



*** All present are expected to conduct themselves in accordance with our City's Core Values ***

OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of the: **AIRPORT COMMITTEE**
Date/Time: **Wednesday, May 10, 2023 @ 6:00 PM**
Location: **Wausau Downtown Airport Terminal Building Conference Room**
Members: Lisa Rasmussen (C), Doug Diny (VC), Lou Larson, Carol Lukens, Dennis Seitz, and Pat Peckham

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

- 1 Public Comment
- 2 Consider minutes of previous meeting, March 28, 2023
- 3 Discussion and possible action regarding proposed agreement between Wausau RC Sports and the Wausau Downtown Airport to conduct model airplane operation at the airport. - Chmiel
- 4 Discussion and Possible Action Regarding the Request for City's Approval of Proposed Improvements by the City of Schofield at Radtke Point Park in accordance with the Lease Agreement between the parties.
- 5 Update regarding FAA/BOA funding process for future CIP - Chmiel/Kemper
- 6 Update regarding Hangar #3 Door Replacement Project & Terminal Boiler Project - Kemper
- 7 Discussion and possible action regarding initial City of Wausau funding of the FAA Terminal Office transfer to the Terminal Basement Project - Chmiel
- 8 Review Airport Manager Report - Chmiel
- 9 Review Airport Budget Status - Groat

Adjournment

Lisa Rasmussen - Chair

IMPORTANT: FOUR (4) MEMBERS NEEDED FOR A QUORUM: If you are unable to attend the meeting, please notify Mary by calling (715)261-6621 or via email mary.goede@ci.wausau.wi.us

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 5/04/23 @ 4:15 PM

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (715) 261-6620 or email clerk@ci.wausau.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Other Distribution: Media, Council (Martens, Kilian, Gisselman, McElhaney, Watson, Herbst, Henke) Rosenberg, Chmiel, Groat,*Alfonso, Polley, Swanborg

AIRPORT COMMITTEE

Date and Time: Wednesday, March 8, 2023 @ 5:30 pm, Wausau Downtown Airport

Members Present: Lisa Rasmussen (C), Lou Larson, Dennis Seitz, Pat Peckham

Members Excused: Carol Lukens, Fred Prehn, Doug Diny

Others Present: John Chmiel, Karl Kemper, Valerie Swanborg

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner and a quorum was present. The Airport Committee meeting was called to order by Chairperson Lisa Rasmussen.

Public Comment

None

Consider Minutes of Previous Meeting, December 21, 2022

Motion by Peckham, second by Seitz to approve the minutes. Motion carried 4-0.

Updates Regarding Airport Terminal Renovation, Boiler Replacement & Hangar 3 Door Replacement Project - Kemper Becher Hoppe

John Chmiel commented funding and project facilitation through the BOA is not as efficient as it used to be. He stated they had wanted to get the boiler replaced for heat, but the terminal has had to be heated electronically all winter. The other thing they had wanted was to replace hangar door #3 last year. He indicated through meetings with the BOA regarding these urgent issues they were told both projects are reimbursable. He questioned if they'd agree consider to funding those projects initially. He pointed out the BOA has indicated their funding for both projects will likely be available before they are completed. Chmiel stated after discussion with Finance Director Maryanne Groat, he sent an email to the BOA that the city would agree to pay for the \$25,000 boiler project. He noted money has been set aside already for capital projects at the airport that can be used.

Chmiel stated the hangar door is a bigger expense at \$450,000 and will have to go through the process of approval by the Airport Committee, Finance Committee, and the Common Council that we agree to fund the project to be reimbursed by BIL funding through the BOA.

Karl Kemper stated it was their goal to go out for bids on the terminal renovations this fall because the best time to do the work is during the winter slow season. Part of that project will fall under the same BIL funding source, where it must be sponsor funding upfront and reimbursed with BIL. The remainder of the project is eligible for AIP funding where you don't have to provide sponsor only funding upfront because any spaces that are designated for FBO use are considered a revenue generating project through AIP. If you perform a revenue generating project through AIP you can't accept a certain type of AIP funding for three years, so if we use BIL funding instead for the improvements of the FBO spaces those revenue generating strings are not attached. He stated the terminal improvements will therefore be broken up into two different funding sources between BIL and AIP.

Pat Peckham asked for an explanation of the FAA presence at the airport. Chmiel stated there are not any FAA personnel at the airport, but they do have equipment in an office in the terminal building they rent from the city. The office contains radio equipment that is a signal for pilots to tap into to talk to the air traffic controllers in Minneapolis that control this area. It also has the frequency for flight service which is a part of the FAA that advises pilots regarding weather, notices to air missions, opening and closing flight plans. That space is designated for that radio equipment. He noted periodically FAA people will come in to do maintenance and/or check on their equipment. The FAA also maintain some of the lighting systems on the airport.

Update Regarding FAA/BOA Funding Process for Future CIP - Chmiel/Kemper

Karl Kemper stated there was a sponsor workshop with the BOA on February 1st where we went over the capital improvement plan for the airport with them. Revisions were made to it during the meeting and projects were shuffled around. He indicated they were waiting on the revised CIP from them.

