



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Notice is hereby given that the CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the:

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE OF THE CITY OF WAUSAU

Date/Time:

Thursday, April 13, 2023 at 5:15 p.m.

Location:

City Hall (407 Grant Street, Wausau WI 54403) - COUNCIL CHAMBERS

Members:

Lou Larson (C), Doug Diny, Gary Gisselman, Chad Henke, Lisa Rasmussen

AGENDA ITEMS FOR CONSIDERATION

1. Approval of minutes of the March 9, 2023 meeting.
2. Public Hearing: Discussion and possible action on vacating and discontinuing right-of-way located east of 1610 Meadowview Road, 1615 Meadowview Road, and 1612 Evergreen Road, which abuts the boundary of Parcels 080-2908-074-0992 and 156001 Forest Valley Road in the Town of Wausau.
3. Public Hearing: Discussion and possible action on vacating and discontinuing the portion of an alley that abuts 300 West Knox Street, 1110 North 3rd Avenue, 1114 North 3rd Avenue, and 1111 North 4th Avenue.
4. Discussion and possible action on parking restrictions on Sherman Street from 3rd Avenue to 17th Avenue.
5. Discussion and possible action on preliminary resolution for 2023 Alley Paving Projects.
6. Discussion and possible action on the sale of 123 West Thomas Street.
7. Discussion and possible action examining and developing possible alternatives to prohibited street parking during snow emergencies, including amendment to any necessary ordinances such as Section 10.20.040 - No parking during snow removal and/or Chapter 10.48 - Parking meters.

Adjournment

LOU LARSON - Committee Chair

Members of the public who do not wish to appear in person may view the meeting live over the internet, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail lori.wunsch@ci.wausau.wi.us with "CISM public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, if agendaized, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 04/06/23 @ 10:30 a.m. Questions regarding this agenda may be directed to the Engineering Department at (715) 261-6740.

It is possible that members of and possibly a quorum of the Common Council and/or members of and possibly a quorum of other committees of the Common Council of the City of Wausau may be in attendance at this meeting to gather information. No action will be taken by any such groups at this meeting other than the committee specifically referred to in this notice.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Distribution List: City Website, Media, Committee Members, Mayor, Council Members, Assessor, Attorney, City Clerk, Community Development, Engineering, Finance, Inspections, Park Dept., Planning, Public Works, County Planning, Police Department, Wausau School District, Becher Hoppe Associates, REI, Judy Bayba, Scholfield Group, Clark Dietz, Inc., Brown and Caldwell, Property owners on Sherman Street between 3rd Ave and 17th Ave.

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: March 9, 2023, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Lou Larson, Chad Henke, Lisa Rasmussen, Gary Gisselman, Doug Diny

Also Present: Mayor Katie Rosenberg, Eric Lindman, Allen Wesolowski, TJ Nicksich, Tara Alfonso, Jill Kurtzhals, Tom Kilian, Dustin Kraege, Lori Wunsch

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:15 p.m. Chair Larson called the meeting to order.

CONSENT AGENDA

- A. Approve minutes of the February 9, 2023 meeting
 - B. Action on easement with RL 17th LLC at 109 South 17th Avenue
 - C. Action on easement with MKB Wausau LLC at 110 South 17th Avenue
 - D. Action on easement with Wisconsin Public Service Corporation at 919 South 48th Avenue**
-

Rasmussen moved to approve the consent agenda items. Henke seconded and the motion carried 4-0.

Discussion and possible action on parking restrictions on Sherman Street between 3rd Avenue and 4th Avenue

Joan Baptist, owner of Floral Magic at 840 South 3rd Avenue, explained there is a parking issue with the neighbor across the road. He constantly has cars parked from the stop sign past his driveway. This makes it very difficult for them to get in and out of their back driveway. They have to take time pulling out to avoid parked vehicles while cars come around the corner fast. It is creating a hazard for everyone. If vehicles were not parked there, they could quickly back out and get out of the way of oncoming traffic.

At this time Diny entered the meeting.

Tom Kilian, Alder for District 3, received a citizen complaint about this parking matter a little over a year ago. The complaint was about visibility and safety, specifically it related to exiting the alley and the inability of drivers to see what was around the corner. It was his understanding that part of the challenge was due to parking signs not being complied with. This was brought up by others on multiple occasions at neighborhood meetings. Officer Carr agreed with the idea of bringing this to committee. It seems enforcement has been incapable of addressing the visibility and safety issues. He supports the appropriate measure to make sure there is improved visibility and safety.

Larson is disappointed by the way this is represented in the packet. Yesterday morning he received an email from Alder Kilian stating that this has been a problem since January 2022. The picture in the packet is from September of 2019 and it shows a vehicle in violation. It is clear this is an ongoing problem. He doesn't know why the email was not included in the packet. Law enforcement has had frustration with this. He is wondering why there are no police reports, citations, or testimonials from the Police Department in the packet. One can go by this corner at any given time and 99% of the time you will see a violation. Larson spoke with Chief Bliven and he would be in support of any change. From the packet Larson got the feeling of why bother as there are minimum conflicts. Why do we need minimum conflicts when we can have zero conflicts. The staff report indicated it would move parking from the south side of the street to the north side. There has been no parking on the north side of the street for as long as he can remember. Larson uses this corner on a regular basis. It is a busy corner. As of late, there is a snowmobile trailer on the street that is not hooked up to a vehicle. It is a black trailer and blends in with the street. He received a phone call yesterday saying someone almost hit the trailer. He has witnessed city buses coming around the corner and with ongoing traffic it is a real challenge. He feels city streets should not be used as private driveways. He has witnessed vehicles parked on the street for weeks at a time without moving. There are concerns about not obeying the parking signs. Many times vehicles have been parked 1' to 2' past the sign.

