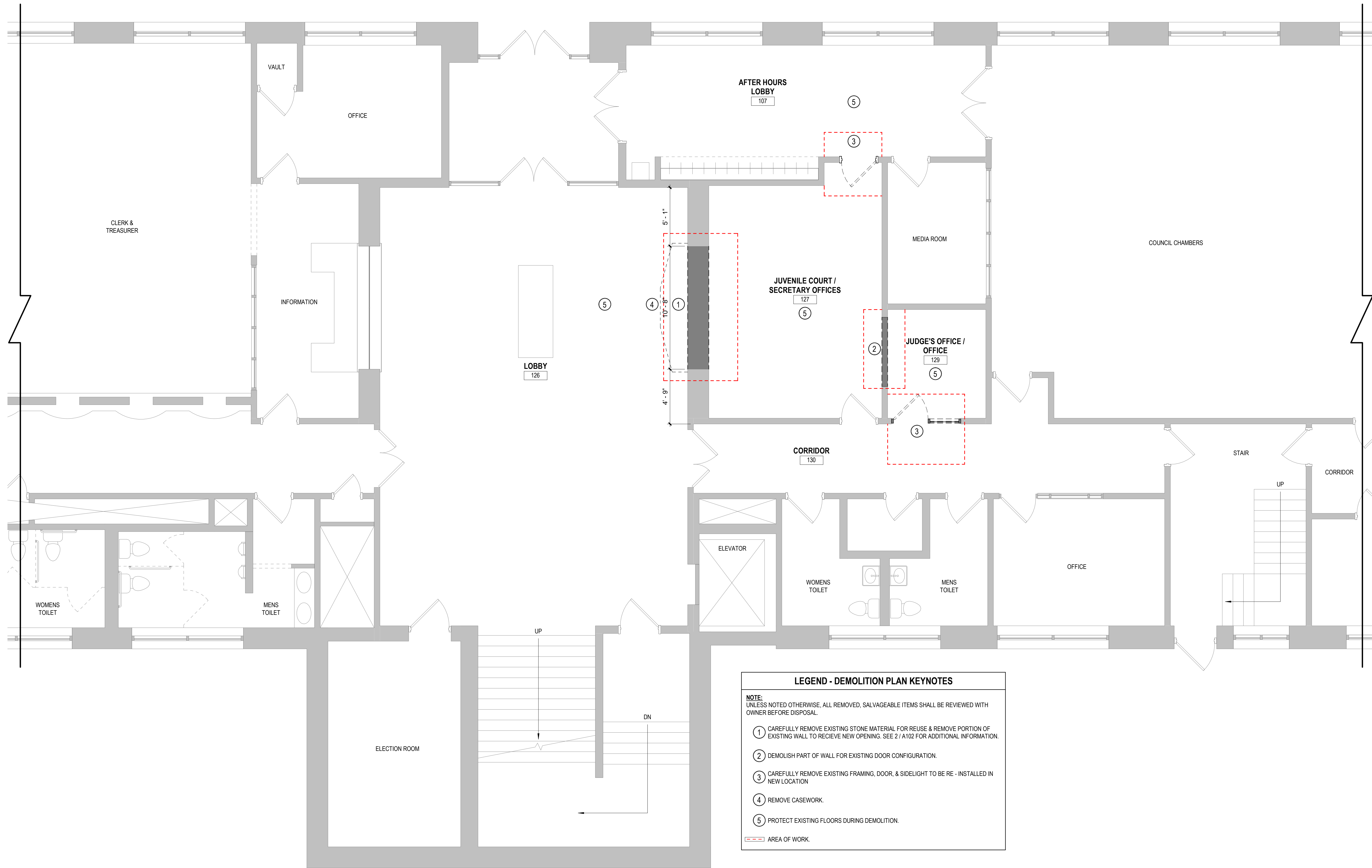
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ISSUED FOR: _____ DATE: _____



LEGEND - DEMOLITION PLAN KEYNOTES

NOTE:
 UNLESS NOTED OTHERWISE, ALL REMOVED, SALVAGEABLE ITEMS SHALL BE REVIEWED WITH OWNER BEFORE DISPOSAL.

- ① CAREFULLY REMOVE EXISTING STONE MATERIAL FOR REUSE & REMOVE PORTION OF EXISTING WALL TO RECEIVE NEW OPENING. SEE 2 / A102 FOR ADDITIONAL INFORMATION.
- ② DEMOLISH PART OF WALL FOR EXISTING DOOR CONFIGURATION.
- ③ CAREFULLY REMOVE EXISTING FRAMING, DOOR, & SIDELIGHT TO BE RE - INSTALLED IN NEW LOCATION
- ④ REMOVE CASEWORK.
- ⑤ PROTECT EXISTING FLOORS DURING DEMOLITION.

--- AREA OF WORK.

1 1ST FLOOR DEMO PLAN
 A101 1/4" = 1'-0"

