



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

ADDENDUM items

Meeting of the: **FINANCE COMMITTEE**
 Date/Time: **Tuesday, October 24, 2023 at 5:30 PM**
 Location: **City Hall (407 Grant Street) - Council Chambers**
 Members: Lisa Rasmussen (C), Michael Martens (VC), Doug Diny, Carol Lukens, Sarah Watson

AGENDA ITEMS

- 1 Minutes of the previous meeting(s): (10/10/2023)
- 2 Discussion and possible action regarding 2022 audit presentation by Clifton Larson
- 3 Discussion and possible action regarding 2023 Business Improvement District Plan
- 4 Discussion and possible action on approving accepted offer for the following parcel in the Stewart Avenue, South 72nd Avenue South 48th Avenue street project: Parcel 49 (4805 Stewart Avenue & 4905 Stewart Avenue) – New Highway Right-of-Way
- 5 Discussion and possible action approving budget modification for the City Hall Security project
- 6 Discussion and possible action on moving Transit Supervisor from grade 18 to grade 17
- 7 Discussion and possible action regarding amending salaries for elected officials.
- 8 Discussion and possible action regarding the 2024 Budget including supplemental requests and deferred capital projects
- 9 Discussion and possible action regarding sole source purchase of 2 dump boides, v-boxes, hook-lifts, wings, and hydraulic systems for DPW tri-axle trucks. (Truck Equipment, Inc.)
- 10 Dscussion and possible action regarding purchasing equipment early (Motor Pool / Fleet)
- 11 Discussion and possible action regarding equipment down payments (Motor Pool / Fleet)

Adjourn
 Lisa Rasmussen, Chair

NOTICE: It is possible and likely that members of, and possibly a quorum of members of the Committee of the Whole or other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.

Members of the public who do not wish to appear in person may view the meeting live over the internet, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment wh does not appear in person to do so, may e-mail mary.goede@ci.wausau.wi.us with "Finance Committee public comment" in the subject line pric to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and sent to the Daily Herald newsroom 10/23/23 at 10:00 AM

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less thar 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Other Distribution: Media, (Alderspersons: Kilian, Gisselman, McElhane, Herbst, Larson, Henke), *Rosenberg, *Jacobson, *Groat, Department Heads

FINANCE COMMITTEE – BUDGET SESSION #1

Date and Time: Tuesday, October 10, 2023 @ 5:30 p.m., Council Chambers

Members Present: Lisa Rasmussen, Michael Martens, Carol Lukens, Sarah Watson, and Doug Diny

Others Present: Mayor Rosenberg, MaryAnne Groat, Emily Ley, Anne Jacobson, Matt Barnes, Germany Kopp, Bob Barteck, James Henderson, Eric Lindman, Dustin Kraege, Rick Rubow, Mark Sauer, Liz Brodek, Randy Fifrick, Kody Hart, Alder Gary Gisselman, Alder Chad Henke

Noting the presence of a quorum Chairperson Rasmussen called the meeting to order at 5:30 p.m.

Minutes of the previous meeting(s): (9/26/2023).

Motion by Watson, seconded by Diny, to approve. Motion carried 5-0.

Discussion and possible action authorizing a 3% general wage adjustment for non-represented employees effective December 24, 2023

Martens questioned as to how this increase in wages impacts the mill rate and levy limits. It was stated that there is no threshold for expenditure restraint in the next year and that this increase will impact the mill rate accordingly.

Watson questioned if there would be an adjustment to the current year's budget as the start date is slated to December 24. It was stated that there would have to be a small change in the current year's budget in order for the increase in wages to align with pay periods and to be in accordance with the newly agreed upon union contracts.

Rasmussen stated that this was a way to stay mindful of the current workforce market in terms of attracting and retaining talent.

Diny questioned if this would be a cost to continue or a supplemental request to be added to the budget and if a budget modification would need to be approved for a start date within this year. It was stated that this would be built into the 2024 budget. It was stated there would be no need for a budget modification because the financial impact would be absorbed into the individual department budgets.

Motion by Watson, seconded by Diny, to approve. Motion carried 5-0.

Discussion and possible action regarding Authorizing health, dental, vision and supplemental insurance plan design for 2024

Motion by Martens, seconded by Lukens, to approve. Motion carried 5-0.

Discussion and possible action regarding Authorizing CCIT Inclusion on the City's health, dental, vision and supplemental insurance plan design for 2024 and 2025

Motion by Diny, seconded by Lukens, to approve. Motion carried 5-0.

Discussion and possible action approving a budget modification for the Wausau West Generator Project

Watson questioned as to how much was left over in the ARPA account. It was stated that there is \$1.6 million in the ARPA account. Watson questioned if this was accounting for construction costs that came in overbudget. It was stated that additional construction costs and electrical engineering costs accounted for this need.

Motion by Watson, seconded by Martens, to approve. Motion carried 5-0.

Discussion and possible action approving budget modification for 2023 Facility Improvement Capital Projects

Watson questioned on the language that reads that the contingency fund could be utilized if needed. It was stated that this would allow the Department of Public Works to use contingency funding if a small and unforeseen cost comes up after the projects are put out for bid without the need to approve that with the committee.

Motion by Lukens, seconded by Diny, to approve. Motion carried 5-0.

Discussion and possible action accepting dedication of a portion of 7119 Stewart Avenue for public right-of-way

Motion by Diny, seconded by Martens, to approve. Motion carried 5-0.

Discussion and possible action regarding the 2023 Audit proposal from Clifton Larson Allen

Without objection, this agenda item and agenda item 10 were moved up to be discussed before going into closed session to ensure the committee has time to take action at this meeting given the time constraints.

Motion by Diny, seconded by Martens, to approve to extend another year based on the proposal in the packet, and direct that the Community Development Authority be allowed to piggyback on the audit if their board should approve the participation. Motion carried 5-0.

Discussion and possible action to authorize an Offer to Purchase 811 and 815 Grand Avenue (and related budget modification)

No discussion in open session.

CLOSED SESSION pursuant to s. 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: relating to authorization of staff to negotiate an Offer to Purchase of 811 and 815 Grand Avenue (and related budget modification)

Motion by Martens, second by Watson, to convene in Closed Session.

Roll Call Vote - Yes: Watson, Diny, Martens, Lukens, and Rasmussen, No: None. Motion carried 5-0.

RECONVENED into Open Session to take action on Closed Session items.

Motion by Diny, seconded by Martens, to accept the counteroffer on the purchase of the properties at 811 and 815 Grand Avenue at a purchase price of \$805,000. Motion carried 5-0.

Introduce 2024 Supplemental budget requests

Supplemental budget requests were presented by staff for committee members to rank and score. The request reviewed included Neighborhood Listening Sessions from the Community Development Department, Firefighter Cancer Screening and Paramedic Tuition from the Fire Department, Restorative Justice Support by the Municipal Court, Commercial Travel and Recruitment & Retention from the Police Department. The requests pulled for discussion entirely included Station 3 Lockers and Medical Equipment by the Fire Department because the equipment replacement fund will account for these needs. The requests to be discussed at a future meeting included requests by the Department of Public Works and for new personnel from various departments.

Adjourn

Motion by Watson, seconded by Lukens, to adjourn. Motion carried 5-0.

For full meeting video on YouTube: <https://www.youtube.com/watch?v=hkwwkIC9XnmY> and <https://www.youtube.com/watch?v=GC3eTRUDHww>

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving the 2024 Operating Plan for Business Improvement District (BID) No. 1

Committee Action:

Fiscal Impact: \$0 The Bid plan allows businesses within the district to establish assessments to fund activities that develop, manage, and promote the district

File Number: 04-1006

Date Introduced: October 24, 2023

WHEREAS, the Business Improvement District Board met in August 2023 and approved the 2024 operating plan which provides for special assessments of \$74,160 to fund Main Street activities; and

WHEREAS, state statutes require approval by the local legislative body; now therefore

BE IT RESOLVED, by the Common Council of the City of Wausau that the 2024 operating plan for Business Improvement District No 1 is hereby adopted; and

BE IT FURTHER RESOLVED, that the proper City officials are hereby authorized and directed to meet the city's obligation under the plan including, but not limited do the levy of special assessments.

Approved:

Katie Rosenberg, Mayor

**OPERATING PLAN
FOR
CALENDAR YEAR 2024
BUSINESS IMPROVEMENT DISTRICT NO. 1
OF THE CITY OF
WAUSAU, WISCONSIN**

**OPERATING PLAN FOR THE CALENDAR YEAR 2024
BUSINESS IMPROVEMENT DISTRICT NO. 1
OF THE CITY OF WAUSAU, WISCONSIN**

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**OPERATING PLAN FOR CALENDAR YEAR 2024
BUSINESS IMPROVEMENT DISTRICT NO. 1
OF THE CITY OF WAUSAU, WISCONSIN**

I. INTRODUCTION

Under Wisconsin Statute section 66.1109, (the “BID Law”) cities are authorized to create Business Improvement Districts (“BIDs”) upon the petition of at least one owner of property used for commercial purposes within the District. The purpose of the BID Law is “. . .to allow businesses within those districts to develop, to manage and promote the districts and to establish an assessment method to fund these activities.” 1983 Wis. Act 184, Section 1, legislative declaration.

BID assessments are similar to traditional special assessments wherein property owners are assessed for improvements or services that benefit them. Unlike the traditional special assessments, however, BID assessments can be used to finance a wider range of activities, services and improvements such as The River District activities, special events, business retention, expansion and recruitment, promotions and marketing, and seasonal street decorations.

Pursuant to BID Law, an operating plan (“Operating Plan”) must be presented to all property owners of the proposed City of Wausau, Wisconsin Business Improvement District No. 1 (the “District”). The Operating Plan must show the services to be offered by the District, expenditures by the District, the special assessment method applicable to properties within the District for the second year of the BID, and other requirements of the BID Law.

II. DISTRICT BOUNDARIES

The Business Improvement District area shown in the map located in Appendix A, which is attached hereto and incorporated herein by this reference. This entire area represents the heart of Wausau’s central business district. The area also encompasses the area designated as the River District Wausau.

III. OPERATING PLAN

A. Plan Objectives

The objective of the Wausau River District, Inc. is to further promote the development, redevelopment, operation and promotion of the River District for the physical and economic benefit of all business and property owners within the BID as well as the entire Wausau community through the partial financing of the operating budget of Wausau River District, Inc. This is to occur in conjunction with the continued funding of these efforts by the City of Wausau.

Wausau River District, Inc. was accepted into the Wisconsin Main Street Program in 2002. Each year the program is provided three architectural drawings, available to any business or commercial property owner in the River District, by the Wisconsin Main Street Program. The Program also provides a maximum of two on-site business assistance visits and a one-day technical assistance visit, available to any business or commercial property owner in the River District. In addition, Wausau River District, Inc. holds regular committee meetings and listening sessions.

In conjunction with Wausau Events, Inc., the Main Street Program assists the organization of many beneficial and enjoyable events, such as Concerts on the Square, Winter Fest, Harvest Fest and the Holiday Parade. These events have attracted locals and visitors alike to the River District.

Wausau River District, Inc. continues to adopt and undertake work plans to develop and promote the River District as an exciting place to live, learn, work and play, through collaborative efforts that involve area businesses, public and private institutions and property owners.

B. Proposed Activities

With the funding from the BID, the Main Street Program is planning for 2024 the following programs, either directly, or through cooperative efforts with Wausau Events, Inc. and the City of Wausau:

I. Business Development

- a. Administer Sign Grant Program.
- b. Administer the direction sign program.
- c. Advocate for parking system that is visitor-focused by working with the City and River District stakeholders.
- d. Advocate for a change in focus on parking as an economic incentive.
- e. Provide support for organizations that are actively recruiting businesses to the River District.
- f. Develop and distribute the annual Business Resource Guide.
- g. Maintain website, database and inventory of properties, businesses, and District stakeholders.
- h. Maintain River District vacant property listings on website.
- i. Develop and coordinate The Wausau Night Market
- j. Develop and coordinate Small Business Saturday and additional holiday programming.
- k. Develop and implement a new summer retail event.
- l. Coordinate seasonal promotions and advertising campaigns through the development and placement of print, online, television and/or radio advertisements.
- m. Support special events that occur within the district
- n. Participate in the Small Business Expo
- o. Partner with Festival of the Arts to bring foot traffic into storefronts
- p. Enter in at least 3 categories annually for State Main Street Awards.
- q. Advocate for more pedestrian-friendly streets.
- r. Advocate for a business ecosystem the promotes diversity and minority owned businesses.
- s. Coordinate general promotional efforts for River District businesses and events, including purchasing ads with various hotels, amenities, and digital platforms.
- t. Publish weekly promotional emails (Hot Happenings in the River District).
- u. Promote the Main Street program via the website, press releases, presentations with community groups, informational brochures, e-newsletters, etc.
- v. Develop partnerships with and among Wausau River District stakeholders.

- w. Develop and distribute the State of the Wausau River District Report/Market Profile to stakeholders.
- x. Update, reprint and redistribute River District Market Profile annually.
- y. Communicate regularly with Wausau River District stakeholders in person (when safely allowed) and via e-mail, phone, in-person, and other correspondence.

II. Placemaking

- a. Enable creative patterns of use of public spaces in the River District.
- b. Develop and coordinate the downtown history minute video series.
- c. Develop and implement a holiday window display contest.
- d. Fundraise, educate and facilitate the restoration of Memorial Bridge end caps.
- e. Coordinate holiday light hanging.
- f. Facilitate and coordinate Wausau Pride, and assist group with non-profit transition.
- g. Continued selling of Wausau/Wausau River District merchandise.
- h. Maintenance and upkeep of Walk You Bike seals
- i. Work with the City of Wausau, and community partners on the umbrella project
- j. Coordinate spring cleanup event.
- k. Coordinate content for the 400 Block sign.
- l. Develop and implement wayfinding signage for the River West neighborhood.

III. Residential Development

- a. Develop an inventory of River District residential offerings.
- b. Promote residential listings that are available.
- c. Advocate for residential development and increased density with ½ mile radius of our district.
- d. Engage in community outreach to learn from current property owners and investor and educate them about our work.
- e. Promote redevelopment resources to area landlords, highlight and showcase example of beneficial redevelopment.
- f. Gather and distribute data on economic impact of housing redevelopment.
- g. Ensure quality design standards in future redevelopment.

IV. Organizational Administration

- a. Maintain National Main Street Accreditation.
- b. Monitor Room Tax and BID legislation.
- c. Identify and recruit Friend of the River District partners.
- d. Continue to diversify funding sources.
- e. Research and apply for various revenue streams through which to support organizational operations additionally.
- f. Recruit, train, and orient new board and committee members.
- g. Coordinate quarterly neighborhood meetings with Wausau Police Department.
- h. Engage in meetings with community groups.
- i. Develop and Coordinate our Youth Board member program.
- j. Distribute News You Need to River District stakeholders.

Based on resources, time and BID Board discretion, some of these programs may not be fully implemented. The BID Board acknowledges that the Main Street Program may conduct other activities similar to those above, to carry out the objectives identified above. The BID Board further acknowledges that the Main Street Program may not achieve full completion of all of the activities outlined above. In addition, the BID shall have all powers granted under the BID Law, including to collect the assessments provided herein, and to carry out the purposes of this Operating Plan.

C. Expenditures and Financing Method

The operating budget for the District is \$74,160.00 which will be collected through the BID assessment. The BID expenditure represents the partial funding of the 2024 Main Street Program, Wausau River District, Inc. This funding will be made upon written request from Wausau River District, Inc. to the extent of funds collected by the City of Wausau pursuant to the assessment levied hereby. The projected revenue and expenditures for year 2024 of Wausau River District are identified on Appendix B, which is attached hereto and incorporated herein. The actual budget will be adjusted if the actual revenue received is less than projected. The adjustments could include revising or eliminating individual budget line items as determined by the BID Board of Directors. Expenditures are intended to be made in a fair and equitable basis throughout and for the benefit of the entire District. In the event that a surplus exists at the end of any fiscal year, the monies may be carried over for expenditures in subsequent years.

The Operating Budget for any BID year will be subject to the approval of the City of Wausau, as set forth in Wisconsin Statutes section 66.1109. While this budget does not, the BID Board acknowledges that if any year's annual operating budget exceeds the prior year's annual operating budget by 4% or more, such budget must be approved by a 2/3 majority of the entire District Board. No capital improvements are currently planned by the District. For the purpose of this Operating Plan, "capital improvement" means any physical item that is permanently affixed to real estate including, without limitation, street lighting and sidewalk improvements. The term "capital improvement" shall not include, among other things, any maintenance equipment or supply, any communications equipment, any vehicles, any seasonal improvement or any holiday lighting or decoration. After the District Board has approved the annual operating plan and budget, they will be sent to the City for approval, adoption and inclusion in the City's annual budget for the following year.

The District may not borrow funds.

The District will continue to support Wausau River District's efforts to solicit gifts, grants and other voluntary contributions from parties outside the Main Street Program boundaries.

D. Organization of the District Board

The Mayor shall appoint members, who will culturally represent Wausau's diverse communities, to the District Board (the "Board"), and the Wausau City Council will act on the confirmation of such appointments. The Board shall be responsible for implementation of this Operating Plan. This requires the Board to negotiate with providers of services and materials to carry out the Operating Plan; to enter into various contracts; to monitor the effectiveness of the District's activities, to aid compliance with the provisions of applicable statutes and regulations; and to make reimbursements for any overpayments of District assessments.

Wisconsin Statutes section 66.1109(3)(a) requires that the Board be composed of at least five members and that a majority of the Board members shall either own or occupy real property in the District. If the actual property or business owner is an entity, that entity shall designate a representative to act on its behalf.

The Board shall be structured and operate as follows:

1. Board Size – 11 members.

2. Composition –

Business Owners – four members, representing owners of commercial business in the area;

Property Owners – five members, representing owners of commercial property in the area;

Government – one member, representing the City of Wausau; and

Wausau River District, Inc. – one member, representing Wausau River District, Inc., Inc.

In addition, the following representatives shall be appointed by the Mayor who shall not be formal members of the Board and therefore cannot vote, but who will represent the following constituency, and advise the Board, and shall be notified of all Board meetings, shall be able to attend such Board meetings and give input to the Board:

Board of Wausau River District, Inc. – all members (without votes) of the Board of Directors of Main Street Wausau, Inc.

3. Term – Appointments to the Board shall be two classes (of five and six members per class respectively) for staggered periods of two years.

4. Compensation – None.

5. Open Meetings Law – All meetings of the Board shall be governed by the Wisconsin Open Meetings Law if and as legally required.

6. Record Keeping – Files and records of the Board’s affairs shall be kept pursuant to the Wisconsin Public Records Law.
7. Staffing and Office – To be determined as necessary.
8. Meetings – The Board shall meet regularly, at least once every three months. An annual meeting will be planned for all property/business owners.
9. Executive Committee – The Wausau River District, board of directors shall elect from its members a chair, a vice-chair, a secretary, and a treasurer who shall comprise an Executive Committee of the Board. The Executive Committee of the Board shall be authorized to oversee the day-to-day operations of the District, including the execution of minor contracts, and the signing of checks, subject to the controls adopted by the Board.
10. Committees – To be determined as necessary.
11. Non-Voting Advisors – The Board will have non-voting advisors, as identified above.
12. Powers – The Board shall have all powers necessary and convenient to implement the Operating Plan, including the power to contract.
13. Annual Report – The Board shall prepare and make available to the public annual reports, including an independent certified audit conducted by the City of Wausau, as required by the BID Law.

IV. METHOD OF ASSESSMENT

A. Annual Assessment Rate and Method

The annual assessment for District operating expenses will be in direct proportion to the equalized assessed value of that property within the District.

The total assessment for each assessed parcel is formulated as follows:

1. Divide the proposed annual District budget by the total assessed valuation (as reflected on the City’s tax rolls) of all property within the District that is subject to assessment as provided by law.

(Note - this quotient shall expressed to the nearest 1/10,000 and be referred to so the “BID Mil Rate”)
2. Multiplying the BID Mil Rate by the assessed valuation of each Assessable Property (as defined herein), the product of which shall be the District’s initial assessment of that Assessable Property, but shall be subject to the adjustments set forth in Section IV.A.3 below.

3. Notwithstanding the foregoing, the total of the District's assessment for each Assessable Property shall not exceed \$3,009.00 nor be less than \$309.00, which is computed using the following steps:
 - a. first, all Assessable Properties whose initial assessment is less than \$309.00 shall have their assessment adjusted to \$309.00;
 - b. second, any excess assessment created by the adjustment made in subsection a. shall be applied to reduce the initial assessment of all other Assessable Properties within the District;
 - c. third, all Assessable Properties whose initial assessment is greater than \$3,090.00 shall have their initial assessment adjusted to \$3,090.00;
 - d. fourth, any deficit of assessment created by the adjustments made in subsection c. shall be allocated among all other Assessable Properties on a proportionate basis, this basis being equivalent to what the total assessed value of Assessable Property bears to the total assessed value of all Assessable Properties in the District.
4. Use of each Assessable Property as of January 1 in the year of assessment, as reflected in the records of the Assessor for the City of Wausau, shall control for purpose of the District's assessment.

For purposes of this Operating Plan, an "Assessable Property" shall be defined as a parcel of land subject to assessment hereunder and under the BID Law, with a separate Tax Key Number, as identified in the City of Wausau's Assessor's Office.