Rasmussen said when there is a conflict with buses usually there is also a conflict with snowplows and garbage trucks. She asked if the motorhome in the picture is sitting in the person's driveway. Larson indicated the photo is old and the motorhome is long gone. There is now a camper there. Rasmussen noted the camper is taking up space where the cars should be. If the driveway is being used for other things it is a choice. If there are visibility problems for the neighbors and there is trouble with access across the street, it would make sense to restrict parking east of the alley. Larson recommends no parking from 3rd to 4th Avenue. Rasmussen noted if parking restrictions are added, the Police Department will have to be vigilant.

Wesolowski stated parking on the north side is only restricted 65' back from the intersection. If the north side is posted no parking, it is not in ordinance. Discussion followed.

Henke asked if there was parking on both sides of 3rd Avenue. Rasmussen asked if we have heard from DPW or Metro Ride on their experiences. Larson has not; he's just going by what he has witnessed. Wesolowski said the signs are for no parking 65' back. When he personally drove it, the intersection was wide open and not a safety issue. Vehicles do seem to be parked right up to the no parking sign, but it still gives you 65' back from the intersection. It is not a safety issue with 3rd Avenue. The alley is low volume. There are hundreds of alleys in the city, and this could be any issue at any of them. He is concerned this would just push parking somewhere else. The complaint he read was concerning visibility coming out of the alley. That argument could be used at any alley where someone is parked. He did not see it as a safety concern because of the low volume from the alley. If parking restrictions are placed, it could open up a situation where anyone who wants no parking could come forward. This situation is extraordinary because it is a reoccurring problem and there are always cars there.

Kurtzhals stated PD is aware of this issue and it has been an ongoing issue for some time. The Parking Specialist is aware of it and goes by frequently and cites vehicles.

Kilian said Wesolowski brought up an interesting point of global issues in the city. We could quantify and tabulate the frequency of complaints and use as a barometer in addition to the frequency of citations. A tabulation would be a good barometer of problem areas, so it is not used arbitrarily. In this case, it would probably hit the threshold had one existed. Larson asked if this should be tabled until we get reports and data from the Police Department and speak with bus drivers. Diny agrees and added that a trailer and a camper were there, and a RV is in the picture. He believes that is in violation of city ordinance. The large vehicles are potential restrictions to be able to see when coming out of the alley. His concern is making a change to parking when it is a specific case of other causes. He would be in favor of postponing to get more information.

Gisselman asked if the house on Sherman Street was a rental. The garage on the alley side seems to be for the house on 3rd Avenue. He believes the case has been made that something needs to be done regarding the parking. The house on 3rd Avenue has a lot of cars that have to share the driveway on the alley side. This is a problem all over the city with rentals that need more parking. While he is not against delaying, it is obvious it needs to be corrected.

Rasmussen believes that if the plow driver, Metro Ride, or the garbage pickup crew were asked, any time there are less vehicles in their path their life is easier. If we have the mindset we want to address the situation as it is a habitual problem, she feels action could be taken.

Rasmussen moved to restrict parking on the south side of Sherman Street from 3rd Avenue to 4th Avenue. Seconded by Gisselman.

Gisselman questioned going back to 4th Avenue instead of just to the alley. Rasmussen indicated the cars could move to the other side of the alley and inconvenience other neighbors. She believes it makes sense to do the entire block.

There being a motion and a second, motion to restrict parking on the south side of Sherman Street from 3rd Avenue to 4th Avenue carried 4-1 with Diny the dissenting vote.

Discussion and possible action on the sale of 123 West Thomas Street

This item was pulled from the agenda and will be brought back after it goes to Plan Commission.

Discussion and possible action on accepting right-of-way for Washington Street from 14th Street to Kickbusch Street

Wesolowski reminded the committee this proposal was previously brought forward. They are looking to dedicate the right-of-way to extend Washington Street from 14th Street to Kickbusch Street.

Since the land would be dedicated from the school district and they are proposing to construct the road under the condition we maintain it, Rasmussen feels this makes sense. She added it should relieve some traffic pressure around the school.

Rasmussen moved to accept the right-of-way dedication. Seconded by Henke.

Gisselman asked if sidewalk was included in the design. Wesolowski said the CSM does not show the street design, just the right-of-way. The right-of-way would be the standard 60'. Final plans should be coming by the end of the month and can be brought back to CISM. It would be wide enough to construct a road and sidewalk.

There being a motion and a second, motion to accept the right-of-way dedication carried 5-0.

Discussion and possible action on alternative options for the planter located on the northwest corner of 3rd Street and Jefferson Street

Lindman explained this came forward from downtown businesses, particularly Malarkey's. Last year Vogt approached staff regarding an outdoor venue with live music. He would like to expand and do more weekends. If the raised planter is removed and a flat space created, there would be more space for the outdoor venue. There is also a monument sign at this location. The planter has a couple of trees in it and is not well maintained.

Rasmussen agrees it is probably time for the planter to move on. It is more of a maintenance issue and is in the way. When the painted piano was located there the planter was in the way. If it was on a larger scale and a heightened level of design, she may be hesitant to remove. If this will enhance activity and the environment, she would agree with removal.

Rasmussen moved to approve staff to remove the planter and the monument sign if they locate a site to put it. Seconded by Henke.

Diny asked if the original intent of the planter was for security or safety. He also asked if there was a place to relocate the planter and reuse it. Lindman said the products could be kept. The fencing needs to be recoated; if it is still adequate, we can store it. The planter was for decoration. Opening up areas for more visibility and more interaction seems to be the way the downtown is going. Removal of the planter would help with that. Diny asked if the city would do this. Lindman confirmed it would be done inhouse.

There being a motion and second, motion to approve staff to remove the planter and the monument sign if they locate a site to put it carried unanimously 5-0.

Discussion and possible action on State/Municipal Agreement for Business Campus Trail E/W Connector, Innovation Way to 72nd Avenue

Niksich brought the State/Municipal Agreement (SMA) forward in January. The original grant for the SMA was applied for prior to finding out the impact of inflation on construction costs. The grant was well short of what the construction costs would be. Niksich then brought forward options and CISM agreed to apply for a change management request for the section of trail from 72nd Avenue to 84th Avenue. The change management request has been approved, which will be an addendum to the original SMA.