WAUSAU CITY HALL
PRELIMINARY DESIGN
 407 GRANT ST,
 WAUSAU, WI 54403

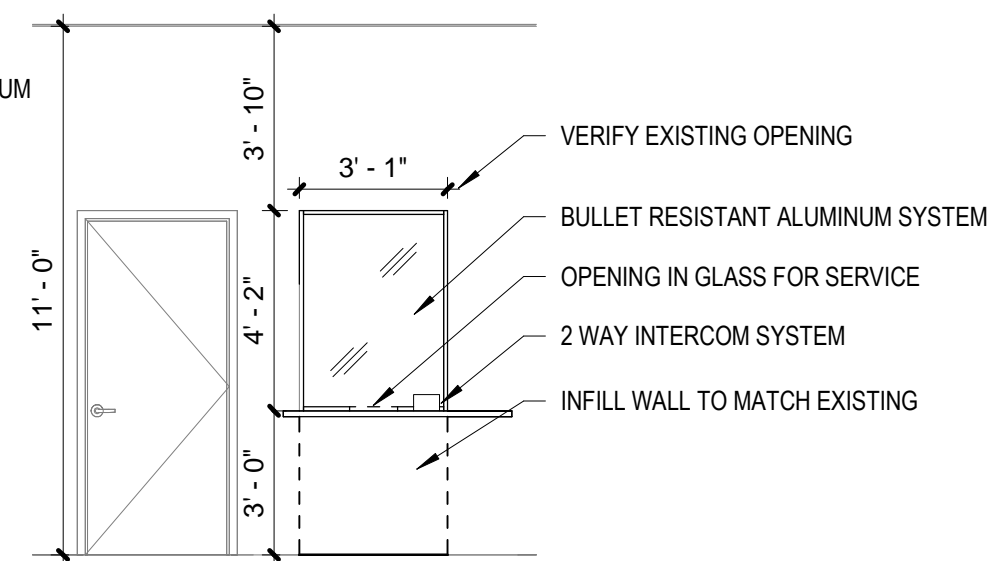
1ST FLOOR DEMO PLAN

DATE	TBD
PROJECT NUMBER	7451D
DRAWN BY	NKO
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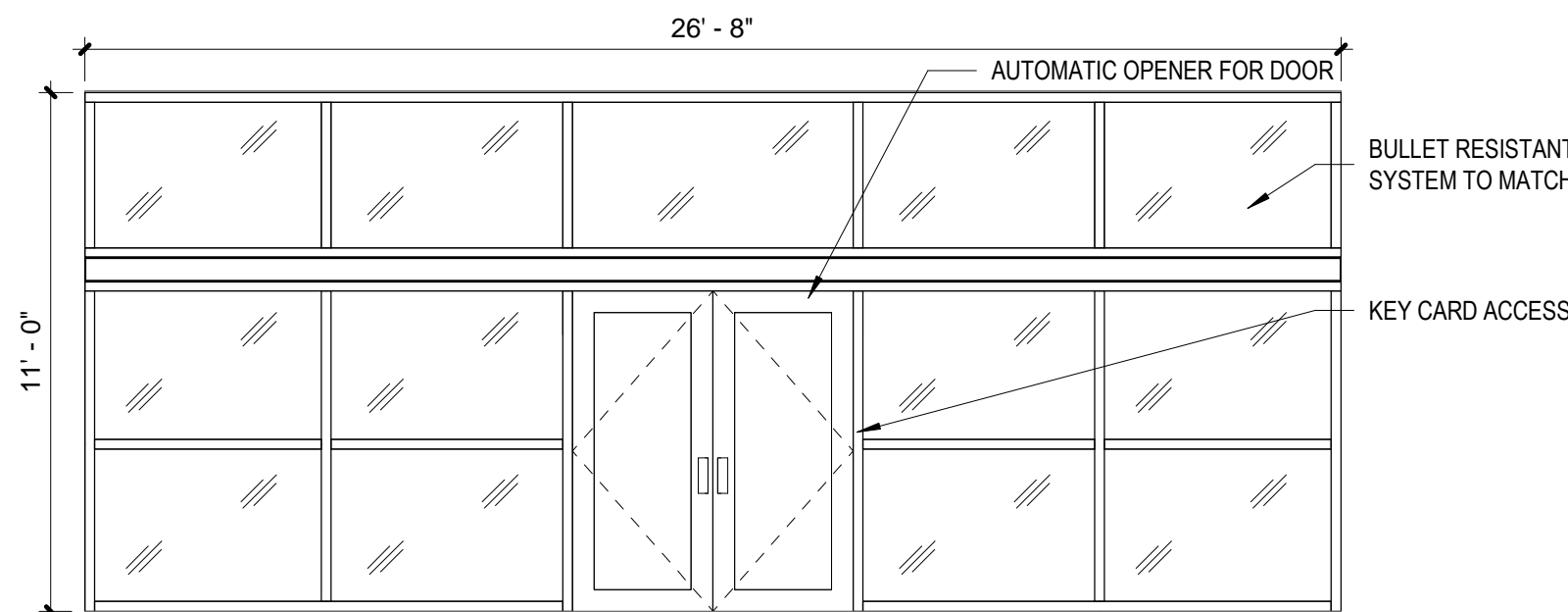
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A101

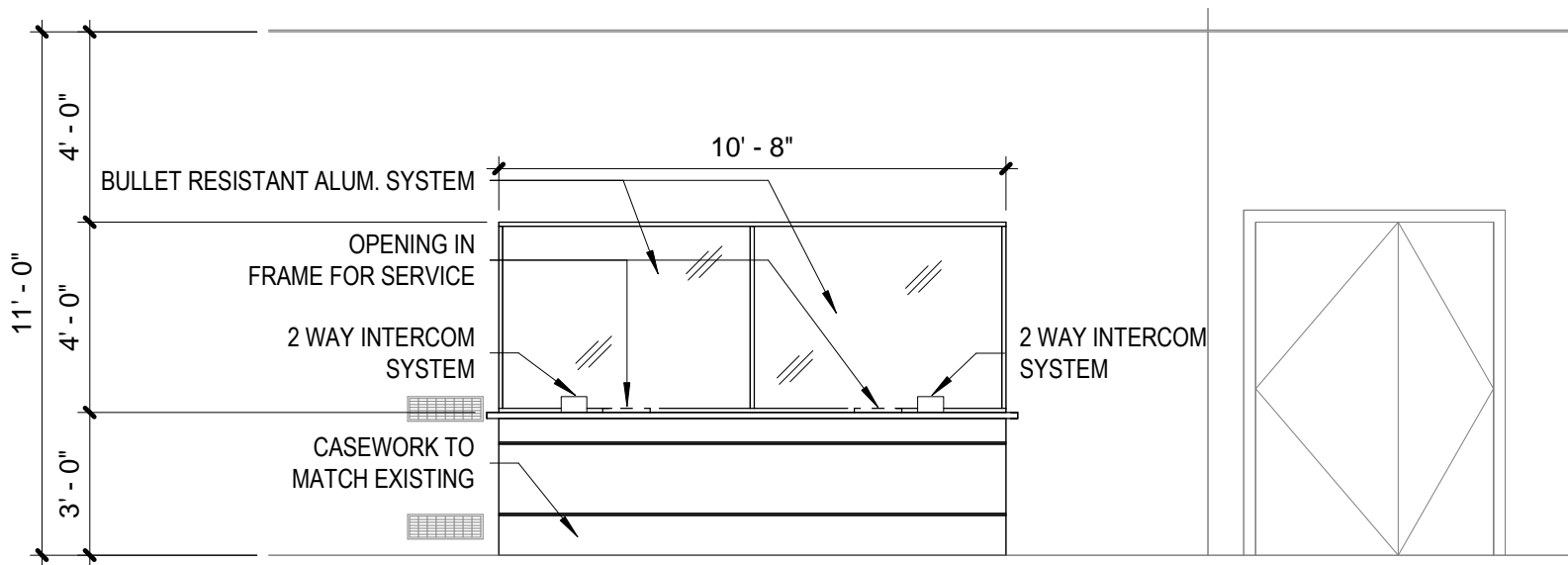
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3 SERVICE COUNTER - JUVENILE COURT
 A102 1/4" = 1'-0"