Review Airport Manager Report - Chmiel

John Chmiel reported the airport was doing well, up 14.3% year-to-date through February. He reviewed his Manager's Report which can be accessed in the committee packet at the link below:

https://www.ci.wausau.wi.us/Portals/0/Departments/Council/Archives/Boards%20Committees%20Commissions/Airport%20Committee/2023/AIRC_20230308_Packet.pdf

Dennis Seitz stated on May 20th there will be an “Armed Forces Day” event at the airport, starting in the morning with a kid’s race through Ironbull and the Kiwanis is going to do a pancake breakfast. There will be a speaker and we will be holding a “Cadet for Day” in one of the hangars. There will be a number of aircraft coming in as well.

Review Airport Budget Status - Groat

The budget reports are also in the online packet.

Discussion and Possible Action Regarding Proceeding with City Owned Hangar #3 Door Replacement Project as Sponsor Only Funded Project Administered by Wisconsin Bureau of Aeronautics with 90% of Project Costs Anticipated to be Reimbursed with Bipartisan Infrastructure Law (BIL) Funding in 2023. Estimated Project Cost is \$450,000

Pat Peckham requested they ask for written confirmation or assurance of reimbursement. Chmiel indicated he would pursue that confirmation for the Finance Committee.

John Chmiel indicated they would like to go with a hydraulic door because it is cheaper, goes up and down faster, has less moving parts, no cables, and provides for more room in the hangar by having the hydraulic system in a hidden pocket along each side of the door.

Motion by Peckham, second by Larson to approve. Motion carried 4-0.

Adjournment

Motion by Larson, second by Diny to adjourn the meeting. Motion carried unanimously. Meeting adjourned

From: John Chmiel <taildraggerflyer@yahoo.com>

Sent: Tuesday, May 2, 2023 3:09 PM

To: Brad Lewistzke <bblewitzke@charter.net>; DAVID HARM <hddrc4431@aol.com>; Tom Turner <drtturner@fidkids.com>; Keith Kocourek <kk@kocourekauto.com>

Subject: RC Sports Letter of Agreement with Wausau Downtown Airport

Brad, Dave, Tom, Keith,

Attached is a proposed letter of agreement between Wausau RC Sport and the Wausau Downtown Airport. This is on the airport committee agenda for consideration on 05/10/2023. But before we get there, I would like your feedback to include in case there is anything we didn't consider. This agreement is modeled after a similar agreement to allow RC models to operate safely at Mauston/New Lisbon Airport that was approved by their airport ruling body and the Wisconsin Bureau of Aeronautics. We are not interested in operations that will interfere in any way with airport operations. Wausau RC Sports understands that this will be a secondary flying field and will be used only on occasion and during special events.

The proposed letter of agreement is necessary to continue radio control model operations at the Wausau Downtown Airport after September 16, 2023 because the FAA will only allow model aircraft operations in FAA approved locations after that date. Model aviation is an important recruiting tool in aviation since it reaches a younger demographic and can get them involved more easily. We have been flying model airplanes with youth at the airport safely for over 30 years and there is no reason this should change. This agreement should allow us to continue safely with all parties aware of the self determined rules and regulations operating at the airport.

Wausau RC Sports will not have free access to the airport, but will be allowed access to their flying area. They are supposed to operate clear of the grass runway 9/27. The agreement can be ended at anytime with 48 hours notice and the term will be no longer than 3 years and can be reassessed at that time.

Your recommendations for edits or additional language are important to me. I'm not interested in compromising safety. The agreement shows clearly the area for radio control operations. If at any time you have a problem, you can notify me and I will pursue immediate solutions. Full size aircraft, normal airport operations and safety will always be my highest priority but radio control models are an important recruiting tool in aviation so we want to make sure that these opportunities aren't compromised with this federal rule change. We have safely operated model aircraft at the airport for 30 years and would like to continue this activity safely into the future while complying with the FAA regulations.

This is on the airport committee agenda for consideration on 05/10/2023. Please contact me before then with your comments or concerns.

jpc

"Keep your head on a swivel!"

