

*** All present are expected to conduct themselves in accordance with our City's Core Values ***



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Notice is hereby given that the Park and Recreation Committee of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the: **PARKS AND RECREATION COMMITTEE OF THE CITY OF WAUSAU**
Date/Time: **Monday, May 1, 2023 at 4:30pm**
Location: **407 Grant St, Wausau WI 54403 - Council Chambers**
Members: **Dawn Herbst, Carol Lukens, Tom Kilian, Lou Larson, Sarah Watson**

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

- 1 Call the Meeting to Order
- 2 Public Comment or Suggestions
- 3 Approve Minutes - April 3, 2023
- 4 Discussion and Possible Action Approving Sylvan Hill Bike Park Improvements
- 5 Discussion and Possible Action Supporting the 2024 Capital Improvement Request
- 6 Educational Items
 - A. Park Updates (Park Maintenance, Spring/Summer Recreation Guide, Athletic Fields, Urban Forestry)
 - B. Skate Park Update
 - C. Riverside Park Remediation Update
- 7 Future Agenda Items -
- 8 Next Meeting Date - June 5, 2023, 4:30pm, 407 Grant St, Wausau WI 54403 - Council Chambers
- 9 Adjournment

Jamie Polley, Director

Members of the public who do not wish to appear in person may view the meeting live over the internet on the City of Wausau's YouTube Channel <http://www.tinyurl.com/WausauCityCouncil>, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail Jamie.polley@co.marathon.wi.us with "Parks Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, if agendaized, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 4/28/2023 @ 1:30 p.m. Questions regarding this agenda may be directed to Jodi Luebbe, Park Office (715) 261-1560.

Distribution List: City Website, Media, WSD-Admin, Alderpersons, Mayor, Polley, Dept. Staff, Maryanne Groat, Brad Lenz, Eric Lindman, Lance Leonhard, Wisconsin Woodchucks, Wausau Events, Public Access, Wausau River District

4. Discussion and Possible Action Approving Sylvan Hill Bike Park Improvements

Central Wisconsin Off Road Cycling Coalition (CWOCC) has submitted a proposal to complete maintenance work to Sylvan Hill Park mountain biking trails. Improvements include maintenance to high volume traffic trails that include Bad Rabbit and Sylvan's Loop. On these trails the berms will be rebuilt with imported soil and the armor jump lips will be rebuilt with flagstone.

CWOCC completed a large improvement in 2022 that included the addition of a trail and a new return trail. They continue to invest time and money into making Sylvan bike park one of the best in the area. A Request for Proposals was sent out to three companies and advertised on April 10th. One proposal was received from Main Line Trail Construction. CWOCC will fund these improvements and is not requesting any funding from the City.

The Parks Committee is asked to approve the work to be completed at Sylvan Hill Bike Park and authorize staff to execute an agreement with Main Line Trail Construction.

5. Discussion and Possible Action Recommending 2024 Capital Improvement Projects (CIP)

Capital Improvement Project requests will be presented at the meeting. 2024 Capital Improvement Projects include Sylvan Hill and Riverside Park parking lot reconstruction, tennis court resurfacing, River Highlands playground replacement, Athletic Park elevator replacement, and Athletic Park stone wall and pillar maintenance.

The Committee is asked to review the proposed 2024 CIP requests and recommend the projects to the City CIP Committee for consideration.

6A. Park Updates

Park Maintenance:

- Barker-Stewart bridge decking replacement is nearly complete.
- Playground inspections have been complete for the spring opening, daily maintenance
- Preparing pools to start filling in 2 weeks
- Scholfield Parking lot resurfacing with road base is completed.
- Water meters are being installed and staff is starting up park restrooms and shelters
- Tennis nets installed at Oak Island.

Spring/Summer Recreation Guide:

- The Spring/Summer Recreation guide is now 100% digital and can be viewed on the department website. To date the department has received positive feedback of this new change. The digital version allows staff to update the information as needed so that the most current information is available to the community.