1 BULLET RESISTANT ALUMINUM SYSTEM
 A102 1/4" = 1'-0"



2 SERVICE COUNTER - LOBBY
 A102 1/4" = 1'-0"



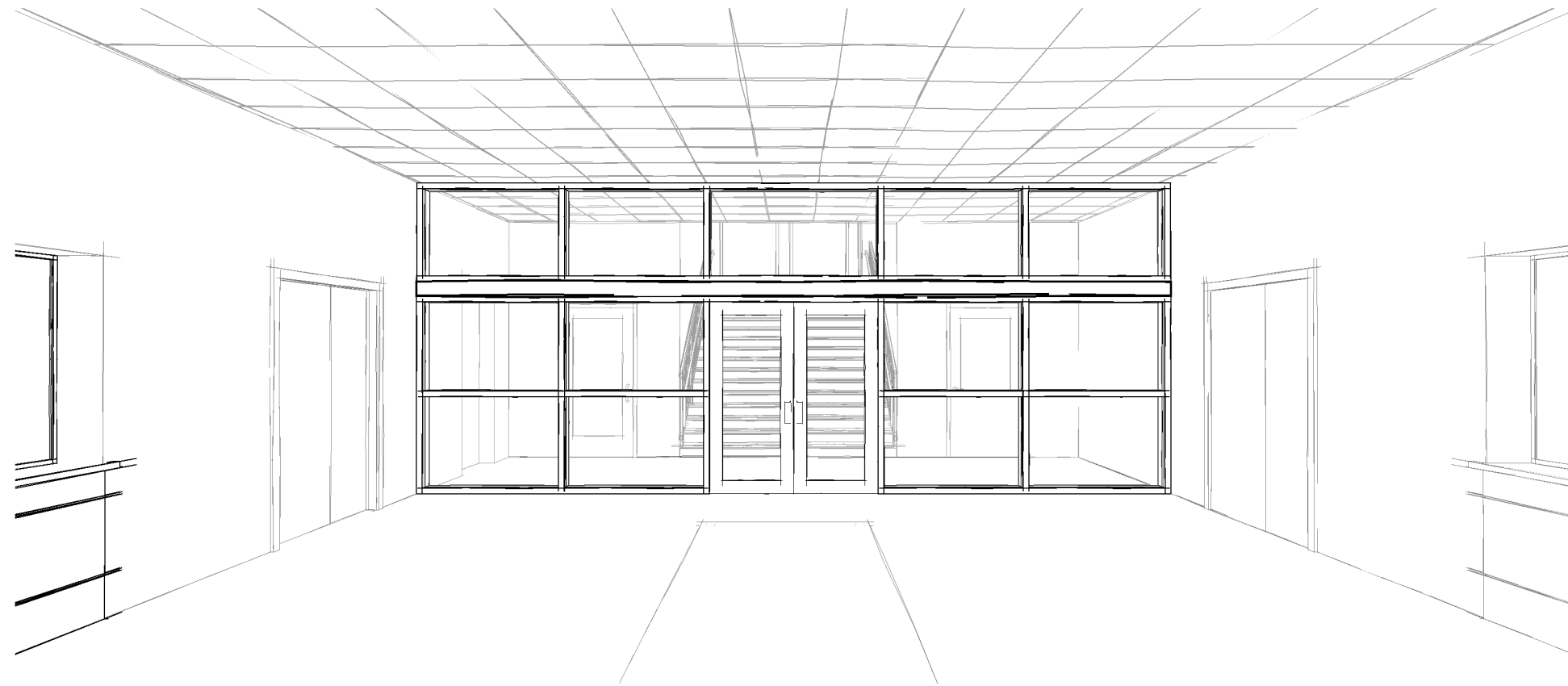


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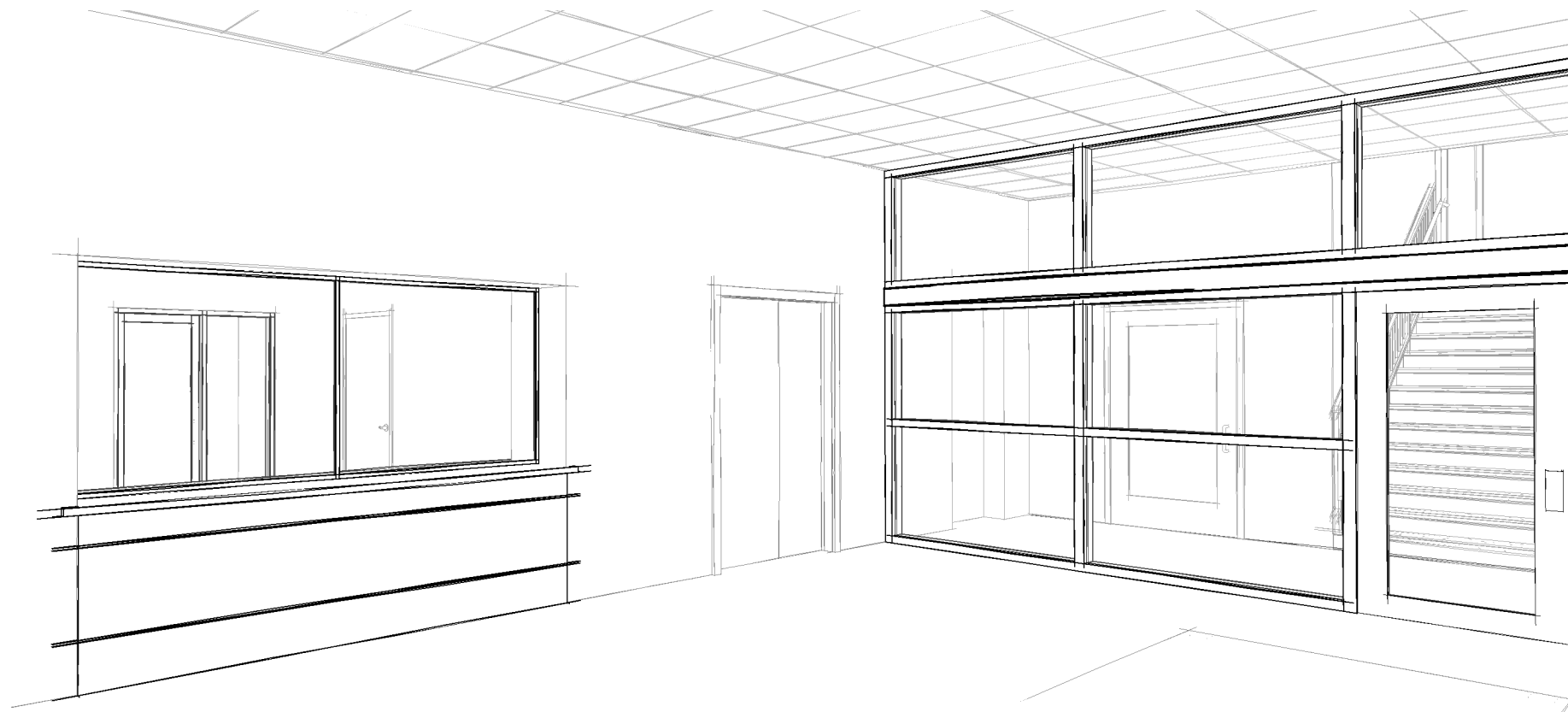
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Suite 200
West Des Moines, IA 50266
phone 515.288.0467
fax 515.288.0471

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1 BULLET RESISTANT ALUMINUM SYSTEM
A103



2 SERVICE COUNTER & BULLET RESISTANT ALUMINUM SYSTEM
A103

WAUSAU CITY HALL
PRELIMINARY DESIGN

407 GRANT ST.,
WAUSAU, WI 54403

DATE	TBD
PROJECT NUMBER	7451D
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A103





2
 three quarters inch = one foot
 6"
 0
 2
 one half inch = one foot
 0
 4
 three eighths inch = one foot
 0
 2
 one quarter inch = one foot
 0
 4
 one eighth inch = one foot
 0
 2
 4
 6
 8
 one sixteenth inch = one foot
 6"
 0
 4
 8
 14

PRELIMINARY INTERIOR RENDERING



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 fax 515.288.0471

ISSUED FOR:	DATE

WAUSAU CITY HALL
PRELIMINARY DESIGN

407 GRANT ST.,
 WAUSAU, WI 54403

DATE	02/23/2023
PROJECT NUMBER	7451D
DRAWN BY	NKO
CHECKED BY	JCS
TIMESTAMP	2/23/2023 11:54:59 AM

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Project name Wausau City Hall - Security Upgrades
Labor rate table SAMUELSGROUP2021A
Report format Sorted by 'Group phase/Phase'
'Detail' summary
Allocate addons