The BID assessment is hereby levied by the City of Wausau, which shall be a lien against each of the tax parcels of real property contained in the District, unless exempted as identified herein, under the power of Wisconsin Statutes Chapter 66. Such special assessments are hereby levied by the City of Wausau by adoption of this BID Plan. The city comptroller is authorized to include the BID assessment on bills for properties subject to the assessment within the designated Improvement District for calendar year 2024.

The City of Wausau shall collect such BID assessments and shall provide to the BID Board an accounting of the amounts received and the tax key numbers for which they are collected. All assessments shall be placed in a segregated account in the City's treasury. The City shall disburse the funds when the BID Board requisitions payments for its expenses that are authorized by the BID Operating Plan. All interest earned by virtue of temporary investment of funds in the BID account shall remain in the account for activities delineated in the BID Operating Plan.

All assessments hereby levied shall be due and payable on or before the due date of the first installment of real estate taxes on the properties assessed hereby. No assessments levied hereby may be paid in installments.

B. Excluded and Exempt Property

The BID statute requires explicit consideration of certain classes of property. In compliance with the law, the following statements are provided.

1. Wisconsin Statutes section 66.1109(1)(f) 1m: The District will not contain property used exclusively for manufacturing purposes.
2. Wisconsin Statutes section 66.1109(5)(a): Property used exclusively for residential purposes will not be assessed.

Property exempt from general real estate taxes, for the calendar year in which the BID Operating Plan is adopted, are hereby excluded from the District by definition, even though the boundaries of the District would otherwise include them. Owners of tax exempt property adjoining the District and expected to benefit from District activities will be asked to make a financial contribution to the District on a voluntary basis. In addition, those tax exempt properties adjoining the District which are later determined no longer to be exempt from general property taxes, and tax exempt properties whose owners consent in writing to be assessed, shall automatically become included within the District and subject to assessment under any current operating plan without necessity to undertake any other act.

V. PROMOTION OF ORDERLY DEVELOPMENT OF THE CITY

Under Wisconsin Statutes section 66.1109(1)(f) 4, this Operating Plan is required to specify how the creation of the District promotes the orderly development of the City. The District will increase the vitality of the Main Street Program Area and central business district and, consequently, encourage commerce in the City. Increased business activity in the City will increase sales tax revenues and property tax base.

City Role in District Operation

The City has committed to assisting owners and occupants in the District to promote its objectives. To this end, the City has played a significant role in creation of the District and in the implementation of the Operating Plan. In furtherance of its commitment, the City shall:

1. Maintain services to Wausau River District at their current levels;
2. Maintain the City's current financial commitment to Wausau River District, Inc. for \$26,591.00 per year in funding;
3. Handle the billing and collection of the BID assessment as provided herein;
4. Have the City Attorney make a legal opinion that the BID Operating Plan complies with the requirements of the BID Law; and
5. Annually perform an independent certified audit of the implementation and operating plan pursuant to section 66.1109(3)(c) of the BID Law.

VII. FUTURE YEAR OPERATING PLANS

A. Changes

This Operating Plan is designed to authorize and control the BID for only its 2024 activities.

Wisconsin Statutes Section 66.1109(3)(b) requires the Board and the City to annually review, approve, and make changes as appropriate in the Operating Plan. Therefore, while this document outlines in general terms proposed activities, information on specific properties, budget amounts and expenditures are based solely upon current conditions. Subsequent years' activities, budget, and assessments will be provided in the required annual plan updates, and approval by the Common Council of such plan updates shall be conclusive evidence of compliance with this Operating Plan and the BID Law.

B. Amendment, Severability and Expansion

The District has been created under authority of Wisconsin Statutes section 66.1109. Should any court find any portion of this Operating Plan, or the BID Law invalid or unconstitutional its decision will not invalidate or terminate the District and this Operating Plan shall be amended to conform to the law without need of re-establishment.

C. Automatic Termination Unless Affirmatively Extended

The District Board shall not incur obligations extending beyond 2024.

VI. GENERAL

All exhibits referenced herein are incorporated herein by reference.

APPENDIX B

	WAUSAU RIVER DISTRICT, INC.					TOTAL
	General Fund	Placemaking	Residential	Business	Admin	
REVENUES						
Grants	\$ 26,591					26,591
BID Funds	\$ 74,160					74,160
Other (Sponsorships, advertising)	\$ 129,855					129,855
Total Revenues	\$ 230,606	\$ -	\$ -	\$ -	\$ -	230,606
EXPENDITURES						
Administration:					125,596	125,596
Projects:		60,200	2,100	42,710		105,010
TOTAL EXPENDITURES		60,200	2,100	42,710	125,596	230,606
Excess (Deficiency) of Revenues over Expenses						

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving Nominal Payment Parcel for a Temporary Limited Easement and New Highway Right-of-Way Fee at 4805 and 4905 Stewart Avenue, Parcel 49, Transportation Project Plat 6999-09-02	
Committee Action:	
Fiscal Impact:	\$20,000.00
File Number:	Date Introduced: October 24, 2023

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i> TID #10
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input checked="" type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, Stewart Avenue from 72nd Avenue to 48th Avenue is proposed to be reconstructed in 2024; and

WHEREAS, in preparation for the reconstruction project, the City must acquire the necessary real estate to construct the street in accordance with the conceptual design approved; and

WHEREAS, in order to acquire the necessary property for the approved road design, the City hired CORRE, Inc. to administer the real estate acquisitions needed for the reconstruction project; and

WHEREAS, on February 28, 2023 your Finance Committee reviewed the Nominal Payment Parcel Report for the Stewart Avenue Project and recommended approval; and

WHEREAS, the offer of a temporary limited easement of 2,808 sq. ft. for \$6,332.66 and a new highway right-of-way fee of 897 sq. ft. for \$6,951.75 for a total rounded to \$13,300.00 was presented to the property owner; and

WHEREAS, the property owner counteroffered with \$20,000.00; and

WHEREAS, on October 24, 2023, your Finance Committee and recommend approving a temporary limited easement of 2,808 sq. ft. for \$6,332.66; and a new highway right-of-way fee of 897 sq. ft. for \$6,951.75 for a total rounded to \$20,000 for the properties at 4805 and 4905 Stewart Avenue; and

WHEREAS, the property owner has accepted the offer; now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to execute the documents necessary to acquire the property interests described herein for the properties at 4805 and 4905 Stewart Avenue.

Approved:

Katie Rosenberg, Mayor

**NOMINAL PAYMENT PARCEL - WAIVER OF APPRAISAL
RECOMMENDATION AND APPROVAL**

RE1897 11/2022 Ch. 32 Wis. Stats.

Owner name(s) 4905 Stewart Avenue LLC	Area and interest required 897.00 sq. ft. of New Highway Right of Way (FEE), 2,808.00 sq. ft. of Temporary Limited Easement (TLE)
--	--

Allocation

Allocation	Description	Size	Unit	Per Unit	Value (\$)
New Highway Right of Way (FEE)		897.00	Sq Ft	\$7.75	\$6,951.75
Temporary Limited Easement (TLE)	TLE Worksheet	2,808.00	Sq Ft	\$7.75	\$6,332.66

Total Allocation \$13,284.41
 Rounded To \$13,300.00
 Settlement \$20,000.00

The undersigned owner(s), having been fully informed of the right to have the property appraised, and to receive just compensation based upon an appraisal, have decided to waive the right to an appraisal and agree to accept settlement in the above-stated amount as full payment for the parcel stated, subject to approval by City of Wausau and Town of Stettin.

The undersigned owner(s) further state that the decision to waive the right of an appraisal was made without undue influences or coercive action of any nature.

It is intended that the instrument of conveyance will be executed upon presentation by City of Wausau and Town of Stettin agents or representatives.

In executing this document, the undersigned affirms that he/she is duly authorized by **4905 Stewart Avenue LLC** to execute this document.

[Signature] 8-25-23
 Signature Date
 Managing Member, Chris Gardiner
 Print Name & Title

X
 Signature Date
 Print Name & Title

Approved for City of Wausau

For Office Use Only

Agency Approval Date

Approved for Town of Stettin

For Office Use Only

Agency Approval Date



This instrument was drafted by
 CORRE, Inc. on behalf of the City of
 Wausau and Town of Stettin

Project ID
 6999-09-02

Parcel No
 49

Size of Temporary Limited Easement (TLE)	:	2,808.00
Unit value of the unencumbered fee within the TLE:	\$	7.75
Effective Date of the Appraisal/Date of Expanded Sales Study (mm/dd/yyyy):		1/13/2023
Expiration Date of the TLE - (mm/dd/yyyy):		12/31/2025
Term of Encumbrance of TLE:		2.9671
<u>Annual Rental Rate</u>		
· Basic Safe Investment Rate (per year):		2.00%
· Expected Inflation Rate (per year):		6.00%
· Risk Adjustment (per year):		2.00%
Annual Yield Rate = Annual Rental Rate:		10.00%
Annual Rent for Land Within TLE:	\$	2,176.20
<u>Discounted Lump Sum Payment of Annual Rent</u>		
Discount Rate:		2.00%
· First Year:	\$	2,176.20
· Second Year:	\$	2,133.53
· Third Year:	\$	2,022.93
· Fourth Year:	\$	-
· Fifth Year:	\$	-
· Sixth Year:	\$	-
Total Compensation for Land Within the TLE:	\$	6,332.66

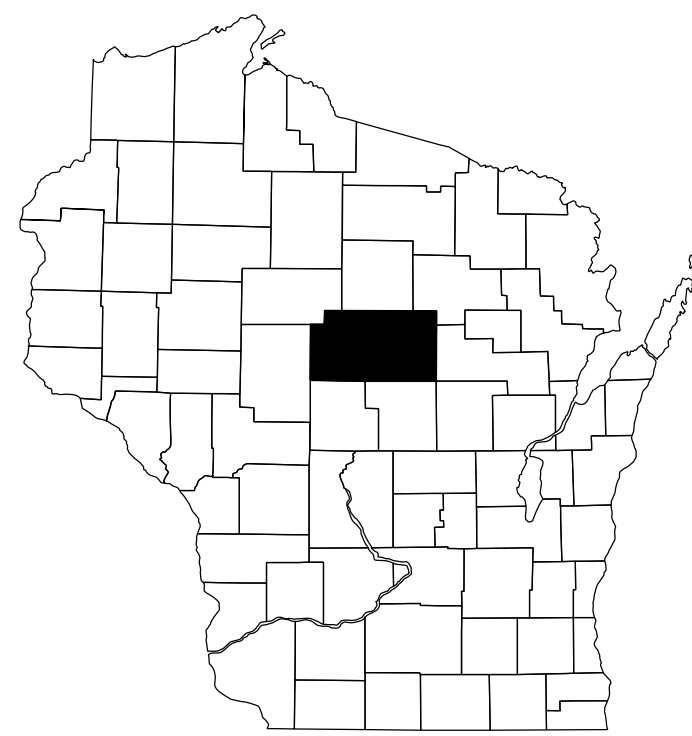
STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION TRANSPORTATION PROJECT PLAT TITLE SHEET

6999-09-02

C WAUSAU, STEWART AVENUE

S 72ND AVENUE TO S 48TH AVENUE

LOC STR MARATHON COUNTY



CONVENTIONAL SYMBOLS

SECTION LINE	---	SECTION CORNER SYMBOL		R/W MONUMENT (TO BE SET)	●
QUARTER LINE	---	SECTION CORNER MONUMENT		NON-MONUMENTED R/W POINT	○
SIXTEENTH LINE	---	GEODETIC SURVEY MONUMENT		FOUND IRON PIN (1-INCH UNLESS NOTED)	IP
NEW REFERENCE LINE	---	SIXTEENTH CORNER MONUMENT		OFF-PREMISE SIGN	
NEW R/W LINE	---	SIGN		COMPENSABLE	
EXISTING R/W OR HE LINE	---	ELECTRIC POLE		NON-COMPENSABLE	
PROPERTY LINE	---	TELEPHONE POLE			
LOT, TIE & OTHER MINOR LINES	---	PEDESTAL (LABEL TYPE) (TV, TEL, ELEC, ETC.)			
SLOPE INTERCEPT	---	ACCESS RESTRICTED BY ACQUISITION			
CORPORATE LIMITS	---	NO ACCESS (BY STATUTORY AUTHORITY)			
UNDERGROUND FACILITY (COMMUNICATIONS, ELECTRIC, ETC.)	---	ACCESS RESTRICTED (BY PREVIOUS PROJECT OR CONTROL)			
NEW R/W (FEE OR HE) (HATCHING VARIES BY OWNER)	---	NO ACCESS (NEW HIGHWAY)			
TEMPORARY LIMITED EASEMENT AREA	---	PARCEL NUMBER		UTILITY NUMBER	
EASEMENT AREA (PERMANENT LIMITED OR RESTRICTED DEVELOPMENT)	---	PARALLEL OFFSETS			
TRANSMISSION STRUCTURES	---				
BUILDING					
BRIDGE					
CULVERT					

CONVENTIONAL ABBREVIATIONS

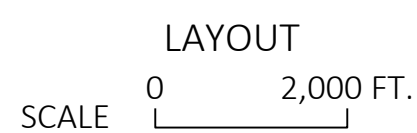
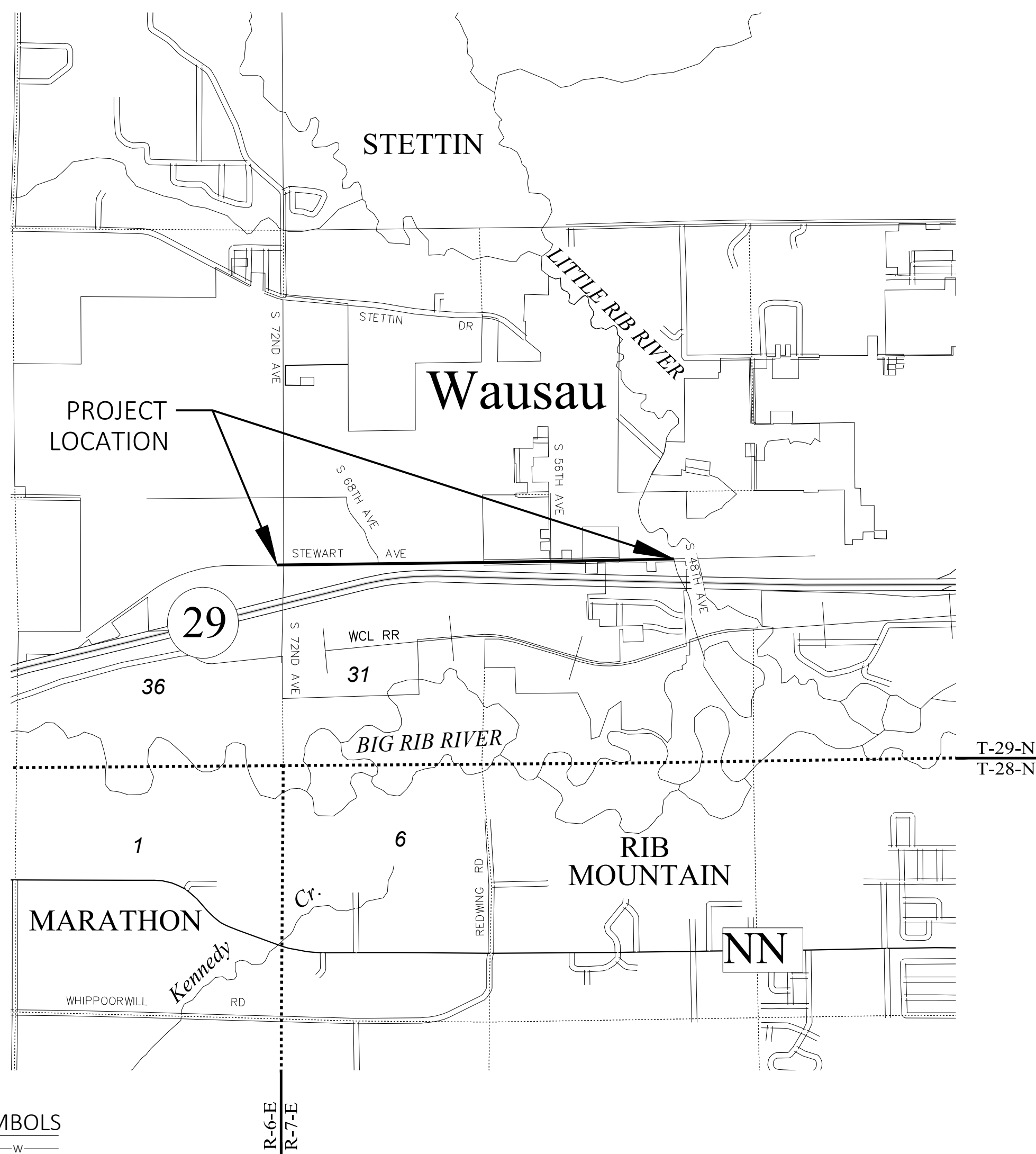
ACCESS RIGHTS	AR	POINT OF COMPOUND CURVE	PCC
ACRES	AC	POINT OF INTERSECTION	PI
AHEAD	AH	PROPERTY LINE	PL
ALUMINUM	ALUM	RECORDED AS	(100')
AND OTHERS	ET AL	REEL / IMAGE	R/I
BACK	BK	REFERENCE LINE	R/L
BLOCK	BLK	REMAINING	REM
CENTERLINE	C/L	RESTRICTIVE DEVELOPMENT	RDE
CERTIFIED SURVEY MAP	CSM	EASEMENT	
CONCRETE	CONC	RIGHT	RT
COUNTY	CO	RIGHT OF WAY	R/W
COUNTY TRUNK HIGHWAY	CTH	SECTION	SEC
DISTANCE	DIST	SEPTIC VENT	SEPV
CORNER	COR	SQUARE FEET	SF
DOCUMENT NUMBER	DOC	STATE TRUNK HIGHWAY	STH
EASEMENT	EASE	STATION	STA
EXISTING	EX	TELEPHONE PEDESTAL	TP
GAS VALVE	GV	TEMPORARY LIMITED EASEMENT	TLE
GRID NORTH	GN		
HIGHWAY EASEMENT	HE	TRANSPORTATION PROJECT PLAT	TPP
IDENTIFICATION	ID	UNITED STATES HIGHWAY	USH
LAND CONTRACT	LC	VOLUME	V
LEFT	LT		
MONUMENT	MON		
NATIONAL GEODETIC SURVEY	NGS		
NUMBER	NO		
OUTLOT	OL		
PAGE	P		
POINT OF TANGENCY	PT		
PERMANENT LIMITED EASEMENT	PLE		
POINT OF BEGINNING	POB		
POINT OF CURVATURE	PC		

CURVE DATA ABBREVIATIONS

LONG CHORD	LCH
LONG CHORD BEARING	LCB
RADIUS	R
DEGREE OF CURVE	D
CENTRAL ANGLE	Δ/DELTA
LENGTH OF CURVE	L
TANGENT	T
DIRECTION AHEAD	DA
DIRECTION BACK	DB

CONVENTIONAL UTILITY SYMBOLS

WATER	---
GAS	---
TELEPHONE	---
OVERHEAD TRANSMISSION LINES	---
ELECTRIC	---
CABLE TELEVISION	---
FIBER OPTIC	---
SANITARY SEWER	---
STORM SEWER	---
ELECTRIC TOWER	⊠



THE NOTES, CONVENTIONAL SIGNS, AND ABBREVIATIONS ARE ASSOCIATED WITH EACH TRANSPORTATION PROJECT PLAT FOR PROJECT 6999-09-02

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), MARATHON COUNTY, NAD83(2011), IN U.S. SURVEY FEET. VALUES ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY 3/4" X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

ALL RIGHT-OF-WAY LINES DEPICTED IN THE NON-ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH EXISTING RIGHT-OF-WAY LINES AS DETERMINED FROM PREVIOUS PROJECTS, OTHER RECORDED DOCUMENTS, OR FROM CENTERLINE OF EXISTING PAVEMENTS.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS" OF PUBLIC RECORD.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE LINES.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLEs) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE, BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHTS TO MAKE OR CONSTRUCT IMPROVEMENTS ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

AN EASEMENT FOR HIGHWAY PURPOSES (HE), AS LONG AS SO USED, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE.

PROPERTY LINES SHOWN ON THIS PLAT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR EXISTING OCCUPATIONAL LINES. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE CITY OF WAUSAU OR THE TOWN OF STETTIN.

PARCEL AND UTILITY IDENTIFICATION NUMBERS MAY NOT POINT TO ALL AREAS OF ACQUISITION, AS NOTED ON THE TPP DETAIL PAGES.

INFORMATION FOR THE BASIS OF EXISTING HIGHWAY RIGHT-OF-WAY POINTS OF REFERENCE AND ACCESS CONTROL ARE LISTED ON THE TPP DETAIL PAGES.