Athletic Fields:

- Ballfield use has begun.
- Boileau outfield fence is done along with turf work in the ball diamond
- Athletic Park
 - Video board is near complete, waiting on netting
 - Power to scoreboard will be in this week
 - Working to install Pace of Play Clocks

Urban Forestry:

- Earth Day fruit orchard planting complete in 10th Street Park (17 fruit trees)
- Tree planting has started in the boulevards and parks
- EAB is being identified in all areas of the city, removals continue

6B. Skate Park Update

The skate park design is close to completion. On September 13, 2022 the City Council approved the contract with Spohn Ranch to complete the skate park design. The design process began in January of 2023. Public input meetings were held on February 2, 2023 and March 30, 2023. In addition, two public surveys were available for community members to provide their input online. The resounding feedback from the community members that completed the surveys and/or attended the meetings was to make the skate park have a street skating feel meaning that the park would have ramps, stairs, rails etc. and include elements for all abilities and ages. The feedback also showed a strong desire to include the current skate park equipment with new concrete features. The existing skate park equipment will need most of the surfacing replaced. Staff and members of the skateboard community are currently working with Spohn Ranch to hone in the design and cost estimate. Based on final design, additional fundraising may be necessary prior to bidding the project for construction.

6C. Riverside Park Remediation Update – The City Council approved the budget amendment to fund the remediation work on Tuesday, April 25, 2023. The City Engineer will work with the contractor to establish the schedule for completing the work.

DRAFT

CITY OF WAUSAU – PARK AND RECREATION COMMITTEE MEETING MINUTES

Date/Time: April 3, 2023 at 4:30 p.m. Location: 1703 Cherry St., Wausau and Council Chambers, City Hall

Members Present: Dawn Herbst (c), Sarah Watson, Lou Larson, Tom Kilian

Members Excused: Carol Lukens

Others Present: Jamie Polley-Parks Director, John Kahon – City Forester

1. In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. A quorum was present and the meeting was called to order by Chair Herbst at 4:30pm.
2. Emerald Ash Borer Review – 1703 Cherry Street for EAB Review – The Emerald Ash Borer infestation is starting to become more prevalent. The City Forester, John Kahon, explained how there are pockets of infestation throughout the City. This time of year, if there are woodpeckers pecking at large live ash branches that could be a sign of infestation. Kahon discussed the boulevard ash trees at their current location and said some trees nearby are infested but look perfectly fine. The Emerald Ash Borer attacks all ash trees even healthy ones. When ash trees are infected it's typically four years before the tree could be completely dead in the spring. Staff has a work plan in place and is trying to stay ahead of it. The injections and removals are being done regularly, trying to avoid having a street full of dead trees that are hazardous and must be taken down immediately. If staff gets overwhelmed, the work will have to be contracted out and a budget amendment would be requested from City Council. Kahon answered questions from Committee members. Staff is not aware of any funds available for residents to take care of their private ash trees.

Motion by Watson, second by Kilian to recess back to City Hall. Motion **carried** by voice vote, vote reflected as 4-0. Herbst reconvened the City Park and Recreation Committee meeting at 5:10pm.

3. Public Comment or Suggestions – none brought forward
4. Approve Minutes – February 6, 2023 – **Motion** by Larson, second by Kilian to approve the Park and Recreation Committee draft February 6, 2023 minutes. Motion **carried** by voice vote, vote reflected as 4-0.
5. Discussion and Possible Action to Apply for Wisconsin Assessment Monies (WAM) for 218 S 4th St and Enter Into Agreement with Property Owner for Access – Polley explained that this site adjacent to the dog park is under private ownership and has known soil contamination on it. The DNR has potential grant dollars available for municipalities and government entities to utilize to gather more information from site assessments. It includes a plan that if the site were to be cleaned up, what the DNR would recommend be done based on the assessment. The question had been previously raised why the property owner hasn't cleaned the site up. Polley said the DNR had contacted the owners. It has not been further pursued because the contaminations on the site are not considered high enough risk for the DNR to pursue any further action from the Department of Justice. The DNR asked if the City was interested in just doing the site assessment so that a plan can be put in place. The assessment would give information about what is needed to be done to clean it up or get it to a usable space. The City could take that information and in the future decide whether or not they want to purchase the property. One thing needed to do the site assessment is to get permission from the property owner to go on the property. The DNR has contacted the property owner, they are willing to talk about access. If they do give access to the property they are requiring a waiver so that nothing changes once the assessment is done, that they still have the right to do cleanup. Polley asked if Committee is interested in the site at all and pursuing this funding.