Group	Phase	Description	Takeoff Quantity	Labor Amount	Material Amount	Sub Amount	Equip Amount	Total Amount
1100.00		GENERAL REQUIREMENTS						
	1101.00	Superintendent						
		Superintendent	4.00 week	7,808	-	-	-	7,808
		Superintendent		7,808				7,808
	1141.00	Project Manager						
		Project Manager	4.00 week	2,603	-	-	-	2,603
		Project Manager		2,603				2,603
	1144.00	Project Administrator						
		Project Administrator	4.00 week	991	-	-	-	991
		Project Administrator		991				991
	1325.00	Mobilization						
		Project Mobilization/Demobilization	1.00 each	1,301	170	-	377	1,848
		Mobilization		1,301	170		377	1,848
	1511.00	Temp - Utilities						
		Cell Phone	1.00 mo	-	113	-	-	113
		Temp - Utilities			113			113
	1531.00	Temp - Fence						
		Temp Fence Allowance	inf	-	-	-	-	-
	1590.10	Consumables						
		Consumables	1.00 lsum	-	849	-	-	849
		Consumables			849			849
	1601.00	Tools & Equipment						
		Oil & Gas	1.00 mnth	-	1,018	-	-	1,018
		Tools and Construction Equipment	1.00 mnth	-	-	-	1,507	1,507
		Truck & Haul Equipment	1.00 mnth	-	-	646	323	969
		Tools & Equipment			1,018	646	1,830	3,495
	1603.00	Jobsite Vehicles						
		Pickup Truck	1.00 mnth	-	-	-	969	969
		Jobsite Vehicles					969	969
	1705.00	Clean Up - Current						
		Rent Dumpster	1.00 mnth	-	-	-	861	861
		Clean Up - Current					861	861
	1711.00	Clean Up - Final						
		Final Cleanup	1,500.00 sqft	-	-	807	-	807
		Clean Up - Final				807		807
		GENERAL REQUIREMENTS		12,703	2,150	1,453	4,037	20,344
2050.00		DEMOLITION						
	2050.01	Demolition Equipment						
		Demolition Equipment	0.25 mnth	-	-	-	861	861
		Demolition Equipment					861	861
	2050.02	Temporary Protection						
		Dust Partitions, Up & Down - Service Desk	55.00 lnft	1,148	0	-	2,369	3,517
		Dust Partitions, Up & Down - New Security Glazing	54.00 lnft	1,127	0	-	2,326	3,453
		Dust Partitions, Up & Down - Judge's Office	20.00 lnft	417	0	-	861	1,279
		Dust Partitions, Up & Down - After Hours Lobby Window	16.00 lnft	334	0	-	689	1,023
		Hepa Filter Units	1.00 each	-	-	-	538	538
		Filters For Hepa Units	1.00 each	-	-	-	323	323
		Fans For Demolition	1.00 ls	-	-	-	215	215
		Floor Protection	1,360.00 sqft	473	693	-	0	1,166
		Temporary Protection		3,500	693		7,321	11,513
	2050.03	Disposal of Debris						
		Daily Cleanup	4.00 week	2,087	91	-	-	2,178
		Wheel and Haul Demolition Debris	1.00 ls	5,009	-	-	-	5,009
		Disposal of Debris		7,097	91			7,187
	2070.00	Miscellaneous Demolition						
		Remove ACT For New Bulkhead	215.00 sqft	408	-	-	-	408
		Remove Casework	10.50 lnft	183	-	-	-	183
		Remove Door & Frame	2.00 ea	417	-	-	-	417

Group	Phase	Description	Takeoff Quantity	Labor Amount	Material Amount	Sub Amount	Equip Amount	Total Amount
		Miscellaneous Demolition		1,008				1,008
	2070.90	Partition Demolition						
		Remove Marble Wall Slab	1.00 ls	2,529	-			2,529
		Marble Wall Slab Cutting	1.00 ls	337	-	3,768		4,106
		Demo Masonry Partition Opening	192.00 sqft	2,698	-	0		2,698
		Shore Masonry Partition Opening	1.00 ls	675	-		1,292	1,966
		Demo Metal Stud Partition For Door/Sidelite Opening	1.00 ls	337	-			337
		Partition Demolition		6,577		3,768	1,292	11,637
	2076.00	Demo: Masonry						
		Saw Masonry	1.00 ls			4,091		4,091
		Demo: Masonry				4,091		4,091
		DEMOLITION		18,181	783	7,860	9,474	36,298
3000.00		CONCRETE						
	3001.00	Concrete						
		Slab Infill @ CMU Wall Demo	12.00 lnft	417	194			611
		Concrete		417	194			611
		CONCRETE		417	194			611
4000.00		MASONRY						
	4001.00	Masonry						
		Masonry Patching @ New Opening/Lintel	1.00 ea	-	-	4,845	-	4,845
		Reinstall Marble	1.00 ea	-	-	1,884	-	1,884
		Masonry				6,729		6,729
		MASONRY				6,729		6,729
5000.00		METALS						
	5110.01	Structural - Framing						
		Steel Lintel & Plate @ Opening	12.00 lnft		1,969	1,098		3,067
		Structural - Framing			1,969	1,098		3,067
		METALS			1,969	1,098		3,067
6000.00		WOOD & PLASTICS						
	6123.00	Blocking - All Types						
		Wood Blocking Allowance	100.00 lnft	745	230			976
		Blocking - All Types		745	230			976
	6220.01	Millwork - General						
		Transaction Window Casework/Die Wall/Top	10.50 lf	1,009	7,248	-	-	8,257
		Install Kevlar Panel @ New Casework	2.00 sht	384	2,942	-	-	3,326
		Install Kevlar Panel Above Toe Kick @ Existing Casework	1.00 sht	768	1,471	-	-	2,240
		Transaction Top @ After Hours Lobby Window	5.00 lf	384	1,415	-	-	1,799
		Millwork - General		2,545	13,076			15,622
		WOOD & PLASTICS		3,291	13,306			16,597
8000.00		DOORS & WINDOWS						
	8100.00	Doors Frames & Hardware						
		Reinstall Door/Sidelite	1.00 each	480	57		-	537
		Doors Frames & Hardware		480	57			537
	8800.00	Glass & Glazing						
		Glass & Glazing Contractor	1.00 ls	0	0	52,281	-	52,281
		Glass & Glazing				52,281		52,281
		DOORS & WINDOWS		480	57	52,281		52,818
9000.00		FINISHES						
	9110.00	Non-Load Bearing Frmng Sys						
		Layout & Supervision - LNFT	27.00 lnft	272	-	-	-	272
		Clean-up / Misc Labor - LNFT	27.00 lnft	136	-	-	-	136
		Small Tools & Equipment - LNFT	27.00 lnft	-	-	-	145	145
		Labor Frame Vert Soffit - LNFT	27.00 lnft	1,089	-	-	-	1,089
		Int Frmng Stud 358x20g r.l.	135.00 lnft	-	229	-	-	229
		Track: Standard 20 ga 3-5/8"	54.00 lnft	-	92	-	-	92
		Non-Load Bearing Frmng Sys		1,498	321		145	1,964