Rasmussen moved to approve the State/Municipal Agreement with the revision. Seconded by Gisselman and the motion carried unanimously 5-0.

Discussion and possible action on approving Governmental Responsibility Resolution for Application of an Urban Nonpoint Source (UNPS) and Stormwater Management Construction Grant

In December Niksich presented on a possible Stormwater Utility and grant. The grant would be a planning grant to help update our stormwater management plan, complete leaf credit analysis to help meet our total phosphorus reduction goals, and complete a feasibility study for a stormwater utility. To apply for the grant, a resolution is required by the DNR to give staff the ability to act on behalf of the city.

Rasmussen moved to approve. Seconded by Diny and the motion carried unanimously 5-0.

Discussion and possible action on amending Section 10.20.040 – No parking during snow removal

Larson stated this came from Alder McElhaney. The city has older homes that have been turned into duplexes and residents have no place to park vehicles during a snow emergency. The Police Department has written over 300 snow emergency tickets. It was suggested that we could allow parking in the ramps as they are not consistently used a lot. We could offer a 24-to-48-hour grace period after a snow emergency.

Rasmussen indicated that some ramps have monthly permits for people to park for work. If McElhaney wishes to offer the ramps for free parking, we would have to have the number of daily parking for permit holders. If a snow emergency happens during the week, free parking would have to come in after the business day and out of the ramp before the next business day starts. Folks in the northeast district would have to take their vehicle downtown, leave it locked in a ramp and find a way home. She does not know how many people would use that option. She believes it may be within the authority of management to open up the ramp for public use. Lindman does not think so but added that people can park for free in the ramps at night. He believes the ask was if a snow emergency carries over for 18 to 24 hours, people would not be cited for parking in the ramps. We would have to look what levels of the ramps could be open to this as permitted parkers would have priority.

Rasmussen feels it is an odd ask. Snow emergencies are not declared very often. In general, this happens 2 to 3 days a winter. She thinks the \$100 tickets are just and need to happen. Of the 300 tickets issued, those were not all people that did not have somewhere to park. She believes a lot of it is people do not pay attention and do not think they will be caught. She added that if there are certain ramp levels that are underutilized, she would not be opposed to opening them up.

Alfonso noted that Chapter 10.48 sets forth a lot of ordinances about utilization of the ramps and the times of day one does not have to pay. Eventually if changes are made, we may not only need to make changes to the snow emergency ordinance, but also to Chapter 10.48. Discussion followed.

Diny thinks this is a good idea. It may not necessarily be just cars from the Riverview neighborhood. He owns 3 vehicles and has uncovered parking. He would potentially take advantage of this so he would not have to dig out 3 cars. We do need to look and see how much space is available. It could save some people \$100. He questioned how much someone is charged when they overstay in the ramp. Lindman noted that during the night parking is free. The first ticket is forgiven for the year. The next ticket would be \$5. People can register at the kiosk and pay anything beyond 2 hours.

Gisselman asked if the thought is to amend the snow emergency ordinance. He believes the authority we currently have for a snow emergency is finely crafted. A lot of cars find a way to other spots during a snow emergency. He hopes the snow emergency ordinance does not change because it works well.

The committee agreed by consensus to defer this until next month.

Adjourn

Henke moved to adjourn the meeting. Diny seconded and the motion carried unanimously 5-0. Meeting adjourned at approximately 6:10 p.m.

AGENDA ITEM

Public Hearing: Discussion and possible action on vacating and discontinuing right-of-way located east of 1610 Meadowview Road, 1615 Meadowview Road, and 1612 Evergreen Road, which abuts the boundary of Parcels 080-2908-074-0992 and 156001 Forest Valley Road in the Town of Wausau.

BACKGROUND

A petition was received, signed by abutting owners, to vacate the right-of-way for the above properties. A map is attached. Engineering has reviewed the layout of the adjacent streets and the potential for future use of this right-of-way.

FISCAL IMPACT

Minimal, the vacated right-of-way would go back to abutting owners.

STAFF RECOMMENDATION

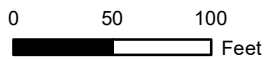
Recommend approving vacating the right-of-way.

Staff contact: Allen Wesolowski 715-261-6762



Map Date: January 5, 2023

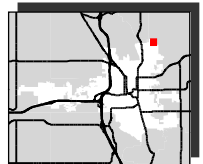
City of Wausau
Marathon County Wisconsin



Legend

- Parcels
- Right of Way
- Road Edge
- Proposed Vacation

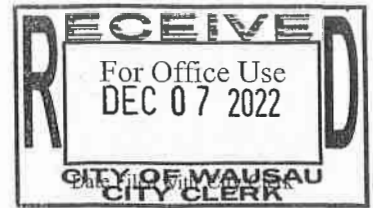
Map Location



COPY

PETITION

TO THE MAYOR AND COMMON COUNCIL
OF THE CITY OF WAUSAU, WISCONSIN



A Petition For:

- Alley Vacation Sanitary Sewer Storm Sewer Other as Follows: _____
- Blacktop Paving Street Light Watermain
- Curb and Gutter Street Vacation Zoning Change _____

The undersigned petitioners respectfully request that your honorable body take such action as will cause the:

The right of way east of 1610 Meadowview Road, 1615
Meadowview Road and 1612 Evergreen Road.

Signature of Electors	Print Name Clearly	Print Home Address	Date of Signing
1. <i>Helen M. Vance</i>	Helen M. Vance	WAUSAU, WI 54403 1615 Meadowview Rd	11-30-22
2. <i>Jerry P. Coffey</i>	JERRY P. COFFEY	1612 EVERGREEN RD	11-30-22
3. <i>William Buchberger</i>	WILLIAM BUCHBERGER	1610 MEADOWVIEW RD	11-30-22
4. <i>Quang Dao</i>	Quang Dao	901 Green Hill Dr	12/6-22
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AFFIDAVIT OF CIRCULATOR

STATE OF WISCONSIN

CITY OF WAUSAU Helen M. Vance being duly sworn disposes and says that he is a resident of the affected area, residing at 1615 Meadowview Rd, Wausau, WI 54403 in the City of Wausau; that he is personally acquainted with the persons who have signed the foregoing petition; that he knows them to be residents of the affected area; that they signed the same with full knowledge of the contents thereof; that their respective residents are stated therein; that each signer signed the same on the date stated opposite his name; and that he intends to support the petition.