PROJECT NUMBER 6999-09-02 - 4.01
SHEET 2 OF 2
AMENDMENT NO:

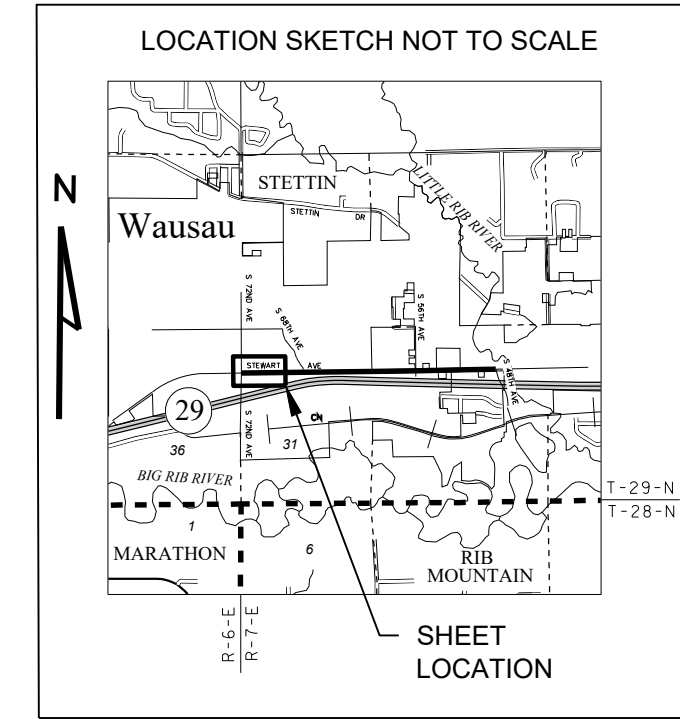
TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.01

THAT PART OF LOT 1 OF CSM 4281, PART OF OUTLOT 1 OF CSM 12575, PART OF LOT 1 OF CSM 4787 AND PART OF LOT 1 OF CSM 4767 LOCATED IN PART OF THE N1/2 OF THE FRACTIONAL NW1/4, PART OF PARCEL 4 OF CSM 6176, PART OF LOT 1 OF CSM 609, PART OF LOT 1 OF CSM 250, PART OF LOTS 1 AND 2 OF CSM 9120, PART OF LOT 1 OF CSM 4168 AND PART OF LOT 1 OF 393 LOCATED IN PART OF THE S1/2 OF THE FRACTIONAL NW1/4, ALL IN SECTION 31, TOWNSHIP 29 NORTH, RANGE 7 EAST, CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

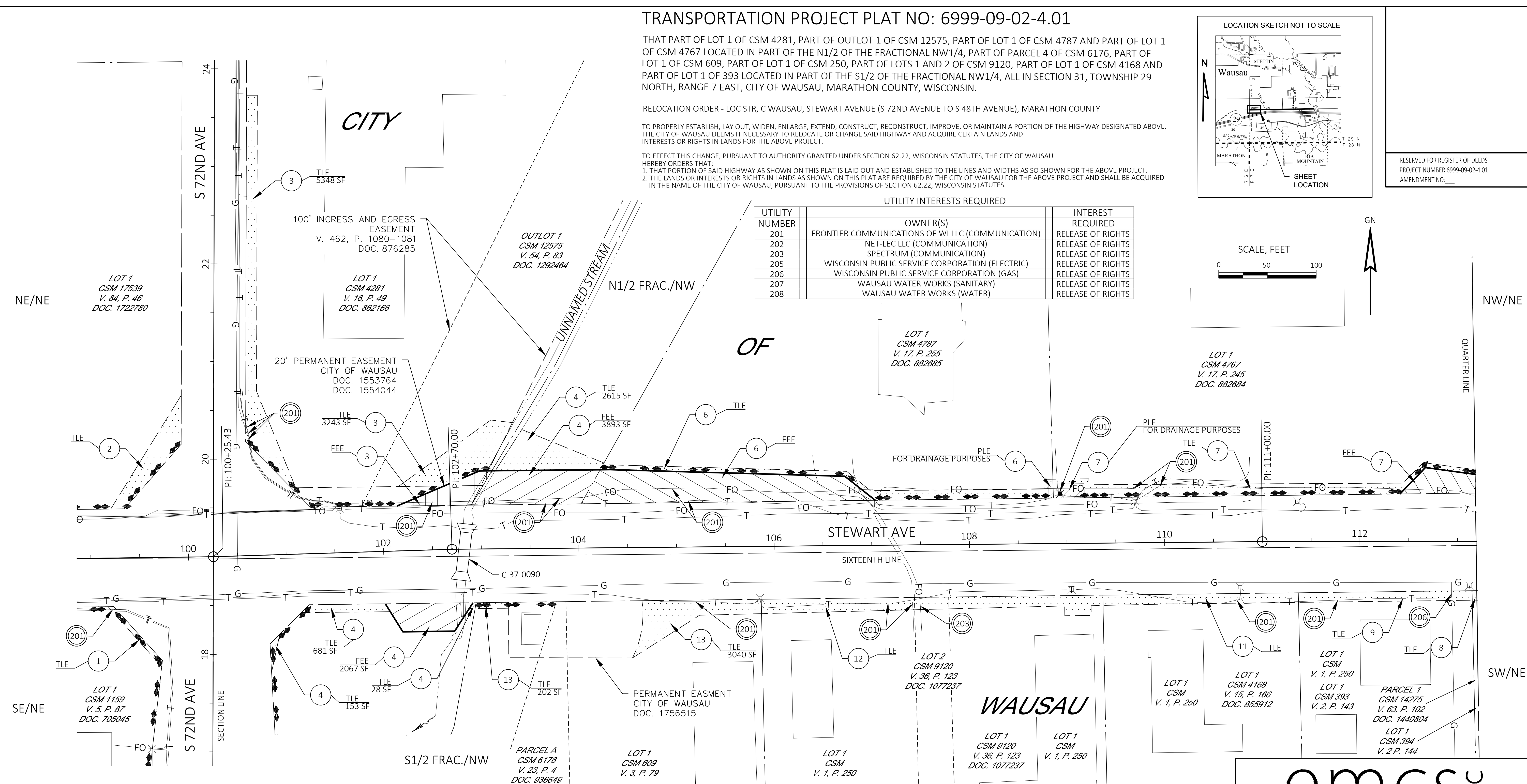
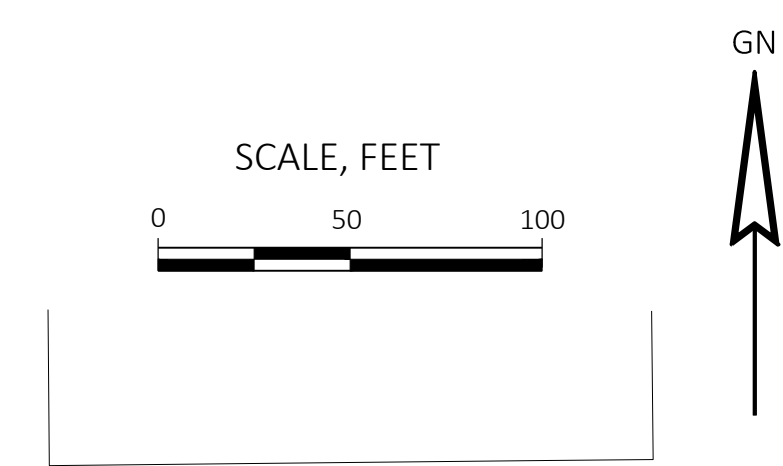
TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WAUSAU DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.22, WISCONSIN STATUTES, THE CITY OF WAUSAU HEREBY ORDERS THAT:
 1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAY OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
 2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE CITY OF WAUSAU FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF WAUSAU, PURSUANT TO THE PROVISIONS OF SECTION 62.22, WISCONSIN STATUTES.



RESERVED FOR REGISTER OF DEEDS
 PROJECT NUMBER 6999-09-02-4.01
 AMENDMENT NO. _____

UTILITY NUMBER	OWNER(S)	INTEREST REQUIRED
201	FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)	RELEASE OF RIGHTS
202	NET-LEC LLC (COMMUNICATION)	RELEASE OF RIGHTS
203	SPECTRUM (COMMUNICATION)	RELEASE OF RIGHTS
205	WISCONSIN PUBLIC SERVICE CORPORATION (ELECTRIC)	RELEASE OF RIGHTS
206	WISCONSIN PUBLIC SERVICE CORPORATION (GAS)	RELEASE OF RIGHTS
207	WAUSAU WATER WORKS (SANITARY)	RELEASE OF RIGHTS
208	WAUSAU WATER WORKS (WATER)	RELEASE OF RIGHTS



- (201) FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)
 NO RECORD OF EASEMENT - PAR. 1
 VOL. 66 PG. 561 DOC. 604190 - PAR. 2, 3, 4, 6 & 7
 VOL. 155 PG. 286 DOC. 645939 - PAR. 9
 VOL. 155 PG. 604 DOC. 646161 - PAR. 11, 12 & 13
 VOL. 158 PG. 567 DOC. 647598 - PAR. 8
 VOL. 440 PG. 101 DOC. 859525 - PAR. 13
 VOL. 578 PG. 187 DOC. 959612 - PAR. 7
- (202) NET-LEC LLC (COMMUNICATION)
 DOC. 1607184 - PAR. 12
- (203) SPECTRUM (COMMUNICATION)
 NO RECORD OF EASEMENT - PAR. 12

- (205) WISCONSIN PUBLIC SERVICE CORPORATION (ELECTRIC)
 DOC. 1770320 - PAR. 13
- (206) WISCONSIN PUBLIC SERVICE CORPORATION (GAS)
 NO RECORD OF EASEMENT - PAR. 9
- (207) WAUSAU WATER WORKS (SANITARY)
 DOC. 1756515 - PAR. 13
- (208) WAUSAU WATER WORKS (WATER)
 DOC. 1756515 - PAR. 13

ALL TLES ARE FOR SLOPE GRADING PURPOSES

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE CITY OF WAUSAU.

PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	R/W SF REQUIRED			PLE SF	TLE SF
			NEW	EXISTING	TOTAL		
1	MARATHON COUNTY, A WISCONSIN MUNICIPAL CORPORATION	TLE	---	---	---	---	355
2	APOGEE WAUSAU GROUP, INC., A WISCONSIN CORPORATION	TLE	---	---	---	---	2264
3	KINGSPAN LIGHT & AIR LLC, A DELAWARE LIMITED LIABILITY COMPANY	FEE/TLE	1556	---	1556	---	8591
4	CITY OF WAUSAU, A WISCONSIN MUNICIPALITY	FEE/TLE	5960	---	5960	---	3477
6	BADGER HOUSING ASSOCIATES III, A WISCONSIN CO-PARTNERSHIP	FEE/PLE/TLE	8254	---	8254	63	3247
7	OSHCOR CORPORATION, A WISCONSIN CORPORATION	FEE/PLE/TLE	1521	---	1521	455	4586
8	WTH 9, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	TLE	---	---	---	---	47
9	BRIAN LUEDTKE PROPERTIES, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	TLE	---	---	---	---	1746
11	INDUSTRIAL TOWEL AND UNIFORM, INC., A WISCONSIN CORPORATION	TLE	---	---	---	---	1997
12	RUTH A. VAN ERT, LLC, A SOUTH DAKOTA LIMITED LIABILITY COMPANY	TLE	---	---	---	---	4622
13	DP REAL ESTATE LLC, A WISCONSIN LIMITED LIABILITY COMPANY	TLE	---	---	---	---	3242

emcs_{INC}

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WAUSAU I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
 PRINT NAME: KEVIN C. BOYER
 REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WAUSAU

SIGNATURE: _____ DATE: _____
 PRINT NAME: _____

TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.02

THAT PART OF LOT 1 OF CSM 14700 AND PART OF LOT 1 OF CSM 809 LOCATED IN PART OF THE NW1/4 OF THE NE1/4, THAT PART OF PARCEL 1 OF CSM 14275, PART OF LOT 1 OF CSM 3510 AND PART OF LOT 1 OF CSM 394 LOCATED IN PART OF THE SW1/4 OF THE NE1/4, ALL IN SECTION 31, TOWNSHIP 29 NORTH, RANGE 7 EAST, CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WAUSAU DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.22, WISCONSIN STATUTES, THE CITY OF WAUSAU

HEREBY ORDERS THAT:

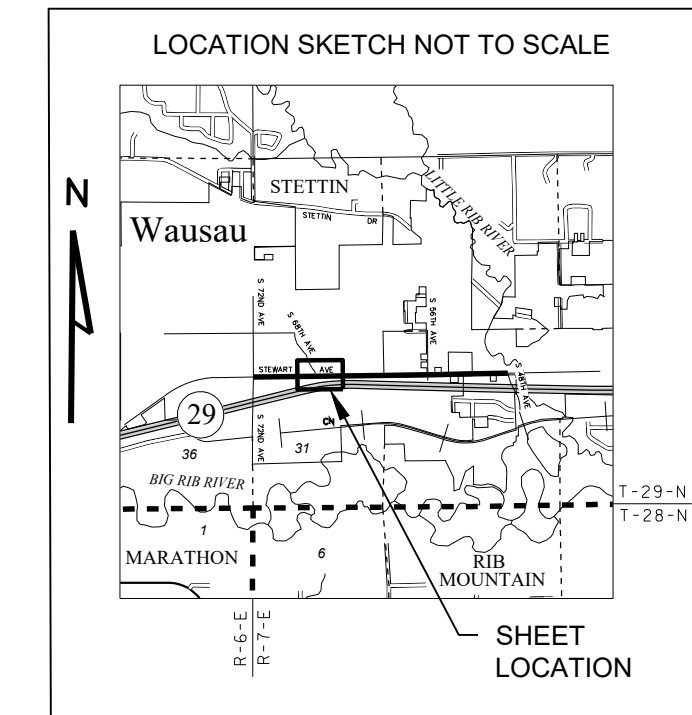
1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE CITY OF WAUSAU FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF WAUSAU, PURSUANT TO THE PROVISIONS OF SECTION 62.22, WISCONSIN STATUTES.

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE CITY OF WAUSAU.

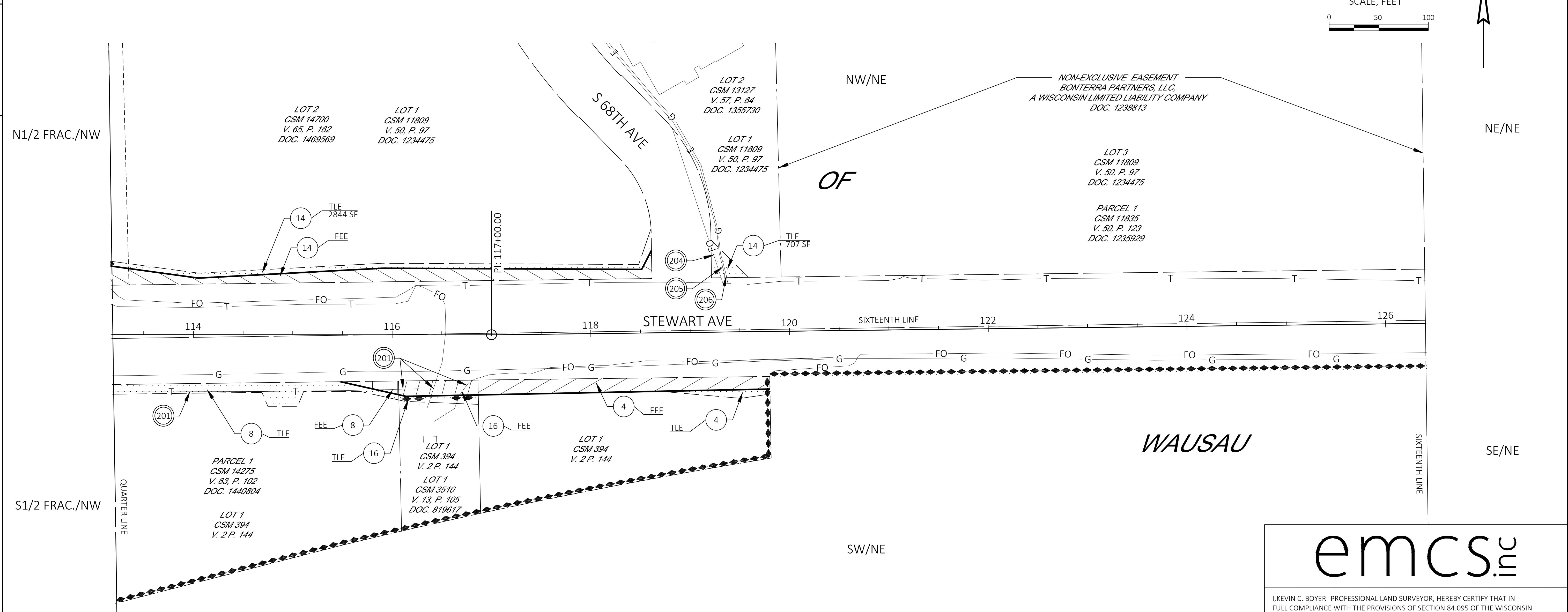
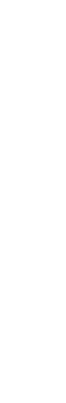
PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	R/W SF REQUIRED			TLE SF
			NEW	EXISTING	TOTAL	
4	CITY OF WAUSAU, A WISCONSIN MUNICIPALITY	FEE/TLE	4066	---	4066	559
8	WTH 9, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	FEE/TLE	406	---	406	3088
14	DUQUAINE DEVELOPMENT INC., A WISCONSIN LIMITED LIABILITY COMPANY	FEE/TLE	6114	---	6114	3551
16	GENERAL TELEPHONE COMPANY OF WISCONSIN, A WISCONSIN CORPORATION	FEE/TLE	1219	---	1219	567

PRELIMINARY DESIGN NOTE
 CONFIRM IF PARCEL 16 WAS TRANSFERRED FROM "GENERAL TELEPHONE COMPANY OF WISCONSIN, A WISCONSIN CORPORATION" TO "FRONTIER COMMUNICATIONS OF WI LLC".



RESERVED FOR REGISTER OF DEEDS
 PROJECT NUMBER 6999-09-02-4.02
 AMENDMENT NO. _____

CITY



UTILITY INTERESTS REQUIRED

UTILITY NUMBER	OWNER(S)	INTEREST REQUIRED
201	FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)	RELEASE OF RIGHTS
204	TDS METROCOM LLC (COMMUNICATION)	RELEASE OF RIGHTS
205	WISCONSIN PUBLIC SERVICE CORPORATION (ELECTRIC)	RELEASE OF RIGHTS
206	WISCONSIN PUBLIC SERVICE CORPORATION (GAS)	RELEASE OF RIGHTS

- (201) FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)
VOL. 158 PG. 567 DOC. 647598 - PAR. 4, 8 & 16
- (204) TDS METROCOM LLC (COMMUNICATION)
NO RECORD OF EASEMENT - PAR. 14
- (205) WISCONSIN PUBLIC SERVICE CORPORATION (ELECTRIC)
DEED BOOK 252 PG. 122 - PAR 4, 8, 14 & 16
- (206) WISCONSIN PUBLIC SERVICE CORPORATION (GAS)
NO RECORD OF EASEMENT - PAR. 14

ALL TLES ARE FOR SLOPE GRADING PURPOSES

emcs_{INC}

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WAUSAU I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
 PRINT NAME: KEVIN C. BOYER
 REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WAUSAU

SIGNATURE: _____ DATE: _____
 PRINT NAME: _____

TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.03

THAT PART OF PARCEL 2 OF CSM 11835 LOCATED IN PART OF THE NE1/4 OF THE NE1/4 OF SECTION 31, TOWNSHIP 29 NORTH, RANGE 7 EAST, CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WAUSAU DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

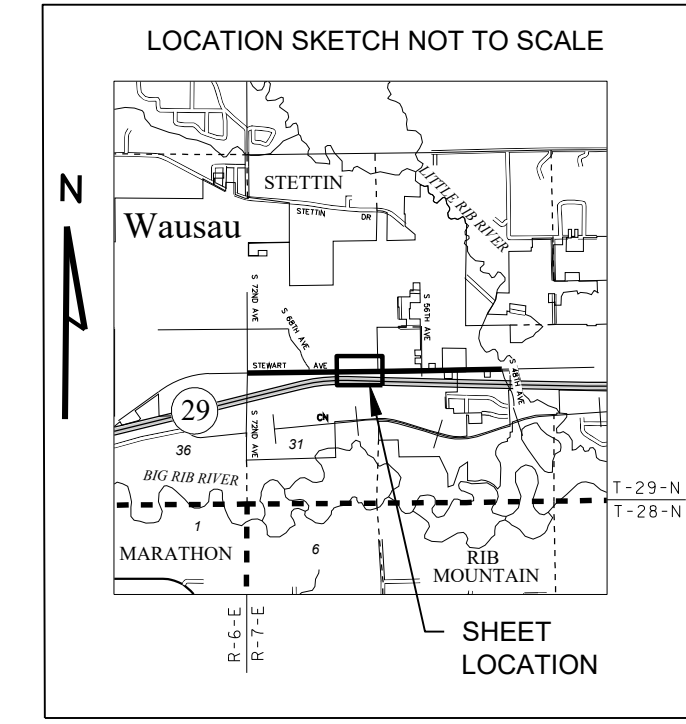
TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.22, WISCONSIN STATUTES, THE CITY OF WAUSAU HEREBY ORDERS THAT:

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE CITY OF WAUSAU FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF WAUSAU, PURSUANT TO THE PROVISIONS OF SECTION 62.22, WISCONSIN STATUTES.