Group	Phase	Description	Takeoff Quantity	Labor Amount	Material Amount	Sub Amount	Equip Amount	Total Amount
9250.04		Gypsum Board - Soffits						
		GWB 5/8 (all lengths) Fire Code - SHT	3.00 sht	403	54	-	-	458
		Gypsum Board - Soffits		403	54			458
9254.00		GWB - Finish Mud/Tape						
		Tape & Finish Gypsum Board	96.00 sqft	645	16	-	-	662
		Corner Bead 1-1/8 x 1-1/8	54.00 lnft	272	32	-	-	304
		GWB - Finish Mud/Tape		918	48			966
9254.10		GWB: Patch Existing						
		Patch Existing Sheetrock/Stud Framing @ Large Opening	1.00 ls	2,420	509	-	-	2,930
		Patch Existing Sheetrock/Stud Framing @ Door/Sidelite Opening	1.00 ls	1,210	311	-	-	1,521
		Patch Existing Sheetrock/Stud Framing @ Borrowed Lite Opening	1.00 ls	1,008	170	-	-	1,178
		Sheetrock/Stud Framing Infill - Judge's Office	1.00 ls	1,210	566	-	-	1,776
		GWB: Patch Existing		5,849	1,556			7,405
9270.00		Gyp Drywall Accessories						
		Pins & Loads 3/4"Conc. - EACH	27.00 each	-	27	-	-	27
		1 1/4" Sharp Pt Screws	96.00 each	-	6	-	-	6
		Gyp Drywall Accessories			33			33
9310.01		Tile Floors						
		Ceramic Tile Base - Judge's Office Infill	10.00 lnft	-	-	242	-	242
		Marble Tile Base @ New Casework	11.00 lnft	-	-	533	-	533
		Marble Tile Base @ After Hours Window	6.50 lnft	-	-	315	-	315
		Tile Floors				1,090		1,090
9510.01		Ceiling - Suspended						
		Remove/Reinstall ACT For Large Opening Shoring	90.00 sqft	422	97	0	-	519
		Reinstall ACT @ Bulkhead	215.00 sqft	1,009	174	174	-	1,182
		Ceiling - Suspended		1,431	97	174		1,701
9650.01		Flooring - Office/Instit.						
		Vinyl Base - LNFT	34.00 lnft	-	-	146	-	146
		Flooring - Office/Instit.				146		146
9920.01		Painting - Interior						
		Paint Interior Walls - Juvenile Court Secretary Office	740.00 sqft			1,315		1,315
		Paint Interior HM Frames	3.00 ea			646		646
		Touch-Up Allowance	1.00 ls			377		377
		Paint Interior Walls - Judge's Office	380.00 sqft			675		675
		Paint Interior Walls - Corridor Wall	260.00 sqft			462		462
		Paint Interior Walls - After Hours Lobby Wall @ Window	165.00 sqft			293		293
		Paint Beam Plate	12.00 lnft			155		155
		Painting - Interior				3,923		3,923
		FINISHES		10,099	2,109	5,333	145	17,686
15000.00		MECHANICAL						
15600.00		H.V.A.C.						
		HVAC Modifications Allowance - Not Included	0.00 NIC	-	-	0	-	0
16000.00		ELECTRICAL						
16001.00		Electrical						
		Reset Receptacle - Existing Transaction Casework	1.00 ea	-	-	215	-	215
		Electrical Allowance - Power Supply	4.00 ea	-	-	5,599	-	5,599
		Electrical Allowance - Potential Lighting/Smoke Alarm Modifications	1.00 ls	-	-	3,768	-	3,768
		Electrical				9,582		9,582
		ELECTRICAL				9,582		9,582

Estimate Totals

Description	Amount	Totals	Rate	Cost Bast per Unit	ent of Total	
Labor	45,171				24.63%	
Material	20,568				11.22%	
Subcontract	84,336				45.99%	
Equipment	13,657				7.45%	
Other						
	163,732	163,732			89.29%	89.29%
Price Escalation Allowance	8,187		5.000 %	T	4.46%	
Project Contingency	11,461		7.000 %	T	6.25%	
Total		183,380				

CITY OF WAUSAU					
ARPA FUNDS EVALUATION CRITERIA					
CRITERIA	POSSIBLE SCORE			City Hall Security Improvements	Corrosion Control Treatment Optimization Study
	0 points	1-5 points	6-10 points		
ALIGN WITH PRIORITIES: How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life?	Project is inconsistent with community priorities and does not advance community service.	Project is partly consistent with priorities but does not significantly advance community service.	Project is directly related to the community priorities and community service.		
OTHER FUNDING SOURCES: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accommodate other federal/state ARPA sources?	Alternative funding sources may be available but have not been explored, considered or leveraged.	Alternative funding sources may be available and will be leveraged if possible.	No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment.		
TIMELINE : Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026	Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements	Project timeline is lengthy but demonstrates that completion is within the ARPA requirements.	Project timeline clearly demonstrates that work will conclude within the short term (1 year or less).		
COST: While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals?	Project exhausts all or the majority of funds immediately.	Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities.	Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities.		
RESIDENT IMPACT: What portion of the community would benefit from this proposal?	Proposal fails to identify positive impact nor identifies populations benefitted	Proposal demonstrates a positive impact on a material portion of the population 25-75%	Project demonstrates a strong positive impact on a significant portion of the population		
IMPACT ON FUTURE BUDGETS: Will this proposal require ongoing funding? Will it reduce or increase ongoing operating expenses? Will the project produce additional annual revenues?	Project creates a new funding dependency and future tax levy pressure.	Project would have a neutral impact on personnel or other operating costs or revenues. Project is budget neutral.	Project decreases future operating costs, increase operating revenues, eliminates future debt issuance.		
COMPLEXITY AND READINESS: Is the project or proposal complex with multiple phases before implementation can begin? Does the project or proposal require outside approvals or oversight? Does a clear implementation plan exist? What complications could arise to prevent this project from achieving its intended goals?	Project is unable to proceed due to obstacles such as land acquisition, easements, designs and other approvals. Project is not shovel ready.	Minor obstacles, plans or details exist but should not impact a timely implementation.	Project is entirely ready to proceed. No obstacles exist.		
CENSUS TRACT ELIBILITY: Does the proposal/project fall within a census tract or benefit those vulnerable populations and those disproportionately negatively impacted by COVID19?	This project/proposal is not located in a census tract and not designed to benefit those disproportionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is not located in a census tract but will benefit all citizens including those disproportionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is located in a census tract or is considered to benefit those disproportionately negatively impacted by COVID as interpreted by ARPA regulations?		
IMPACT OF DEFERRAL: What is the impact of the deferral? Will costs go up? Will the City be out of compliance with mandates or regulations? Are there health and safety risks impacting residents that will remain unaddressed? Does this proposal improve the environmental quality of the city?	Deferral causes limited impact to service or disruptions.	Deferral will have limited impact on regulatory mandates, health and safety risks or environmental qualities.	Deferral will have a detrimental impact on regulatory mandates, health and safety risks or environmental qualities.		
PROJECT PRIORITY AND IMPACT: Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact?	Low priority, impact, transformational power	Some priority, impact and transformational power	High priority, impact and transformational power		
			TOTAL	0	0
		1			