Letter of Agreement

- **Purpose:** This Letter of Agreement establishes and defines the agreement between the Wausau Downtown Airport (hereafter known as the “Airport”) and Wausau R/C Sports (hereafter known as the “Club”), an Academy of Model Aeronautics chartered club #671, regarding the responsibilities and procedures for remote aircraft operation at the Wausau Downtown Airport.
- **Description of Premises:** All Club activities, including the flight of remote-controlled aircraft shall occur within the limits depicted on the map found in Exhibit A (hereafter known as the “Premises”). All model aircraft shall be flown no higher than 400feet above the ground while maintaining line of site alongside visual observer (spotter).
- **Term:** The term of this Agreement shall be for a period commencing on June 1, 2023, and terminating on December 31, 2023, and may be renewable by the parties for twelve (12) calendar months periods thereafter.
- **Termination:** The Airport may terminate this agreement at its sole discretion should safety to aeronautical users be compromised or the Premises be needed for airport use. Airport management will provide at least 1 week written notice to Wausau RC Sports of the airport’s need to use the area designated for club.
 - Should this agreement be terminated, the Airport is under no obligation to relocate the Club activities or otherwise accommodate Club activities elsewhere on the Airport.
- **Rent:** The Club shall be liable to the Airport, for rent in an annual amount equivalent to the annual operation and maintenance costs of the Premises. Such services are valued at \$1800 in 2023 and will vary on an annual basis depending on changing operational needs and costs. It being the expressed interest of the parties that the Club shall not pay monies at any time to the Airport for fees during the term of this agreement. In-kind services shall be defined as promotion of aviation through model building and flying programs for youth.
- **Use of the Premises:** The Club shall have the right to use the premises solely for the purpose of flying remote controlled model aircraft and hereby agree to the following:
 - The Club shall have the right to temporarily install, at its sole cost and expense, portable “runways” in the area depicted in exhibit A. Runways shall be removed and stored before permanent snowfall arrives or upon the end of the term of this Agreement or any termination.
 - All activities shall be conducted in accordance with the Academy of Model Aeronautics’ current Safety Code including “See and Avoid” guidance (ref. Exhibit B).
 - Any time a remote-controlled model aircraft is flown, a visual observer/spotter is recommended when large aircraft are using grass runway 9/27 to identify potential conflicts with manned aircraft.
 - An individual may not fulfill the responsibilities of visual observer for more than one remote controlled aircraft at a time if assisting FPV controlled aircraft.
 - Model aircraft pilots are encouraged to monitor the Common Traffic Advisory Frequency 122.7 MHz prior to and during remote-controlled model aircraft flights.

- Remote controlled model aircraft shall not be flown the time between the end of evening civil twilight and the beginning of morning civil twilight, as published in the American Air Almanac, converted to local time.
 - Remote controlled model aircraft shall primarily be electric powered. Gas powered aircraft can be flown on occasion with prior airport management permission. Lack of noise complaints will be the primary factor for granted permission. Gas and jet powered aircraft may also be granted permission during airport events such as the airshow.
 - All aircraft must undergo a preflight inspection prior to flight.
 - Remote controlled model aircraft shall not be flown when visibility at the airport is less than 3 statute miles or clouds are less than 500 feet above ground.
 - Any construction on or improvement of the Premises must be approved by the Airport in writing prior to such use.
 - The Club shall not burn any materials without the expressed permission of the Airport.
 - The Club shall not create or contribute to standing water.
 - The Club is responsible for the removal of all garbage from the Premises.
- **Access:** Club members shall access the Premises via the perimeter road in the east hangar development area and shall not, at any time, drive upon the airport runway, taxiways, or apron areas.
 - **Damages:** Repair of any damages caused by the activities of the Club shall be initiated by the Club within 48 hours after the termination of the event.
 - **Approach Protection:** The Airport reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against Club activities which, in the opinion of the Airport, would limit the usefulness of the airport, or constitute a hazard to aircraft.
 - **Signs:** No signs or advertising matter may be erected on the Premises without the prior written consent of the Airport.
 - **Insurance:** Club shall be insured by the Academy of Model Aeronautics and for this reason, only AMA members are allowed to fly at the Wausau Downtown Airport. Training operations may take place given that the instructor is an AMA member and is insured through the organization; student fliers do not need to hold individual insurance. The Club shall provide a certificate of insurance to the Airport prior to conducting activities under this Agreement demonstrating it maintains a general liability insurance policy including bodily injury, property damage, and person injury in an amount of coverage not less than \$1 million per occurrence and which names the City of Wausau, its officers, officials, agents and employees as an additional insureds under such policy.
 - **Hold Harmless:** The Airport shall not be liable to the Club for, and Club shall hold the Airport harmless from, any and all claims, damages or losses caused by the acts or omissions of the Club, its members, or guests relating to or arising out of the Club's use and enjoyment of the premises, or the rights and privileges granted by this Agreement. The Airport shall not be liable for any loss or damage, not caused by negligent acts or omissions of the Airport, which the Club may sustain from:
 - Theft or burglary in or about the premises;
 - Delay or interruption in any utility service from any cause whatsoever;

- Fire, water, rain, frost, snow, gas, odors or fumes from any source whatsoever; or
 - Any injury to any person or damage to any property.
-
- **Subordination Clause:** This Agreement shall be subordinate to the provisions of any existing or future agreement between the Airport or the City of Wausau and the United States or the State of Wisconsin relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport. Furthermore, this Agreement may be amended to include provisions required by those agreements with the United States or the State of Wisconsin.

 - **National Emergency:** During time of War or other State or National emergency, the Airport shall have the right to suspend this Agreement, and to turn over operation and control of the Airport to the State of Wisconsin and/or the United States Government. During any period when the airport shall be closed by any lawful authority, thereby restricting the use of the airport in such a manner as to interfere with the use of same by the Club, the rent shall abate, and the period of such closure shall be added to the term of this lease so as to extend and postpone the expiration thereof.

 - **Nondiscrimination:** No person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in their participation in Club activities.