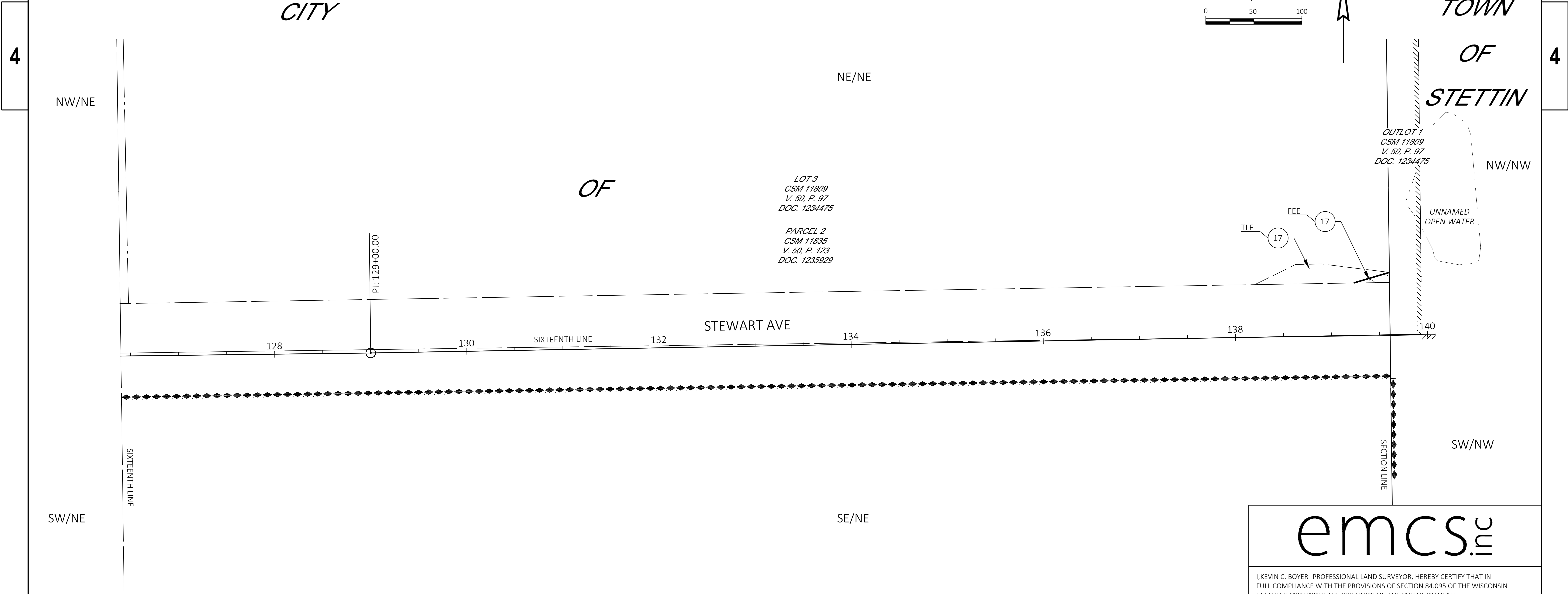
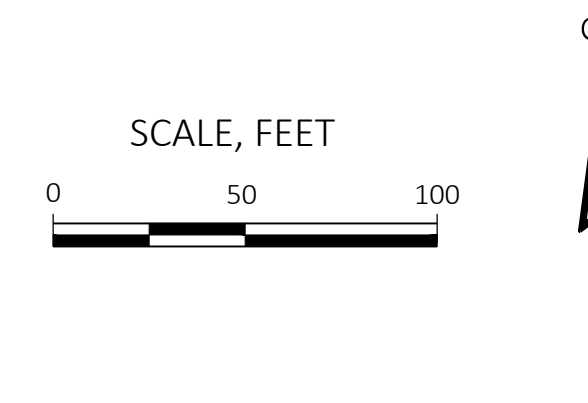
SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE CITY OF WAUSAU.

PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	R/W SF REQUIRED			TLE
			NEW	EXISTING	TOTAL	SF
17	RODNEY STEIF, A 1/2 INTEREST, PAULA KNOBLOCK, A 1/4 INTEREST AND PAUL KNOBLOCK, A 1/4 INTEREST, AS TENANTS IN COMMON D/B/A S & K INVESTMENTS	FEE/TLE	194	---	194	1873



RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER 6999-09-02-4.03
AMENDMENT NO. _____



emcs_{INC}

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WAUSAU I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
PRINT NAME: KEVIN C. BOYER
REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WAUSAU

SIGNATURE: _____ DATE: _____
PRINT NAME: _____

TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.04

THAT PART OF THE SW1/4 OF THE NW1/4 OF SECTION 32, TOWNSHIP 29 NORTH, RANGE 7 EAST, CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WAUSAU DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

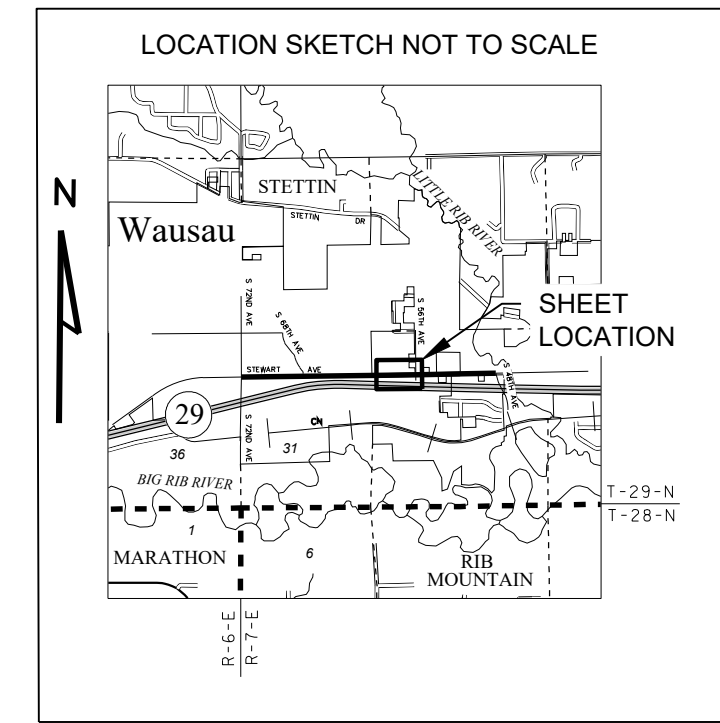
TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.22, WISCONSIN STATUTES, THE CITY OF WAUSAU HEREBY ORDERS THAT:

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE CITY OF WAUSAU FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF WAUSAU, PURSUANT TO THE PROVISIONS OF SECTION 62.22, WISCONSIN STATUTES.

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE CITY OF WAUSAU.

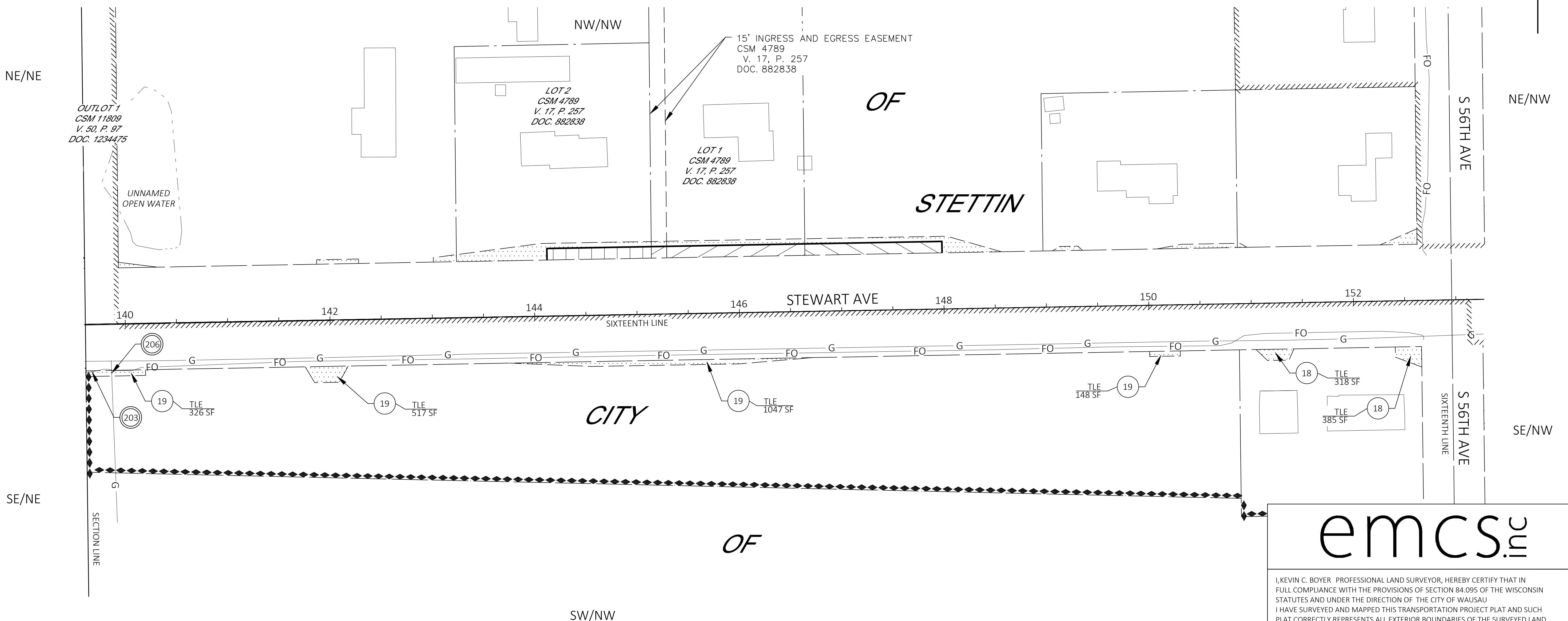
PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	TLE SF
18	JEFF P. WEBSTER AND LISA R. TESKE, HUSBAND AND WIFE, AS SURVIVORSHIP MARITAL PROPERTY	TLE	703
19	MARGARET E. SCHLAIS TRUST DATED NOVEMBER 21, 2003	TLE	2038



RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER 6999-09-02-4.04
AMENDMENT NO. _____

UTILITY INTERESTS REQUIRED		
UTILITY NUMBER	OWNER(S)	INTEREST REQUIRED
203	SPECTRUM (COMMUNICATION)	RELEASE OF RIGHTS
206	WISCONSIN PUBLIC SERVICE CORPORATION (GAS)	RELEASE OF RIGHTS

- (203) SPECTRUM (COMMUNICATION)
NO RECORD OF EASEMENT - PAR. 19
- (206) WISCONSIN PUBLIC SERVICE CORPORATION (GAS)
NO RECORD OF EASEMENT - PAR. 19



emcs.inc

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WAUSAU I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
PRINT NAME: KEVIN C. BOYER
REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WAUSAU

SIGNATURE: _____ DATE: _____
PRINT NAME: _____

ALL TLES ARE FOR SLOPE GRADING PURPOSES

SEE SHEET 4.05 FOR INTERESTS REQUIRED IN THE TOWN OF STETTIN.

TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.05

THAT PART OF LOTS 1 AND 2 OF CSM 4789 LOCATED IN PART OF THE NW1/4 OF THE NW1/4 OF SECTION 32, TOWNSHIP 29 NORTH, RANGE 7 EAST, TOWN OF STETTIN, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE TOWN OF STETTIN DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

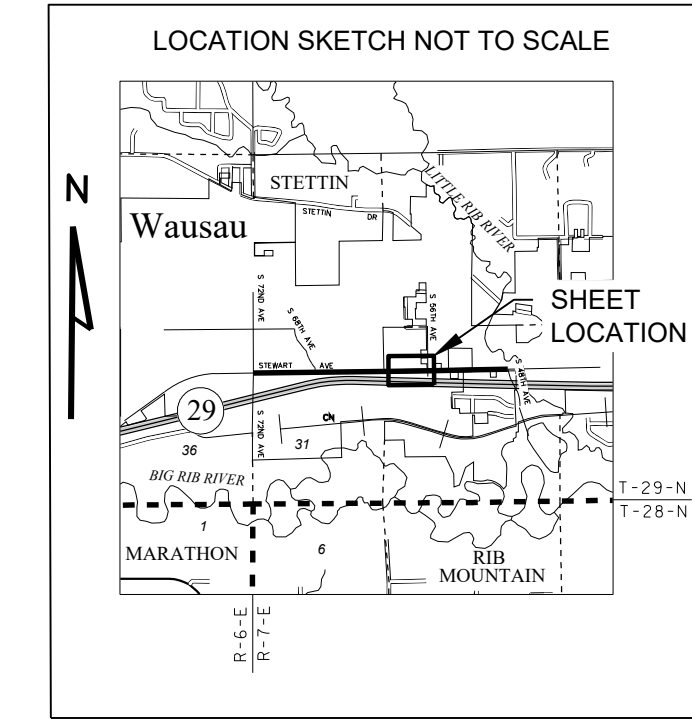
TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 82.14(1), WISCONSIN STATUTES, THE TOWN OF STETTIN HEREBY ORDERS THAT:

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE TOWN OF STETTIN FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE TOWN OF STETTIN, PURSUANT TO THE PROVISIONS OF SECTION 82.14(1), WISCONSIN STATUTES.

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE TOWN OF STETTIN.

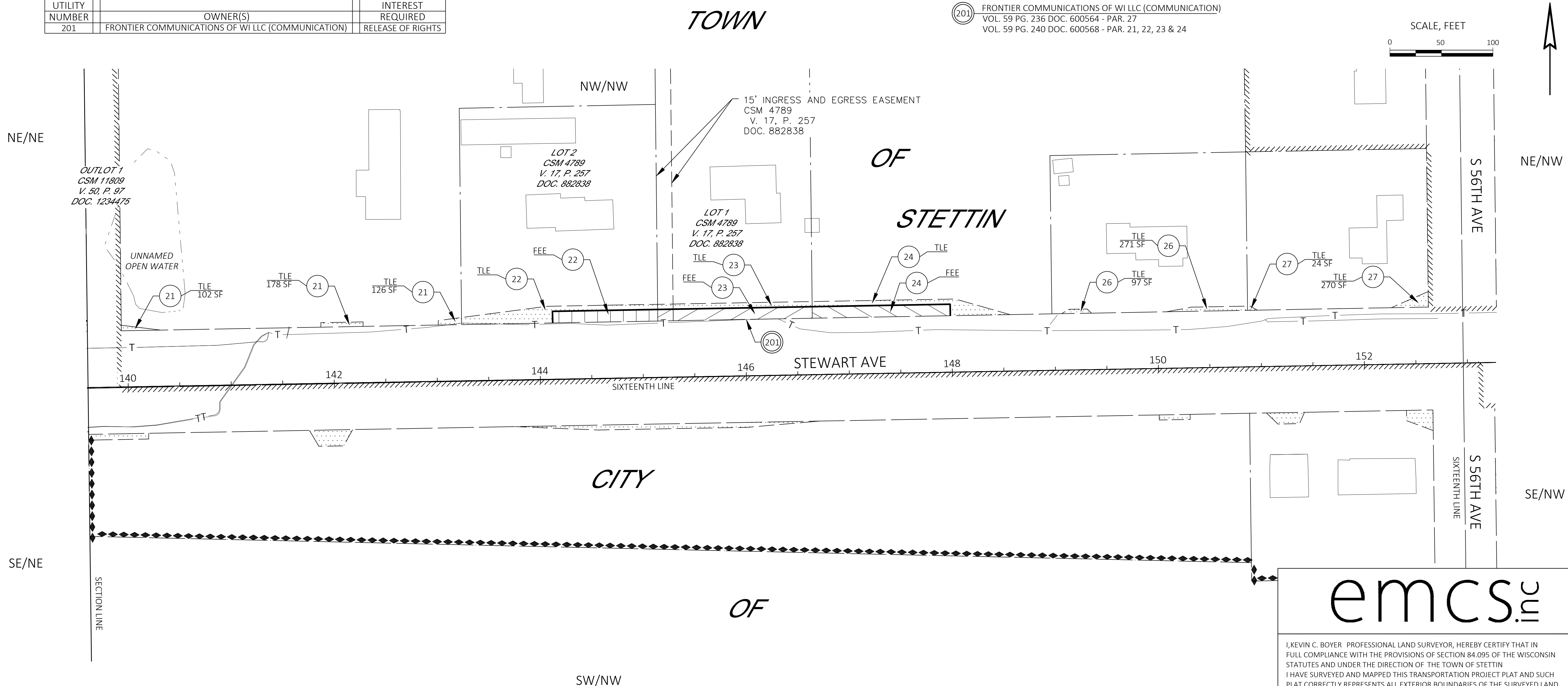
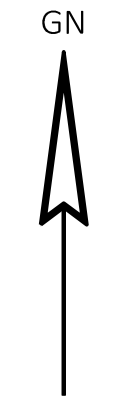
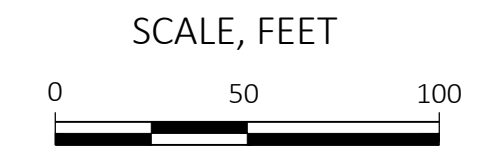
PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	R/W SF REQUIRED			TLE SF
			NEW	EXISTING	TOTAL	
21	GERALDINE M. STEIF REVOCABLE TRUST OF FEBRUARY 19, 2005	TLE	---	---	---	406
22	PAUL A KNOBLOCK AND PAULA J STEIF N\K\A PAULA J KNOBLOCK, HUSBAND AND WIFE	FEE/TLE	1149	---	1149	1557
23	RODNEY J. STEIF	FEE/TLE	1683	---	1683	750
24	GERALDINE M. STEIF REVOCABLE TRUST OF FEBRUARY 19, 2005, A 50% INTEREST, AND THE STEIF FAMILY TRUST OF FEBRUARY 19, 2005, A 50% INTEREST	FEE/TLE	1497	---	1497	1178
26	EDITH M. ROSE, AS LIFE TENANT, AND JAY C. BLAHER, AS REMAINDERMAN	TLE	---	---	---	368
27	MICHAEL TRANETZKI	TLE	---	---	---	294



RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER 6999-09-02-4.05
AMENDMENT NO. _____

UTILITY INTERESTS REQUIRED		
UTILITY NUMBER	OWNER(S)	INTEREST REQUIRED
201	FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)	RELEASE OF RIGHTS

(201) FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)
VOL. 59 PG. 236 DOC. 600564 - PAR. 27
VOL. 59 PG. 240 DOC. 600568 - PAR. 21, 22, 23 & 24



emcs inc

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE TOWN OF STETTIN I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
PRINT NAME: KEVIN C. BOYER
REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE TOWN OF STETTIN

SIGNATURE: _____ DATE: _____
PRINT NAME: _____

ALL TLES ARE FOR SLOPE GRADING PURPOSES

SEE SHEET 4.04 FOR INTERESTS REQUIRED IN THE CITY OF WAUSAU.

TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.06

THAT PART OF THE NE1/4 OF THE NW1/4 AND PART OF THE SE1/4 OF THE NW1/4 OF SECTION 32, TOWNSHIP 29 NORTH, RANGE 7 EAST, CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WAUSAU DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

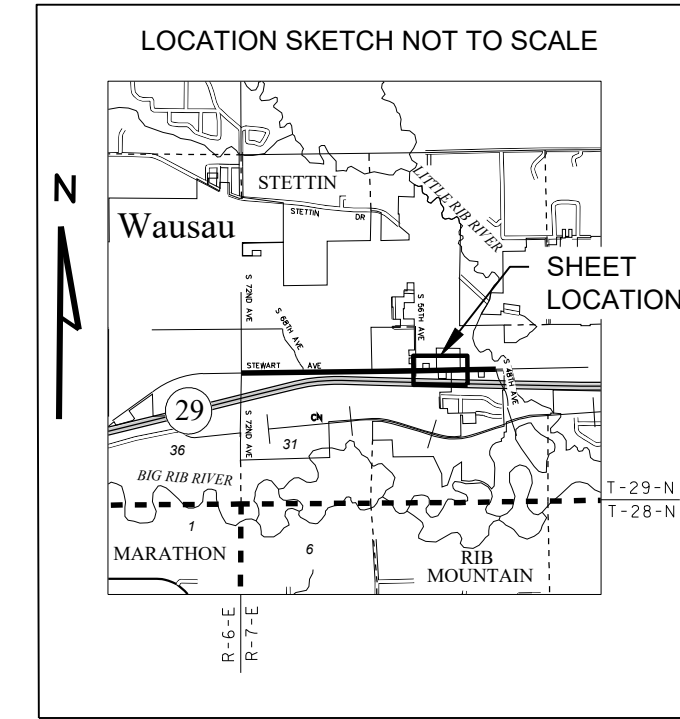
TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.22, WISCONSIN STATUTES, THE CITY OF WAUSAU HEREBY ORDERS THAT:

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE CITY OF WAUSAU FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF WAUSAU, PURSUANT TO THE PROVISIONS OF SECTION 62.22, WISCONSIN STATUTES.

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE CITY OF WAUSAU.