Office of the Mayor
Katie Rosenberg



TEL: (715) 261-6800
FAX: (715) 261-6808

To: Wausau City Council

From: Katie Rosenberg

Date: March 8, 2023

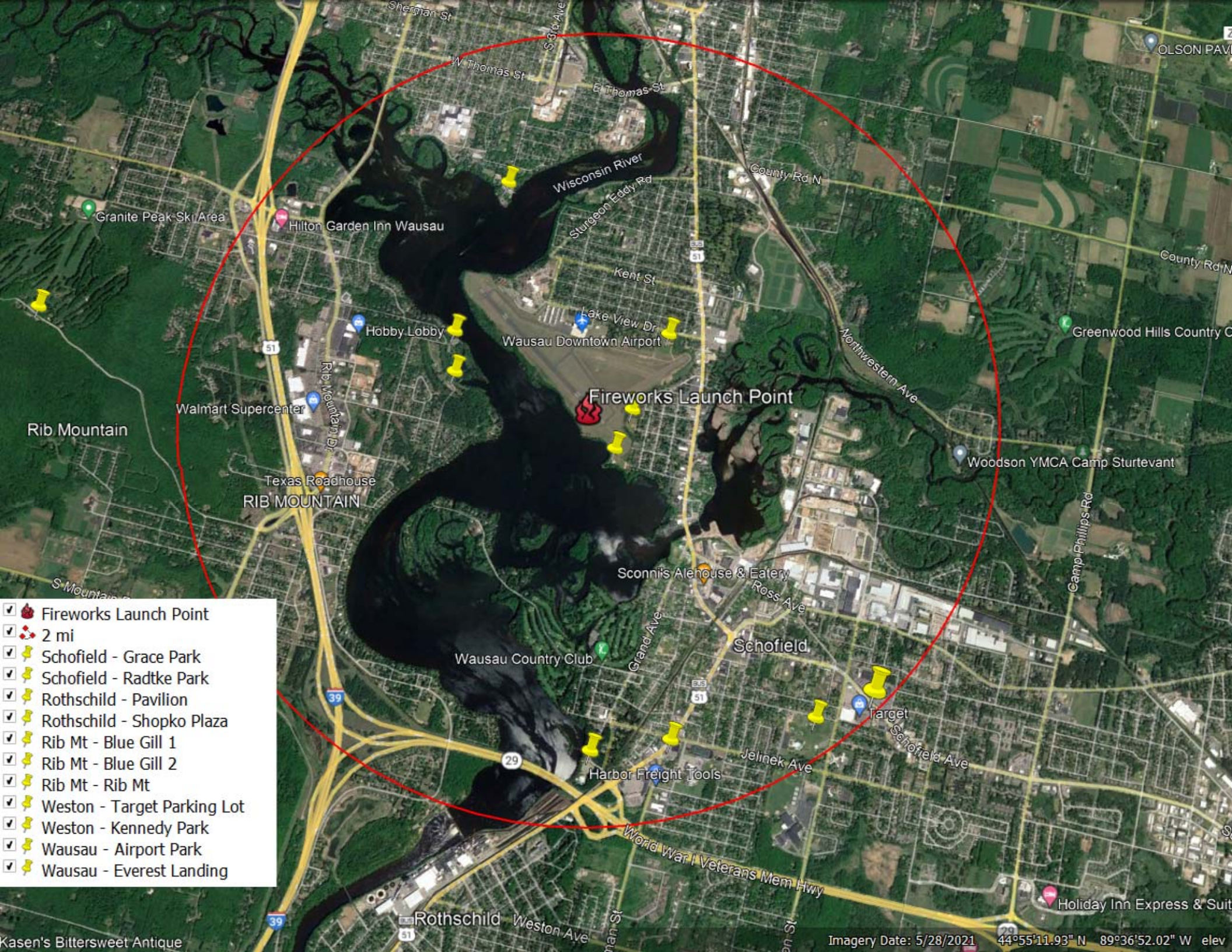
RE: 4th of July Community Fireworks Proposal


Background: Traditionally, the Wausau Area 4th of July group has festivities and fireworks at Marathon Park in Wausau. This year, there is potential construction planned for Marathon Park, which precludes having the event. We want to be sure there is celebration of this important holiday, and we find ourselves with an opportunity to fill the void.

Proposal: We would like to have the five municipalities (Rib Mountain, Rothschild, Schofield, Wausau and Weston) join together to sponsor a community fireworks show, to be shot from the Wausau Airport, toward the river, on the evening of the 4th of July (rain date July 5th.) Because of the large fall out buffer offered by the airport and river, we would be able to offer larger fireworks than would normally be used at Marathon Park. In addition, there would be no ground effect fireworks, so there would not need to be one central location that is most optimal for viewing. Aside from viewing the show from a boat on the river, we would have some designated viewing spots in each of the municipalities, and Kevin Malovrh of the Wausau Area 4th of July group would be the main contact and verify food vendors for each of those locations. Having the multiple viewing locations would help to ease the traffic congestion that results from being all in one spot.

With these larger fireworks, we have the advantage to have the fireworks sponsored by Festival Foods. We anticipate that they would sponsor half the cost of the show. We are required by Festival to use Spielbauer Fireworks, and we have a proposal from them for \$30,000. This would translate to the largest fireworks show in northern Wisconsin. With the thought that Festival would sponsor half, the five municipalities would divide the rest and each sponsor \$3000. In addition, we would like to do some advertising, and are asking for \$500 per municipality, for a total of \$2500. We would anticipate some TV, radio, social media, municipality newsletters and word of mouth advertising for the event. In total, we are asking for \$3500 from each municipality.

For Wausau, we are asking to allocate \$10,000, instead of the \$3500; the difference would be used in the event that one of the municipalities declines to participate, or the Festival amount comes in at less.



- ✓  Fireworks Launch Point
- ✓  2 mi
- ✓  Schofield - Grace Park
- ✓  Schofield - Radtke Park
- ✓  Rothschild - Pavilion
- ✓  Rothschild - Shopko Plaza
- ✓  Rib Mt - Blue Gill 1
- ✓  Rib Mt - Blue Gill 2
- ✓  Rib Mt - Rib Mt
- ✓  Weston - Target Parking Lot
- ✓  Weston - Kennedy Park
- ✓  Wausau - Airport Park
- ✓  Wausau - Everest Landing

Sponsored By:

festival
foods

4TH OF JULY

COMMUNITY FIREWORKS DISPLAY

4TH JULY, 2023 @ T:BD PM

Display Shot From **WAUSAU DOWNTOWN AIRPORT**

Designated Viewing Locations

RIB MOUNTAIN

BLUEGILL BAY PARK
RIB MOUNTAIN STATE PARK

ROTHSCHILD

ROTHSCHILD PAVILION
SHOPKO PLAZA PARKING LOT

SCHOFIELD
GRACE PARK
RADTKE PARK

WAUSAU
AIRPORT PARK
DC EVEREST PARK

WESTON
KENNEDY PARK
TARGET PARKING LOT

Additional Details

Food Trucks may be staged at the above-designated viewing locations. For more event details and food truck specifics please visit www.needwebsite.com.

Interested in being a food truck vendor?
Contact Kevin at 715-849-2500

Partnering Communities



TOWN OF RIB MOUNTAIN
Where Nature, Family & Sport Come Together



VILLAGE OF
Rothschild





Office of the City Attorney

TEL: (715) 261-6590


FAX: (715) 261-6808

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

Nathan Miller
Assistant City Attorney

Memorandum

From: Anne Jacobson 
To: Finance Committee
Date: March 15, 2023
Re: Production Agreement Between Marathon County and City of Wausau

Purpose: To obtain your approval of a Production Agreement between Marathon County and the City of Wausau.

Facts: On December 21, 2020, a Production Agreement between the County and City was entered into for the period of January 1, 2021 through December 31, 2022 for the recording of all county board educational and voting meetings and all standing committee meetings.

The City and County would like to renew the Agreement for another two year term.

Recommendation: Approval, as this is a request for reaffirmation of an existing relationship and agreement.

PRODUCTION AGREEMENT BETWEEN MARATHON COUNTY AND CITY OF WAUSAU

This Agreement is dated this ____ day of _____, 2023 and is by and between Marathon County, hereinafter referred to as "COUNTY" and the City of Wausau, hereinafter referred to as "CITY."

In consideration of the mutual covenants and agreements set forth herein, the parties hereby agree as follows:

TERMS

The term of this Production Agreement shall be from January 1, 2023 through December 31, 2024. Either party may terminate the agreement with a five (5) day written notice to the other party.

SCOPE OF WORK

It is the intent of this Agreement that CITY will provide, at minimum, a one camera, one person shoot and recording through digital format of a meeting or event, which includes production work, and broadcast live those meetings or events when a connection is available, notwithstanding technical difficulties which would prevent a live broadcast. Further, the digital recording of the meeting or event shall be posted to an online source for on demand viewing as outlined in the "Access" section below. "Production" includes the setup and take down of equipment, the actual recording of the event, and post recording editing work to produce a finished DVD of the recording. The final production will represent the meeting or event in its entirety.

COST

CITY agrees to provide to the COUNTY the production of all county board educational and voting meetings, and all standing committee meetings at the rate of \$30 per hour. Time will be billed in 15 minute increments and starts when staff arrives, which is usually thirty minutes before the meeting and stops when staff leaves, up to 30 minutes after the meeting. Closed session time is counted as meeting time. For meetings that occur outside of the city limits of the City of Wausau, CITY will bill the COUNTY at the rate of \$30.00 per hour for travel time from City Hall to the meeting or event and the IRS mileage rate as a separate charge. With a minimum one (1) week advance notice, unless otherwise agreed upon by both parties in writing, CITY will produce additional events, beyond the meetings listed above. Time will be invoiced at the end of each calendar quarter with payment due within 30 days of receipt.