 - **Contact Information:** The Club shall provide the Airport with a current list of Club primary contacts with phone numbers (ref. Exhibit C). The Club shall provide updates to the contact information as needed.

Representative for Airport

Representative for Club

Exhibit A: Premises for Proposed Area



Close View of Proposed Space



Airport View of Proposed Space

Exhibit B: Academy of Model Aeronautics “See and Avoid” Guidelines

General:

- The primary means to avoid collisions between all aircraft flying within our National Airspace System (NAS) is “See and Avoid.”
- Vigilance must be maintained by each person operating an aircraft (whether model or manned) so as to “see and avoid” other aircraft.
- Model aircraft must avoid manned aircraft. Our privilege to fly model aircraft in the NAS depends on our commitment to remain “well clear” of manned aircraft.
- Simply avoiding an actual collision is not enough. A “near miss” is not acceptable.
- Unless flying at a mixed-use site where manned and model aircraft routinely share airspace through their own site-specific rules, model aircraft must fly sufficiently far away from manned aircraft so as not to create a collision hazard.
- Model aircraft flying must not only be safe, it must be perceived to be safe by the greater manned aviation community. Modelers must continually demonstrate their respect for the safety of manned aircraft by remaining vigilant and well clear.
- Whenever a potential conflict arises between model aircraft and manned aircraft, the pilot of the model aircraft must always give way to the manned aircraft.
- The pilot of a model aircraft must never assume the pilot of a manned aircraft can see the model or will perform any maneuver to avoid the model’s flight path.
- Visual Line of Sight is required by the Safety Code. It means that visual contact with the aircraft must be maintained without enhancement other than by corrective lenses prescribed for the model aircraft pilot. All RC flying must remain clear of clouds smoke or any other obstruction to the line of sight.
- “Blue Sky” is a term used to explain the method used to increase separation between a model and a manned aircraft in the same vicinity. The modeler should maneuver the aircraft in such a way as to increase the amount of blue sky perceived between the model and the manned aircraft. By increasing the blue sky separation, the question about depth perception is taken out of the equation and the modeler need not worry whether the model is closer to him than the manned aircraft or further away. Increasing the blue sky between the model and the manned aircraft automatically increases separation between them.
- A modeler should never place any consideration for the well-being of the model aircraft above the safety of manned aircraft. Maneuvering to avoid the conflict may require that the model aircraft be sacrificed.

- Free flight models should not be launched with relatively low altitude manned aircraft in sight and downwind or headed downwind from the launch site.

Spotters:

- Before a flight, the pilot must ensure that the spotter understands his/her duties and expectations.
- A spotter should be used to assist in monitoring the surrounding airspace for manned aircraft whenever a flight is expected to exceed 400 feet above the ground and that operation is expected to be in proximity to known manned aircraft traffic such as at a mixed-use facility or within three miles of an airport. The spotter must have sufficient visual acuity and be mature enough to take this responsibility very seriously.
- A spotter should also be prepared to assist his/her pilot in the event that another model aircraft or spectators become endangered or in turn are perceived to be a danger to the pilot or the pilot's model aircraft.
- If a model aircraft pilot experiences what he or she considers a near miss with a manned aircraft, that model aircraft pilot should notify AMA Headquarters with a written report of the incident, including action taken by the model aircraft pilot to avoid the manned aircraft. This report is intended to help the modeler, the club, and the AMA capture as much detail as possible so that it may be used to assist all parties in recalling the particulars of the incident at a later time. Call 1-800-435-9262 (1-800-IFLYAMA) extension 230 or 251 for assistance with this report.

Exhibit C: Wausau R/C Sports – Primary Contacts

Nicholas Bowen

President

Wausau RC Sports

715-212-5421

enbowen2003@gmail.com

831 E. Bridge St.

Wausau, WI. 54403

AMA#L1112183

Michael Carson

Member

715-212-4089

CarsonHomeInspector@Gmail.com

AMA# L1134981

101 James Ave

Rothschild, WI. 54474

Joe Osmitz

715-470-0410

Joeosimi@@Gmail.com

134523 Skye Falls Dr.

Marathon, WI. 54448

AMA# I will get it; I know he is a life member like Nick and I.

From: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Monday, May 8, 2023 11:23 AM
To: Mary Goede
Subject: [EXTERNAL] Fw: RC Sports Letter of Agreement with Wausau Downtown Airport

Mary,

Please include Keith's comments in the meeting package.

jpc

"Keep your head on a swivel!"

John P. Chmiel, "Practicing the Art of Flight"
Wausau Flying Service, Inc.
Wausau Downtown Airport
(715) 845-3400
taildraggerflyer@yahoo.com

----- Forwarded Message -----

From: Keith Kocourek <kk@kocourekauto.com>
To: John Chmiel <taildraggerflyer@yahoo.com>; Brad Lewitzke <bblewitzke@charter.net>; DAVID HARM <hddrc4431@aol.com>; Tom Turner <drturner@fidkids.com>
Sent: Tuesday, May 2, 2023 at 03:48:20 PM CDT
Subject: RE: RC Sports Letter of Agreement with Wausau Downtown Airport

I think this is a really bad idea.