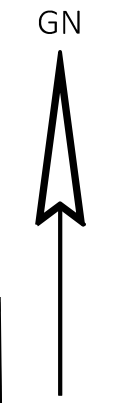
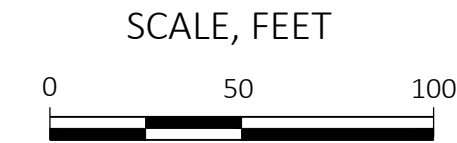
PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	TLE SF
31	JOSHUA D. ZENTNER	TLE	249
33	TRAVIS VOLM	TLE	325
34	STEVEN J. KAQUATOSH	TLE	344
36	TOU XOUA YANG	TLE	203
37	ROD KLEIBER PROPERTIES, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	TLE	1601
38	TODD M. WOLD, AS VENDEE BY LAND CONTRACT FROM JUANITA L. ARROWOOD, AS VENDOR	TLE	2688
41	WAUSAU HOSPITALS, INC., A WISCONSIN CORPORATION	TLE	342



RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER 6999-09-02-4.06
AMENDMENT NO. _____

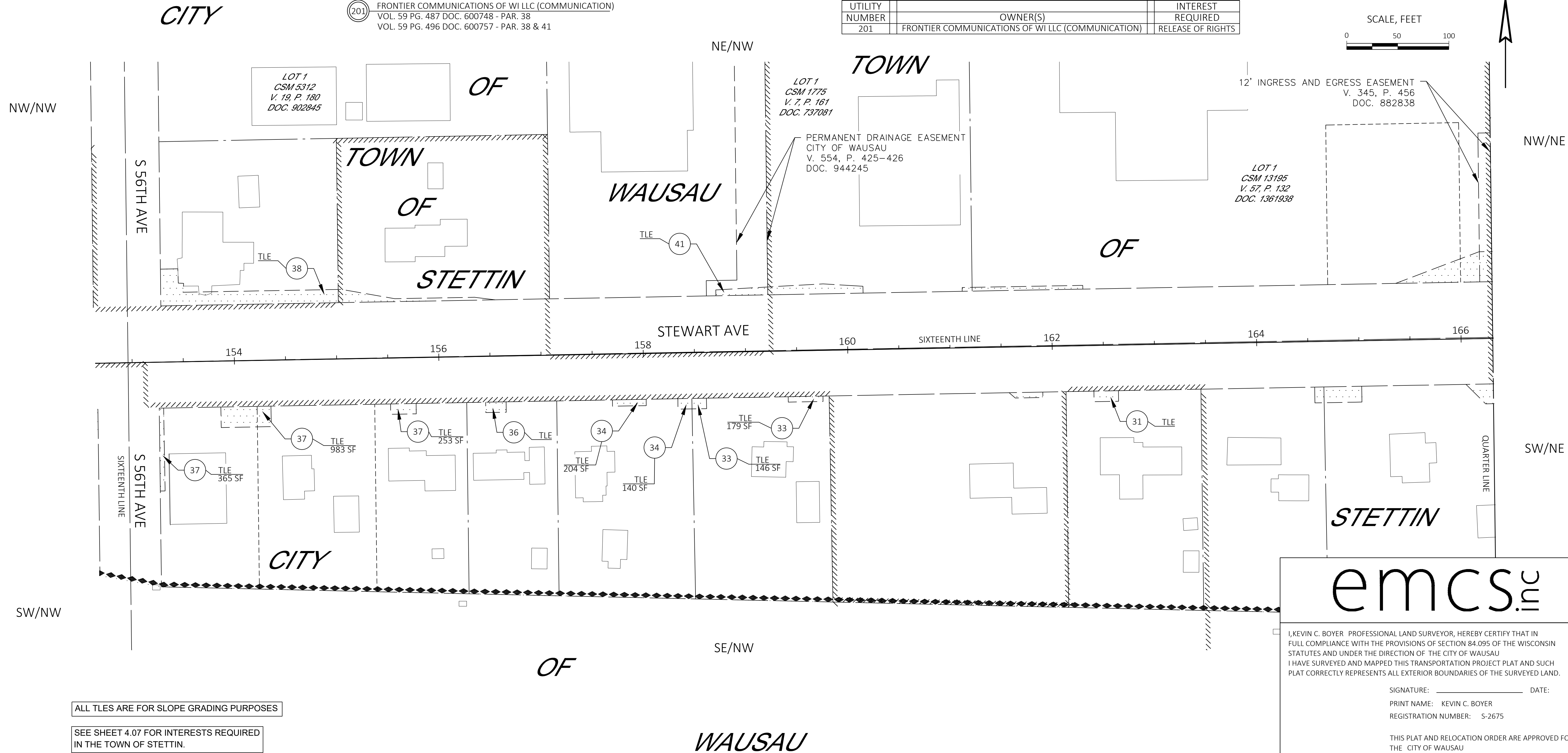
(201) FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)
VOL. 59 PG. 487 DOC. 600748 - PAR. 38
VOL. 59 PG. 496 DOC. 600757 - PAR. 38 & 41

UTILITY INTERESTS REQUIRED		
UTILITY NUMBER	OWNER(S)	INTEREST REQUIRED
201	FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)	RELEASE OF RIGHTS



4

4



emcs inc

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WAUSAU I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
PRINT NAME: KEVIN C. BOYER
REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WAUSAU
SIGNATURE: _____ DATE: _____
PRINT NAME: _____

ALL TLES ARE FOR SLOPE GRADING PURPOSES

SEE SHEET 4.07 FOR INTERESTS REQUIRED IN THE TOWN OF STETTIN.

TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.07

THAT PART OF LOT 1 OF CSM 1775 AND PART OF LOT 1 OF CSM 13195 LOCATED IN PART OF THE NE1/4 OF THE NW1/4 AND THAT PART OF THE SE1/4 OF THE NW1/4, ALL IN SECTION 32, TOWNSHIP 29 NORTH, RANGE 7 EAST, TOWN OF STETTIN, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE TOWN OF STETTIN DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

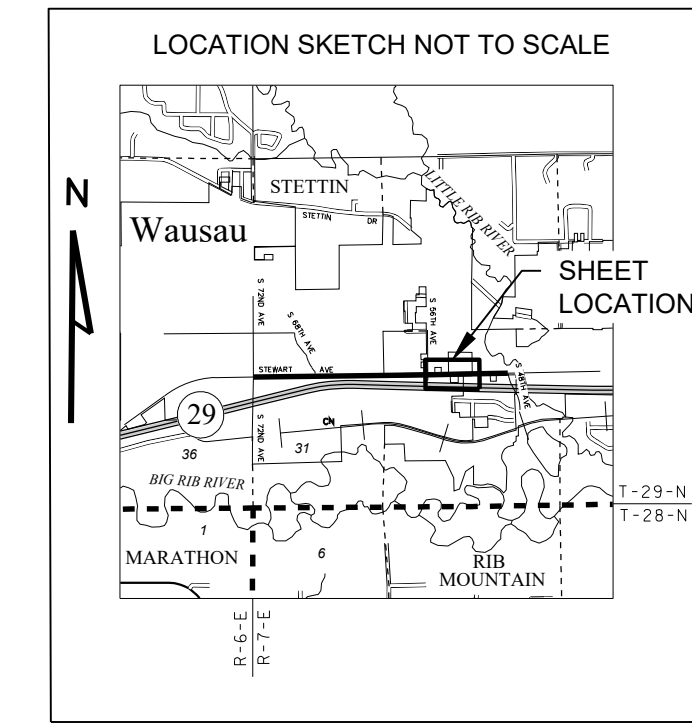
TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 82.14(1), WISCONSIN STATUTES, THE TOWN OF STETTIN

HEREBY ORDERS THAT:
 1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
 2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE TOWN OF STETTIN FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE TOWN OF STETTIN, PURSUANT TO THE PROVISIONS OF SECTION 82.14(1), WISCONSIN STATUTES.

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE TOWN OF STETTIN.

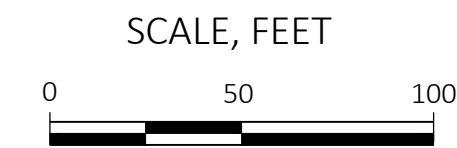
PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	TLE SF
28	MARLENE D. SAVATKE	TLE	905
29	KORY J. KUCIREK	TLE	139
32	MAYADA TASHTOOSH	TLE	160
39	ATLAS APARTMENTS, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	TLE	706
42	GB AND WAUSAU, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	TLE	830
43	5300 STEWART AVE, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	TLE	1970



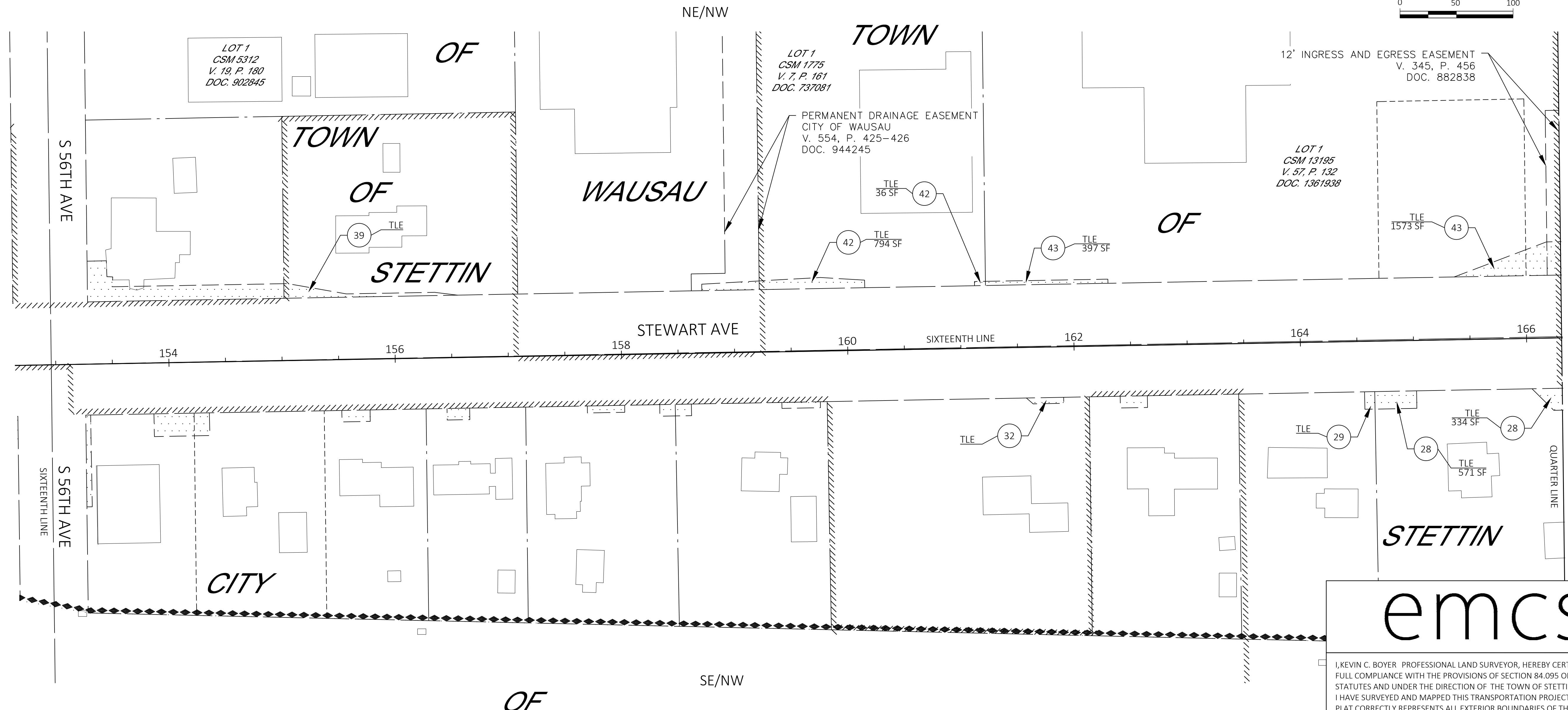
RESERVED FOR REGISTER OF DEEDS
 PROJECT NUMBER 6999-09-02-4.07
 AMENDMENT NO. _____

UTILITY INTERESTS REQUIRED

UTILITY NUMBER	OWNER(S)	INTEREST REQUIRED
201	FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)	RELEASE OF RIGHTS



201 FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)
 VOL. 59 PG. 237 DOC. 600565 - PAR. 39
 VOL. 59 PG. 496 DOC. 600757 - PAR. 39, 42 & 43



emcs inc

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE TOWN OF STETTIN I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
 PRINT NAME: KEVIN C. BOYER
 REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE TOWN OF STETTIN

SIGNATURE: _____ DATE: _____
 PRINT NAME: _____

ALL TLES ARE FOR SLOPE GRADING PURPOSES

SEE SHEET 4.06 FOR INTERESTS REQUIRED IN THE CITY OF WAUSAU.

TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.08

THAT PART OF LOT 1 OF CSM 1998 AND PART OF LOT 1 OF CSM 10488 LOCATED IN PART OF THE NW1/4 OF THE NE1/4, THAT PART OF PARCEL 1 OF CSM 8889 LOCATED IN PART OF THE SW1/4 OF THE NE1/4, ALL IN SECTION 32, TOWNSHIP 29 NORTH, RANGE 7 EAST, CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WAUSAU DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

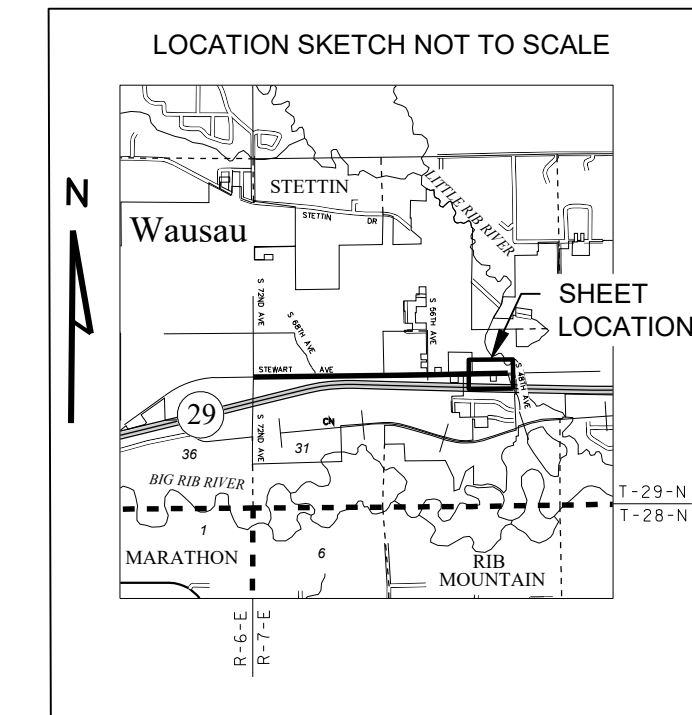
TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.22, WISCONSIN STATUTES, THE CITY OF WAUSAU

HEREBY ORDERS THAT:
 1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
 2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE CITY OF WAUSAU FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF WAUSAU, PURSUANT TO THE PROVISIONS OF SECTION 62.22, WISCONSIN STATUTES.

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE CITY OF WAUSAU.

PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	R/W SF REQUIRED			TLE SF
			NEW	EXISTING	TOTAL	
44	5108 STEWART AVE, LLC, A WISCONSIN LIMITED LIABILITY COMPANY, CHARLES A DHIDORZI, AN 16/20 INTEREST, CHRISTOPHER J. GHIDORZI IRREVOCABLE TRUST DATED JUNE 26, 2002 AN 1/20 INTEREST, CHRISTOPHER JOHN GHIDORZI IRREVOCABLE TRUST DATED JUNE 26, 2002 AN 1/20 INTEREST, BRIAN C. GHIDORZI IRREVOCABLE TRUST DATED JUNE 26, 2002 AN 1/20 INTEREST, BRIAN CHARLES GHIDORZI IRREVOCABLE TRUST DATED JUNE 26, 2002 AN 1/20 INTEREST	FEE/TLE	2269	---	2269	731
46	5108 STEWART AVENUE, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	FEE/TLE	3793	---	3793	450
47	STEWART WOODS 5000, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	FEE/TLE	56	---	56	497
48	MAC VENTURES, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	FEE/TLE	688	---	688	3884
51	4901 STEWART AVE, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	TLE	---	---	---	1804



RESERVED FOR REGISTER OF DEEDS
 PROJECT NUMBER 6999-09-02-4.08
 AMENDMENT NO. _____

ALL TLES ARE FOR SLOPE GRADING PURPOSES

SEE SHEET 4.09 FOR INTERESTS REQUIRED IN THE TOWN OF STETTIN.

CITY

NW/NE

WAUSAU

OF

TOWN

OF

STETTIN

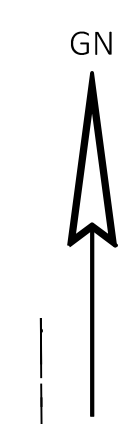
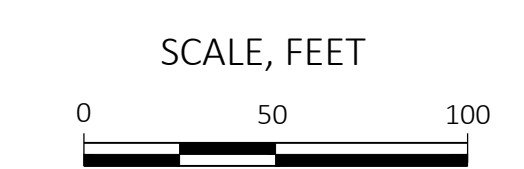
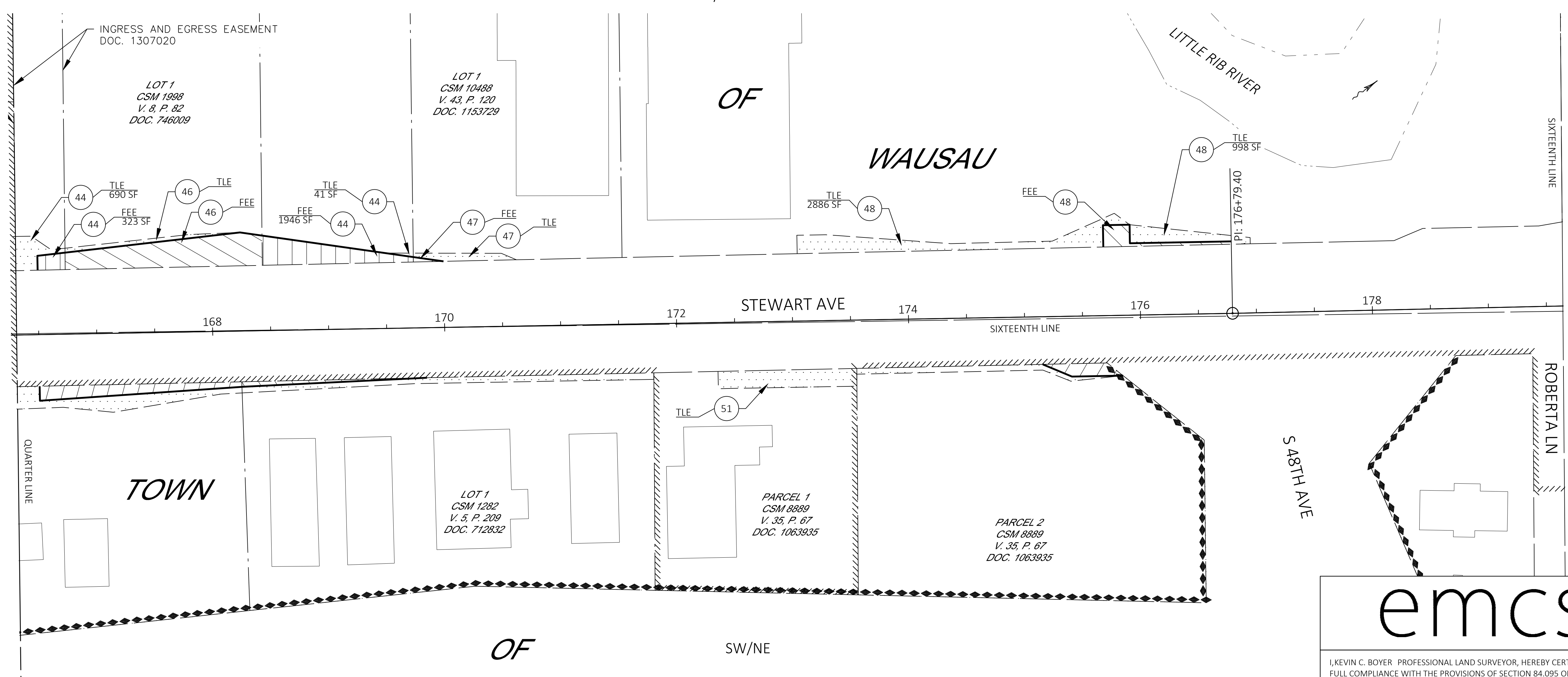
PARCEL 1
 CSM 8889
 V. 35, P. 67
 DOC. 1063935

PARCEL 2
 CSM 8889
 V. 35, P. 67
 DOC. 1063935

LOT 1
 CSM 1282
 V. 5, P. 209
 DOC. 712832

LOT 1
 CSM 1998
 V. 8, P. 82
 DOC. 746009

LOT 1
 CSM 10488
 V. 43, P. 120
 DOC. 1153729



UTILITY INTERESTS REQUIRED

UTILITY NUMBER	OWNER(S)	INTEREST REQUIRED
201	FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)	RELEASE OF RIGHTS
207	WAUSAU WATER WORKS (SANITARY)	RELEASE OF RIGHTS
208	WAUSAU WATER WORKS (WATER)	RELEASE OF RIGHTS

- (201) FRONTIER COMMUNICATIONS OF WI LLC (COMMUNICATION)
 VOL. 59 PG. 239 DOC. 600567 - PAR. 44 & 48
 VOL. 60 PG. 235 DOC. 601023 - PAR. 46 & 47
- (207) WAUSAU WATER WORKS (SANITARY)
 VOL. 428 PG. 212 DOC. 851158 - PAR 47
- (208) WAUSAU WATER WORKS (WATER)
 VOL. 36 PG. 484 DOC. 590129 - PAR 48

emcs inc

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WAUSAU I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
 PRINT NAME: KEVIN C. BOYER
 REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WAUSAU

SIGNATURE: _____ DATE: _____
 PRINT NAME: _____

TRANSPORTATION PROJECT PLAT NO: 6999-09-02-4.09

THAT PART OF LOT 1 OF CSM 1282 AND PART OF PARCEL 2 OF CSM 8889 LOCATED IN PART OF THE SW1/4 OF THE NE1/4 OF SECTION 32, TOWNSHIP 29 NORTH, RANGE 7 EAST, TOWN OF STETTIN, MARATHON COUNTY, WISCONSIN.

