



*** All present are expected to conduct themselves in accordance with our City's Core Values ***

OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of: CAPITAL IMPROVEMENT PROGRAM COMMITTEE
Date/Time: Friday, August 18, 2023 @ 8:00 AM
Location: City Hall (407 Grant Street) - Council Chambers
Members: Lisa Rasmussen (C), Michael Martens, Gary Gisselman, Ed Gale, Carrie Marohl

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

- 1.) Discussion and Possible action regarding CIP Prioritization and funding recommendation to the Finance Committee
 - 2.) Discussion and Possible action regarding proposed schedule/process for 2025-2029 CIP review
- Adjournment

NOTICE: It is possible and likely that members of, and possibly a quorum of members of the Committee of the Whole or other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.

IMPORTANT: THREE (3) MEMBERS NEEDED FOR A QUORUM: If you are unable to attend the meeting, please notify Mary by calling (715)261-6621 or via email mary.goede@ci.wausau.wi.us

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (715) 261-6620 or email clerk@ci.wausau.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Other Distribution: Media, Council (Lukens, Kilian, Diny, McElhaney, Watson, Herbst, Larson, Henke) Rosenberg, Bliven, Klein, Brodek, Chmiel, Rosenbloom Jones, Polley, Lindman, Bartek, Groat, Ley

**CAPITAL IMPROVEMENT PROGRAM
2024 REQUEST SUMMARY**

07/20/2023

| CAPITAL REQUESTS | Dept | Dept. Priority | TOTAL PROJECT | Other Funds | Funding Description | CIPC REQ. | AVERAGE RANKING | 2024 CIPC | Comments: |
|--|--------------|-----------------------|----------------------|--------------------|----------------------------|--------------------|------------------------|------------------|-----------------------------|
| Airport Master Plan | Arprt | High | \$400,000 | \$380,000 | 95% FAA funding | \$20,000 | 106 | \$20,000 | |
| Fleet Facility Property Purchase & Demolition | DPW-Streets | Critical | \$2,000,000 | | | \$2,000,000 | 101 | \$0 | Separate Debt Issue (\$2M) |
| 13/31 Runway Reconstruction/Signage/LED Upgrades | Arprt | High | \$3,300,000 | \$3,135,000 | 95% FAA/State funding | \$165,000 | 97 | \$82,500 | Split funding 2024 & 2025 |
| Paratransit Bus Replacement (4) 2024 award/2025 delivery | Metro Ride | High | \$541,792 | \$433,433 | 80% Federal funding | \$108,359 | 97 | \$108,359 | |
| Taxiway Rehab, Signage & Light LED Retrofit | Arprt | Medium | \$1,650,000 | \$1,567,500 | 95% FAA funding | \$82,500 | 95 | \$82,500 | |
| Fire Station 1 & 3 Bunk Room Dividers | Fire | High | \$115,170 | | | \$115,170 | 93 | \$115,170 | |
| Replace/Rebuild Cooling Tower-Police Dept | DPW-FacMaint | Critical | \$215,000 | | | \$215,000 | 92 | \$215,000 | |
| Station 3 Turn-Out Washer/Extractor Dryer & Lockers | Fire | High | \$48,500 | | | \$48,500 | 92 | \$0 | Central Equip Repl. Funding |
| Workday Additional Enhancements | CCIT | | \$50,000 | | | \$50,000 | 92 | \$0 | Alternate Funding? |
| Fire Station #3 Roof Replacement | DPW-FacMaint | Critical | \$60,000 | | | \$60,000 | 91 | \$60,000 | |
| 400 Block Site Updates - Bollards | Parks | High | \$40,000 | | | \$40,000 | 88 | \$0 | 400 Block Funding |
| Asset Management Software | CCIT | | \$440,000 | \$170,000 | Water Utility | \$270,000 | 92 | | |
| Replace North End Roof 400 Myron St. | DPW-Streets | Critical | \$105,000 | | | \$105,000 | 90 | | |
| Rivers Edge Trail Extension | Comm Dev | High | \$500,000 | \$100,000 | Room Tax funding | \$400,000 | 90 | | |
| Tennis Court Replacement Program Yr. 1 | Parks | High | \$135,000 | \$25,000 | Private donation | \$110,000 | 89 | | |
| Concrete Work & Coin Handling Equipment | Metro Ride | Medium | \$35,878 | | | \$35,878 | 88 | | |
| Public Safety Building Roof Replacement | DPW-FacMaint | High | \$150,000 | | | \$150,000 | 87 | | |
| Athletic Park Historic Wall Cap Repairs | Parks | High | \$50,000 | | | \$50,000 | 87 | | |
| Council Chambers Video & Room Control Upgrade | CCIT | | \$140,000 | | | \$140,000 | 87 | | |
| Fence and Gate Replacement-Myron St. | DPW-Streets | High | \$30,000 | | | \$30,000 | 86 | | |
| LED Lighting Upgrades at DPW Facility | DPW-Streets | High | \$45,000 | | | \$45,000 | 83 | | |
| Sylvan Hill Parking Lot Reconstruction | Parks | High | \$175,000 | | | \$175,000 | 83 | | |
| Playground Equipment Replacement Program Yr. 1 | Parks | High | \$150,000 | | | \$150,000 | 82 | | |
| Parking Lot Security Improvements | Police | High | \$250,000 | | | \$250,000 | 82 | | |
| Riverside Park Parking Lot Reconstruction | Parks | High | \$120,000 | | | \$120,000 | 82 | | |
| Police Dept Facility Needs Assessment | Police | High | \$50,000 | | | \$50,000 | 80 | | |
| Streets Division Office Repairs & Upgrades | DPW-Streets | High | \$60,000 | | | \$60,000 | 80 | | |
| Fire Station 1 Replacement Land Acquisition | Fire | High | \$815,000 | | | \$815,000 | 73 | | ARPA Request Submitted |
| Subtotal | | | \$3,664,378 | \$295,000 | | \$3,369,378 | | \$683,529 | |