Filed in the Office of the City Clerk and sworn to before me this 7 day of December, 2022

[Signature]
Signature of City Clerk or Designee

Helen M. Vance
(Signature of Circulator)

1615 Meadowview Rd
(Address of Circulator)
Wausau, WI
54403

AGENDA ITEM

Public Hearing: Discussion and possible action on vacating and discontinuing the portion of an alley that abuts 300 West Knox Street, 1110 North 3rd Avenue, 1114 North 3rd Avenue, and 1111 North 4th Avenue.

BACKGROUND

The attached petition was received to vacate the right-of-way for the above properties. A map is attached. Engineering has reviewed the layout of the adjacent streets and the potential for future use of this right-of-way.

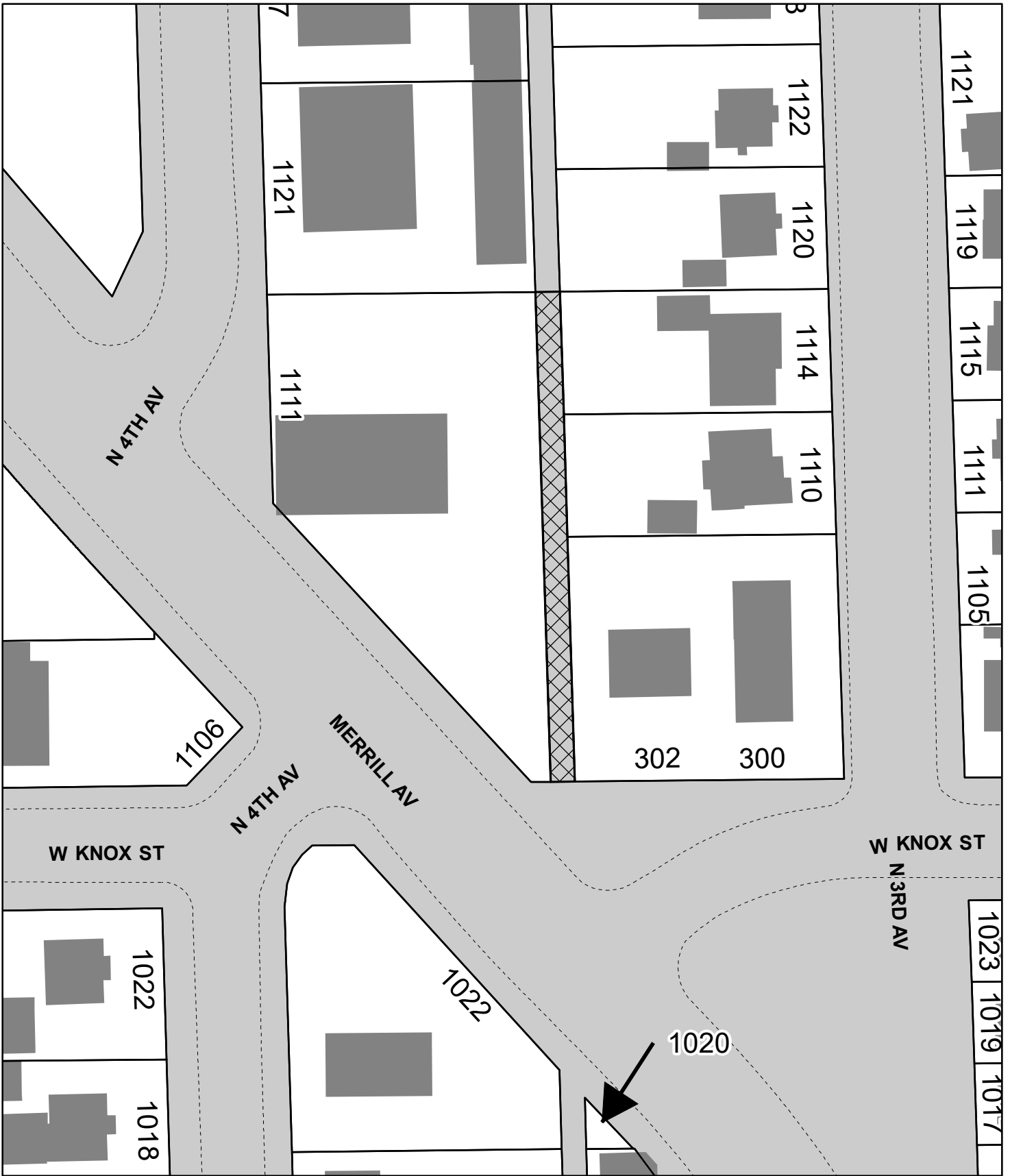
FISCAL IMPACT

Minimal, the vacated right-of-way would go back to abutting owners.

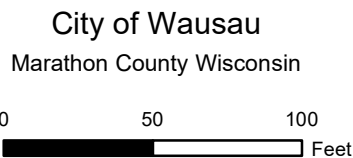
STAFF RECOMMENDATION

Recommend approving vacating the right-of-way.

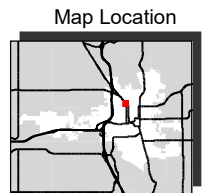
Staff contact: Allen Wesolowski 715-261-6762



Map Date: January 5, 2023

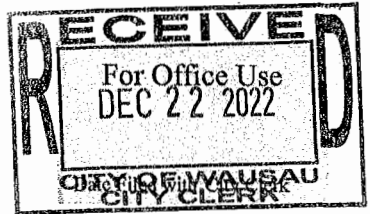


- Legend**
- Parcels
 - Right of Way
 - Road Edge
 - Proposed Vacation



PETITION

TO THE MAYOR AND COMMON COUNCIL
OF THE CITY OF WAUSAU, WISCONSIN



A Petition For:

- Alley Vacation
- Blacktop Paving
- Curb and Gutter
- Sanitary Sewer
- Street Light
- Street Vacation
- Storm Sewer
- Watermain
- Zoning Change
- Other as Follows: _____

The undersigned petitioners respectfully request that your honorable body take such action as will cause the:

public alleyway to the East of 1111 N 4th Avenue to be vacated
and placed with Parcel #29129072340011. Please refer to attached
map, alleyway to be vacated is highlighted in blue.