Kilian felt something in the future Council could look at is what their approach is to these types of things. He is also curious as to what the DNR's reasons are for believing the risk isn't high enough to pursue further cleanup. He believes there some environmental justice aspects to this and thought it would be good to get it cleaned up well. He felt if the City takes this on, it would be useful to know the full definition of the lateral and vertical extent of contamination to see if there have been any impacts to the dog park. He hopes all contaminants of concern are investigated and if it's cleaned up he requests a public meeting is held so citizens can be involved.

Polley felt it would be helpful to know what the remediation and costs would be. If they add it to the dog park it would most likely be a similar capping just like the dog park or pavement for additional parking would be considered

a cap as well but it all depends on what the extent of the contamination is. Some of the reasons the DNR gave about why it didn't meet that higher standard for further pursuance is that they look at proximity to houses and where this is located, proximity to water or the water system, the fact that its heavily wooded so it hasn't been disturbed, the parking area is gravel and has been disturbed but the majority is now wooded and pretty stable. They may have more reasons as well. She didn't know of any negatives in pursuing this other than it probably would be up to the property owner to decide what they want to do with it once the assessment is done. **Motion** by Larson, second by Watson for staff to move forward and get access to the property and apply for the land funds in order to do the site assessment. The City would have the information but is under no further obligation. Motion **carried** by voice vote, vote reflected as 4-0.

Educational Items

A. Park Updates – Barker Stewart Island Bridge – Barker-Stewart bridge decking replacement is underway. Water Systems – Some of our water systems are being put together for the spring start up. Playground Inspection – Playground inspections have begun. Riverlife Door Locks – New timed door locks have been installed at the Riverlife concession building. Athletic Park Video Board – Video board at Athletic was installed. Boileau Field Fence – Outfield fence reconstruction at Boileau field will take place now that the video board is installed.

B. Riverside Park Remediation Update – The documents for bidding the remediation work have been completed. The City had the Request for Bids posted and uploaded to the bidding software, Quest. Bids will open on April 18, 2023 at Board of Public Works. Staff will bring forward a budget request sometime in April to the Finance Committee with City Council approval to follow. We will not have a construction schedule until a contract is established and the contractor prepares a construction schedule.

7. Future Agenda Items – discussion on dog park sites

8. Next Meeting Date – The next regular scheduled meeting will be Monday, May 1, 2023 at 4:30pm in Council Chambers at City Hall, 407 Grant St., Wausau WI 54403.

9. Adjournment – **Motion** by Larson, second by Kilian to adjourn at 5:30pm. Motion **carried** by voice vote, vote reflected as 4-0.



Prepared by: Matt Block

02/15/2023

Request for quote: Sylvan Hill Maintenance

2023 season maintenance to high volume traffic trails: Bad Rabbit and Sylvan's Loop DH. Rebuild berms with imported soil and armor jump lips with flagstone.

Please quote as separate costs:

- Bad Rabbit
 - ⇒ Maintenance on 12 berms, rebuilding with imported soil. Trail tread re-surfacing where needed.
 - ⇒ Flagstone armoring 10 jumps
- Sylvans Loop
 - ⇒ Maintenance on 10 berms with imported soil. Downhill portion of trail only. Trail tread re-resurfacing where needed.



Main Line Trail Construction

Contact: Nick Wierzba
 715-846-5038
EpicTrailDesign@gmail.com
[179686 Cihaski Rd](#)
[Birnamwood, WI](#)

To: Wausau/Marathon
 County Parks, Recreation
 & Forestry

| Trail | Estimated Trail Footage | Price Per Unit | |
|--|-------------------------|----------------|---------------------|
| Bad Rabbit | | | |
| Rebuild berms with imported soil | 12 | \$525.00 | \$ 6,300.00 |
| Install rock armor on jumps/rebuild | 10 | \$200.00 | \$ 2,000.00 |
| | | | |
| Sylvan's Loop | | | |
| Rebuild berms with imported soil (longer distance to bring soil to berms) | 10 | \$575.00 | \$ 5,750.00 |
| trail resurface if needed | 800 | \$2.00 | \$ 1,600.00 |
| Material | | | |
| Soil | 65 yards | | \$ 1,600.00 |
| Flag stone (donated though county materials) | | | |
| | | | |
| | | | |
| | | | |
| | | Total | \$ 17,250.00 |

Sylvan Hill Lot



2024 City CIP Items



Riverside Park Parking Lot



Alexander Airport Park Tennis Court



River Highland Park Playground



Athletic Park Elevator and Pillar Caps