Who is going to be financially responsible for damage to an aircraft in case of an accident?

People driving on the taxiways to walk their dogs is a concern of mine as well.

I am in full support of Learn Build Fly. However, the traffic driving and parking inside the gate is getting worse. Someone is going to damage an airplane or be injured. Last year I had some people walk right up to the spinning propeller of the T-6. I never saw them.

From: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Monday, May 8, 2023 11:23 AM
To: Mary Goede
Subject: [EXTERNAL] Fw: RC Sports Letter of Agreement with Wausau Downtown Airport

Mary,

Please include Tom's comments in the meeting package.

jpc

"Keep your head on a swivel!"

John P. Chmiel, "Practicing the Art of Flight"
Wausau Flying Service, Inc.
Wausau Downtown Airport
(715) 845-3400
taildraggerflyer@yahoo.com

----- Forwarded Message -----

From: Thomas J Turner D.D.S. <drturner@fidkids.com>
To: Brad Lewitzke <bblewitzke@charter.net>
Cc: DAVID HARM <hddrc4431@aol.com>; John Chmiel <taildraggerflyer@yahoo.com>; Keith Kocourek <kk@kocourekauto.com>
Sent: Tuesday, May 2, 2023 at 05:07:44 PM CDT
Subject: Re: RC Sports Letter of Agreement with Wausau Downtown Airport

I agree with the agreement as it would increase activity at the airport. John, in my opinion it is one more thing for you to police and teach proper etiquette at the airport.

Tom

From: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Monday, May 8, 2023 11:24 AM
To: Mary Goede
Subject: [EXTERNAL] Fw: RC Sports Letter of Agreement with Wausau Downtown Airport

Mary,

Please include Brad's comments in the meeting package.

jpc

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Wausau Flying Service, Inc.
Wausau Downtown Airport
(715) 845-3400
taildraggerflyer@yahoo.com

----- Forwarded Message -----

From: Brad Lewitzke <bblewitzke@charter.net>
To: John Chmiel <taildraggerflyer@yahoo.com>
Cc: DAVID HARM <hddrc4431@aol.com>; Tom Turner <drturner@fidkids.com>; Keith Kocourek <kk@kocourekauto.com>
Sent: Tuesday, May 2, 2023 at 03:29:19 PM CDT
Subject: Re: RC Sports Letter of Agreement with Wausau Downtown Airport

All,

I didn't see anything in the arrangement that would negatively affect any air or ground operations that I would be involved with. I'd be okay with the letter of agreement.

Brad Lewitzke

From: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Monday, May 8, 2023 11:27 AM
To: Mary Goede
Subject: [EXTERNAL] Fw: RC Sports Letter of Agreement with Wausau Downtown Airport

Mary,

This is the last one.

Please include Dave's comments in the meeting package.

jpc

"Keep your head on a swivel!"

John P. Chmiel, "Practicing the Art of Flight"
Wausau Flying Service, Inc.
Wausau Downtown Airport
(715) 845-3400
taildraggerflyer@yahoo.com

----- Forwarded Message -----

From: DAVID HARM <hhddrc4431@aol.com>
To: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Tuesday, May 2, 2023 at 08:34:23 PM CDT
Subject: Re: RC Sports Letter of Agreement with Wausau Downtown Airport

I can't think of anything to add to the agreement. More kids involved in aviation the better. I started in models.

Sent from my iPad

From: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Monday, May 8, 2023 11:25 AM
To: Mary Goede
Subject: [EXTERNAL] Fw: Wausau RC Sports Letter of Agreement

Mary,

Please include Hal's comments in the meeting package.

jpc

"Keep your head on a swivel!"

John P. Chmiel, "Practicing the Art of Flight"
Wausau Flying Service, Inc.
Wausau Downtown Airport
(715) 845-3400
taildraggerflyer@yahoo.com

----- Forwarded Message -----

From: Davis, Howard - DOT <howard.davis@dot.wi.gov>
To: John Chmiel <taildraggerflyer@yahoo.com>; Tara Alfonso <tara.alfonso@ci.wausau.wi.us>
Sent: Wednesday, May 3, 2023 at 08:32:40 AM CDT
Subject: RE: Wausau RC Sports Letter of Agreement

Hi John,

Thanks for sending this over. I think this draft RC club agreement looks great! I don't have any recommended edits.

I also took a look at the proposed Radtke Park improvements. I don't have any scheduled meetings today, so give me a call whenever works for you.

Thanks,

Hal

Hal Davis, C.M. | Airport Compliance Manager

Wisconsin Department of Transportation | Bureau of Aeronautics

howard.davis@dot.wi.gov | 608-267-2142



From: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Tuesday, May 2, 2023 2:46 PM
To: Davis, Howard - DOT <Howard.Davis@dot.wi.gov>; Tara Alfonso <tara.alfonso@ci.wausau.wi.us>
Subject: Wausau RC Sports Letter of Agreement

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Tara and Hal,

As discussed this morning, attached is the proposed letter of agreement to continue radio control model operations at the Wausau Downtown Airport after September 16, 2023.