Signature of Electors	Print Name Clearly	Print Home Address	Date of Signing
1.	Adi Shabani	1111 N 4th Ave	12-22-22
2.	Adi Shabani	1114 N 3rd Ave	12-22-22
3.	Adi Shabani	1110 N 3rd Ave	12-22-22
4.	Adi Shabani	300 W Knox St	12-22-22
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AFFIDAVIT OF CIRCULATOR

STATE OF WISCONSIN
CITY OF WAUSAU Cory Holzhauser being duly sworn disposes and says that he is a resident of the affected area, residing at 223160 Bluebonnet Rd. in the City of Wausau; that he is personally acquainted with the persons who have signed the foregoing petition; that he knows them to be residents of the affected area; that they signed the same with full knowledge of the contents thereof; that their respective residents are stated therein; that each signer signed the same on the date stated opposite his name; and that he intends to support the petition.

Filed in the Office of the City Clerk and sworn to before me this 22 day of December, 2023

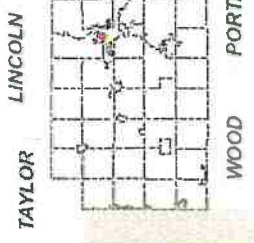
Kathleen J. Bernarde
Signature of City Clerk or designee

(Signature of Circulator)

223160 Bluebonnet Rd.
(Address of Circulator)
Wausau, WI 54401



Land Information Mapping System



Legend

- Road Names
- Parcels
- Parcel Lot Lines
- Land Hooks
- Section Lines/Numbers
- Right Of Ways
- Named Places
- Municipalities
- 2020 Orhos Countywide
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

Notes

DISCLAIMER: The information and depictions herein are for informational purposes and Marathon County-City of Wausau specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Marathon County-City of Wausau will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

33.33 0 33.33 Feet



NAD_1983_HARN_WISCRS_Marathon_County_Feet

AGENDA ITEM
Discussion and possible action on parking restrictions on Sherman Street from 3 rd Avenue to 17 th Avenue
BACKGROUND
<p>At the March CISM meeting, parking restrictions on the south side of Sherman Street between 3rd Avenue and 4th Avenue were discussed. During the review of the area, engineering discovered that the north side of Sherman Street between 3rd Avenue and 8th Avenue is currently posted as ‘No Parking’, however, this is not in the municipal code.</p> <p>An email from District 10 Alderman is attached.</p>
FISCAL IMPACT
Minimal, installation of signs.
STAFF RECOMMENDATION
None.
Staff contact: Allen Wesolowski 715-261-6762

Lori Wunsch

From: Lou Larson
Sent: Monday, March 27, 2023 9:58 AM
To: Eric Lindman
Subject: Sherman Street Parking

Eric,
You and I have talked about further cleaning up the parking situation on Sherman street since we're addressing it.

You have stated that there is no parking ordinance in effect for the north side of Sherman street yet there are No Parking signs along the north side of the street from 3rd ave to 8th ave. They are old & barely legible.

Sherman street from 3rd ave to 17th ave is a pretty heavily traveled street & in my opinion not wide enough to safely support parking on both sides of the street.

Here is a couple suggestions to ponder,

1. Since it's already posted no parking from 3rd ave to 8th ave keep it as such. Replace worn signs.
2. Go all the way to 17th ave with no parking with the exemption for when the fair is running.

As Alder for most of this area and as a citizen who has used this stretch of street for 22 years I can honestly say that there would be little or no impact to extend no parking to 17th ave. No one parks on the North side of the street anyway.

Respectfully,

Lou Larson
City of Wausau
District 10 Alderman
P 715-574-7099

AGENDA ITEM

Discussion and possible action on preliminary resolution for 2023 Alley Paving Projects

BACKGROUND

A petition was received to pave the alley bounded by Hamilton Street, Adams Street, North 8th Street and North 9th Street. Approval would allow a resolution to move ahead to set a public hearing for special assessments. Abutting property owners are assessed the actual cost of the asphalt for the project.

FISCAL IMPACT

None at this time.

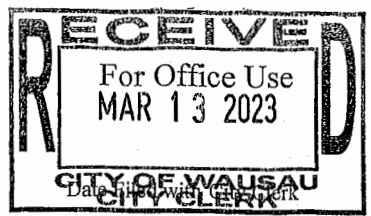
STAFF RECOMMENDATION

Staff recommends the preliminary resolution for special assessments be adopted and a public hearing scheduled. The public hearing would be held in May or early June.

Staff contact: Allen Wesolowski 715-261-6762

PETITION

TO THE MAYOR AND COMMON COUNCIL
OF THE CITY OF WAUSAU, WISCONSIN



A Petition For:

- Alley Vacation
- Blacktop Paving
- Curb and Gutter
- Sanitary Sewer
- Street Light
- Street Vacation
- Storm Sewer
- Watermain
- Zoning Change
- Other as Follows: Alley paving

The undersigned petitioners respectfully request that your honorable body take such action as will cause the:

alley in the 800 block between Hamilton St and Adams St to be paved

Signature of Electors	Print Name Clearly	Print Home Address	Date of Signing
	Ann Larrabee	817 Hamilton St.	24 Feb 2023
	Michael Lashua	821 Hamilton St	3/6/2023
	Joani Lashua	821 Hamilton St	3-6-23
	Ryan Kellerberger	818 Adams St	3-6-23
	Stephen B Davis	802 Adams St.	3-6-23
	Megan Delfus	815 Hamilton St.	3-6-23
	Dale Burgess	824 Adams St	3-6-23
	Rod Rueger	1116 N. 9th St.	3-10-23
	Erin Bailey	809 Hamilton St.	3-11-23
	Emily Ley	805 Hamilton St	3-12-23
11.			
12.			
13.			
14.			
15.			