RELOCATION ORDER - LOC STR, C WAUSAU, STEWART AVENUE (S 72ND AVENUE TO S 48TH AVENUE), MARATHON COUNTY

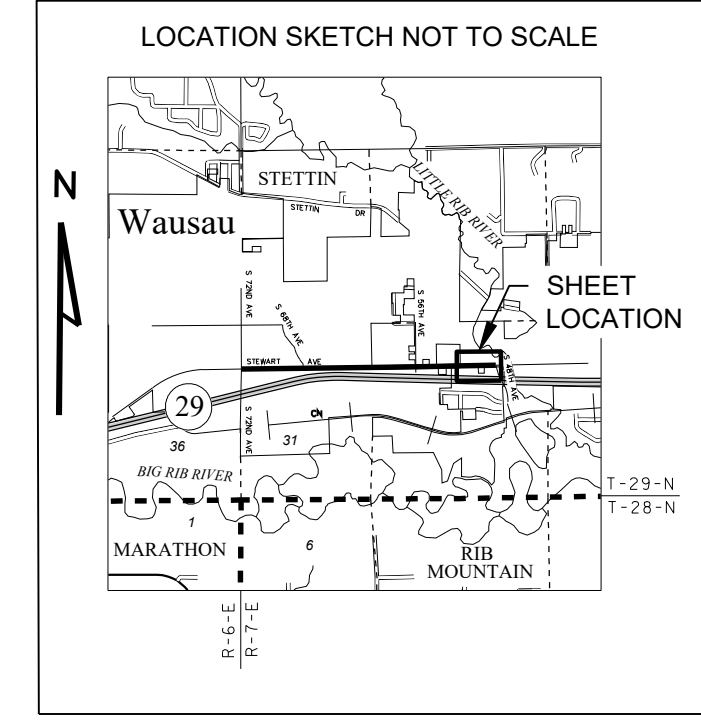
TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE TOWN OF STETTIN DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 82.14(1), WISCONSIN STATUTES, THE TOWN OF STETTIN HEREBY ORDERS THAT:
 1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.
 2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE TOWN OF STETTIN FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE TOWN OF STETTIN, PURSUANT TO THE PROVISIONS OF SECTION 82.14(1), WISCONSIN STATUTES.

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE TOWN OF STETTIN.

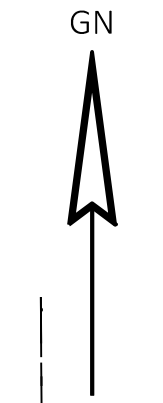
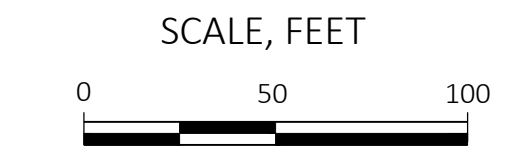
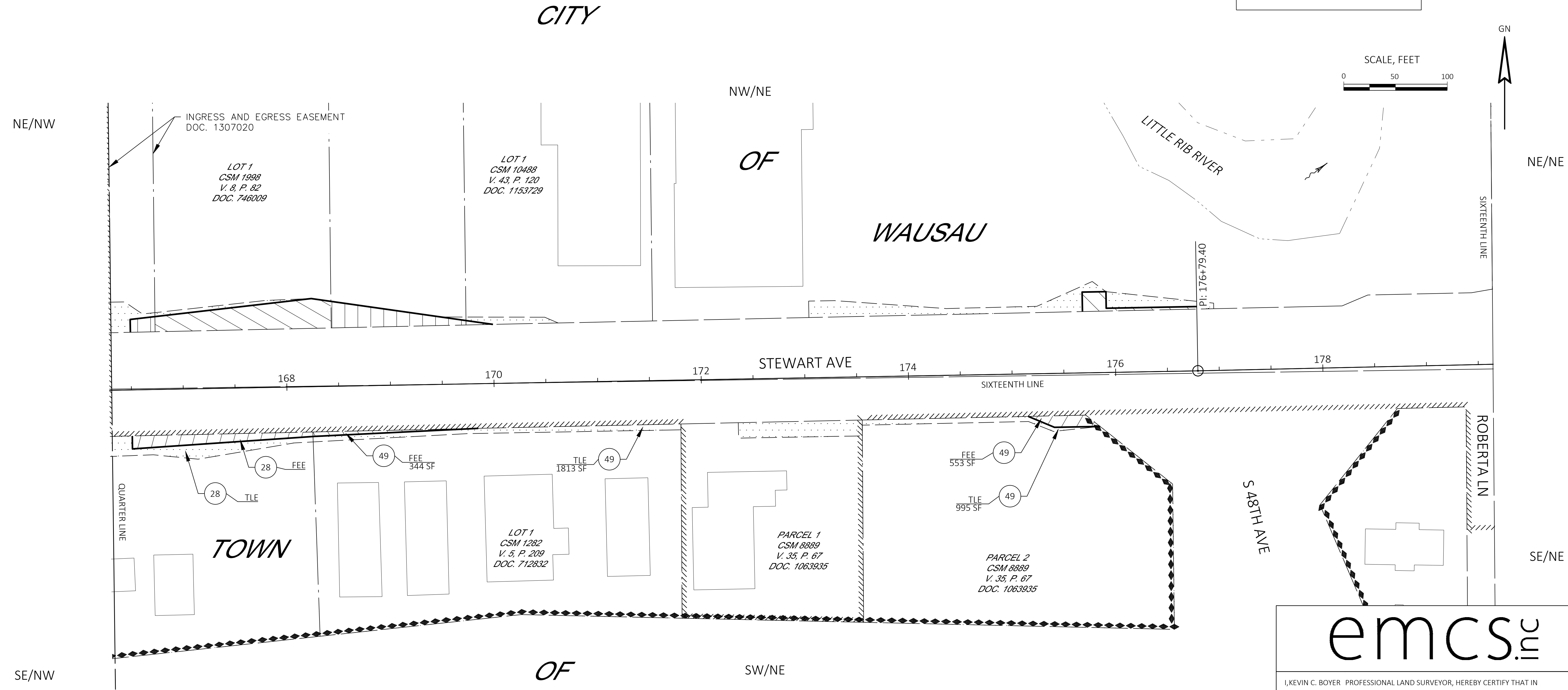
PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	R/W SF REQUIRED			TLE SF
			NEW	EXISTING	TOTAL	
28	MARLENE D. SAVATKE	FEE/TLE	1474	---	1474	1949
49	4905 STEWART AVE, LLC, A WISCONSIN LIMITED LIABILITY COMPANY	FEE/TLE	897	---	897	2808



RESERVED FOR REGISTER OF DEEDS
 PROJECT NUMBER 6999-09-02-4.09
 AMENDMENT NO: _____

4

4



ALL TLES ARE FOR SLOPE GRADING PURPOSES

SEE SHEET 4.08 FOR INTERESTS REQUIRED IN THE CITY OF WAUSAU.

emcs inc

I, KEVIN C. BOYER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE TOWN OF STETTIN I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: _____
 PRINT NAME: KEVIN C. BOYER
 REGISTRATION NUMBER: S-2675

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE TOWN OF STETTIN

SIGNATURE: _____ DATE: _____
 PRINT NAME: _____

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving 2023 Budget Modifications – City Hall Security Improvements	
Committee Action:	Approved
Fiscal Impact:	\$68,000
File Number:	22-1109
Date Introduced:	October 24, 2023

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Budget Source: General Fund Surplus</i>
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$68,000</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$68,000</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, on April 11, 2023, the Council approved the use of \$183,380 in General Fund surplus for the purpose of municipal court and lobby security improvements; and

WHEREAS, the project will improve long standing safety concerns of staff and protect the facilities; and

WHEREAS, staff completed plans and opened bids on 10/17/2023 to execute the plan; and

WHEREAS, the low bid was J.H. Findorff and Son, Inc in the amount of \$231,470 including alternates; and

WHEREAS, staff is requesting additional funding from General Fund surplus in the amount of \$68,000 to complete the plan with

WHEREAS, your Finance Committee has reviewed and recommends funding as proposed.

*Ledger Account/Summary	*Fund	*Cost Center	Revenue Category	Spend Category	Project	Debit Amount
50920:Transfers to Other Funds	101 General Fund	Financing		59240 Transfer To Capital Projects Fund		\$68,000.00
49200:Transfer from Other Funds	400 Capital Projects Fund	Financing	49210 Transfer from the General Fund		2023 City Hall Security Improvements	\$(68,000.00)
60000:Capital Outlay	400 Capital Projects Fund	Facilities Capital		58220 General Municipal Buildings	2023 City Hall Security Improvements	\$68,000.00

NOWHERE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to modify the 2023 Budget as outlined above.

BE IT FURTHER RESOLVED, by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to execute construction contracts and begin improvements.

Approved:

Katie Rosenberg, Mayor



Dept. of Public Works & Utilities

Eric Lindman, P.E.
Director of Public Works & Utilities

TO: Finance Committee/City Council
FROM: Eric Lindman, P.E.
Director of Public Works & Utilities
DATE: October 24, 2023
SUBJECT: 2023 City Hall Lobby Security Budget Modification – \$68,000

Three bids were received for the City Hall Security project. The bid tab is attached for review. There was a base bid and also two alternates, city staff recommends including both alternates in the budget modification.

					J. H. Findorff and Son Inc.	
Line Item	Item Code	Item Description	UofM	Qty	Unit Price	Extension
1	1	Complete work as described in the construction documents	LS	1	\$225,708.00	\$225,708.00
Base Bid Total:						\$225,708.00
2	2	Ballistic Panel	LS	1	\$4,664.00	\$4,664.00
3	3	Queuing System	LS	1	\$1,098.00	\$1,098.00
Alternate Bid Total:						\$5,762.00

Samuels Design/Plans/Bid: \$15,000.00
Total Project: \$246,470.00
Approved Budget: \$180,000.00

Total Budget Mod: \$66,470.00

Requesting a budget modification in the amount of \$68,000, this would include a contingency of \$1,530 to cover any unforeseen conditions. Total request of \$68,000 to complete all of the work bid for this project.

2023 City Hall Lobby Renovation (#8705034)

Owner: Wausau WI, City of

Solicitor: Wausau WI, City of

10/17/2023 10:30 AM CDT

					J. H. Findorff and Son Inc.		Miron Construction Co., Inc.		S.D. Ellenbecker Inc.	
Line Item	Item Code	Item Description	UofM	Qty	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid										
1	1	Complete work as described in the construction documents	LS	1	\$225,708.00	\$225,708.00	\$230,900.00	\$230,900.00	\$308,413.00	\$308,413.00
Base Bid Total:						\$225,708.00		\$230,900.00		\$308,413.00
Alternative Bids										
2	2	Ballistic Panel	LS	1	\$4,664.00	\$4,664.00	\$7,923.00	\$7,923.00	\$15,000.00	\$15,000.00
3	3	Queuing System	LS	1	\$1,098.00	\$1,098.00	\$1,020.00	\$1,020.00	\$4,000.00	\$4,000.00
Alternative Bids Total:						\$5,762.00		\$8,943.00		\$19,000.00

Human Resource Committee Packet

October 2023

Agenda Item
Request Human Resources Committee to discuss and possibly act on moving Transit Supervisor from grade 18 to grade 17
Background
The Transit Supervisors supervise union employees. Over the years, the union employees have received increases that outpace the supervisors. After 48 months, a Bus Driver 2 is making \$58,073 annually. The newest supervisor in transit is making \$57,636. The move in grade along with proposed salary increases will put the supervisors where they need to be. We will need to monitor their salaries upon ratification of each new contract to make sure they have enough distance between them and the employees they supervise.
Fiscal Impact
\$9,443.20 for both supervisors
Staff Recommendation
Discuss and possible action on moving transit supervisors from grade 18 (min \$46,883.0, mid \$57,636.80 max \$65,644.80) to Grade 17 (\$ 50,648, mid \$62,316.80, max \$70,928.00
Staff contact: James Henderson (715-261-6634)

DRAFT

**CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION**

DATE/TIME: October 9, 2023, at 4:45 p.m.
LOCATION: City Hall (407 Grant Street) – Council Chambers
MEMBERS PRESENT: Becky McElhaney (C), Gary Gisselman, Tom Killian, Michael Martens
MEMBERS ABSENT: Dawn Herbst
Also Present: J. Henderson, Mayor Rosenberg, E. Lindman, M. Barnes, M. Groat

Discussion and Possible Action Approving Reclassification of the Transit Operations Supervisor Position from Grade 18 to Grade 17.

Henderson said that this item stemmed from the August 14th Police Department supervisor compression adjustment item. Henderson had a discussion with Transit and it was discovered that the newest supervisor was making less than the top pay for a Bus Operator. Henderson believes that moving the position up a grade, along with the scale adjustment proposed from the wage study, should fix this issue, however, he said that any time a contract is approved that supervisor rates will need to be reviewed.

Martens asked if there is a reason why Henderson is recommending moving the transit supervisors up a grade instead of giving them a percentage increase that would give them a 5% spread from the drivers. Henderson said that there are more layers of management in the Police Department, and that by moving the transit supervisors up a grade this should fix the issue for some time. Martens asked if the grades don't represent an increase in responsibilities and job duties. Henderson said that he did look at this and believes that the supervisors were not properly classified; he also discussed this with the Transit Director and Deputy Transit Director and they agreed with the reclassification.

Gisselman asked if a policy that encompasses these issues and how to handle them could be created. Henderson said that he would like to make sure that supervisor rates are looked at when union contracts are approved and would like to have a committee that looks at everything and makes recommendations. Henderson went on to say that this is largely an issue with non-union supervisors and union employees because increases are not the same.

Motion by Killian to approve the reclassification of the Transit Operations Supervisor position from Grade 18 to Grade 17. Second by Martens. All ayes. Motion passed 4-0.

DRAFT

**CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION**

DATE/TIME: October 9, 2023, at 4:45 p.m.
LOCATION: City Hall (407 Grant Street) – Council Chambers
MEMBERS PRESENT: Becky McElhaney (C), Gary Gisselman, Tom Killian, Michael Martens
MEMBERS ABSENT: Dawn Herbst
Also Present: J. Henderson, Mayor Rosenberg, E. Lindman, M. Barnes, M. Groat

Discussion and Possible Action Amending Salaries for Elected Officials.

McElhaney said that she had a couple alders ask for her to place this on the agenda, and that by state statute, any elected official salary increases must be passed by December 1st.

Martens believes that this was last looked at in 2019, and that looking at the comparibles, Wausau seems to be in line with other municipalities and doesn't have any preference for this item. Martens said that he would be agreeable to a 3% increase if a recommendation for an increase is proposed.

Killian said he would prefer to keep the rate for elected officials the as they are and not increase them.

Gisselman said that he feels the same and will not support any increases for elected officials.

McElhaney said that she was presented information that elected officials have not received any increases in 15 years, but in looking at the information provided, Wausau seems to be in line with similar populated municipalities. McElhaney would like this item to go to Council for a vote even though she believes Wausau is in line and doesn't see any issues with the current pay rates.

Martens asked if this item would have to go through Finance before Council. McElhaney said she was not sure, but that the Council would need to pass it by a 2/3 vote.

Motion by Martens to increase the salary for alderpersons and the mayor by 3%. Second by McElhaney. All nays. Motion failed 0-4.

**JOINT RESOLUTION OF THE HUMAN RESOURCES COMMITTEE
AND FINANCE COMMITTEE**

Approving a 3% pay increase for elected officials including the Alderpersons and the Mayor of the City of Wausau

Committee Action: HR: Failed 0-4

Fin: *Pending*

Fiscal Impact:

File Number: 03-1112

Date Introduced: October 24, 2023

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue <input type="checkbox"/> Debt <input type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/></i>			

RESOLUTION

WHEREAS, the City periodically examines the pay for its elected officials, and;

WHEREAS, the salaries for elected officials from multiple Wisconsin municipalities were compared to the salaries of the city’s elected officials, and;

WHEREAS, your Human Resources Committee reviewed and voted 0-4 against pay increase and;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Wausau that a 3% pay increase for elected officials become effective 12/24/2023, beginning of first pay period for 2024.

Approved:

Katie Rosenberg, Mayor

CITY OF WAUSAU 2024 SUPPLEMENTAL BUDGET REQUESTS

DEPARTMENT	DEPT PRIORITY	DESCRIPTION	ONE TIME OR ONGOING	COSTS						REVENUES		NET BUDGET IMPACT	ASSESSED TAX RATE IMPACT	COMPOSITE SCORE	Notes:	
				FTE	PERSONNEL	CONTRACTUAL SERVICES	SUPPLIES EXPENSE	CAPITAL OUTLAY	TOTAL	AMOUNT	FUNDING SOURCE					
NON-PERSONNEL LINE ITEM ADJUSTMENTS																
1	Fire Department	High	Paramedic Tuition (8)	One Time	-	-	24,000	-	-	24,000	24,000	Arpa	-	\$ -	71	
2	Public Works -Streets	Critical	Hot Mix Asphalt	Ongoing	-	-	-	25,000	-	25,000	-		25,000	\$ 0.00886	70	-
3	Fire Department	High	Firefighter Cancer Screening	Ongoing	-	-	23,800	-	-	23,800	23,800	Insurance Fund	-	\$ -	60	
4	Police Department	High	Recruitment and Retention	Ongoing	-	-	-	11,000	-	11,000	-		11,000	\$ 0.00390	59	
5	Municipal Court		Marathon County Restorative Justice Program Support	One Time	-	-	-	25,000	-	25,000	-		25,000	\$ 0.00886	56	
6	Econ & Com Development	Medium	Neighborhood Listening Sessions	Ongoing	-	-	-	10,000	-	10,000	10,000	Economic Development	-		54	
7	Public Works -Motor Pool	Critical	On Call Expenses	Ongoing	-	11,960	-	511	-	12,471	12,471	Motor Pool	(0)		53	
8	Police Department	High	Commercial Travel	Ongoing	-	-	-	10,000	-	10,000	-				45	Unfunded
9	Public Works -Motor Pool	High	Propane Dual Fuel Conversion (10-15 vehicles)	Ongoing	-	-	-	-	75,000	75,000	-				35	Unfunded
Subtotal Line Item Adjustments					-	\$ 11,960	\$ 47,800	\$ 81,511	\$ 75,000	\$ 216,271	\$ 70,271		\$ 61,000	\$ 0.02162		
2022 PERSONNEL REQUESTS																
1	Police/Fire Department	Critical	Shared Administrative Assistant Position	Ongoing	1.00	74,375	-	-	-	63,383	-		63,383	\$ 0.02246	56	Modified to April 2024 start date and revised to expected annual cost
2	Public Works -Streets	High	Street Crew Staff (3 FTE over 3 yrs)	Ongoing	1.00	80,000	-	-	-	60,000	-		60,000	\$ 0.02127	55	Revised to April 2024 start date
3	Econ & Com Development	High	Administrative Assistant Position	Ongoing	1.00	98,000	-	-	-	22,242	5,569	CDBG & TIF funds*	16,673	\$ 0.01093	42	Revised to April 2024 start date and 55% time to save on WRS
Subtotal New Requests					3.00	\$ 252,375	\$ -	\$ -	\$ -	\$ 145,625	\$ 5,569		\$ 140,056	\$ 0.054656		
TOTAL					3.00	\$ 264,335	\$ 47,800	\$ 81,511	\$ 75,000	\$ 361,896	\$ 75,840		\$ 201,056	0.076275		

Updated 10/19/23. Sorted by composite score



CITY OF WAUSAU
SOLE SOURCE PURCHASE JUSTIFICATION
REQUIRED FORM PURCHASE OF GOODS OR SERVICES EXCEEDING \$10,000

Purchase of goods or services for no more than \$25,000 may be made without competition when it is agreed *in advance* between the Department Head and the Finance Director. Sole source purchasing allows for the procurement of goods and services from a single source without soliciting quotes or bids from multiple sources. Sole source procurement cannot be used to avoid competition, rather it is used in certain situations when it can be documented that a vendor or contractor holds a unique set of skills or expertise, that the services are highly specialized or unique in character or when alternate products are unavailable or unsuitable from any other source. Sole source purchasing should be avoided unless it is clearly necessary and justifiable. The justification must withstand public and legislative scrutiny. The Department Head is responsible for providing written documentation justifying the valid reason to purchase from one source or that only one source is available. Sole source purchasing criteria include: urgency due to public safety, serious injury financial or other, other unusual and compelling reasons, goods or service is available from only one source and no other good or service will satisfy the City’s requirements, legal services provided by an attorney, lack of acceptable bids or quotes, an alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs, standardization of a specific product or manufacturer will result in a more efficient or economical operation or aesthetics, or compatibility is an overriding consideration, the purchase is from another governmental body, continuity is achieved in a phased project, the supplier or service demonstrates a unique capability not found elsewhere, the purchase is more economical to the city on the basis of time and money of proposal development.

1. Sole source purchase under \$10,000 shall be evaluated and determined by the Department Head.
2. Sole source purchase of \$10,001 to \$25,000 a formal written justification shall be forwarded to the Finance Director who will concur with the sole source or assist in locating additional competitive sources.
3. Sole source purchase exceeding \$25,000 must be approved by the Finance Committee.

Ongoing Sole Source – 365 days One Time Sole Source Request

1. Provide a detailed explanation of the good or service to be purchased and vendor.

The purchase, install, and set up of 2 dump bodies, v-boxes, hook-lifts, wings, and hydraulic systems for DPW tri-axle trucks.

2. Provide a brief description of the intended application for the service or goods to be purchased.

DPW tri-axle trucks are used daily for all operations including brush removal, asphalt hauling, sand/dirt hauling, leaf pickup, winter snow fighting maintenance, snow dump hauling, etc. Of those operations, most importantly, these tri-axle trucks are the front-line pieces of equipment used in winter maintenance. These trucks are the first trucks deployed and the last trucks to come back. The upfit and operation of these trucks is very complex and intricate. It is extremely important for all the trucks to be identical as the attachments need to be interchangeable in case of breakdown, equipment failure, or operator changes. The operator needs the ability to switch from one truck to the next, continuing the task assigned.