I'm looking forward to your recommendations for edits or additional language. Radio control models are an important recruiting tool in aviation so we want to make sure that these opportunities aren't compromised with this federal rule change. We have safely operated model aircraft at the airport for 30 years and would like to continue this activity safely into the future while complying with FAA regulations.

This is on the airport committee agenda for consideration on 05/10/2023.

jpc

"Keep your head on a swivel!"

To: Airport Committee

Date: May 5, 2023

From: Parks, Recreation & Forestry Department – Jamie Polley, Director

Comments on Request for Improvements to Radtke Park:

Staff was asked to provide comments regarding the request for improvements, funding and staffing for Radtke Park by the City of Schofield. Allowing the improvements is the decision of the Airport Committee as the property is airport property. The City of Schofield holds the lease to maintain and operate the park with the City and the Airport. The Wausau/Marathon County Parks, Recreation & Forestry Department does not do any work at this park however the department does support the improvements to the park by the City of Schofield. At this time the funding for projects outside of the City of Wausau park system is not included within the Parks, Recreation & Forestry budget. In addition, the Parks, Recreation & Forestry Department does not have staff available to assist with this project in 2023 due to a significant workload.

Dept. of Public Works & Utilities



Eric Lindman, P.E.
Director of Public Works & Utilities

TO: Airport Committee

FROM: Eric Lindman, P.E.
Director of Public Works & Utilities

DATE: May 10, 2023

SUBJECT: Radtke Park Improvements

The City of Schofield is proposing to make some improvements in Radtke Park. The proposal is to relocate a structure and install a pickleball court. Schofield asked if DPWU had any funds or work force that could assist in the improvements for 2023 construction. Currently DPWU does not have any budgeted funds for improvements, and we currently cannot commit resources at this time to completing any work or improvements in Radtke Park.

Mary Goede

From: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Monday, May 8, 2023 11:26 AM
To: Mary Goede
Subject: [EXTERNAL] Fw: Improvements to Radtke Park

Mary,

Please include this email in the meeting package.

jpc

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**John P. Chmiel, "Practicing the Art of Flight"
Wausau Flying Service, Inc.
Wausau Downtown Airport
(715) 845-3400
taildraggerflyer@yahoo.com**

----- Forwarded Message -----

From: Davis, Howard - DOT <howard.davis@dot.wi.gov>
To: John Chmiel <taildraggerflyer@yahoo.com>
Cc: Tara Alfonso <tara.alfonso@ci.wausau.wi.us>
Sent: Wednesday, May 3, 2023 at 02:10:04 PM CDT
Subject: RE: Improvements to Radtke Park

Hi John,

Thanks for bringing this proposal to my attention and allowing me an opportunity to provide feedback. Of the four parks located on airport property, improvements to Radtke Point Park are of particular concern. As I'm sure you know, historical aircraft accident data suggests the vast majority of aircraft accidents occur in close proximity to the runway during takeoff or landing. As a result, FAA has defined a number of safety buffers in this area to help limit the risk and potential severity of aircraft accidents. One such area is the runway protection zone (RPZ). The RPZ is a trapezoid located off the end of each runway and serves to protect people and property on the ground from aircraft accidents by removing any objects and activities not essential to the operation of the airport. The runway 31 RPZ overlaps a portion of Radtke Point Park, as shown below in yellow. While I recognize other incompatible land uses already exist within this RPZ, this is no excuse to make the situation marginally worse by further improving Radtke Point Park. Therefore, I am unable to support any improvement to Radtke Point Park so long as any park activities are located within the RPZ. Furthermore, it should be the long-term goal to relocate any existing park facilities located inside the RPZ or ideally decommission the park altogether.



I strongly recommend the proposed improvements be made at another park. It would be a far less risky investment. Should the decision be made to improve Radtke Point Park, those improvements must occur outside the extent of the RPZ. In accordance with federal grant assurance #21 *Compatible Land Use* and FAA Advisory Circular 150/5190-4B *Airport Land Use Compatibility Planning*, any improvements made within the RPZ would trigger the need for a formal review of alternatives by FAA which would undoubtedly lead to scrutiny of the existing park.

Please let me know if you have any questions.

Thank you,

Hal Davis, C.M. | Airport Compliance Manager

Wisconsin Department of Transportation | Bureau of Aeronautics

howard.davis@dot.wi.gov | 608-267-2142



From: John Chmiel <taildraggerflyer@yahoo.com>
Sent: Tuesday, May 2, 2023 1:16 PM
To: Davis, Howard - DOT <Howard.Davis@dot.wi.gov>
Cc: Tara Alfonso <tara.alfonso@ci.wausau.wi.us>
Subject: Fw: Improvements to Radtke Park

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hal,

Thank you for speaking with me this morning regarding the improvements to Radtke Point Park on Wausau Airport property. As discussed, approval of the upgrade plan will be an agenda item for consideration at the 05/10/2023 airport committee meeting. An email from you on behalf of the BOA will be helpful information for the committee. I believe my response email sums up my opinions from an airport management standpoint. I have no problem with their improvements at their cost, but no improvements should interfere with the HLZO.