| Other Funding Sources | | PROJECT | Other Funds | Description | CIPC REC. |
|--------------------------------|----------------|--------------------|--------------------|------------------------|--------------------|
| Park Rolling Stock | Parks | \$346,920 | \$173,460 | Motor Pool Funding | \$173,460 |
| Motor Pool Vehicle Replacement | Motor Pool | \$5,688,335 | \$3,369,000 | Motor Pool Funding | \$2,319,335 |
| Motor Pool Vehicle Leases | Motor Pool | \$363,824 | \$0 | Motor Pool Funding | \$363,824 |
| Motor Pool Equipment Rentals | Motor Pool | \$37,856 | \$0 | Motor Pool Funding | \$37,856 |
| Infrastructure Projects-2023 | Infrastructure | TBD | TBD | Infrastrc Spcl Funding | TBD |
| Subtotal | | \$6,436,935 | \$3,542,460 | | \$2,894,475 |

| CIPC REC. |
|--------------------|
| \$173,460 |
| \$2,319,335 |
| \$363,824 |
| \$37,856 |
| TBD |
| \$2,894,475 |

| | | | | |
|------------------------|---------------------|--------------------|--------------------|--------------------|
| Total Funding Requests | \$10,101,313 | \$3,837,460 | \$6,263,853 | \$3,578,004 |
|------------------------|---------------------|--------------------|--------------------|--------------------|

Capital Plan:

| | | |
|---------------------------|----------------------|--------------------|
| Resources | | |
| General Property Tax Levy | 560,000 | 560,000 |
| CIP Debt Issue | 3,000,000 | 3,000,000 |
| Total Resources | \$3,560,000 | \$3,560,000 |
| Shortfall | (\$2,703,853) | (\$18,004) |



TO: CAPITAL IMPROVEMENT PROGRAM COMMITTEE
FROM: EMILY LEY, FINANCE DEPARTMENT
DATE: AUGUST 18, 2023
RE: PROPOSED SCHEDULE AND PROCESS FOR THE 2025-2029 CIPC

To help us plan and improve the Capital Improvement Program (CIP) process for next year, City staff is proposing to add an additional CIPC meeting at the very start of the annual capital planning process. We propose that this initial meeting would be held in early March prior to the departments working on their capital proposals and would serve as an opportunity for CIPC members to:

1. Review the City’s adopted strategic plan to highlight the goals, strategies, and desired outcomes that we’re working towards.

2. Review the CIPC’s scoring matrix and make recommended changes to ensure the rating criteria is up to date and reflects the City’s strategic goals.

3. Review the capital projects not included in the 2024 CIP.

Proposed meeting schedule:

- Friday, March 15 Initial planning meeting.

- Friday, March 22 CIP Kickoff – Departments begin building their project requests.

- Friday, June 7 Department capital requests due to the Finance Department.

- Tuesday, June 18 CIP Project presentations #1

- Thursday, June 20 CIP Project presentations #2

- Thursday, July 18 Committee review and recommendation to Finance Committee