AFFIDAVIT OF CIRCULATOR

STATE OF WISCONSIN

CITY OF WAUSAU Robert Baumann being duly sworn disposes and says that he is a resident of the affected area, residing at 817 Hamilton St in the City of Wausau; that he is personally acquainted with the persons who have signed the foregoing petition; that he knows them to be residents of the affected area; that they signed the same with full knowledge of the contents thereof; that their respective residents are stated therein; that each signer signed the same on the date stated opposite his name; and that he intends to support the petition.

Filed in the Office of the City Clerk and sworn to before me this 13 day of March, 2023

Kathleen J. Bernade
Signature of City Clerk or designee

Robert Baumann
(Signature of Circulator)
817 Hamilton St.
(Address of Circulator)

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**RESOLUTION OF THE
CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE**

Preliminary Resolution Levying Special Assessments for 2023 Alley Paving Project

Committee Action:

Fiscal Impact: None at this time. Construction would take place in 2023 and the special assessments would be levied when the project is substantially completed.

File Number:

Date Introduced: April 25, 2023

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

BE IT RESOLVED by the Common Council of the City of Wausau as follows:

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0701 of the Wisconsin Statutes and Section 3.24.020 of the Wausau Municipal Code to levy special assessments for special benefits conferred upon abutting properties by improvement of:

Alley bounded by Hamilton Street, Adams Street, North 8th Street and North 9th Street

2. The public improvement shall include bituminous concrete paving.
3. The total amount assessed against the properties in the defined assessment district shall not exceed the total cost of the City's share of the improvements. The City Council determines that the improvements constitute an exercise of the police power and that the assessment against each parcel shall be upon a reasonable basis.
4. Unless other installment plans are determined at the hereinafter stated public hearing, the assessment against any parcel shall be paid as follows:

Assessments under \$300: If payment is not made prior to November 1, 2023, the special assessment will be placed on the 2023 real estate tax bill and be due in full on or before January 31, 2024. There is no interest charged when paid in full. Assessments totaling less than \$300 must be paid in full and do not qualify for the five-year payment schedule.

Assessments totaling \$300 but less than \$20,000: If full payment is not made prior to November 1, 2023, assessments totaling \$300 but less than \$20,000 will automatically be placed on the five-year payment schedule on the 2023 real estate tax bill. Property owners may then pay their special assessment under either of two options:

- A. Payment in full without interest with the 2023 real estate taxes **OR**
- B. Payment of the first one-fifth of the assessment with the 2023 real estate taxes without interest. The remaining balance is paid in equal installments on the next four real estate tax bills and carries an interest charge of the borrowed fund rate plus 1% beginning February 1, 2024, on the unpaid balance. (The 2022 rate was 4.8507%.) The remaining balance may be paid at any time with interest calculated through the month of payment.

Assessments over \$20,000: If payment is not made prior to November 1, 2023, assessments totaling \$20,000 or more will automatically be placed on the ten-year payment schedule on the 2023 real estate tax bill. Property owners may then pay their special assessment under either of two options:

- A. Payment in full without interest with the 2023 real estate taxes **OR**
- B. Payment of the first one-tenth of the assessment with the 2023 real estate taxes without interest. The remaining balance is paid in equal installments on the next nine real estate tax bills and carries an interest charge of the borrowed fund rate plus 1% beginning February 1, 2024, on the unpaid balance. (The 2022 rate was 4.8507%.) The remaining balance may be paid at any time with interest calculated through the month of payment.

Real estate taxes may be paid in full or in three installments (January 31, April 30, July 31), however, the special assessments must be paid on or before January 31, 2024. No payments can be applied to real estate taxes if the special assessments are not paid. Section 74.12(11)(a), Wisconsin Statutes, specifically states if a treasurer receives a payment from a taxpayer which is not sufficient to pay all general property taxes, special assessments and special taxes due, the treasurer shall apply the payment to the amounts due, including interest and penalties, in the following order: (1) personal property taxes; (2) delinquent utility charges; (3) special charges; (4) special assessments; (5) special taxes; (6) real property taxes.

- 5. The Engineering Department shall prepare a report which shall consist of the preliminary plans for the proposed work, an estimate of the cost of the work, a schedule of the proposed assessments for each parcel; a copy of the report shall be filed with the City Clerk for public inspection. In accordance with Section 66.0703(7)(a), Wisconsin Statutes, notice shall be given of a public hearing on the project; the hearing shall be held by the Board of Public Works in the Council Chambers of City Hall and will be scheduled early in 2023.

6. The installation of said improvements shall be accomplished according to the provisions of Title 12 and Chapter 3.24 of the Wausau Municipal Code, where applicable.

Approved:

Katie Rosenberg, Mayor

DRAFT

AGENDA ITEM

Discussion and possible action on the sale of 123 West Thomas Street

BACKGROUND

The above referenced property was previously brought forward to CISM to authorize the advertising bids to sell this property. One bid was received in the amount of \$750, the minimum bid amount set by CISM. I have attached the previous Staff Report from the October 2022 CISM meeting which outlines the process for the sale of City property.

The property was formally advertised twice and brought to BPW for bid opening. Both times there were no bids received. The bid we received arrived after the deadline and was then brought forward to the next BPW to officially and publicly open the bid. The bid was \$750 submitted by St Vincent DePaul.

The current property along Thomas St, 131 W. Thomas St (owned by St Vincent DePaul) has a narrow oblong strip of land owned by the city. The owner of the adjacent property has requested interest in purchasing this property as they currently have their business sign located on this property.

Plan Commission met on March 21, 2023 to consider the sale and recommended approval. The minutes are attached.

FISCAL IMPACT

Revenue of \$750.