3. State why other products or services that compete in the market will not or do not meet your needs or comply with your specifications.

The other manufacturers and builders have similar products and services. However, the reason for this sole source is for the equipment, attachments, and operation between these front-line trucks to be identical. The build of these trucks cannot be purchased and assembled generically. Each component is designed, sourced, and specifically built (see attached photos). Switching vendors could drastically change the build and operation of these trucks, causing challenges in DPW operations and challenges in Fleet’s part inventory and repair success.

4. Describe your efforts to identify other vendors to furnish the product or services.

The last build of tri-axes went out to bid to create fairness among builders. We are looking to continue with the same vendor that won the bid last time so the trucks can be built identical. Of the two other builders, both quoted supplying a *different spreader*, one quoted supplying a *different wing*, and both quoted supplying a *different dump body*. Going with the other products quoted would create miss-matched attachments causing the trucks to be non-compatible with each other. The operation would also be different causing confusion between operators

5. How did you determine that the sole source vendor's price was reasonable?

The builder was awarded the bid for the last tri-axes that we are wanting to copy. We cannot use the last bid for approval as prices have increased since 2021. That increase is due to the natural increase of the market and the volatility of the automotive industry we have experienced in the past few years. This vendor was \$37,016.00 less than a competitor during the last bid. The spec is not being changed.

6. Which of the following best describes this sole source procurement? Select all that apply.

- Product or vendor is uniquely qualified with capability not found elsewhere.
- Urgency due to public safety, serious financial injury or other. (explain)
- The procurement is of such a specialized nature that by virtue of experience, expertise, proximity or ownership of intellectual property
- Lack of acceptable quotes or bids.
- Product compatibility or the standardization of a product.
- Continuation of a phased project.
- Proposal development is uneconomical.

Department: Motor-pool

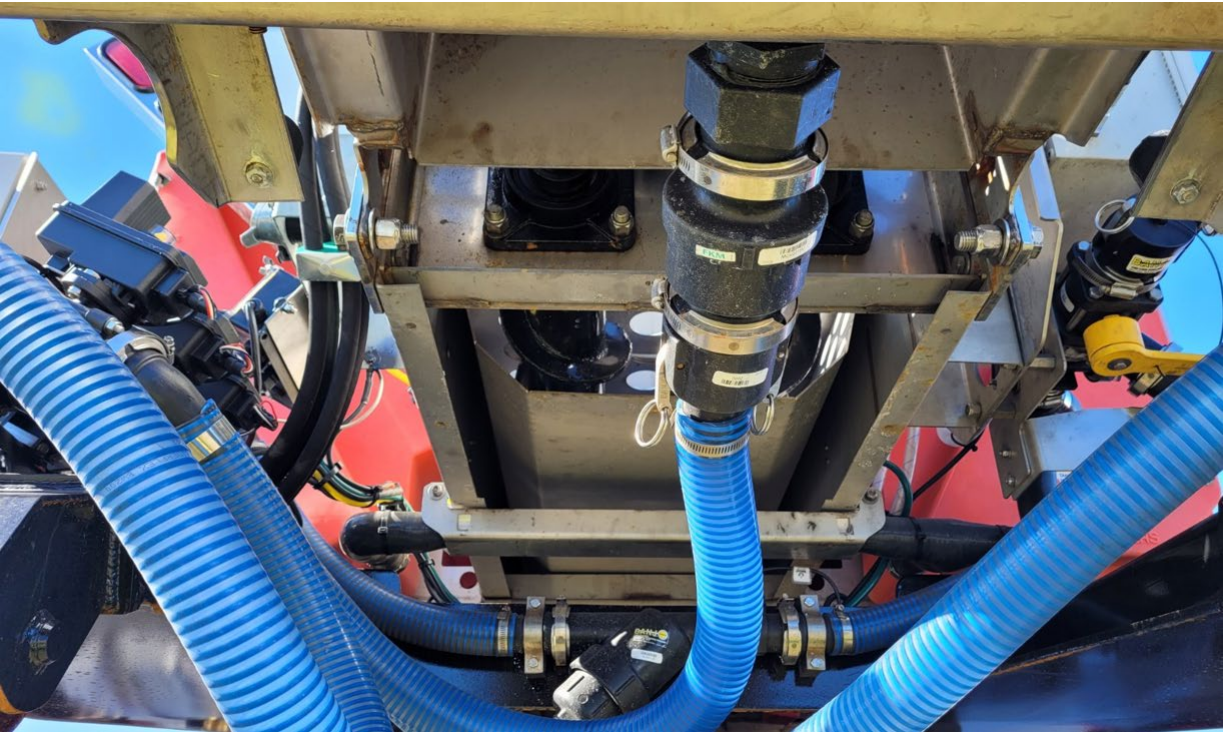
Preparer: Solomon King

Vendor Name: Truck Equipment Inc.

Expected amount of purchase or contract: \$258,745.00 each

Department Head Signature: **Date:**

Finance Director Signature: **Date:**

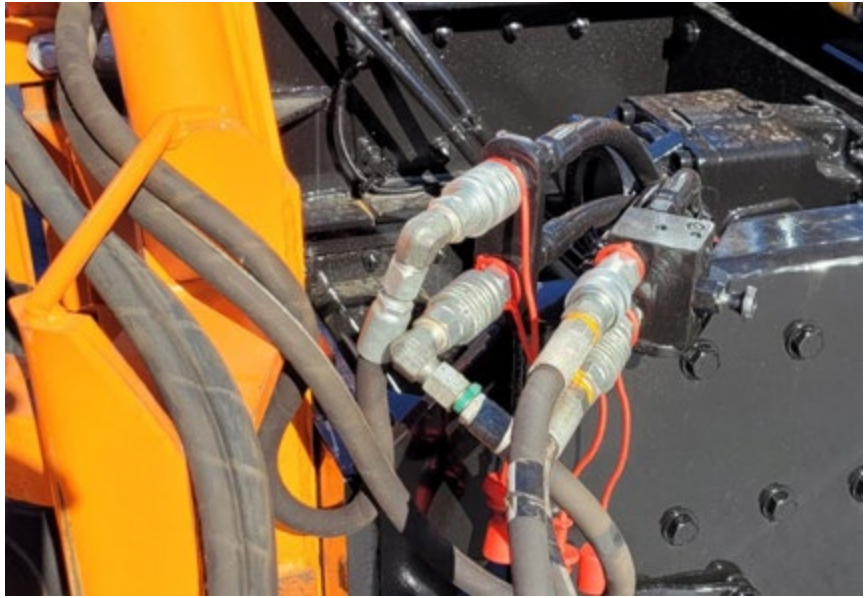
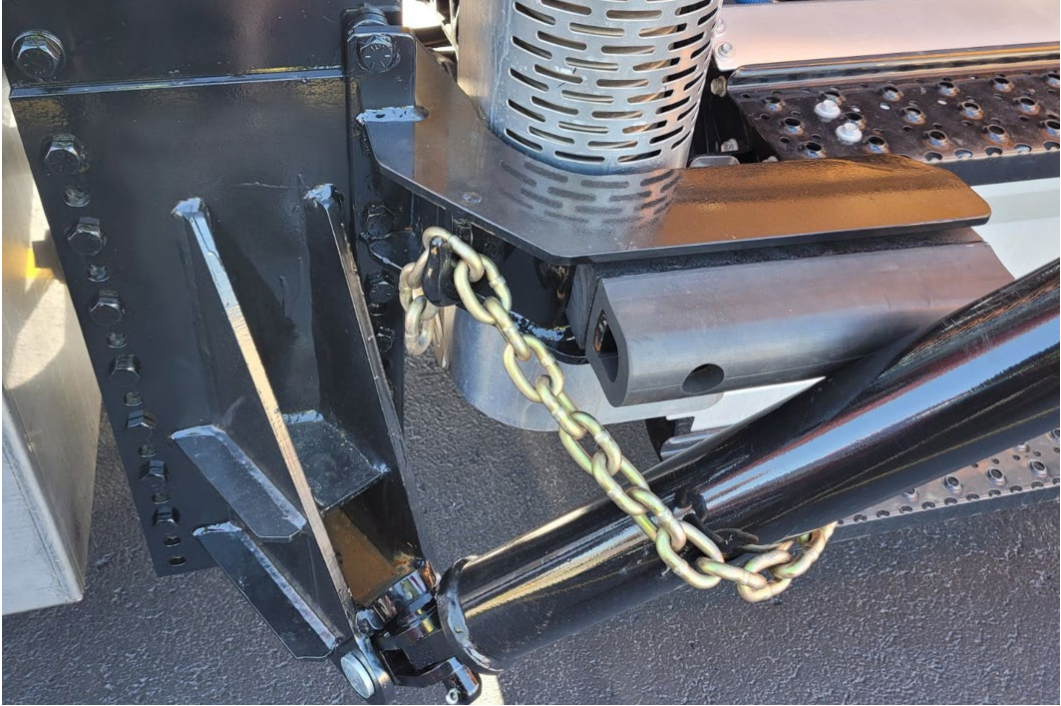




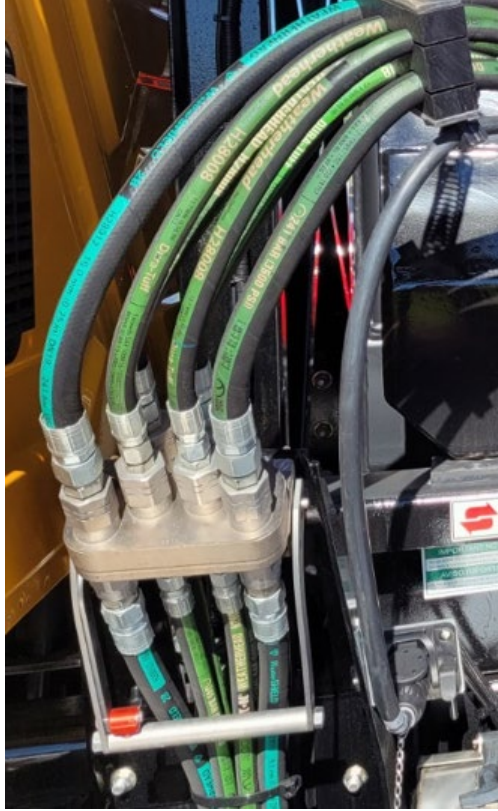




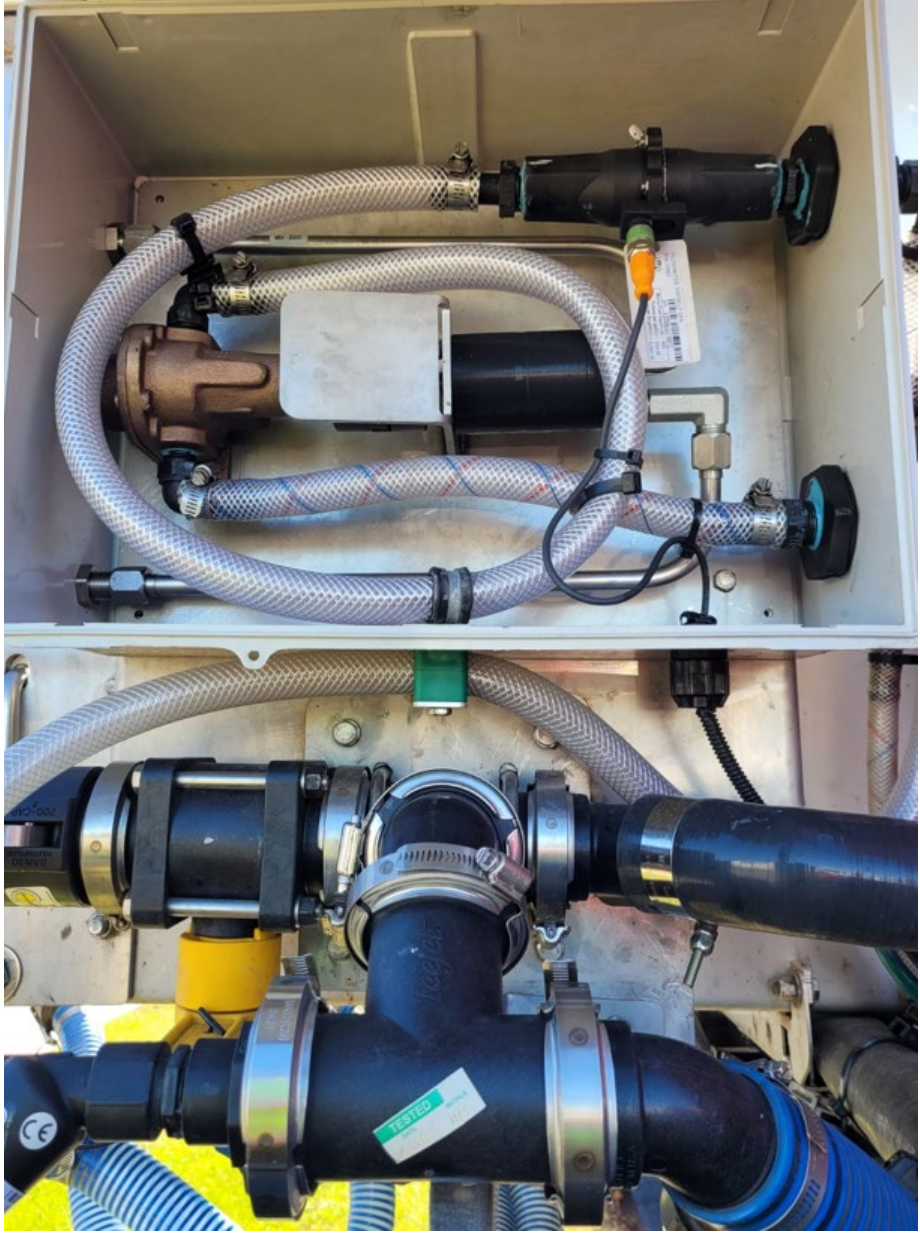




















www.truckequipinc.com

GREEN BAY, WI
 865 Glory Rd. 54304
 P.O. Box 11296 54304
 920-494-7451
 800-242-7337

WAUSAU, WI
 7202 Zinner St.
 Schofield, WI 54476
 715-355-0701
 877-355-2924

ESCANABA, MI
 1919 7th Ave North
 Escanaba, MI 49829
 906-786-2286
 800-242-3550

APPLETON, WI
 1750 Prospect Ct, Unit 101
 Appleton, WI, 54911
 820-749-4986
 866-295-4386

Quote

Customer #	Entered Date	Order #	Page #
4337	10/5/23	1070720-00	1 of 2
PO #	Taken By		
	JPH		

Bill To	Ship To
CITY OF WAUSAU 400 MYRON STREET WAUSAU, MI 54401	CITY OF WAUSAU 400 MYRON STREET WAUSAU, MI 54401

Correspondence To
Truck Equipment Inc P.O. Box 11296 855 Glory Rd. Green Bay, WI 54307-1296

Instructions

Ship Point	Via	Ship Date	Terms
Wausau - Truck Equipment	SERVICE		Net 10th

Notes

Truck Equipment Inc. is proud to offer the following products to meet or exceed your equipment specifications.

REPLICA OF WESTERN STAR HOOKLIFT BUILD 2023

- * Dump Body: \$22,571.00
- * Swap Loader: \$36,131.00
- * Hooklift Skid: \$2,493.00
- * Anti- Ice: \$10,249.00
- * Hydraulic Package: \$36,607.00
- * V-Box Sander: \$49,645.00
- * Wing: \$16,194.00
- * Tarp: \$2,670.00
- * Tire Chains: \$2,565.00
- * Parts/ Labor: \$72,468.00
- * Paint: \$2,013.00
- * Equipment Freight: \$5,140.00

NOTE: BATTERY BOX MUST BE UNDER SEAT FROM FACTORY OR ADDED COST TO QUOTE WILL INCURE.

NOTE: Does not include repairs to existing equipment for proper installation

NOTE: UNLESS PREVIOUS ARRANGEMENTS HAVE BEEN MADE, A 20% DEPOSIT WILL BE REQUIRED AT TIME OF ORDER.

NOTE: Any Applicable FET is NOT included in quote unless specifically stated

NOTE: Quote includes Freight

Line	Product and Description	QTY Ordered	QTY BO	QTY Shipped	QTY UOM	Unit Price	Price UOM	Amount (Net)
1	WO99 GENERAL REPAIR	1.00	0.00	1.00	EA	258,745.0 0	EA	258,745.00
1	Lines Total	QTY Shipped Total		1.00			Subtotal	258,745.00
							Taxes	0.00
							Total	258,745.00

QUOTATION FORM

Furnish and install Two (2) dump bodies, V boxes, hook-lifts, wings and hydraulic system per these specifications installed on truck chassis to be supplied by City. Supplier to ensure delivery of completed unit to City, all prices f.o.b., Department of Public Works, 400 Myron Street, Wausau, Wisconsin.

Body Make: Beau-Roc Model: HLSSM1 15X42X48 Cost: \$ 22,571.00

V Box Make: Swenson Model: EVDAF 15-84-56 Cost: \$ 49,645.00

Wing Make: Universal Model: AHW/UTF-9 Cost: \$ 16,194.00

Hydraulic System Cost: \$ 36,607.00


Hook-lift Installation Cost: \$ 72,468.00

Total Cost per truck setup: \$ 258,745.00

Grand Total for Two Units: \$ 517,490.00

Write out Five hundred and seventeen thousand four hundred and ninety dollars

Name of supplier: Truck Equipment Inc

Signature of authorized person: 

Date: 10/13/2023

Delivery date: 10/13/23

Please remove this page and place it on the top of this document when submitting quote.

Return entire document when submitting quotation.

10 Cubic Yard Dump Body with 12 Cubic Yard Ends & Hydraulic System

<u>DESCRIPTION</u>	<u>Meets Specifications</u>		
	<u>Yes</u>	<u>No</u>	<u>Deviations</u>
Dump Body			
• 15' Long Floor.	<u> x </u>	<u> </u>	<u> </u>
• Sloped Tailgate with Asphalt Tapered Tail.	<u> x </u>	<u> </u>	<u> </u>
• Smooth Sides with Horizontal Braces to include side board pockets, tapered front inner corners.	<u> x </u>	<u> </u>	<u> </u>
• 7 gauge, 50,000 psi or heavier metal on sides and ends.	<u> x </u>	<u> </u>	<u> </u>
• ¼" 100,000 psi or heavier steel floor Hardox 450 or AR equivalent.	<u> x </u>	<u> </u>	<u> </u>
• Cross-memberless understructure.	<u> x </u>	<u> </u>	<u> </u>
• 3.5" Thick Heavy Duty 6-panel high lift air operated tailgate.	<u> x </u>	<u> </u>	<u> </u>
• Tailgate cylinder(s) to be easily accessible outside the dump box or internal with a bolt on access door.	<u> x </u>	<u> </u>	<u> </u>
• Air high lift to operate only with tailgate latch opened.	<u> x </u>	<u> </u>	<u> </u>
• Air high lift powered both directions. No gravity to lower.	<u> x </u>	<u> </u>	<u> </u>
• Adjustable and greaseable tailgate linkage and lock.	<u> x </u>	<u> </u>	<u> </u>
• Air tailgate plumbed to the left/rear of the truck frame with quick couplers - 2 hose connections.	<u> x </u>	<u> </u>	<u> </u>
• Air connections shall be compatible with other City owned units.	<u> x </u>	<u> </u>	<u> </u>
• Quick Coupler part# Hansen H3C-male; B23-female.	<u> </u>	<u> x </u>	<u>Parker FB3-B; FBP3-B</u>
• EZ connect 7-way light plug mounted to the left/rear of the box, standard DOT wiring schematic (exact location to be approved by City prior to installation).	<u> x </u>	<u> </u>	<u> </u>
• Body welded to Hook-lift Sub-frame or A frame provided by the hooklift manufacturer.	<u> x </u>	<u> </u>	<u> </u>
• Dump Body shall be stainless construction (SS 201).	<u> x </u>	<u> </u>	<u> </u>
• Fixed cab shield shall be supplied, and frame mounted behind cab.	<u> x </u>	<u> </u>	<u> </u>
• (2) LED 17" low profile high visibility strobes hard mounted on corners of cab shield Soundoff part# ENRMB000EN.	<u> x </u>	<u> </u>	<u> </u>
• Bolt-on HD branch guard around each strobe.	<u> x </u>	<u> </u>	<u> </u>
• (2) LED self-contained strobes mounted in rear pillar of dump body.	<u> x </u>	<u> </u>	<u> </u>
• LED Stop/turn/tail lights mounted in rear pillar of dump body.	<u> x </u>	<u> </u>	<u> </u>
• LED Backup lights mounted in rear pillar of dump body.	<u> x </u>	<u> </u>	<u> </u>
• All lighting shall be sealed from moisture and mounted in a self-contained silicone base – City will approve type and brand.	<u> x </u>	<u> </u>	<u> </u>
• Understructure shall be epoxy primed & black painted with International Coatings 670HS or equivalent.	<u> </u>	<u> x </u>	<u>RUS10ZF05 Undercoat</u>
• Front of body shall incorporate a snow shield to keep material from accumulating between the cab and the body.	<u> x </u>	<u> </u>	<u> </u>
• Cab shield shall be reinforced for stiffness and coated same as the frame and understructure.	<u> x </u>	<u> </u>	<u> </u>

DESCRIPTION

Meets Specifications
Yes No Deviations

Dump Body Cont.