CITY requires one week advance notice of any change in meeting dates, unless otherwise agreed upon by both parties in writing.

RECORD

One (1) copy of any recording produced under this Agreement will be delivered to the Marathon County Clerk.

OWNERSHIP

COUNTY shall own DVDs containing recordings and their content but agrees to let CITY sell copies of recorded events in the form of DVDs or electronic files. CITY agrees to sell the DVD copies for a fee that covers only its costs.

ACCESS

All productions will be rebroadcast at a minimum of one (1) time a week until the next meeting of the same type replaces it on the schedule.

Once the production has been produced, it will be available for viewing on demand, on the Marathon County Board YouTube Channel, and the City Video On Demand website, which Wausau Area Access Media manages.

REPRESENTATIVE

City of Wausau: Kristopher Berge
407 Grant Street
Wausau WI 54403

Marathon County: Lance Leonhard
500 Forest Street
Wausau, WI 54403

This covers all the terms of the Agreement and any changes or amendments to the Agreement shall be reduced to writing by both parties and signed by both parties.

IN WITNESS WHEREOF, the parties have signed this Agreement the date and year first above written.

MARATHON COUNTY

CITY OF WAUSAU

Lance Leonhard, County Administrator

Katie Rosenberg, Mayor

Kaitlyn A. Bernarde, City Clerk

Drafted by:
Anne L. Jacobson
City Attorney

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving Memorandum of Understanding between Marathon County, North Central Health Care and Metro Ride for specialized transportation assistance

Committee Action: *Pending*

Fiscal Impact: Local match of \$14,247 from Metro Ride

File Number: 22-0406

Date Introduced: March 28, 2023

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	<i>Budget Source</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>			

RESOLUTION

WHEREAS, the State of Wisconsin offers a program of state financial assistance to counties for specialized transportation; and

WHEREAS, such funds are made available to each county of Wisconsin based upon the ratio of the number of elderly and disabled persons residing in each county bears to the total number of elderly and disabled persons residing in the State, but limited so that no county receives less than a minimum base amount; and

WHEREAS, Marathon County has applied to the Wis DOT for its proportionate share; and

WHEREAS, your Finance Committee, at their March 28, 2023 meeting, discussed and recommend entering into a Memorandum of Understanding between Marathon County, North Central Health Care and Metro Ride to receive its specialized transportation assistance share in the amount of \$71,237, in exchange for certain duties and obligations.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the proper city officials are hereby authorized to execute the Memorandum of Understanding between Marathon County, North Central Health Care and Metro Ride for specialized transportation assistance.

Approved:

Katie Rosenberg, Mayor

**MEMORANDUM OF UNDERSTANDING
BETWEEN
MARATHON COUNTY
AND
NORTH CENTRAL HEALTH CARE AND THE WAUSAU AREA TRANSIT SYSTEM
FOR
SPECIALIZED TRANSPORTATION ASSISTANCE
2023**

This Memorandum of Understanding hereinafter referred to as the "AGREEMENT" is made and entered into between Marathon County, hereinafter referred to as the "COUNTY" and the North Central Health Care, hereinafter referred to as "NCHC" and the Wausau Area Transit System, d/b/a Metro Ride, hereinafter referred to as "METRO RIDE."

RECITALS

WHEREAS, s.85.21 Wis. Stats., authorizes a program of state financial assistance to counties for specialized transportation; and,

WHEREAS, s.20.395(1) (cr), Wis. Stats., appropriates funds for this assistance program; and,

WHEREAS, such funds are made available to each county of Wisconsin based upon the ratio of the number of elderly and disabled persons residing in each county bears to the total number of elderly and disabled persons residing in the state, but limited so that no county receives less than a minimum base amount; and,

WHEREAS, the COUNTY has applied to the WisDOT for its proportionate share; and,

WHEREAS, 1983 Wisconsin Act 27 amended s.85.21(3)(c), Wis. Stats., to permit a county to hold state aid in trust beyond the end of a program year for future expenses or the acquisition or maintenance of transportation equipment; and

WHEREAS, Recipient has by resolution of its Board of Supervisors dated 5/22/1984 authorized state aid to be held in trust according to administrative rules promulgated by the Department under TRANS 1.05(2), Wis. Admin. Code (January 1984) and has submitted a plan, approved by the Department, for using the aid to be held in trust.

NOW THEREFORE, the parties agree as follows:

SECTION I: TERM

Except for the trust conditions established under Section VI, the term of this Grant Agreement shall extend from January 1, 2023, through December 31, 2023. The trust conditions established under Section VI shall remain in effect until they are terminated or amended.

SECTION II: PAYMENT BY THE COUNTY

The COUNTY will receive \$364,629 from the State and with \$72,926 as the local match, the total program funds available is \$437,555. The funds will be distributed as follows:

- NCHC \$263,591 (with a \$52,676 local match) to implement its portion of the elderly and disabled County Transportation Program.
- METRO RIDE \$71,237 (with a \$14,247 local match) to implement its portion of elderly and disabled transportation in the City of Wausau area.
- The County Conservation, Planning and Zoning (CPZ) Department \$29,801 (with a \$6,003 local match) for administering the grant program for Marathon County.

SECTION III: RESPONSIBILITIES

- A. NCHC and Metro Ride agree to undertake and complete the transportation project(s) as described in the 2023 85.21 grant application to WisDOT, which is hereby incorporated by reference into this agreement as Attachment I. The COUNTY may amend its application during the effective period of this AGREEMENT with the WisDOT's and NCHC's and Metro Ride's concurrence, however the COUNTY agrees that the allocated aids will address the issue of the need for transportation services that are accessible to the developmentally and physically disabled population of that county and shall go towards efforts of making accessible transportation available to all seniors and individuals with a disability.
- B. NCHC and Metro Ride agree that it will comply with the Americans with Disabilities Act (ADA) of 1990 and all U.S. Department of Transportation regulations relating to enforcement of that Act.
- C. The COUNTY assures at least \$72,926 to match the state assistance it receives under this AGREEMENT will be available. No in-kind services, no federal or state categorical financial aids and no passenger revenue shall be allowed as part of the COUNTY match.
- D. NCHC and Metro Ride agree to expend the grant funds on the projects described in the 2023 COUNTY 85.21 grant application. NCHC and Metro Ride agree to expend the required 20% local match amount within the term of this Grant Agreement before expending any grant dollars on the projects described in the application approved by the Department. No portion of the local match amount may be placed or held in Trust.
- E. NCHC and Metro Ride assure that it will use the state assistance granted under this AGREEMENT and its appropriated match only to assist specialized transportation services outlined in the 85.21 grant application. These services should be designed to primarily serve elderly and disabled individuals. If excess capacity is available on these services, NCHC and Metro Ride may make this capacity available to persons who are neither elderly nor disabled.
- F. Equipment purchased with state assistance under this AGREEMENT must be used in the performance of specialized transportation services for the duration of its useful life. NCHC and Metro Ride shall reimburse the COUNTY for the state's share of the value of such equipment, if it is sold or removed from specialized transportation service prior to the end of its useful life, unless the proceeds are spent for replacement equipment or for transportation services described in the COUNTY'S current, future or amended application.

SECTION IV: PROGRAM INCOME

Program income is the gross income earned from the transportation services receiving assistance under this Agreement. Program income includes passenger donations, fares and co-payments. Program income earned must be used to offset expenses incurred in transportation activities receiving assistance under this Agreement. If revenue for other purposes is solicited from passengers in the course of transportation activities, the solicitation must explicitly state the intended use of the revenue.