STAFF RECOMMENDATION

Staff recommends selling the property at 123 Thomas St for \$750.

Staff contact: Eric Lindman 715-261-6745

AGENDA ITEM

Discussion and possible action on sale of 123 West Thomas Street

BACKGROUND

The current property along Thomas St, 131 W. Thomas St (owned by St Vincent DePaul) has a narrow oblong strip of land owned by the city. The owner of the adjacent property has requested interest in purchasing this property as they currently have their business sign located on this property.

City ordinance shows the following criteria be followed to sell City owned property:
Chapter 3.12, Sale of City-Owned Real Property (not applicable to sale or lease of city-owned land in the business campus or land acquired for redevelopment purposes).

3.12.010 – Any request for the sale of city-owned real property shall be directed to the common council . . . and referred to [CISM] for its recommendations.

3.12.020 – [CISM] shall notify various departments, and request a statement whether those departments object to such sale.

3.12.030 – If no objection is raised,

(a) [CISM] shall then advertise for bids . . . and require any bids to indicate the price and the intended or proposed use of the real estate (with sketch, picture or diagram to accompany bid)

(b) The bids shall be considered by [CISM] and the recommendation of the Plan Commission shall be obtained as to the proposed use and disposition of the property.

(c) [CISM] shall make a recommendation to the Council.

To begin the process to sell this property CISM will need to provide approval to start the sale process and to set a minimum price for the property. Staff recommends setting a minimum price at \$750 and any interested parties will need to bid the minimum to be considered.

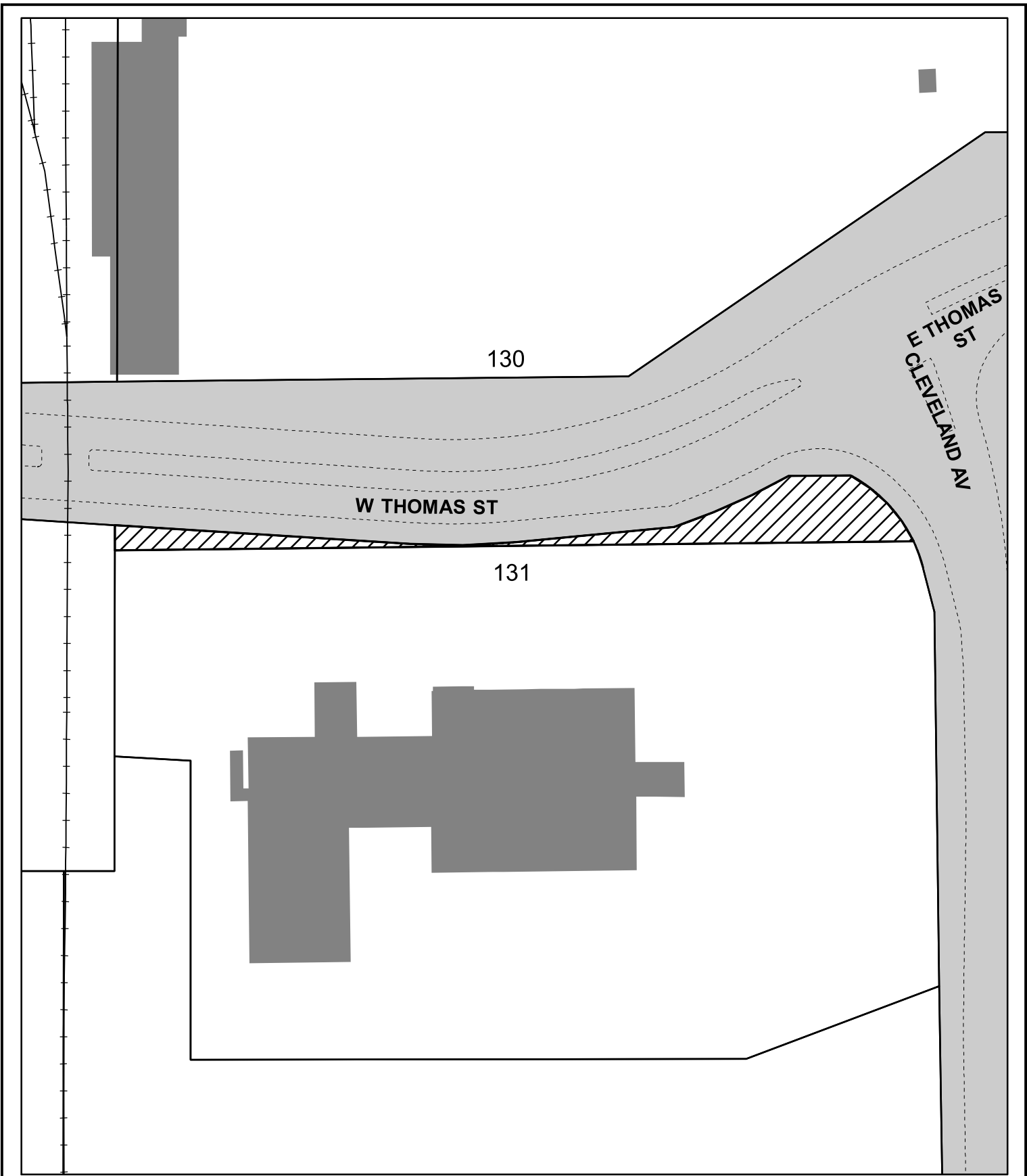
FISCAL IMPACT

Revenue from sale of property.

STAFF RECOMMENDATION

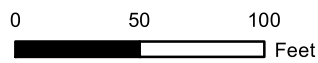
Staff recommends this property be offered to other city departments and if there are no objections have this property advertised for bids.

Staff contact: Eric Lindman 715-261-6745



Map Date: August 26, 2022

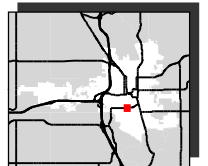
City of Wausau
Marathon County Wisconsin



Legend

- Parcels
- Right of Way
- Road Edge
- Proposed Disposition

Map Location



Bid to Purchase Property from City of Wausau

I hereby submit the following bid to purchase the surplus City-owned property located at 123 West Thomas Street. The parcel is approximately 6,200 sq. ft. and is not a buildable lot.