Thank you in advance for your consideration.

jpc

"Keep your head on a swivel!"

John P. Chmiel, "Practicing the Art of Flight"

Wausau Flying Service, Inc.

Wausau Downtown Airport

(715) 845-3400

taildraggerflyer@yahoo.com

----- Forwarded Message -----

From: John Chmiel <taildraggerflyer@yahoo.com>

To: Eric Lindman <eric.lindman@ci.wausau.wi.us>; Laura Alves <lalves@cityofschofield.org>

Cc: Jamie.Polley@co.marathon.wi.us <jamie.polley@co.marathon.wi.us>; Anne.Jacobson@ci.wausau.wi.us <anne.jacobson@ci.wausau.wi.us>; Lisa.Parsch@ci.wausau.wi.us <lisa.parsch@ci.wausau.wi.us>; Tara.Alfonso@ci.wausau.wi.us <tara.alfonso@ci.wausau.wi.us>; Kregg Hoehn <mayor@cityofschofield.org>; Mark Thuot <mthuot@cityofschofield.org>; katie.rosenberg@ci.wausau.wi.us <katie.rosenberg@ci.wausau.wi.us>; Messina, Matthew R - DOT <matthew.messina@dot.wi.gov>; Lisa Rasmussen <lisa.rasmussen@ci.wausau.wi.us>; Angela Chmiel <flyacub@dwave.net>

Sent: Wednesday, April 19, 2023 at 03:01:05 PM CDT

Subject: Re: Improvements to Radtke Park

Laura,

As you are aware regarding Radtke Park, the park stands on Wausau Downtown Airport property leased for use as a public park as approved by the Federal Aviation Administration (FAA) via land lease.

The FAA approves only short-term leases to clarify to Leasees that the airport may be required to take control this land sometime in the future for aviation use. Short-term leases remind the leasee regularly so there are no misunderstandings regarding control of the property. Therefore, as with all previous agreements, you must understand that all investments at the park are done at the risk of the investor. These improvements may need to be removed in the future if the land is returned to airport use.

At this time however, there are no immediate or future plans to use the property at Radtke Point Park for aviation purposes. Therefore from an airport standpoint, as long as park improvements do not exceed the current Height Limitation Zoning Ordinance in place and approved by the FAA I do not anticipate a problem with your plan.

We will put this on the May 10th airport committee meeting agenda for consideration. Let me know if you have any further comments, questions or suggestions.

John Chmiel

Airport Manager

Wausau Downtown Airport

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Wausau Downtown Airport

(715) 845-3400

taildraggerflyer@yahoo.com

On Tuesday, April 18, 2023 at 10:38:49 AM CDT, Laura Alves <lalves@cityofschofield.org> wrote:

Eric,

Last year the City of Schofield made a significant investment in Radtke Park by adding the water/sewer and constructing a bathroom. This year, we would like to make additional improvements, and are seeking approval for the following:

The addition of a shelter/pavilion to provide a shaded gathering space. We currently have a structure at our Park street location that we are hoping to relocate to Radtke. This shelter consists of 2 sections, so we have 2 options. We can install it in its entirety for a total size of 65' X 26', or condense it to a 40' X 26' structure. The pavilion stands 13' high.

We are also interested in adding a 60'X60' paved surface for a pickleball court. As pickleball is extremely popular we are certain there will be high interest in this amenity.

We feel these two items will enhance the property and draw even more people from both Wausau and Schofield to enjoy the features and spectacular views of Radtke Park. Since these improvements benefit both of our cities (and the community as a whole), we are hoping to collaborate with Wausau in one or both of the following ways:

- Sharing some of the cost associated with these improvements. We estimate that moving the shelter will cost about \$7,000 and the concrete slab needed to support it will be an additional \$5,000. The pickleball court is estimated to come in at \$9,950. This makes the total cost of these two improvements approximately \$21,950. We are hoping Wausau is willing to co-fund a portion.
- Sharing labor resources for prep and concrete work. If our cities could work cooperatively to prepare the areas prior to installation, that would be very much appreciated.

As the City of Schofield has already sold our Park Street property, we are on a timeline to remove and relocate the shelter by the first week of July. Because of this, we'd very much appreciate a response as soon as possible.

Thank you for your time and consideration of our proposal to further enhance the recreational opportunities available to all who live in the area. We are excited and hopeful to work together to make this happen!