SECTION V: ALLOWABLE COSTS FOR CURRENT COUNTY POLICY

Expenditures shall be reimbursable from the assistance under this Agreement if they meet all of the requirements set forth below. They must:

- A. Be made in conformance with the COUNTY's 85.21 grant application and all other provisions of this Agreement;
- B. Be necessary in order to accomplish the projects described in the COUNTY's 85.21 grant application;
- C. Be reasonable in amounts for the goods or services purchased;
- D. Be actual net costs (i.e., the price paid minus any refunds, rebates, or other items of value which have the effect of reducing the cost actually incurred);
- E. Be made for work performed or materials, supplies or equipment acquired during the effective period of this AGREEMENT;
- F. Be in conformance with the cost standards set forth in the Attachment I to this AGREEMENT and;
- G. Be satisfactorily documented and be treated uniformly and consistently.

SECTION VI: STATE AID HELD IN TRUST

- A. Recipient may hold in trust, according to s.85.21(3)(c), Wis. Stats. (1983), aid received under this Grant Agreement for future expenses, or the purchase or maintenance of transportation equipment used for specialized transportation.
- B. The balance and any expenditures of aids, allocated under this and previous Grant Agreements, held in trust shall be subject to the trust conditions that are attached to this Grant Agreement in Attachment I. The balance and expenditures of aid held in trust shall be consistent with Recipient's plan for using aid held in trust in which the plan has been reviewed and approved by the WisDOT Program Manager.
- C. The Recipient agrees that the balance of aid held in trust may not exceed, on a quarterly basis, an average daily balance of \$80,000 as per state Administrative Rule Trans. 1.05(2)(b). Any balance exceeding this allowance shall be refunded to the Department 30 days after the end of the quarter.

SECTION VII: STATE AID BALANCE

NCHC and Metro Ride agree to refund to the COUNTY the balance of state aid received in 2023 under Section II that has not been expended. Such a refund shall be made no later than March 31, 2024.

SECTION VIII: RECORDS AND AUDITS

- A. The COUNTY and any organizations (i.e. NCHC and Metro Ride) to which it gives its financial assistance under this AGREEMENT shall establish and maintain accounts for the specialized transportation services receiving assistance under this AGREEMENT. The accounts may be separate or parts of current accounting systems. If the transportation services are integrated with non-transportation activities, the accounts shall distinguish the costs and revenues attributable to the transportation activity from those of other activities. Such accounts shall cover the transportation activity throughout the effective period of this AGREEMENT.
- B. All costs charged to the assistance covered by this AGREEMENT shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers indicating the nature and propriety of the charges.
- C. The accounts and records as required above shall be retained for a period of three years and shall be available upon request to the COUNTY, its officials, employees or designees for inspection and audit purposes.
- D. NCHC and Metro Ride shall have a single, organization-wide financial and compliance audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See Code of Federal Regulation 2 CFR Part 200).
- E. This audit shall be performed in accordance with federal regulations 2 CFR Part 200, subparts A-F issued by the federal Office of Management and Budget (OMB) and the State Single Audit Guidelines issued by the Wisconsin Department of Administration (DOA). Selected state programs will be included in the scope of the single organization-wide financial and compliance audit.

SECTION IX: REPORTING REQUIREMENTS

- A. NCHC and Metro Ride shall submit quarterly financial and ridership reports to the COUNTY using forms supplied by the WisDOT. The reports shall be submitted within the first month following the end of each quarter as follows:
 - a. The first period shall cover January 1 – March 30; due no later than April 21, 2023.
 - b. The second period of April 1 – June 30; due no later than July 21, 2023.
 - c. The third period of July 1 – September 30; due no later than October 20, 2023.
 - d. The final period shall cover October 1 – December 31; due no later than January 19, 2024.
- B. NCHC and Metro Ride shall also submit an annual report for each of the transportation projects receiving assistance under this AGREEMENT using forms supplied by the WisDOT. The annual report shall be due no later than March 22, 2024.

SECTION X: THIRD-PARTY CONTRACTS

- A. NCHC and Metro Ride may not use the aids under this AGREEMENT to purchase service from, or make grants to, any third party without a contract, agreement, purchase-of-service order or other legal equivalent.
- B. A third-party contract for transportation services purchased with allocated aids shall, at least once every 5 years, be awarded through a competitive procurement process when the total amount of the contract is \$10,000 or more.
- C. Third-party contracts, agreements or purchase-of-service orders shall be available for inspection by the COUNTY, its officials, employees, or designees upon request.

SECTION XI: TERMINATION

- A. Voluntary Termination. NCHC and Metro Ride may terminate aid allocated under this AGREEMENT for any reason pursuant to the notice provisions set forth below.
- B. Involuntary Termination. The COUNTY may terminate the aid allocated under this AGREEMENT at any time that it determines that the purpose of the assistance program, as expressed in s.85.21(1), Wis. Stats., is not being fulfilled. Failure of NCHC and Metro Ride to comply with the terms and conditions of this AGREEMENT or with the provisions of s.85.21, Wis. Stats. and Chapter TRANS 1, Wis. Admin. Code shall be considered evidence of failure to fulfill the purpose of the assistance program. The COUNTY may also terminate the aid allocated under this AGREEMENT by formal action of its Board of Supervisors.
- C. In the event that the aid allocated under this AGREEMENT is terminated by any party, the COUNTY agrees to reimburse NCHC and/or Metro Ride for the state share of eligible costs incurred prior to the termination date. The COUNTY shall reallocate the balance of state aid allocated under this AGREEMENT that has not been spent to the other party. Notwithstanding any other provision of this AGREEMENT, NCHC and/or Metro Ride shall refund any state assistance received under this Agreement that has not been spent or retained in full accordance with this AGREEMENT; s.85.21 Wis. Stats.; and any applicable administrative rule.
- D. In the event that any party terminates the arrangement by which COUNTY holds unspent state aid in trust, COUNTY shall refund to the WisDOT the balance of aid held in trust as well as any accumulated interest.
- E. All parties agree that a notice of intent to terminate shall be made by "return- receipt certified mail" at least 90 days prior to the proposed termination date.

SECTION XII: COUNTY TRANSPORTATION PROGRAM

Under the terms of this AGREEMENT, NCHC and Metro Ride agrees to act as the COUNTY's agent in providing demand responsive transportation services for the COUNTY. NCHC and Metro Ride will provide demand responsive transportation services in conformance and compliance with all items set forth in this AGREEMENT.

SECTION XIII: INSURANCE/INDEMNITY

- A. NCHC and Metro Ride agree to provide insurance for workers' compensation, general liability, and property damage for claims or losses which may arise as a result of the provision of specialized transportation services outlined in this agreement.

- B. NCHC and Metro Ride hereby agree to release, indemnify, defend and hold harmless Marathon County, its officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney's fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of the provision of specialized transportation services under this agreement by NCHC and Metro Ride, its officers, officials, employees, agents, subcontractors or assigns. Marathon County does not waive, and specifically reserves, its right to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wisconsin Statutes, Chapter 893 and related statutes.

SECTION XIV: EXECUTION

IN WITNESS WHEREOF this AGREEMENT shall become effective upon its complete execution by the COUNTY, NCHC and Metro Ride.

METRO RIDE/CITY OF WAUSAU

By _____
Mayor, City of Wausau

Name _____

Date _____

COUNTY OF MARATHON

By _____
Marathon County Administrator

Name _____

Date _____

NORTH CENTRAL HEALTH CARE

By _____
NCHC Executive Director

Name _____

Date _____