A minimum bid price of \$750 is required.

Bid price: \$ 750

Briefly describe your intended use of the property at 123 West Thomas Street: _____

SVdP ELECTRONIC SIGN IS LOCATED
ON THIS PARCEL OF LAND

Name: ST VINCENT de PAUL (KEN TOKARZ)

Mailing Address: 131 WEST THOMAS ST.
WAUSAU WI 54401

Telephone: KEN'S CELL 715-571-3675 Date: 2/10/23

Signature of bidder: Ken Tokarz, VP

Bids shall include a deposit of 10% of the bid price in the form of a cashier, personal, or business check.

Sealed bids shall be submitted by 4:30 p.m. on December 6, 2022, to the City Engineering Department at Wausau City Hall, 407 Grant Street, Wausau, WI 54403.

The City of Wausau reserves the right to reject any or all bids.

PLAN COMMISSION

Time and Date: The Plan Commission met on Tuesday, March 21, 2023, at 5:00 p.m. in the Common Council Chambers of Wausau City Hall.

Members Present: Mayor Katie Rosenberg, Sarah Watson, Dawn Herbst, Bruce Bohlken, Andrew Brueggeman, George Bornemann.

Others Present: Brad Lenz, Andrew Lynch, Tara Alfonso, Brian Stahl, Lesli Iverson, Juan Antonio Casarrubias

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and transmitted to the *Wausau Daily Herald* in the proper manner.

Mayor Katie Rosenberg called the meeting to order at approximately 5:00 p.m. noting that a quorum was present.

Discussion and possible action on the sale of 123 West Thomas Street.

Lenz said that this is for a remnant parcel that the city owns. The neighbors to the south have expressed interest in the parcel. The lot is not usable or buildable. Staff recommends approval.

Herbst asked if this property is on the north side of West Thomas Street. Lenz answered that it is on the south side of West Thomas Street.

Brueggeman motioned to approve the sale of 123 West Thomas Street. Herbst seconded, and the motion carried unanimously 6-0.

AGENDA ITEM

Discussion and possible action examining and developing possible alternatives to prohibited street parking during snow emergencies, including amendment to any necessary ordinances such as Section 10.20.040 - No parking during snow removal and/or Chapter 10.48 - Parking meters.

BACKGROUND

CISM requested staff to consider some possible parking options for residents during a snow emergency where residents who do not have off-street parking may park for the duration of the snow emergency. There are already options available for residents to park off street for a snow emergency. I have outlined what is currently available and some topics for discussion. Please see attached maps for parking areas referenced below.

Current Parking allowed Overnight & Weekends (Parking Enforcement weekdays 8am-6pm)

1. East (Sears) Ramp 4_2-hours free during day
2. West (Penny’s) Ramp 3_2-hours free during day
3. Lot 8 (River Drive)_Need permit during day
4. Lot 9 (Jefferson St)_2-hours free during day
5. Lot 10 (McClellan St)_Need permit during day
6. Lot 12 (Thrive)_Free parking
7. Lot 15 (First Wausau (Dudley) Tower)_Need permit during day

Currently Operations:

1. Parking enforcement is from 8am to 6pm during normal operations.
2. During a snow emergency parking enforcement is brought in during the emergency to enforce the snow emergency and make snow plowing as safe as possible.
3. Parking tickets given during a snow emergency are \$100.

Discussion points for CISM

1. Currently residents can park in the Sears and Penney’s ramps overnight for free. They can register their car and get 2-hours free during the day and then pay through the kiosk for \$1 per hour for the rest of the day if needed.
2. Residents can purchase a \$5 per month permit for the top floor of the Jefferson Ramp.
3. Residents can purchase a \$15 per month permit for Lot 8 and use this when needed.
4. There is the option for city lot outside the downtown that is free (i.e. Thrive Lot).

FISCAL IMPACT

None

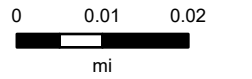
STAFF RECOMMENDATION

Staff recommends keeping the ordinance the same and not making any changes as there are options for people to park. Staff does recommend adding language to the snow emergency notice with information on locations for parking and also to place these options in the fall newsletter for better education and outreach.

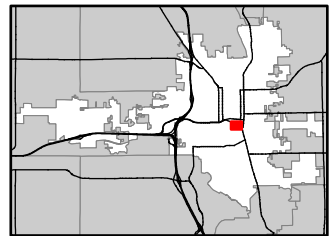
Staff contact: Eric Lindman 715-261-6745

City of Wausau
DPW

Date Printed: 4/4/2023



- Municipal Boundaries
- Parcel
- 2 Hour
- 15 Min
- Public Parking Lots



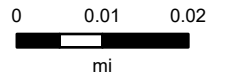
- NOTES:
1. Duplication of this map is prohibited without the written consent of the City of Wausau DPW / GIS Dept.
 2. This map was compiled and developed by the City of Wausau and Marathon County GIS. The City and County assume no responsibility for the accuracy of the information contained herein.
 3. City of Wausau
Public Works / GIS Division
407 Grant St
Wausau, WI 54403
www.ci.wausau.wi.us



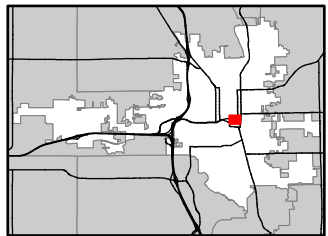
Ayres Associates Inc
Geospatial Division
5201 E Terrace Dr, Suite 200
Madison, WI 53718
(608) 443-1200
www.ayresassociates.com, City of Wausau
407 Grant St
Wausau, WI 54403
(715) 261-6740
www.ci.wausau.wi.us

City of Wausau
DPW

Date Printed: 4/4/2023



- Municipal Boundaries
- Parcel
- 2 Hour
- 15 Min
- 15 Min (Time Restrictions)
- Public Parking Lots



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