- Slide out ladder mounted on box just behind driver's door area. x
- Tool holders mounted above rear fenders. x
- Cougar DC-1600 vibrator or equivalent. x

Truck Portion Plow Hitch:

- Plate Hitch to work with city owned Schmidt/Wausau Plows 36" approximate plow hitch height. x
- Cheek Plates and reinforcing Gussets back to truck frame. x
- Plumb Hydraulics to hitch area for Plow Raise and Angle. x

9' Front Mount Trip Edge Patrol Wing

- Right hand side. x
- Double function design. x
- Wing post shall be "Post-less" Design, parallelogram style. x
- Front wing post shall be factory designed to be mounted at 45 degrees from truck. Uni Glide style. x
- Shall allow the toe of the wing moldboard to float freely over rough roads and road shoulders, thus reducing potential damage. x
- All welds to be 100% continuous welds. x
- Roll formed tapered moldboard 3/16" thick. x
- Moldboard height; Tapered 29"-39". x
- 5/8" x 8" x 9' cutting edge. x
- 2 1/2" X 1" formed channel top angle. x
- 6 vertical 1/2" thick one piece tapered ribs. x
- 36" fluorescent flexible marker at wing heel. x
- 36" fluorescent flexible marker at wing toe. x
- Single rear push arm. x
- Bolt on head to allow removal in summer time. x
- D-Cell Heel Cylinder. x
- Heavy duty rear wing stop with rubber block. x
- Trip edge design. x
- Four 3.75" OD x 11.125" OAL torsion springs. x
- 3/4" Square Wire Torsion Springs. x
- Trip springs shall be individually removable. x
- The entire wing assembly shall be shot blasted to remove scale, rust, etc. x
- Powder Coat Topcoat Finish - Moldboard Yellow / Frame Black. x

DESCRIPTION

Meets Specifications
Yes No Deviations

9' Front Mount Trip Edge Patrol Wing Cont.

- Wing Harness Black with International Coating 670HS or equivalent. X_____
- One (1) green/amber wing mounted strobe light – Soundoff part # EMPSA05C2-P or equivalent shall be installed on the heel end of the wing and operated from one aux switch in the cab. X_____

15 ft Stainless V Box

- 15 ft dual auger configuration. X_____
- 56" high, 84" wide. X_____
- 10 gauge hopper with 7 gauge formed longsills. X_____
- 201 stainless steel construction. X_____
- 45 degree sloped sides. X_____
- Dual 7" step flighted augers. X_____
- Material delivery shall be controlled and calibrated by the Force America 6100 control. X_____
- Multi lane spreading capability. X_____
- In cab control for spreading width via Force 6100 controller. X_____
- Greasable bearings with remote grease tubes. X_____
- Top grates with hydraulic interlock. X_____
- Swaploader rollers mounted to rear of unit located to allow clearance for spinner and brine sprayer. X_____
- Flip up spinner with electric lift. X_____
- Stainless steel spinner with poly disc. X_____
- DOT reflective tape on perimeter, sides and rear. X_____
- Cougar DC-1600 vibrator or equivalent. X_____
- (2) LED self-contained strobes mounted in rear pillar of dump body. X_____
- LED Stop/turn/tail and backup lights mounted in rear pillar of the body X_____
- All lighting connected with EZ connect 7-way light plugs at left rear. X_____
- All lighting shall be sealed from moisture and mounted in a self-contained silicone base – City will approve type and brand. X_____
- Understructure shall be epoxy primed & black painted with International Coatings 670HS or equivalent. X_____
- Unit shall be welded to swap loader hook-lift sub-frame or A frame provided by the hook-lift manufacturer. X_____

DESCRIPTION

Meets Specifications
Yes No Deviations

Closed loop prewet system

- 3 lane anti ice system.
- Hydraulic prewet pump – 7 gpm liquid output.
- Hydraulic anti ice pump – 210 gpm liquid output.
- 2- 400 gallon liquid tanks for a total of 800 gal. liquid.
- Crossover liquid tube.
- Tanks shall have clear fill level tubes mount to the front of each tank.
- Quick disconnect and bulk fill provision.
- Flush kit for quick drain and flush for off season.
- Liquid delivery shall be controlled and calibrated by the Force America 6100 control system.

X	___	_____
X	___	_____
X	___	_____
X	___	_____
X	___	_____
	___	_____
X	___	_____
X	___	_____
X	___	_____
X	___	_____

****See pictures of brine spray bar system and fabricate to match****

Central Hydraulic System

General

- Front engine mounted PTO/hydraulic pump.
- PTO driveline shall be heavy duty, greaseable joints, and slip joint with a safety shield.

X	___	_____
X	___	_____

Pump

- Pump shall be a pressure compensated piston pump with minimum 6 cubic inch displacement.
- Pump shall be Eaton 620 with cold start option.
- There shall be a 1” ball valve at the outlet of the pump to allow pump flow to be shut off in the event of main hose rupture.

X	___	_____
X	___	_____
X	___	_____

Oil Reservoir

- The oil reservoir shall be minimum 30 gallon capacity with internal baffles and mounted on the side of the chassis frame and shall include a basket type filler breather cap, magnetic drain plug, 2” NPT suction port with screen filter, and an external sight temperature gauge.
- An in tank 10-micron return line filter with condition gauge shall be mounted in the reservoir.
- Oil Tank Must be constructed of stainless steel and labeled “Hydraulic Oil”.

X	___	_____
X	___	_____
X	___	_____

Valving

- The hydraulic control valve shall be U.S. manufactured electrically activated load-sensing valve assembly.

 x

Meets Specifications

Yes No Deviations

DESCRIPTION

Valving Cont.

- The valve shall be a manifold design.
- The valve shall be mounted in a stainless steel sealed and ventilated enclosure.
- Valving required;
 - Main Pressure relief set at 4000 psi.
 - Double acting Hoist (40 gpm High Pressure),
 - Double acting JIB (40 gpm High Pressure),
 - Pressure reducing manifold,
 - Double acting plow raise (21 gpm),
 - Double acting plow angle (21 gpm),
 - Double acting wing toe (21gpm),
 - Double acting wing heel (21gpm),
 - Hydraulic release valve for plow and wing functions
 - Valves to run V-Box Spreader (Mfr. recommended GPM)
 - All valves to have manual stroke limiters (flow control)
- Meets Valve Specified above.
- Plow to have float on/off option by using switch mounted on arm rest controller.
- All connectors inside the hydraulic valve/electronic control junction box will be supplied integral with the control system.
- The connectors will be weather tight threaded into a potted weather tight panel.
- All connections shall be labeled with appropriate descriptions for each connection to individual solenoids of the hydraulic actuating cylinder.

 x

 x

 x

 x

 x

 x

 x

Hoses and Fittings

- Hoses must be sized accordingly to provide optimum performance of all hydraulic equipment.
- All quick couplers for plow & wing system must have dust caps for protection.
- Pressure release system for plow and wing that will allow operator to remove increased hydraulic pressure from both truck side and attachment side easily.
- Stucchi brand coupler for spreader to chassis attachment to match current coupler used by the City.
- Hydraulic Quick Couplers shall be Pioneer # 4050-4/8010-4.

 x

 x

 x

 x

 x

DESCRIPTION

Meets Specifications
Yes No Deviations

Plow/Wing/Hoist Control

- The controller shall be of the multiplex wiring design **both inside and outside the cab**, fully sealed, protected from the atmosphere, single or multi joystick design (City will determine final configuration). _X_ ___ _____
- Joystick(s) shall have **proportional** capability. _X_ ___ _____
- The unit shall have an adjustable armrest style console that mounts onto the driver’s seat/arm rest (to be reinforced to withstand vibration and shocks). _X_ ___ _____
- The controller shall have 5 electrical switches that are customer definable, for wing light and sander light, plow float and others. _X_ ___ _____
- The controller must be able to control three (3) **proportional** valve functions simultaneously. _X_ ___ _____
- The controller must have three “switchless” mode zones to allow operator to switch modes without manually activating a switch. _X_ ___ _____
- The controller must have safety trigger protection for all valve functions. _X_ ___ _____
- The control system shall allow the user to set the speed of each direction of motion for all hydraulic devices controlled by the joystick(s) without modification to the hydraulic system. _X_ ___ _____

Electronic Spreader and Pre-wet

- Force America Ultra Patrol Commander with FA6100 spreader control. _X_ ___ _____
- Spreader control must be capable of controlling multi-lane. _X_ ___ _____
- Anti-Ice. _X_ ___ _____
- Must be able to operate the spreader according to manufacturers design – no retrofit will be allowed. _X_ ___ _____

Lighting and Electrical

- All wiring shall be soldered, heat shrunk and in protective loom. _X_ ___ _____
- Junction box must be mounted to cross member at rear easily Accessible. _X_ ___ _____
- All FMVSS 108 lighting to be L.E.D. _X_ ___ _____
- LED heated plow lights with directional signals mounted with stainless steel brackets. _X_ ___ _____
- Clear LED work light for wing mounted upper rear of cab. _X_ ___ _____
- LED stop, tail, turn, backup and strobes mounted in _____ _____ _____

- brackets behind or in the rear fenders. _____
- Wiring and plug to run lights mounted on city owned V-Box Spreader, standard wiring pattern, same as current City units. _____

<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____

Meets Specifications

DESCRIPTION

Yes No Deviations

Lighting and Electrical Cont.

- 2 heavy duty 12V aux single pole connectors for vibrator and tarp. _____
- EZ connect electrical connectors wherever possible. _____
- All strobe lighting to be green/amber. _____

<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____

Miscellaneous

- Install Canadian Loadshare air helper spring for the proper make-model truck. _____
- Minimizer tandem axle black poly fenders – 2480 series. _____
- Minimizer black poly pusher axle fender – 161200 series. _____
- On-Board scale system to measure axle group weight and GVW. _____
- Back up camera and wing camera, screen mounted in upper headliner console. Cameras to be separate with wing camera mounted on the right of cab shield. _____
- Camera wash system. _____
- Road and Air Temperature Sensor with gage illuminated and mounted in gauge cluster within good visibility range of driver. _____
- Auto retractable tarp, heavy duty galvanized arms, electric actuator with tarp tensioning device. Controller mounted within easy reach of operator. _____
- Tow hooks – 1 mounted on plow hitch, 1 on rear of truck frame. _____
- On-spot chain system installed on forward drive axle with control switch within easy reach of the operator. _____
- Hood deflector installed, not to interfere with the plow lighting, engine access side door, or handle to tilt open hood. _____

<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____
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<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____
<input checked="" type="checkbox"/>	_____	_____

Hooklift Installation

The City is purchasing two hook-lift systems to be mounted on these trucks. (Current City units are Swaploader SL-400) The delivery and installation of the unit will be coordinated between the hook-lift supplier, and the upfit supplier with direction from the City.

Hook-lift shall be installed according to manufacturer’s instructions. Mounted bodies shall be locked in place using hook-lift manufacturers body locks AND a wedge system at the front of the body so as to allow no more than ½” side to side movement during travel.

<input checked="" type="checkbox"/>	_____	_____
-------------------------------------	-------	-------

Manuals:

- Parts and service manuals for all items shall be provided in bound book upon delivery of the completed unit. _____
- Complete list of part numbers of items used in building the truck shall be included upon delivery. _____
- Complete list of hose and fittings used in building the truck. _____

❖ Failure to comply with above documentation will result in Non-payment until stated items are received.

Training:

- Equipment installer to provide training on operation and calibration of all equipment upon delivery of completed unit. _____

Warranty:

- One full winter season parts and labor on all equipment. _____
- Warranty statements must be included with quotations. _____

Please use this space to explain any deviations to the specifications taken.

QUOTATION

Furnish two (2) Hydraulic Hook-lift Mechanisms equipped per these specifications, f.o.b., Dept. of Public Works, 400 Myron Street, Wausau, Wisconsin, less state and federal taxes. The City may or may not elect to have equipment installed by the supplier. Decision to be made at the sole discretion of the City.

Make: Swap Loader Model: SL-400

Units will cost.....\$ 36,131.00 each

Total cost.....\$ 72,262.00

Write Out: Seventy two thousand two hundred and sixty two dollars

Delivery Date: TBD

Name of Supplier: Truck Equipment Inc

Signature of Authorized Person: _____

Address: 7202 Zinser St. Schofield WI 54476
Street & Number City State Zip

Date: 10/13/2023

Please remove this page and place it on the top of this document when submitting quote.

Return entire document when submitting quotation.

HYDRAULIC HOOKLIFT MECHANISM

<u>DESCRIPTION</u>	<u>Meets Specifications</u>		
<u>HYDRAULIC SYSTEM TO BE FURNISHED AND INSTALLED</u>	<u>Yes</u>	<u>No</u>	<u>Deviations</u>
<ul style="list-style-type: none"> • Live hydraulic system to operate hook-lift system will be installed with appropriate valves to run hoist assembly by another vendor the city is contracted with. Supplier of hook-lift system shall work directly with supplier of hydraulic system to make appropriate connections using correct hardware and supplies to form a complete operating unit. 	X		
LIFTING CAPACITY			
<ul style="list-style-type: none"> • Minimum of 40,000 pounds dumping and lifting capacity with a minimum of 58 degree dump angle with at least a 41 inch truck frame height. 	X		
<ul style="list-style-type: none"> • Hook-lift system must be able to handle skid-mounted containers/bodies with sub-frame lengths of 14' to 18'. 	X		
<ul style="list-style-type: none"> • Hoist frame rails to have nylatron wear pads at the front of the hoist for front body/container support. 	X		
HOOK LIFT SYSTEM			
<ul style="list-style-type: none"> • The complete system to be made in the USA with service and parts readily available. 	X		
<ul style="list-style-type: none"> • Dump/load cylinders are double acting, twin cylinders, sized for unit capacity with double integral counterbalance valves. 	X		
<ul style="list-style-type: none"> • Lift cylinder shall be 6" diameter bore with a 60" stroke. 	X		
<ul style="list-style-type: none"> • Telescoping jib section shall be double acting, single cylinder sized to unit capacity with a single counterbalance valve. 	X		
<ul style="list-style-type: none"> • Jib cylinder size shall be 4" bore with a 38" stroke. 	X		
<ul style="list-style-type: none"> • Jib must be capable of hydraulically sliding the body/container horizontally on the chassis without lifting to adjust weight distribution. 	X		
<ul style="list-style-type: none"> • Must have hydraulic lockout valve to prevent jib operation while in the dump mode. (Located in an area to be protected from the environment). 	X		
<ul style="list-style-type: none"> • Jib hook to be capable of reaching rearward to A-frame eye by double articulating hinge points in the hoist mechanism. 	X		
<ul style="list-style-type: none"> • All lift sections must lock into a common rigid full-length frame to support the body/container when dumping. This must be accomplished by positive mechanical latches which lock the mast without relying on gravity or hydraulic locks. 	X		
<ul style="list-style-type: none"> • Hoist must be capable of properly being mounted to a truck chassis of 138" cab-to-trunnion dimension. 	X		

DESCRIPTION

Meets Specifications
Yes No Deviations

BODY LOCKS

- Must have integral slide through lock down plates to secure the body/container to hook lift in the dump and transport positions and also to accommodate different length bodies and to allow for weight distribution changes while remaining in the body lock.

X _____

HOOK ASSEMBLY

- Jib height shall be 61 3/4" from the bottom of the long sills to the bottom of the hook.
- Hook-lift must be able to pick up the body/container resting on a grade 21" below the grade the truck is on (assuming 41" truck frame height).
- Jib hook to be designed to secure body to hoist without the need for a security latch.
- Jib hook to be permanently welded to the jib.

X _____

X _____

X _____

X _____

BODY/CONTAINER A-FRAME

- Constructed to allow the hook-lift operator to approach from any angle within a 60-degree arc. Body/container must be supported by one pair of outside flanged rollers at the rear of the hoist.
- Rear flanged roller width must be adjustable to accommodate bodies with outside subframe rail widths of 41 3/4" to 40 1/2".
- Must have integral slide through lock down plates to secure the body to hook-lift in dump and transport positions and to accommodate different length bodies or weight distribution changes while remaining in the body locks.
- Must center body & wedge in place when drawn forward in transport position.
- Front of body not to exceed 1/2" side to side movement when drawn forward in the transport position.

X _____

X _____

X _____

X _____

X _____

DESCRIPTION

Meets Specifications
Yes No Deviations

HOOK LIFT WARRANTY

- The complete mechanism including hydraulics shall be factory warranted free of defects in material and workmanship for a period of no less than twenty-four (24) months from date of delivery.

X _____

COLOR

- Hook lift mechanism shall be painted black to match the truck frame and the cab shield shall be painted black and coated with 670HS or equivalent in its entirety.

X _____

MISCELLANEOUS ITEMS

- A ½ cab protector shall be permanently mounted to the truck frame and not to interfere with the hook lift mechanism, snow wing harness and not to exceed four (4) inches above cab.
- A frames provided shall be welded to the body subframe or the swaploader subframe welded to the dump body.
- Hook-lift system must be compatible with current City owned units. Body locks shall be mounted in such a manner that boxes can be interchanged with other trucks in the City's fleet.
- Any pertinent technical literature, 1 service manual, and 1 parts manual for all components shall be provided.

X _____

X _____

X _____

X _____


OPTIONAL

- 1 - SL400 or equal A frames, OR 15' long subframes with rollers and brackets provided for the installation of additional boxes. (List price)
 \$2,493.00 _____

X _____



MEMORANDUM

DATE: October 17, 2023
TO: Finance Committee
FROM: Solomon King 
RE: Purchasing equipment early

Fleet has come before the finance committee in previous years requesting early procurement of equipment. The global challenges of receiving equipment within a timely period are still on-going. An example of that challenge would be public works recently receiving equipment ordered in 2021, and an order of marked squads submitted in September 2022 having a status of “Order processing” for production.

The memo supplied to the finance committee last year explained the type of “living” replacement plan fleet follows. All the information and challenges listed still exist and are the reason for this request. *Past memo attached for reference.*

Discussions with suppliers during quarters one and two showed a positive outlook on lead time reductions going forward. However, that has drastically changed with current negotiations taking place in the automotive industry. The current negotiations are expected to impact the industry for months, possibly years again. The most recent conversations with these suppliers are now the same suggestions given in the past, which are to order early, expect delays, expect cancellations, and be patient.

I ask the finance committee to consider allowing fleet to begin the process of procuring equipment early for the following year.

Solomon King
Fleet Manager



TEL: (715) 261-6961
FAX: (715) 261-0337

DATE: 07/15/22

TO: Finance Committee

FROM: Solomon King, Fleet Manager

RE: Purchasing equipment early

The motor-pool has been working to provide the highest quality equipment as soon as possible, while maintaining the fiscal responsibility of a municipality. The motor-pool is responsible for the purchase, upfit, maintenance, repair, and disposal of rollingstock equipment for the departments of airport, fire, police and public works. These tasks are accomplished by following a “living” replacement plan that is continually updated following certain conditions of equipment and recommendations of standard life cycles.

Our current path of purchasing equipment is to order in the year it is scheduled to be replaced. This processes of specing, purchasing and receiving equipment was traditionally accomplished within one year with minimal challenges or delays.

With the current global wide delays and challenges in production, we have a drastic increase in order to receive times. This makes it a challenge to follow our replacement plan path. Equipment is being ordered, but not received until the next year, or in some cases, two years. This includes equipment that is currently on order for the motor-pool. Ongoing conversations with dealers, vendors, and suppliers suggest that this problem will continue for years to come. The common suggestion across the board is to order equipment early, expect more delays, expect possible cancellations, and be patient. This global issue has become a daily challenge and has absorbed most of the focus of the motor-pool.

I ask the finance committee to consider the option of allowing motor-pool to begin the process of procuring equipment early for the following year in the hope it will allow departments to receive their equipment in the year it was scheduled to be replaced.

Thank you,

Solomon King
Fleet Manager



MEMORANDUM

DATE: October 17, 2023
TO: Finance Committee
FROM: Solomon King *SK*
RE: Equipment down payments

Fleet has recently encountered multiple suppliers requesting down payments due to delays in the fleet industry. Two types of down payment requests have been common.

1. The request for partial payment at the time of equipment order. This is very straightforward, and normally a minimal amount.
2. The request for partial payment after a specific amount of time due to one supplier waiting for a different supplier to provide components required to complete the total build.

Example from Truck Equipment Inc.:

NOTE: UNLESS PREVIOUS ARRANGEMENTS HAVE BEEN MADE, A 20% DEPOSIT WILL BE REQUIRED AT TIME OF ORDER.

Example from Monroe Truck Equipment:

** DUE TO CURRENT MARKET CONDITIONS, IF THE CHASSIS WILL NOT BE ON-GROUND AT MONROE TRUCK EQUIPMENT WITHIN 240 CALENDAR DAYS OF ORDER DATE, WE WILL REQUIRE A MINIMUM 50% DOWN PAYMENT BEFORE THE 210TH DAY. IF YOU ARE NOT ABLE TO PROVIDE A DOWN PAYMENT, YOUR MUNICIPALITY COULD BE SUBJECT TO A MINIMUM OF 3% - 5% PRICE INCREASE ON BID PRICE AT TIME OF INVOICE!

While historically down payments were rarely requested, they are now becoming more common. This requires both private and municipal fleets to change from their past practices to stay ahead in equipment procurement.

I ask the finance committee to consider allowing fleet the ability of agreeing with down payments on equipment if needed allowing continuation of the equipment replacement schedule.