Thank You,

Laura Alves

City of Schofield

Utility Clerk / Administrative Assistant

☎ 715-359-5230 – Office

💬 715-297-5232 – **Text / Mobile**

✉ lalves@cityofschofield.org

AIRPORT MANAGER'S REPORT
May 2023

A. FUEL SALES April

Fuel Type	2018	2019	2020	2021	2022	2023	2022/2023 % Change
92 OCT Auto	134	157	167	167	90	91	1
100LL	1460	1841	1247	2068	1483	1818	23
Jet A	12632	14409	4882	21646	18904	23365	24
Monthly Totals	14226	16407	6296	23881	20477	25274	23

B. YEAR TO DATE FUEL TOTALS through April

2018	2019	2020	2021	2022	2023	2022/2023 % Change
46,051	56,155	51,142	85,473	78,559	86,034	9.5

C. AIRCRAFT RENTALS through April

Month	2018	2019	2020	2021	2022	2023	2022/2023 % Change
January	42.5	57.8	23.0	67.6	110.0	40.3	-63.4
February	27.4	45.0	65.5	47.0	99.3	126.7	27.6
March	54.3	45.9	34.1	80.3	114.2	137.2	20.1
April	49.9	67.3	0.0	139.3	111.9	169.4	51.4
May	65.1	101.3	104.8	140.8	190.8	0.0	-100.0
June	88.5	150.3	173.6	173.0	225.6	0.0	-100.0
July	93.2	221.8	199.7	229.9	225.7	0.0	-100.0
August	144.0	183.2	229.4	160.1	237.9	0.0	-100.0

September	75.9	118.0	187.9	186.3	181.5	0.0	-100.0
October	67.8	93.3	144.3	124.5	144.8	0.0	-100.0
November	58.4	94.3	126.7	100.2	99.2	0.0	-100.0
December	33.8	50.0	133.3	80.6	80.2	0.0	-100.0
Year-To-Date	174.1	216.0	122.6	334.2	435.4	473.6	8.8
Through May							

D. AIRPORT OPERATIONS

Wausau Based Aircraft: 79
Unregistered or unairworthy Aircraft: 8
Total Wausau Based Aircraft: 71

Some of the Companies Recently Benefiting from Use of the Wausau Downtown Airport

Integrity Excavating	Incredible Bank
Vortex Tool	Wausau Supply Company
Marshfield Clinic/Spirit 2	Life Link
Hilton	Medevac
Trans Canada Pipeline	Enterprise Rental Car
Norlen	Aspirus
Ministry Health Care	Guardian Flight
Cherry Tree Dental	Taco Bell
Guardian Medical	Uber
Mayo Clinic	Eagle Sky Pipeline Patrol
U.W. Health Care	Lee's Famous Recipe
All American Taxi	Kocourek Automotive
Log Cabin	Eagle's Nest
CTech Manufacturing	Ascension Hospital
Wausau Tile	MKT Partners
Kolbe Windows	State of WI Gov. Evers
DeJong Consulting	Lewis Construction
PJ Capital	Border Foods
Kucera Surveying	Mindy Ltd.
Northwest Petroleum	Barney's Service
K/L Transportation	N.E. Biastro
Doc's Weapons LLC	Prehn Dental Consulting

E. AIRPORT MAINTENANCE

Lighting Systems: All OK
Vehicles: Tractor to Swiderski for PTO major repair, DPW maintenance department staffing shortages makes it difficult to keep up with vehicle maintenance
Snow Removal: All OK
Buildings: All OK

SRE BUILDING – All OK

TERMINAL BUILDING – Update on the agenda

CIVIL AIR PATROL OFFICES – no problems

SECURITY GATE SYSTEM – no new problems

F. HANGAR TENANT CONCERNS

CORPORATE HANGAR ACTIVITY

Locally Based Aircraft using corporate hangar space: 2 jet, 3 turbine, 6 singles

T-HANGARS – 100 % occupancy with 13 aircraft owners on waiting list

PRIVATE HANGARS - No issues

CITY HANGARS – No issues beyond normal periodic maintenance

G. AIRPORT PROMOTION

- **Wausau Airshow Return Father's Day Weekend 2023!** The airshow acts booked in 2023 are literally the some of the best in the world! Do not miss this year's event.
- **Wausau will be start/finish for the AirVenture Cup Race for the third consecutive year!!** There were 66 race participants in 2022 and most aircraft and their crews stayed in Wausau Friday through Sunday.
- Both Wisconsin Flying Hamburger Socials in 2022 went off without a hitch. We served close to 500 people with 50+ aircraft attending over (2) separate evenings. Wausau Flying Service sponsored one event and EAA Chapter 640/LBF
- (3) Pilot For A Day programs this summer for 150 students participants over the three separate events.
- The first Air Cadet Day of 2023 will be on Armed Forces Day May 21st. The event features flights in the WWII era Stearman biplane trainer and will take place in May, June, August & September in 2023. Close to 40 "air cadets" took the ground school courses presenting the history of flight training in WWII, history of the Stearman biplane, and how to fly the Boeing Stearman in 2022. Participants came from as far away as northern Minnesota and Chicago for the weekend to attend.
- 2023 Aviation 101 has (12) high school students enrolled. Aviation 101 is a partnership between the Wausau School District, Wausau Flying Service and Learn Build Fly.
- "Learn, Build, Fly" has completed about 90% of their current Buttercup airplane project.
- EAA Chapter 640/Learn Build Fly's big event will be "Armed Forces Day" at the Learn Build Fly Education Center at the Wausau Downtown Airport May 23rd 2023! The event will featured: Young Eagle Flights, WWII B-25 Mitchell bomber display flying over from Minneapolis, Air Cadet Day with the Stearman, and more! For more details visit LearnBuildFly.org